

# PERSONAL HEALTH INFORMATION ACT TOOLKIT FOR CUSTODIANS

# **RESOURCES**

The following resources may be helpful to custodians when reviewing their obligations and rights under the *Personal Health Information Act (PHIA)*.

<u>Disclaimer</u>: The websites listed below are external to the Department of Health and Wellness, and are therefore outside of the Department's control. The purpose of listing the links is to provide easy and convenient access to information. In no way does the listing constitute an endorsement of those websites, their contents, or the services provided on those sites. The Department of Health and Wellness is not responsible for the accuracy, currency, or the reliability of the content in any of the links below related to the *Personal Health Information Act* or any other matter.

When consulting these websites, take care to read that website's privacy policy before disclosing any personal information. The personal information you provide on these links may be stored outside of Canada and subsequent use and disclosure of your personal information would not be subject to the protections or provisions of Nova Scotia privacy laws.

Please note that as external websites are updated, the links listed in this appendix may become outdated. Please contact the Department of Health and Wellness by e-mail at <a href="mailto:phia@gov.ns.ca">phia@gov.ns.ca</a> or by phone at 1-855-640-4765 (toll-free) or 424-5419 to report broken links and to request updated information on the *Personal Health Information Act*.

Regulated Health Professions - Nova Scotia

**Chiropractors** 

Nova Scotia College of Chiropractors http://www.knowyourback.ca/

http://www.chiropractors.ns.ca/



# Counselling Therapists

Nova Scotia College of Counselling Therapists

http://www.nscct.ca/index.html

# **Medical Laboratory Technicians**

Nova Scotia College of Medical Laboratory Technologists

http://www.nscmlt.org/

# **Dental Hygienists**

College of Dental Hygienists of Nova Scotia

http://www.cdhns.ca/

### Dentists

Provincial Dental Board of Nova Scotia

http://www.pdbns.ca/

Nova Scotia Dental Association

http://www.nsdental.org/

Nova Scotia Dental Assistants Association

http://www.nsdaa.ca/

# Denturists

Denturist Licensing Board of Nova Scotia

http://www.nsdenturistboard.ca/

Denturists Society of Nova Scotia http://www.nsdenturistsociety.ca/

### **Dieticians**

Nova Scotia Dietetic Association

http://www.nsdassoc.ca/

# **Licensed Practical Nurses**

College of Licensed Practical Nurses of Nova Scotia

http://www.clpnns.ca/

# **Medical Radiation Technologists**

Nova Scotia Association of Medical Radiation Technologists

http://nsamrt.ca/

# **Midwives**

Midwifery Regulatory Council of Nova Scotia

http://mrcns.ca/

**Naturopathic Doctors** 

Nova Scotia Association of Naturopathic Doctors

http://nsand.ca/

Occupational Therapists

College of Occupational Therapists of Nova

Scotia

http://www.cotns.ca/home.html

Nova Scotia Society of Occupational Therapists

http://www.nssot.ca/

**Dispensing Opticians** 

Nova Scotia College of Dispensing Opticians

http://www.nscdo.ca/

Nova Scotia Society of Dispensing Opticians

http://www.opticians.ns.ca/

<u>Optometrists</u>

Nova Scotia College of Optometrists

http://nsco.ca/

Nova Scotia Association of Optometrists

http://www.nsoptometrists.ca/

**Pharmacists** 

Nova Scotia College of Pharmacists

http://www.nspharmacists.ca/

Pharmacy Association of Nova Scotia

http://pans.ns.ca/

**Physicians** 

College of Physicians and Surgeons of Nova

Scotia

http://www.cpsns.ns.ca/

**Doctors Nova Scotia** 

http://www.doctorsns.com/

Canadian Medical Protective Association

http://www.cmpa-acpm.ca/

<u>Physiotherapists</u>

Nova Scotia College of Physiotherapists

http://nsphysio.com/

Nova Scotia Physiotherapy Association

http://www.physiotherapyns.ca/

**Psychologists** 

Nova Scotia Board of Examiners in Psychology

http://www.nsbep.org/

Association of Psychologists of Nova Scotia

http://www.apns.ca/

**Registered Nurses** 

College of Registered Nurses of Nova Scotia

http://www.crnns.ca/

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# **Respiratory Therapists**

Nova Scotia College of Respiratory Therapists

http://www.nscrt.com/

# **Social Workers** (Medical)

Nova Scotia Association of Social Workers

www.nsasw.org

# **Information and Privacy Commissioner websites**

Nova Scotia

The Review Officer's website (includes legislation, all Review reports, Annual Reports and forms) http://www.foipop.ns.ca/

