
Licensing Inspection Report (Annual Inspection)

Facility: NORTHSIDE COMMUNITY GUEST HOME
SOCIETY

Address: 11 QUEEN ST.
NORTH SYDNEY NS, B2A 1A2

Date(s) of Inspection: October 3, 2019

Requirements resulting from licensing inspection:

1. LTCPR 11.1.8
The licensee shall ensure formalized performance management processes that evaluate staff members' performance annually, and more frequently as necessary, are in place.
2. HSCR 24(1)
The records of all residents of a home for special care must be kept in a safe and secure location and must be accessible at all times to the supervisory staff of the home and to inspectors.
3. LTCPR 7.2.4
The licensee shall ensure the administrator attends resident council meetings a minimum of quarterly.
4. LTCPR 6.6.1, LTCPR 6.6.2
The licensee shall ensure an oral health assessment is initiated on admission and completed by staff within two weeks. Any risks relating to oral status (such as pain, swelling, bleeding, broken or decayed teeth, debris and food particles) are documented on admission and monitored regularly by staff in order to initiate appropriate referrals to dental professionals, when required and desired by the resident or authorized designate, and to inform daily mouth care planning.
5. LTCPR 11.1.6
The licensee shall ensure the home provides a documented, timely orientation for all staff members, volunteers and contracted personnel. The orientation provides the necessary information to support residents in a safe manner and improve their quality of life.

- 6.** LTCPR 8.2.1.i
The licensee shall ensure policies and procedures that minimize risk to residents, staff, volunteers, visitors and the home are developed and followed. These include but are not limited to: a disclosure of wrongdoing policy and procedures regarding disclosing, reviewing, investigating and tracking concerns about wrongdoing.
- 7.** LTCPR 6.1.5
Additional Requirements for Nursing Homes - The licensee shall ensure residents have an interdisciplinary assessment of risk, functional abilities, cognition, skin integrity, nutrition, oral health (see section 6.6), pain and discomfort, falls risk, and recreation, initiated upon admission to the home and completed within two weeks.
- 8.** LTCPR 7.3.6
Requirements for Nursing Homes - The licensee shall ensure minutes of family council meetings are maintained and include resolution or action on identified concerns or issues. Minutes are available and easily accessible for viewing.
- 9.** LTCPR 7.4.2
The licensee shall ensure minutes of management and staff meetings are maintained and include resolution or action on identified concerns or issues. Staff meeting minutes are available and easily accessed by staff.
- 10.** LTCPR 8.5.15
The licensee shall ensure discontinued and expired medications are disposed in a safe and appropriate manner.
- 11.** LTCPR 6.1.3
The licensee shall ensure results of assessments are documented on the resident record, are communicated appropriately to staff and become the basis for the resident plan of care.