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| Reference No. | Date Received |
|---------------|---------------|

Equity, Diversity, Inclusion and Accessibility Organizational Capacity Building Program Application

Applications will be accepted between **April 1, 2026 and July 31, 2026**

Step 1: Eligibility Requirements

I confirm that all the following conditions are met:

- Applicants new to Programs since 2023 must complete the Program Funding Registration form. Returning applicants must update the form as needed.
- An agricultural industry association; a non-profit organization representing, led by, or demonstrating an authentic relationship with underrepresented and underserved communities; a Nova Scotia post-secondary institution; or a Municipality, with a letter of support demonstrating partnership where applicable.
- A farm that generates an annual eligible gross income of \$30,000 or more. The eligible income will be based on the Farm Registration income level.
- Proof of non-profit status documentation (if claiming non-recoverable portion of HST)
- Applicant is at least 19 years of age.

Note: The above requirements must be met, otherwise the application will not be processed. Reference program guidelines for eligible projects, project timelines, and claim dates.

Step 2: Applicant Information

| | | | |
|----------------------------|---------------|--------------------|--|
| Business/Farm Name | | | |
| Applicant Name | | | |
| CRA Business Number | | | |
| Phone Number | | | |
| Email | | | |
| Mailing Address | | | |
| City/Town | County | Postal Code | |

Self Identification

The following section is voluntary and does not affect program eligibility. If completed, Department of Agriculture will share the provided information, identified only by a business name (farm name) or HST/GST ID, with Agriculture and Agri-Food Canada. This information will be used to improve the program and address access barriers for underrepresented and marginalized groups.

| | | |
|------------------------------|--|---|
| Select all that apply | <input type="checkbox"/> Youth (Individuals 40 years old and younger) | <input type="checkbox"/> African Nova Scotian |
| | <input type="checkbox"/> Woman | <input type="checkbox"/> Not applicable |
| | <input type="checkbox"/> Mi'kmaq <input type="checkbox"/> Métis <input type="checkbox"/> Inuit | <input type="checkbox"/> Decline to identify |
| | <input type="checkbox"/> Other: _____ | |

Does your organization's Board of Directors have a diverse composition with significant representation (30% or more) from one or more of the following groups? **(Agricultural industry associations only)**

| | | |
|------------------------------|--|---|
| Select all that apply | <input type="checkbox"/> Youth (Individuals 40 years old and younger) | <input type="checkbox"/> African Nova Scotian |
| | <input type="checkbox"/> Woman | <input type="checkbox"/> Not applicable |
| | <input type="checkbox"/> Mi'kmaq <input type="checkbox"/> Métis <input type="checkbox"/> Inuit | <input type="checkbox"/> Decline to identify |
| | <input type="checkbox"/> Other: _____ | |
| | | |

Step 3: Details about your Proposed Project(s)

County of Project Location (select one)

- | | | | | | |
|--------------------------------------|-------------------------------------|--------------------------------------|-------------------------------------|-------------------------------------|------------------------------------|
| <input type="checkbox"/> Annapolis | <input type="checkbox"/> Antigonish | <input type="checkbox"/> Cape Breton | <input type="checkbox"/> Colchester | <input type="checkbox"/> Cumberland | <input type="checkbox"/> Digby |
| <input type="checkbox"/> Guysborough | <input type="checkbox"/> Halifax | <input type="checkbox"/> Hants | <input type="checkbox"/> Inverness | <input type="checkbox"/> Kings | <input type="checkbox"/> Lunenburg |
| <input type="checkbox"/> Pictou | <input type="checkbox"/> Queens | <input type="checkbox"/> Richmond | <input type="checkbox"/> Shelburne | <input type="checkbox"/> Victoria | <input type="checkbox"/> Yarmouth |

Do your projects take place on rented/leased land?

- Yes – requires attachment of a copy of the lease agreement No

| | | Project Cost(s) | |
|--------------------------------------|-----------------|-----------------|-----------|
| Consultant Services | Project Details | 2026-2027 | 2027-2028 |
| Workshops | | | |
| Conferences | | | |
| Field Days | | | |
| Networking Events | | | |
| Specified Training | | | |
| Translation Services | | | |
| Market Access and Development | | | |
| Advertising, Marketing and Media | | | |
| Graphic Design | | | |
| Labour for Custom Work | | | |
| Equipment/Supplies | | | |
| Equipment | | | |
| Shipping and Installation Fees | | | |
| Lab Supplies | | | |
| Agricultural Resources (seeds, soil) | | | |
| Research Initiatives | | | |
| Incremental Salaries, Wages | | | |
| Travel to Field Sites | | | |

| Other Project Costs | Project Details | 2026-2027 | 2027-2028 |
|--|-----------------|-----------|-----------|
| Other Supports (Case-by-case Basis) Describe the Business Case: | | | |
| Up to 10% Project Admin Costs | | | |
| Total Project Cost | | | |

Describe your project in detail. Feel free to attach a project proposal as additional information.

Explain how your project objectives align with the program objectives. (25 points)



Describe the degree of potential impact to community and whom this project aims to support. What is the risk if this project is not funded? (25 points)

Who are your project collaborators? Please list them and their expected project contributions including all financial and in-kind support. (25 points)

Please describe your organizational capacity to support this project, including your financial and in-kind contributions. (25 points)

Declaration, Authorization and Consent

By submitting this application form, I acknowledge and agree with the following:

- I have disclosed accurate, true and complete information to the program administration to date and I will continue to provide accurate, true and complete information which is not misleading;
- I have read the Program Guidelines and, if the application is approved in whole or in part, I agree to abide by the terms and conditions as set out in the Program Guidelines;
- I consent to the audit and verification of the information at any time prior to project commencement, during work, or upon completion of the project. Such audit and verification may be performed by the Province of Nova Scotia, Government of Canada or other parties chosen by the Nova Scotia Department of Agriculture for audit and verification purposes;
- I consent to the use and disclosure of the information by officials of the Nova Scotia Department of Agriculture, officials of programs offered by the Government of Canada or Province of Nova Scotia, and cooperating funding partners, where the information is relevant for the purposes of audit, analysis, evaluation, program development and determining program funding;
- I agree to repay any amount determined through audit or inspection that is deemed to have been provided in excess of the program funding to which I am entitled;
- I consent to the release of my name and the amount of any funding received under the Program as public information, to be actively disseminated by the Province of Nova Scotia and Government of Canada;
- I acknowledge that any other information provided, unless disclosed in the manner and for the purposes to which I have consented above, will be subject to the provisions of the *Freedom of Information and Protection of Privacy Act (FOIPOP)*;
- I consent to representatives of the Nova Scotia Department of Agriculture contacting me to discuss the results of the Program;
- I consent to the Nova Scotia Department of Agriculture publishing the results of the Program with respect to the farm which may include my name, my farm location, the amount received and details about the projects associated with this Program; and
- I confirm that I have the authority to bind the applicant.

Applicant Name (print)

Applicant Signature

Date

Return completed application to:

**Nova Scotia Department of Agriculture
Programs Office**

74 Research Drive

Bible Hill, NS B6L 2R2

Phone 902-893-6377 or toll-free 1-866-844-4276

Email: prm@novascotia.ca

Website: novascotia.ca/programs/

Je préfère recevoir tous les formulaires en français.