

SHARE Clinical Portal

>>> Fast Track >>>



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Welcome to the SHARE Clinical Portal Fast Track module

For Your Information

Based on your *SHARE User Access profile*, you may not have access to all tabs or certain features and data covered in this module.

If you have any questions about your access profile, please consult with your Manager.

Note: Patient and provider names and data used in this module are fictitious and do not represent real patient records.

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Based on your *SHARE User Access profile*, you may not have access to all tabs nor certain features and data covered in this module.

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For Your Information cont'd

Also, you should be aware that throughout these training materials, you will often be referred to other training modules for more information. You do not have to go to these modules immediately. However, if you do want to learn more about a particular SHARE module, you can view it at any time that is convenient for you.

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Also you should be aware that throughout these training materials you will often be referred to other training modules for more information. You do not have to go to these modules immediately. However, if you do want to learn more about a particular SHARE module you can view it at any time that is convenient for you.

Objectives

On completion of the Fast Track Module, the learner will be able to:

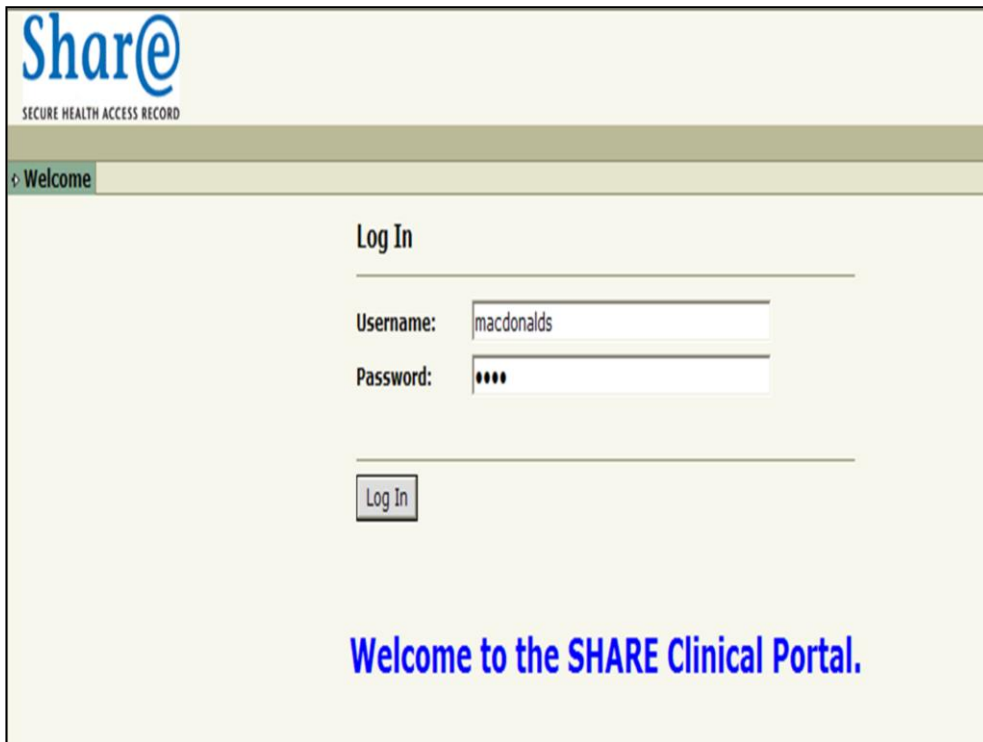
1. Log in to the SHARE Clinical Portal
2. Locate a patient using:
 - My Patient Census
 - Patient Search
 - Personal Worklist
3. Locate test results
4. Locate clinical reports
5. Log out or Suspend from the SHARE Clinical Portal

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Welcome

Log In

Username: macdonalds

Password: ●●●●

Log In

Welcome to the SHARE Clinical Portal.

Let's Log In by entering your user name (case sensitive) and press <Tab> on your computer keyboard.

Enter your password (case sensitive) and click the Log In button or press <Enter> on your keyboard.

