
Licensing Inspection Report (Annual Inspection)

Facility: ROSEWAY MANOR INCORPORATED

Address: 1604 LAKE RD.
SANDY POINT NS, B0T 1W0

Date(s) of Inspection: July 23, 2020

Requirements resulting from licensing inspection:

1. LTCPR 11.1.8
The licensee shall ensure formalized performance management processes that evaluate staff members' performance annually, and more frequently as necessary, are in place.
2. HSCR 27(6), LTCPR 9.2.8
The licensee shall ensure upon initial employment in a home and a minimum of annually thereafter, every staff member is instructed in and understands the contents of the All Hazards Plan, the Fire Safety Plan, the Business Continuity Plan and the Staff Call Back System Plan as applicable to their individual roles.
3. LTCPR 12.2.1.4
The licensee shall ensure decommissioned, redundant equipment and materials are properly removed and disposed.
4. LTCPR 12.2.2.2.e, LTCPR 12.2.1.5
The licensee shall ensure aesthetic, functional and surface integrity of the following are maintained: building systems, furnishings and equipment such as, but not limited to, plumbing, heating, ventilation, power, lighting, emergency power, fire alarm, voice and data in accordance with manufacturers' guidelines and/or requirements.
5. LTCPR 9.2.4.a
The licensee shall ensure there is a documented Fire Safety Plan, in accordance with the National Fire Code, that is reviewed a minimum of annually and revised as necessary to ensure the plan is current.

- 6.** LTCPR 9.2.10
The licensee shall ensure a written record for fire drills and exercises outlined above, that includes the date, time, location, staff attendance, response times, outcomes, areas for improvement, remedial actions and debriefing, is maintained by the licensee.
- 7.** LTCPR 9.2.1 a
The licensee shall ensure there is a documented All Hazards Plan which is reviewed a minimum of every three years and revised as necessary to ensure the plan is current. The All Hazards Plan shall address: emergency evacuation, emergency relocation, emergency expansion, emergency isolation, bomb threat/suspicious package, external air exclusion, chemical spill, violent person and facility access control.
- 8.** HSCR 27(4), LTCPR 9.2.1.b
The licensee shall ensure the All Hazards Plan is exercised a minimum of once every three years. More frequent exercises shall be completed as required to ensure all staff members are knowledgeable. The Business Continuity Plan identified below may be incorporated as part of this exercise.
- 9.** LTCPR 9.2.2 a
The licensee shall ensure there is a documented Business Continuity Plan that addresses the operational recovery and continuity of services in the face of a disaster, labour disruption or other major outage. The Business Continuity Plan includes the following: hazard, vulnerability and risk assessment, mission critical activities, recovery strategies, loss of electrical power, water, heat, ventilation and waste water services, loss of information technology (computer / telephone / fax) priorities, geographic footprint and pandemic situation (pandemic planning is undertaken and completed in accordance with direction received from the Department of Health and Wellness.)
- 10.** LTCPR 8.5.10
The licensee shall ensure all residents have an individual Medication Administration Record (MAR) accompanied by a current resident photograph.
- 11.** LTCPR 6.8.5
The licensee shall ensure residents' personal directives, if completed, are reviewed annually with the residents and/or authorized designates or more frequently if required to ensure their care preferences and wishes are clearly understood.
- 12.** LTCPR 6.3.10
Additional Requirements for Nursing Homes - The licensee shall ensure each resident's plan of care is based on the risks and needs identified in the interdisciplinary assessments referenced in section 6.1, Additional Requirements for Nursing Homes, and the resident's choice.

13. LTCPR 6.6.3
The licensee shall ensure each resident has a daily mouth care plan that includes appropriate hygiene techniques and products to maintain oral cleanliness of natural teeth and/or dentures.
14. LTCPR 7.2.6
The licensee shall ensure minutes of resident council meetings are maintained and include resolution or action on identified concerns or issues. Minutes are available and easily accessible for viewing by residents.
15. LTCPR 7.3.3
Requirements for Nursing Homes - The licensee shall ensure family council meetings are held a minimum of twice annually. Family members are notified of meetings in advance and are encouraged to participate.

Outstanding requirements from previous inspection(s):

1. Date of inspection: December 16, 2019

HSCR 18(1)
Every home for special care shall have sufficient staff that will ensure: (a) compliance with the requirements of these regulations; and (b) reasonable hours of work and holidays for each member of the staff.
2. Date of inspection: December 16, 2019

LTCPR 12.1.3
The licensee shall ensure regularly scheduled environmental services audits are completed to ensure compliance with leading practices for environmental cleaning.
3. Date of inspection: December 16, 2019

LTCPR 12.2.2.2.f
The licensee shall ensure aesthetic, functional and surface integrity of the following are maintained: all furnishings, equipment, exposed mechanical and electrical systems and components such as, but not limited to, fixtures, trim, devices, enclosures and fabrics.
4. Date of inspection: December 16, 2019

LTCPR 7.5.1.c
The licensee shall ensure compliance with all applicable government inspection processes, policies, standards, requirements and service agreements, including but not limited to, the following authorities: Nova Scotia Environment.

5. Date of inspection: December 16, 2019

HSCR 18(3)

In every nursing home and nursing care section of a home for the aged where there are thirty or more residents, there shall be at least one registered nurse on duty at all times.

6. Date of inspection: December 16, 2019

LTCPR 12.2.2.2.c

The licensee shall ensure aesthetic, functional and surface integrity of the following are maintained: interior building components such as, but not limited to, partitions, ceilings, doors, casework, coatings and sealants.

7. Date of inspection: December 16, 2019

LTCPR 10.2.3

The licensee shall ensure resident records are protected from unauthorized collection, use, disclosure, copying and modification.

8. Date of inspection: June 6 & 7 2019

LTCPR 6.5.8

The licensee shall ensure meals are served in accordance with leading practices and residents' preferences with no more than 15 hours between suppers and breakfasts unless otherwise documented. Meals are served based on the wishes and needs of the majority of residents.