Breaking the Silence: A Coordinated Response to Sexual Violence in Nova Scotia

Prevention Innovation Fund Grant Guidelines - Large

Introduction

Sexual violence continues to remain hidden and victims are frequently blamed and stigmatized. Through the Sexual Violence Strategy we are working on raising public awareness, enhancing services and supports and also stopping sexual violence from happening in the first place.

Although it can sometimes seem too large to solve, we know that sexual violence is preventable. With multiple organizations, groups and communities directing prevention initiatives, the responsibility of preventing sexual violence is shared by the collective community. With the long-term goal of reducing sexual violence, we must focus our approaches on ways to stop sexual violence from happening in the first place. This is called primary prevention.

Primary prevention approaches seek to address the environmental factors and social norms known to contribute to sexual violence (ex. economic inequalities, sexism, media and marketing practices, technology, harmful use of alcohol, etc.), while also promoting healthy relationships, consent and fostering safer spaces and resilient communities.

Innovation is about bringing fresh ideas and creativity into sexual violence prevention work. Let's experiment with new ideas and methods, use technology, and try things that have not been done before. We want to expand the field of best practices for sexual violence prevention work and this is a key way to do it. Get your creative juices flowing!

Grants Basics

- This grant package is for amounts over $5,000, up to a maximum of $50,000.
- This is a one year, non-renewable grant program.
- Groups can submit as many applications as desired. Applications will be evaluated based on individual merit.
- Groups with grant funding through other Sexual Violence Strategy initiatives are welcome to apply for the Prevention Innovation Grants.

- There is no conflict if an organization wishes to submit an application as well as be a community partner to youth or a non-registered group. All applications will be evaluated based on merit.

Grant Outcomes

The following illustrates some of the intended outcomes of the Prevention Innovation Fund as they relate to the Sexual Violence Strategy.

Sexual Violence Strategy Vision

All Nova Scotians should expect to live safely, free from sexual violence, and should have services available to them when needed.

Prevention Innovation Fund Goals

- Support the expansion of best practices, better research and evaluation, and better use of technology.
- Assist groups that may not be part of the network of sexual violence organizations to reach out to their peers in creative ways.
- Support the work of marginalized and underserved communities, including African Nova Scotian, Indigenous, and LGBTIQ+ communities.

Possible Outcomes

- Better understanding of healthy relationships and norms.
- Increased engagement of men and boys in sexual violence prevention work.
- Youth have a clearer understanding of what consent is and why it is important.
- Decrease in the hypersexualization of women and girls.
- Strengthened youth engagement and leadership in sexual violence prevention.
- Marginalized communities are involved in and see themselves reflected in prevention efforts.
- Increase in positive, non-violent perceptions of masculinity.
- Expanded understanding of best practices in sexual violence prevention.

Application Considerations

A successful application will include many of the following elements:

- Clearly focuses on the primary prevention of sexual violence.
- Supports the work of marginalized communities, including African Nova Scotian, Indigenous, Immigrant, LGBTIQ+, and Persons with Disabilities.
- Shows innovative design and delivery of projects; using technology; trying things that have not been done before; artistic and creative.
- Incorporates peer-to-peer support, including building capacity amongst community to prevent sexual violence.
- Engages youth, where youth are involved in leadership, decision making, planning and organizing.
- Incorporates culturally specific methods of sexual violence prevention.
- Demonstrates transferability, so that project ideas and methods can be used again by other organizations and groups.
- Plans for sustainability of the project beyond the year of funding.
- Includes a trauma-informed-informed perspective in its design and implementation.

Supporting Documentation

Grant applications must include:

- ❑ Proof of Joint Stock Registration - visit *https://rjsc.gov.ns.ca/rjsc/*
- ❑ A projected budget of how the funds would be spent.
- ❑ Proof of $2 million dollars liability insurance.
- ❑ Most recent year-end financial statements with Notice to Reader, as minimum.
- ❑ Board of Directors Contact List.
- ❑ Contact information for the Executive Director.

Project Budget

All applications must include a projected budget to demonstrate how the Grant will be spent.

Eligible expenses include travel; salaries; honoraria and professional fees; materials and supplies; facilities; equipment; publicity and promotion only if they are directly related to the development and delivery of the project.

Ineligible expenses include ongoing operational expenses that are not related to grant activities including administrative expenditures such as salaries and benefits related to management and support staff; allowances paid to board members; general office

equipment and supplies that are not being used in the delivery of this project; capital expenditures for land, buildings, vehicles and other major capital costs.

Expenses are ineligible if incurred before a Funding Agreement is signed with the Department of Community Services.

Expense Category	Detail required for descriptions
Travel	• Who will travel (e.g., staff, participants, consultants) • Travel expenses related to this person (including the means of transportation used, mileage rate, planned mileage) • Frequency of trips
Salaries and Benefits	• The number of people and positions to work on the project and outlined responsibilities • The hourly or annual wage per position • The amount of time each will devote to the project
Honoraria and Professional Fees	Indicate for each person : • The hourly or fixed rates • The person's job title and tasks • The amount of time the consultant will devote to the project
Materials and Supplies	• Indicate the reason for the purchase of materials or supplies • Indicate the items to be purchased and cost
Facilities	• Indicate the daily rental costs and all related expenses
Office Equipment	• The item purchased • The quantity • The unit price
Publicity and promotion	• Indicate the type of promotion used for the project (e.g., brochures, posters, leaflets, etc.) • Indicate the unit cost of promotional items used • Indicate the number of items to be used
Other	• Indicate the type of expense and detail of costs associated with each type
Management	• For salaries & benefits or professional fees, state the percentage of time general management will allocate to the project.

Application Review

All applications will be reviewed and evaluated by an internal panel. Confirmation of Grant funding will be communicated by March 31st, 2017.

Please note that telephone interviews may be required to gain a more complete understanding of projects, or to seek clarification on a specific aspect of the application.

Roles and Responsibilities

Each organization receiving funding will:

- Receive, sign and return 2 copies of a Funding Agreement with the Department of Community Services, agreeing to the terms and conditions of the Grant.
- Remain a valid and existing organization in good standing with the Nova Scotia Registry of Joint Stocks Companies throughout the Grant term.
- Submit quarterly progress reports to the Department of Community Services. Reporting templates will be provided by the Department of Community Services.
- Submit a year-end report to demonstrate activity outcomes. A report template will be provided by the Department of Community Services.

Application Submission

Applications must be submitted by **December 16, 2016, 4 pm**.

Please only use the pdf application form provided. Word documents will not be considered.

Completed applications can be submitted via:

1. Mail, care of Sarah Granke – Specialist, Sexual Violence Prevention & Supports
   Nova Scotia Department of Community Services
   PO Box 696
   Halifax, Nova Scotia, B3J 2T7

   Note: Mail must be post marked by December 16, 2016.

OR

2. Email as a singular attachment to *strategy@novascotia.ca*

   Note: Email submissions in PDF format. File title should include your organization name and be written in the following format: ***ORGANIZATION_SVS_PI_1617.pdf***

   If you are submitting more than one application, please delineate using numbers in the file name.