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Sally MacDonald :: August 4, 2009 [my portal](#) [suspend](#) [help](#) [logout](#) Site Controls: <Select>

[Patient Search](#) > **My Patient Census** [Results](#) [Clinical Reports](#) [Facesheet](#) [Personal Worklist](#) [My Page](#)

DATE FORMAT MM/DD/YYYY last refresh: 13:03

My Patient Census last refresh: 13:03

Facility: All Facilities Patient Type: In & Out Pt Status: Active

Census Type: My Patients Refresh Data Monitor

Patients (23)

Use Selected Use All Add To Patient List Remove Inactive

	Pat. Name	SSN	Enc. ID	Sex	Age	Admission Date	Location ▲	MRN
<input type="checkbox"/>	CHOW, RANDALL SHARE	0035000454	92000195	M	18 M	07/13/2009 13:25	5B	K00001152
<input type="checkbox"/>	SHARE, JUDY	0030700355	1000198	F	2 M	07/16/2009 16:56	5B	K00001042
<input type="checkbox"/>	JONES, CHELSEA NICOLE	12345678	36000180	F	25 Y	04/10/2008 09:42	6LN	0002321480
<input type="checkbox"/>	SHARE, BRIAN	0035000017	75000198	M	15 Y	07/20/2009 09:18	7E	K00000746
<input type="checkbox"/>	EDDY, JUAN MARIO	0000254158	98000203	M	20 Y	07/29/2009 09:56	9A	0002321109
<input type="checkbox"/>	RED, LEE BLUE	0012345676	4000204	M	35 Y	07/29/2009 10:02	9A	0002323057
<input type="checkbox"/>	RED, PUMPKIN APPLE	0002364859	7000204	F	26 Y	07/29/2009 10:02	9A	0002323058
<input type="checkbox"/>	RED, ROGER DOUGLAS	0007654321	6000204	M	47 Y	07/29/2009 10:02	9A	0002323056
<input type="checkbox"/>	SMITH, CHRISTINA ROSE	0003169489	31000170	F	21 Y	01/19/2009 11:04	41	0002322321
<input type="checkbox"/>	KEEN, VERONICA	0030604961	95000177	F	31 Y	06/23/2009 16:02	42	0002322984
<input type="checkbox"/>	KING, JOHN RYAN	0030001499	43000170	M	47 Y	03/26/2009 16:01	42	0002322543
<input type="checkbox"/>	KEENING, BETTY	0030605059	48000178	F	31 Y	06/24/2009 12:06	64	0002322989
<input type="checkbox"/>	KEEPMERGING, RECORD	0030604847	53000167	F	29 Y	05/28/2009 13:49	83	0002322821
<input type="checkbox"/>	LAMBERT, MABEL	0003356698	94000195	F	60 Y	07/13/2009 13:42	84	0002322464
<input type="checkbox"/>	DELTA, JESSE	0035000447	60000204	F	64 Y	07/30/2009 13:47	CB3B	CB00320103

Now that you have logged in, notice that the SHARE system is made up of a series of tabs that include:

- Patient Search
- My Patient Census
- Results
- Clinical Reports
- Facesheet
- Personal Worklist
- My Page

Where can I locate a patient?

Patient Search

My Patient
Census

Personal Worklist

Introduction

There are three ways to locate a patient on the SHARE Clinical Portal.

Access to some of these tabs on the SHARE Clinical Portal will be determined by your role.

- Click on each tab to view each screen.
- Click on the screen to enlarge or close the window

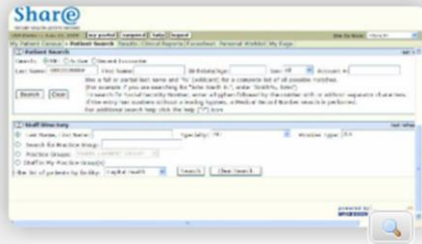
Where can I locate a patient?

Patient Search

Patient Search

My Patient
Census

Personal Worklist



The information that you will use to search for your patient will depend on your role. You may not have access to this tab at all.

Click on the “magnifying glass” to enlarge the image.