Federal

Office of the Privacy Commissioner of Canada

http://www.priv.gc.ca/

Alberta

Office of the Information and Privacy Commissioner of Alberta

http://www.oipc.ab.ca/

British Columbia

Office of the Information and Privacy Commissioner of British Columbia

http://www.oipc.bc.ca/

Manitoba

Ombudsman Manitoba - Access and Privacy Division

http://ombudsman.mb.ca/access.htm

New Brunswick

Office of the Access to Information and Privacy Commissioner

http://www2.gnb.ca/content/gnb/en/contacts/

Newfoundland and Labrador

Office of the Information and Privacy Commissioner

http://www.oipc.nl.ca/

**Northwest Territories** 

Information and Privacy Commissioner of the Northwest Territories

http://www.justice.gov.nt.ca/ATIPP/

Nunavut

Office of the Information and Privacy Commissioner

http://www.info-privacy.nu.ca/

Ontario

Office of the Information and Privacy Commissioner

http://www.ipc.on.ca/

Prince Edward Island

Office of the Information and Privacy Commissioner

http://www.assembly.pe.ca/

Québec

Commission d'accès à l'information

http://www.cai.gouv.qc.ca

Saskatchewan

Office of the Saskatchewan Information and Privacy Commissioner

http://www.oipc.sk.ca/

Yukon

Yukon Information and Privacy Commissioner

http://www.ombudsman.yk.ca/ipc/

# Provincial health information legislation links

Alberta - Health Information Act

http://www.health.alberta.ca/about/health-legislation.html

British Columbia – Personal Information Protection Act

<u>Note</u>: The *Personal Information Protection Act* is private sector legislation which also applies to personal health information in the health sector.

http://www.cio.gov.bc.ca/cio/priv\_leg/pipa/

Manitoba – Personal Health Information Act

http://www.gov.mb.ca/health/phia/

New Brunswick – Personal Health Information Privacy and Access Act

http://www.gnb.ca/0051/acts/

Newfoundland and Labrador - Personal Health Information Act

http://www.health.gov.nl.ca/health/phia/

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Ontario – *Personal Health Information Protection Act* <a href="http://www.health.gov.on.ca/english/providers/legislation/priv">http://www.health.gov.on.ca/english/providers/legislation/priv</a> legislation/priv legislation.html

Saskatchewan – *Health Information Protection Act* http://www.health.gov.sk.ca/hipa

# Personal Information Protection and Electronic Documents Act

Industry Canada (Electronic Commerce branch) - *PIPEDA* <a href="http://www.ic.gc.ca/eic/site/ecic-ceac.nsf/eng/hgv00045.html">http://www.ic.gc.ca/eic/site/ecic-ceac.nsf/eng/hgv00045.html</a>

Industry Canada (Electronic Commerce branch) - *PIPEDA* Awareness Raising Tools (PARTS) <a href="http://www.ic.gc.ca/eic/site/ecic-ceac.nsf/eng/gv00235.html">http://www.ic.gc.ca/eic/site/ecic-ceac.nsf/eng/gv00235.html</a>

Federal government criteria for provincial act to be recognized as "substantially similar" to PIPEDA http://www.gazette.gc.ca/archives/p1/2002/2002-08-03/pdf/g1-13631.pdf

# **Electronic Information Systems/Electronic Health Records**

### Alberta

Alberta Netcare

http://www.albertanetcare.ca/

College of Physicians & Surgeons of Alberta. Data Stewardship Framework. <a href="http://www.cpsa.ab.ca/Libraries/Res/CPSA">http://www.cpsa.ab.ca/Libraries/Res/CPSA</a> Data Stewardship Framework.sflb.ashx

### **British Columbia**

eHealth Program

http://www.health.gov.bc.ca/ehealth/

**BC Medical Association Privacy Toolkit** 

https://www.bcma.org/publications-media/privacy-toolkit

Securing Personal Information: A Self-Assessment Tool for Organization <a href="http://www.oipc.bc.ca/pdfs/private/Security\_selfassessmenttool(2012).pdf">http://www.oipc.bc.ca/pdfs/private/Security\_selfassessmenttool(2012).pdf</a>

Canadian Security Establishment. *Canadian Handbook on Information Technology Security* <a href="http://www.cse-cst.gc.ca/documents/publications/itsg-csti/mg9-eng.pdf">http://www.cse-cst.gc.ca/documents/publications/itsg-csti/mg9-eng.pdf</a>

