

Public Health Check List for Provision of Vaccine to New Immunization Providers

Immunization Provider Information		
Order Date	Date of Pick Up	
Provider Name	Email	
Professional Designation <input type="checkbox"/> Physician <input type="checkbox"/> Nurse Practitioner <input type="checkbox"/> Nurse <input type="checkbox"/> Pharmacist		Public Health Practitioner Yes <input type="checkbox"/> No <input type="checkbox"/>
Practice Name		
Practice Address		
Phone:	Fax:	
Contact Person		

In order for vaccine to be provided to support the NS publicly funded immunization program, the following must be reviewed or provided:

1. Welcome package provided to the immunization provider containing the following electronic links or hard copies:
 - Instruction to complete Temperature log to record fridge temperature daily
 - Information on use of the min/max thermometer, and where to purchase a thermometer e.g. [Canadawide Scientific](#)
 - Routine Vaccine Order form
 - High Risk Special Release Vaccine Order form
 - DHA contact information for placing vaccine orders.
 - Reciprocal notification forms if not using an EMR
 - Instructions detailing how to securely submit EMR immunization records monthly
 - [Keep Vaccine Safe Sheet](#)
 - [Poster: It's the Law, Reporting Adverse Events Following Immunizations,](#)
 - [Poster: NS Childhood Immunization Schedule](#)
 - Immunization Provider Resource List
 - Emergency backup plan form
2. DHA to complete the BIMS Service Provider Maintenance Request Form if applicable