⌵ Patient Search last refresh

Search: MPI Active Recent Encounter

Last Name: First Name: Birthdate/Age: Sex: Account #:

Use a full or partial last name and "%" (wildcard) for a complete list of all possible matches.
(For example if you are searching for "John Smith Jr.", enter "Smith%, John")
To search for Social Security Number, enter a hyphen followed by the number with or without separator characters.
If the entry has numbers without a leading hyphen, a Medical Record Number search is performed.
For additional search help click the help ("??") icon

⌵ Staff Directory last refresh

Last Name, First Name: Specialty: Provider Type:

Search for Practice Group:

Practice Groups:

Staff in My Practice Group(s)

Filter list of patients by facility:

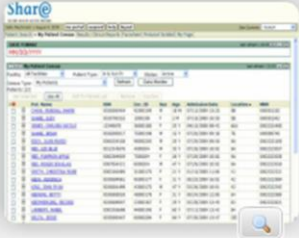
Personal Worklist

Where can I locate a patient?

Patient Search

My Patient Census

Personal Worklist



The My Patient Census screen displays a list of active and recently discharged patients that are automatically associated with you during registration or admission, or patients that you have searched for and manually added to the list.

Patient Name	MRN	Age	Sex	Status
MR. JAMES, JOHN	123456789	65	M	Active
MRS. SMITH, JANE	987654321	52	F	Discharged
MR. BROWN, ROBERT	234567890	78	M	Active
MRS. GREEN, LUCAS	345678901	45	F	Discharged
MR. WHITE, MICHAEL	456789012	33	M	Active
MRS. BLACK, SARAH	567890123	60	F	Discharged
MR. GRAY, DAVID	678901234	55	M	Active
MRS. KING, EMILY	789012345	40	F	Discharged
MR. WOOD, JASON	890123456	68	M	Active
MRS. BAKER, KAREN	901234567	50	F	Discharged

Click on the “magnifying glass” to enlarge the image.

DATE FORMAT last refresh: 13:03
 MM/DD/YYYY

My Patient Census last refresh: 13:03

Facility: All Facilities Patient Type: In & Out Pt Status: Active

Census Type: My Patients

Patients (23)

<input type="checkbox"/>	Pat. Name	SSN	Enc. ID	Sex	Age	Admission Date	Location ▲	MRN
<input type="checkbox"/>	CHOW, RANDALL SHARE	0035000454	92000195	M	18 M	07/13/2009 13:25	5B	K00001152
<input type="checkbox"/>	SHARE, JUDY	0030700355	1000198	F	2 M	07/16/2009 16:56	5B	K00001042
<input type="checkbox"/>	JONES, CHELSEA NICOLE	12345678	36000180	F	25 Y	04/10/2008 09:42	6LN	0002321480
<input type="checkbox"/>	SHARE, BRIAN	0035000017	75000198	M	15 Y	07/20/2009 09:18	7E	K00000746
<input type="checkbox"/>	EDDY, JUAN MARIO	0000254158	98000203	M	20 Y	07/29/2009 09:56	9A	0002321109
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<input type="checkbox"/>	RED, PUMPKIN APPLE	0002364859	7000204	F	26 Y	07/29/2009 10:02	9A	0002323058
<input type="checkbox"/>	RED, ROGER DOUGLAS	0007654321	6000204	M	47 Y	07/29/2009 10:02	9A	0002323056
<input type="checkbox"/>	SMITH, CHRISTINA ROSE	0003169489	31000170	F	21 Y	01/19/2009 11:04	41	0002322321
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<input type="checkbox"/>	KING, JOHN RYAN	0030001499	43000170	M	47 Y	03/26/2009 16:01	42	0002322543
<input type="checkbox"/>	KEENING, BETTY	0030605059	48000178	F	31 Y	06/24/2009 12:06	64	0002322989
<input type="checkbox"/>	KEEMERGING, RECORD	0030604847	53000167	F	29 Y	05/28/2009 13:49	83	0002322821
<input type="checkbox"/>	LAMBERT, MABEL	0003356698	94000195	F	60 Y	07/13/2009 13:42	84	0002322464
<input type="checkbox"/>	DELTA, JESSE	0035000447	60000204	F	64 Y	07/30/2009 13:47	CB3B	CB00320103

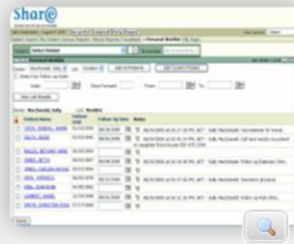
Where can I locate a patient?

