Requirements resulting from licensing inspection:

1. **LTCPR 8.1.6**
   The licensee shall ensure the results of the satisfaction survey are summarized, with resident/authorized designate/family identifiers removed, and are available and easily accessible for viewing.

2. **LTCPR 8.5.4**
   The licensee shall ensure medications are accounted for, administered and documented in accordance with federal and provincial legislation and professional practice standards.

3. **LTCPR 7.2.4**
   The licensee shall ensure the administrator attends resident council meetings a minimum of quarterly.

4. **LTCPR 12.1.6**
   The licensee shall ensure hazardous products that may be harmful to residents are secured at all times and are not accessible to residents. They are stored and disposed of in accordance with established safety practices/manufacturers’ recommendations.

5. **LTCPR 8.5.8**
   The licensee shall ensure signatures of staff who administer medications are verified annually, or as needed, when a paper-based system is utilized.

6. **LTCPR 6.5.2.c**
   The licensee shall ensure the following processes are developed and followed: labeling of food in refrigerators and discarding of expired food.
7. **HSCR 24(2)**
   No person shall disclose a record or any part of a record relating to a resident or any information contained therein except in the course of his duty or when required by law.

8. **LTCPR 12.2.2.2.c**
The licensee shall ensure aesthetic, functional and surface integrity of the following are maintained: interior building components such as, but not limited to, partitions, ceilings, doors, casework, coatings and sealants.

9. **LTCPR 8.5.15**
The licensee shall ensure discontinued and expired medications are disposed in a safe and appropriate manner.

10. **LTCPR 8.5.10**
The licensee shall ensure all residents have an individual Medication Administration Record (MAR) accompanied by a current resident photograph.

11. **LTCPR 6.2.15**
    Additional Requirements for Nursing Homes - The licensee shall ensure an interdisciplinary pharmacy committee, consisting of at least the Administrator of the Home, Medical Advisor, Pharmacist, Director of Resident Care and Clinical Dietitian, meets a minimum of every six months.

12. **LTCPR 8.4.10**
The licensee shall ensure if bars of soap and other personal care items are used in resident rooms, they are designated for the use of one resident and are not shared.

13. **HSCR 19(1)(d), LTCPR 11.1.6**
The licensee shall ensure the home provides a documented, timely orientation for all staff members, volunteers and contracted personnel. The orientation provides the necessary information to support residents in a safe manner and improve their quality of life.

14. **LTCPR 11.1.8**
The licensee shall ensure formalized performance management processes that evaluate staff members’ performance annually, and more frequently as necessary, are in place.