





# The Voluntary Sector Resource Collection

The following materials are now available for borrowing through the Nova Scotia Public Library. This initiative has been developed to support public access to current and useful information on a variety of topics related to volunteerism, non-profit organizations, boards of directors, and voluntary sector management.

All resources can be borrowed using a library card.

Resources have been purchased with funding from Nova Scotia Health Promotion and Protection, Volunteerism. The Collection is a partnership initiative between Nova Scotia Department of Education, Public Libraries and Health Promotion and Protection, Volunteerism.

On-line resources are also available by visiting NSVolunteerForum.ca

## **Funding**

Ask and You Shall Receive: A Fundraising Training Program for Religious Organizations and Projects by Kim Klein, 2000

**Fundraising Mistakes that Bedevil All Boards** by Kay Sprinkel Grace

**Technology and the Future of Fundraising** by Mal Warwick, 2007

Over Goal: What You Must Know to Excel at Fundraising Today by Kay Sprinkel Grace, 2003

1001 Fundraising Ideas and Strategies for Charity and other not-for-profit groups by Derek James Hawkins, 1998

Charities and not-for-profit fundraising Handbook by Donald Bourgeois, 2006

A complete Handbook for volunteers and professionals by Joan Flanagan, 2000

**The Best of Fundraising 101** by Fred Gardiner, 2000

**Charities and not-for-profit fundraising Handbook** by Donald Bourgeois, 2006 Fired-up Fundraising: turning Board Passion into action by Gail Perry, 2007

Fundraising for Social Change by Kim Klein, 2007

### **Government Initiative**

Volunteering and Mandatory Community Service: Choice-Incentive-Coercion-Obligation by Linda Graff, 2006

#### Risk Management

**Developing a Risk Management Strategy – Five Steps** by Karen Six and Erin Kiwalski, 2005

**Duty of Care Video (Volunteer Canada)** by Volunteer Canada

**Beyond Police Checks – Screening Guidebook** by Linda Graff, 1999

**Better Safe: Risk Management in Volunteer Programs and Community Service** by Linda Graff, 2003

## **Voluntary Sector**

**Building Community From the Inside Out** by JP Kretzmann and John McKnight, 1993

**Family Volunteering: A Discussion Paper** by Volunteer Canada, 2001

**Family Volunteering: The Final Report** by Paddy Bowan, 2003

Guide to staff-board relations for Directors of Not for Profit Organizations by Sandi Humphreys

Change Leadership: Inform, Involve, Ignite by Robert Harris

Human Resource Policies and Procedures for Nonprofit Organizations by Carol Barbieto

Simple Solutions by Barry Schmidl (PEI), 2005

Engaging Retired Leaders as Volunteers by Har Singh, 2005

Volunteer Connections: Strategies for Older Volunteers by Volunteer Canada, 2001

**Expanding Volunteerism in Rural NS Schools: A Manual by Dr. Jane Baskwell, MSVU, 2006** 

Catch the Spirit: Teen volunteers tell how they made a difference by Susan Perry, 2000

**Doggy Dung Disaster & other True stories** by Garth Sundem, 2007

#### **Volunteer Management**

Corporate Volunteerism-Maximizing Participation by Mark Pancer, 2003

**Developing Employer Supported Volunteer Policies** by Volunteer Canada, 2003

**Leading Todays Volunteers** by Flora MacLeod, 1999

Chicken Soup for the Volunteers Soul by Jack Canfiel, 2002

**Canadian Code for Volunteer Management: Audit** by Liz Weaver, 2003

Volunteer Management: Mobilizing All the Resources of the Community by Steve McCurley and Rick Lynch, 2006

Volunteer Recruitment (and Membership Development) Book by Susan J. Ellis, 2002

**Attracting and Keeping Youth Volunteers** by Rising Tide Co-op, 2005

## **Volunteer Organizations**

**Duties & Responsibilities of Directors of Not-For- Profit Organizations** by Hugh Kelly

The Ultimate Board Member's Guide by Kay Sprinkel Grace, 2003

The Wilder Nonprofit Field Guide to Crafting Effective Mission & Vision Statements by Emil Angelica, 2001

Reinventing Your Board: A Step-By-Step Guide to Implementing Policy Governance by John and Miriam Carver, 2006

**Mission Based Management** by Peter Brinckerhoff, 2000

Strategic Communications for Non Profit Organizations: 7 Steps to Creating a Successful Plan by Janel Radtke, 1999

Call to Order: Meeting Rules and Procedures for Non-Profit Organizations by Herb & Susan Perry

**The Manager's Guide to Program Evaluation** by Paul W. Mattessich, 2003

Benchmarking for Nonprofits by Jason Saul, 2004

The Role of volunteers in non-profit organizations by Jack Shand, 2002

A Guide to Government Relations by Huw Williams & Lou Riccoboni, 2003

Alliances, Coalitions and Partnerships: Building Collaborative Organizations by Joan Roberts, 2004

Media-Wise: A guide to media relations for notfor-profit organizations by Kathy Bonk

The 5 Life Stages of Nonprofit Organizations by Judith Sharken Simon with J. Terence Donovan, 2001