Patient Search

My Patient
Census

Personal Worklist

Personal Worklist



The Personal Worklist allows you to create your own patient lists that you can allow others to share.

Click on the “magnifying glass” to enlarge the image.

Patient: Encounter:

Personal Worklist last refresh: 13:46

Owner: List:

Search by Follow-up Date:
 Date: Days Forward: From: To:

Owner: **MacDonald, Sally** List: **Worklist**

<input type="checkbox"/>	Patient Name	Patient DOB	Follow-Up Date	Notes
<input type="checkbox"/>	CHOW, RANDALL SHARE	01/15/2008	08/28/2009	08/04/2009 at 01:27:18 PM, ADT - Sally MacDonald: Vaccinations for travel.
<input type="checkbox"/>	DELTA, JESSE	03/03/1945	08/06/2009	08/04/2009 at 01:41:14 PM, ADT - Sally MacDonald: Call test results to patient at daughter Rita's house 902-470-3344.
<input type="checkbox"/>	INGLES, BETHANY ANNE	06/29/2009		
<input type="checkbox"/>	JONES, BETSY	06/03/1967	09/08/2009	08/04/2009 at 01:29:48 PM, ADT - Sally MacDonald: Follow up Diabetes Clinic.
<input type="checkbox"/>	JONES, CHELSEA NICOLE	05/01/1984		
<input type="checkbox"/>	KEEN, VERONICA	06/05/1978	08/20/2009	08/04/2009 at 01:37:55 PM, ADT - Sally MacDonald: Insurance physical.
<input type="checkbox"/>	KING, JOHN RYAN	04/20/1962		
<input type="checkbox"/>	LAMBERT, MABEL	12/19/1948	09/01/2009	08/04/2009 at 01:31:36 PM, ADT - Sally MacDonald: Follow up Pain Clinic.
<input type="checkbox"/>	SMITH, CHRISTINA ROSE	07/17/1988		

Where can I locate a patient?

Patient Search

My Patient
Census

Personal Worklist

Summary

Let's explore how to locate a patient in each of these tabs and view their results and clinical reports.

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Sally MacDonald | August 6, 2009 | my portal | suspend | help | logout | Site Controls: <Select>

Patient Search | My Patient Census | Results | Clinical Reports | Facesheet | Personal Worklist | My Page

DATE FORMAT: MM/DD/YYYY | last refresh: 20:57

My Patient Census | last refresh: 20:57

Facility: All Facilities | Patient Type: In & Out Pt | Status: Active

Census Type: My Patients | Refresh | Data Monitor

Patients (23)

Use Selected | Use All | Add To Patient List | Remove | Inactive

Pat. Name	SSN	Enc. ID	Sex	Age	Admission Date	Location	MRN
ARCHIVE, TRACEY	0035000447	88000198	F	44 Y	07/20/2009 11:01	CRAC	CR00040021
BORMKE, JI MORGAN	0030003057	47000168	F	66 Y	03/13/2009 13:59	MSI	0002322498
CHOW, RANDALL SHARE	0035000454	92000195	M	18 M	07/13/2009 13:25	5B	K00001152
DELTA, JESSE	0035000447	60000204	F	64 Y	07/30/2009 13:47	CB3B	CB00320103
DELTA, JESSE	0035000447	25000199	F	64 Y	07/20/2009 14:41	ST2NLR	ST00000240
DELTA, JESSE	0035000447	43000194	F	64 Y	07/09/2009 13:34	STAC	ST00000240
DELTA, JESSE	0035000447	20000190	F	64 Y	07/07/2009 16:08	STDI	ST00000240
EDDY, JUAN MARIO	0000254158	98000203	M	20 Y	07/29/2009 09:56	9A	0002321109
JONES, CHELSEA NICOLE	12345678	36000180	F	25 Y	04/10/2008 09:42	6LN	0002321480
KEEN, VERONICA	0030604961	95000177	F	31 Y	06/23/2009 16:02	42	0002322984
KEENING, BETTY	0030605059	48000178	F	31 Y	06/24/2009 12:06	64	0002322989
KEEPMERGING, RECORD	0030604847	53000167	F	29 Y	05/28/2009 13:49	83	0002322821
KING, JOHN RYAN	0030001499	43000170	M	47 Y	03/26/2009 16:01	42	0002322543
LAB, BABY CANDY	0000000000	60000191	M	3 M	05/22/2009 08:00	LFLAB	LF00000014
LAMBERT, MABEL	0003356698	94000195	F	60 Y	07/13/2009 13:42	84	0002322464
PHARMACY, SECOPM, UPRADP	0000140027	03000168	M	73 Y	00/03/2008 13:43	MCI	0002321070

