

Once your LaMPSS External Access request is completed, your next step is to log in to LaMPSS. Below outlines the steps to log into LaMPSS and change your password.

You should have received an email from lampss@novascotia.ca with an invitation link to access LaMPSS.

A My NS Account is required to access LaMPSS. The link will navigate you to My NS Account where you can log in or create an account. If you currently do not have a My NS Account click on **Create account** to begin the process of creating a new account. If you currently have a My NS Account, enter your username and click **Continue**.

NOVASCOTIA		Français
About Terms of Use Privacy Notice	Contact Us	MyNS
< Back to LaMPSS Online	<u>e (internal)</u>	
Your one account to sec	urely access multiple provincial services.	
Sign in		
Username		
Forgot username?		
<b>Continue</b> Cano	cel	
<u>Create account</u>		

If you currently have a My NS Account and do not want to link it to your LaMPSS account, it is possible to create a new account, but it is not recommended if you want to access multiple government services with a single My NS Account.

Once you either create a My NS Account or log in, you will review a privacy notice.

~	<b>4</b>	Français
NOVASCOTIA	Search NovaScotia.ca	٩
LaMPSS Login		
Verify Your Email Address		
Email associated with your My NS Account is different from the email specified within LaMPSS. To venify your account, please enter the confirmation code we sent to		
Confirmation Code	_	
Confirm		
Didn't get a code?		
Resend Code		

If you are using/creating an account with a different email address than what is used in LaMPSS, you are required to verify your email address. A confirmation code will be sent to the email address that is entered in LaMPSS.



Once linked, you will use your My NS Account credentials to log into LaMPSS.

**NOTE** - If you work with numerous organizations, you can link each LaMPSS account to one My NS Account.

## **Change your My NS Account Password**

- 1. Log into My NS Account https://mynsid.novascotia.ca/auth/eng/l/authenticate
- 2. Select "Change Password" on the left navigation.

NOVASCOTIA		Français
About Terms of Use Privacy	y Notice Contact Us My Notice	Logout
Welcome,		
🖀 My Account	You last signed in on Friday, April 26 2024.	
Change Account Name	First or preferred name	
Change Password	Last name Username	
🐱 Change Email	Email	
IIII Change Username		
Services		
📾 Account History		
🛍 Delete Account		

3. Enter your current password, new password and confirm new password and select "SAVE".

hange passwo	ord	
🖀 My Account	To change your password you use to log in to	your account, you must enter your current password.
Change Account Name	Current password	Password requirements Your new password must
Change Password	New password	be a minimum of 8 characters     contain at least one digit
Change Email		contain at least one lowercase letter     contain at least one uppercase
IIII Change Username	Confirm new password	e not contain your username
Services	_	match the "Confirm new password"
Account History	Save Cancel	
🛍 Delete Account		



4. You will receive a message that your password was successfully updated.

Welcome,					
Your password has been upd	ated.				
🖶 My Account	You last signed in on Friday, April 26 2024.				
Change Account Name	First or preferred name				
Change Password	Username				
🖬 Change Email	Email				
IIII Change Username					
Services					
Account History					
Delete Account					