### COACH

Putting it in Practice: Privacy and Security for Health care Providers Implementing Electronic Records <a href="http://www.coachorg.com/">http://www.coachorg.com/</a>

Canada Health Infoway https://www.infoway-inforoute.ca/

ISO/IEC 27001:2005 Information technology - Security techniques — Information security management systems -- Requirements

http://www.iso.org/iso/iso catalogue/catalogue tc/catalogue detail.htm?Csnumber=42103

ISO/IEC 27002:2005 Information technology - Security techniques - Code of practice for information security management

http://www.iso.org/iso/iso catalogue/catalogue tc/catalogue detail.htm?Csnumber=50297

ITAC (Information Technology Association of Canada) - Health <a href="http://www.itac.ca/health">http://www.itac.ca/health</a>

### Ontario

e-Health Ontario http://www.ehealthontario.on.ca/

National e-Pharmacy Task Force - Recommendations for the Implementation of Electronic Prescriptions in Canada. <a href="http://www.pharmacists.ca/cpha-ca/assets/File/cpha-on-the">http://www.pharmacists.ca/cpha-ca/assets/File/cpha-on-the</a> issues/PPePrescriptionImplementation.pdf

Newfoundland and Labrador

Centre for Health Information

http://www.nlchi.nl.ca/

### Saskatchewan

e- Health Saskatchewan <a href="http://www.health.gov.sk.ca/ehealth-saskatchewan">http://www.health.gov.sk.ca/ehealth-saskatchewan</a>

# **Health Information Management**

ARMA International – Nova Scotia chapter <a href="http://www.armanovascotia.org/">http://www.armanovascotia.org/</a>

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Canadian Health Information Management Association <a href="https://www.echima.ca/">https://www.echima.ca/</a>

2011 COACH Guidelines for the Protection of Health Information. Chapter 15 Security Safeguards <a href="http://www.coachorg.com/">http://www.coachorg.com/</a>

# Research/Planning and Management

Population Health Research Unit (Dalhousie University) http://www.phru.dal.ca/index.cfm

Nova Scotia Health Research Foundation http://www.nshrf.ca/

Canadian Institute for Health Information <a href="http://www.cihi.ca/">http://www.cihi.ca/</a>

Canadian Institutes of Health Research <a href="http://www.cihr-irsc.gc.ca/">http://www.cihr-irsc.gc.ca/</a>

## Research Ethics Boards - Nova Scotia

Annapolis Valley Health Authority <a href="http://www.avdha.nshealth.ca/research-ethics">http://www.avdha.nshealth.ca/research-ethics</a>

Cape Breton District Health Authority http://www.cbdha.nshealth.ca/IC2/Intranet/documents/detail\_view.cfm?MenuID=6&ID=62

Capital District Health Authority <a href="http://www.cdha.nshealth.ca/discovery-innovation/services-researchers/research-ethics">http://www.cdha.nshealth.ca/discovery-innovation/services-researchers/research-ethics</a>

Colchester East Hants Health Authority <a href="http://www.cehha.nshealth.ca/About%20CEHHA/ethics.htm">http://www.cehha.nshealth.ca/About%20CEHHA/ethics.htm</a>

Cumberland Health Authority <a href="http://www.cha.nshealth.ca/ccha/about\_us/ethics.htm">http://www.cha.nshealth.ca/ccha/about\_us/ethics.htm</a>

Guysborough Antigonish Strait Health Authority http://gasha.nshealth.ca/st-marthas-regional-hospital-ec.htm



### **IWK Health Centre**

http://www.iwk.nshealth.ca/index.cfm?objectid=C107FB97-C614-BA77-180A7868F581037F

# Pictou County Health Authority

http://www.pcha.nshealth.ca/pictoucounty/ethics/

# South Shore Health Authority

http://www.southshorehealth.ca/resources-general/ethics-resources.html

### South West Health

http://www.swndha.nshealth.ca/pages/ethics.htm

# General – Privacy

Canadian Association of Professional Access and Privacy Administrators <a href="http://www.capapa.org/index.html">http://www.capapa.org/index.html</a>

Privacy Lawyer (David Fraser's privacy law website). David Fraser is a privacy lawyer at McInnes Cooper in Halifax. His site includes a privacy blog and privacy resources and articles. http://privacylawyer.ca/

### General - Health

Health Association of Nova Scotia http://www.healthassociation.ns.ca/

Canadian Association of Chain Drug Stores <a href="http://www.cacds.com/">http://www.cacds.com/</a>