Let's start with My Patient Census.

For easier work flow and to narrow your census list, you can use the following filters:

- Facility
- Patient Type
- Status
- Census Type

You can learn more details in the My Patient Census Module.

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Sally MacDonald :: August 6, 2009 [my portal](#) [suspend](#) [help](#) [logout](#) Site Controls: <Select>

Patient Search ▾ **My Patient Census** [Results](#) [Clinical Reports](#) [Facesheet](#) [Personal Worklist](#) [My Page](#)

DATE FORMAT last refresh: 20:57
MM/DD/YYYY

My Patient Census last refresh: 20:57

Facility: All Facilities Patient Type: In & Out Pt Status: Active
Census Type: My Patients Refresh Data Monitor

Patients (23)
Use Selected Use All Add To Patient List Remove Inactive

	Pat. Name	SSN	Enc. ID	Sex	Age	Admission Date	Location	MRN
<input checked="" type="checkbox"/>	ARCHIVE, TRACEY	0035000447	88000198	F	44 Y	07/20/2009 11:01	CRAC	CR00040021
<input type="checkbox"/>	BORMKE, JI MORGAN	0030003057	47000168	F	66 Y	03/13/2009 13:59	MSI	0002322498
<input type="checkbox"/>	CHOW, RANDALL SHARE	0035000454	92000195	M	18 M	07/13/2009 13:25	58	K00001152
<input type="checkbox"/>	DELTA, JESSE	0035000447	60000204	F	64 Y	07/30/2009 13:47	CB3B	CB00320103
<input type="checkbox"/>	DELTA, JESSE	0035000447	25000199	F	64 Y	07/20/2009 14:41	ST2NLR	ST00000240
<input type="checkbox"/>	DELTA, JESSE	0035000447	43000194	F	64 Y	07/09/2009 13:34	STAC	ST00000240
<input type="checkbox"/>	DELTA, JESSE	0035000447	20000190	F	64 Y	07/07/2009 16:08	STDI	ST00000240
<input type="checkbox"/>	EDDY, JUAN MARIO	0000254158	98000203	M	20 Y	07/29/2009 09:56	9A	0002321109
<input type="checkbox"/>	JONES, CHELSEA NICOLE	12345678	36000180	F	25 Y	04/10/2008 09:42	6LN	0002321480
<input type="checkbox"/>	KEEN, VERONICA	0030604961	95000177	F	31 Y	06/23/2009 16:02	42	0002322984
<input type="checkbox"/>	KEENING, BETTY	0030605059	48000178	F	31 Y	06/24/2009 12:06	64	0002322989
<input type="checkbox"/>	KEEPMERGING, RECORD	0030604847	53000167	F	29 Y	05/28/2009 13:49	83	0002322821
<input type="checkbox"/>	KING, JOHN RYAN	0030001499	43000170	M	47 Y	03/26/2009 16:01	42	0002322543
<input type="checkbox"/>	LAB, BABY CANDY	0000000000	60000191	M	3 M	05/22/2009 08:00	LFLAB	LF00000014
<input type="checkbox"/>	LAMBERT, MABEL	0003356698	94000195	F	60 Y	07/13/2009 13:42	84	0002322464
<input type="checkbox"/>	RUABMACY, SEYMOUR HIRSHANE	0000145087	57000168	M	73 Y	00/03/2008 13:43	MCT	0002321670

Once you have found your patient on the census list, click on the patient name to get their results.

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Sally MacDonald :: August 4, 2009 [my portal](#) [suspend](#) [help](#) [logout](#) Site Controls: <Select>

Patient Search | My Patient Census | **Results** | Clinical Reports | Facesheet | Personal Worklist | My Page

Patient: ARCHIVE, TRACEY; CR00040021 <> Encounter: 7/20/09; JONES, BRANDY D MD (a)

Demographics JSR Portlet last refresh: 13:53

name	admissionDateTime	sex	age	Dept Text	Account Number	relationship	admittingDiagnosis	Facility
ARCHIVE, TRACEY	07/20/2009 11:01	F	44 Y	AMBULATORY CARE-	TW0000106/09	Referring Physician		Colchester

Results last refresh: 13:53

ALL Ancillary New results Today's results Results by test class

Start On: 08/04/2009 Go Back: 100 Days Procedure Description Search: Clear Refresh

Show Selected Results Show All Results

<input type="checkbox"/>	RsltLvl	Collected	Links	Images	Item (Order Number)	Status	History	Accession
<input type="checkbox"/>	New	07/31/09 09:00			URINALYSIS	Received		CR
<input type="checkbox"/>	New	07/31/09 09:00			MICROSCOPIC, URINE	Received		CR
<input type="checkbox"/>		07/30/09 14:39			URINE CULTURE	completed		CR
<input type="checkbox"/>		07/27/09 09:00			GROUP AND RH (BLOOD TYPE)	Received		CR
<input type="checkbox"/>		07/27/09 08:00			ASPIRATE CULTURE(AERO+ANAEROB)	Received		CR
<input type="checkbox"/>		07/24/09 10:54			URINALYSIS	Cancelled		CR
<input type="checkbox"/>		07/24/09 10:54			MICROSCOPIC, URINE	Cancelled		CR
<input type="checkbox"/>		07/24/09 10:47			URINALYSIS	Received		CR
<input type="checkbox"/>		07/24/09 10:47			MICROSCOPIC, URINE	Received		CR
<input type="checkbox"/>		07/24/09 10:47			URINE CULTURE	Received		CR
<input type="checkbox"/>		07/24/09 10:21			CHLORIDE	Received		
<input type="checkbox"/>		07/24/09 10:21			POTASSIUM LEVEL	Received		
<input type="checkbox"/>		07/24/09 10:21			LYTES	Cancelled		

You will then be taken to the Results tab.

Another way to locate a patient is to click the **Patient Search** tab at the top of your screen.

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Registered Nurse Active :: December 2, 2009 [my portal](#) [suspend](#) [help](#) [logout](#) Site Controls: <Select>

Patient Search [My Patient Census](#) [Results](#) [Clinical Reports](#) [Facesheet](#) [My Page](#)

DATE FORMAT last refresh: 16:07
MM/DD/YYYY

Definition of Search Types
MPI: Actively Registered and Discharged Patients
Active: Actively Registered Patients
Recent Encounter: Recently Discharged Patients (discharged within 4 days)

Search by Number (2) last refresh: 16:07
 Search Type: Active Recent Encounter
 Choose the patient ID number to search by: Medical Record Number Encounter Number
 Enter the patient identifier and click 'Search':

Staff Directory last refresh: 16:07
 Last Name, First Name: Specialty: ALL Provider Type: ALL
 Search for Practice Group:
 Practice Groups:
 Staff in My Practice Group(s)
 Filter list of patients by facility: Cape Breton Healthcare

On opening the Patient Search tab, you will be presented with a screen appropriate to your role.

This is an example of a **Search by Number (2)** screen that uses a patient's Medical Record Number (MRN) or their Encounter Number to find the patient.

You will learn more about this in the Patient Search module, but for now understand that the search screen you use will depend on your role. It is possible that you may not have access to this tab at all.

[Patient Search](#) | [My Patient Census](#) | [Results](#) | [Clinical Reports](#) | [Facesheet](#) | [My Page](#)

DATE FORMAT
MM/DD/YYYY

Definition of Search Types
MPI: Actively Registered and Discharged Patients
Active: Actively Registered Patients
Recent Encounter: Recently Discharged Patients (discharged within 4 days)

Search by Number (2)

Search Type: Active Recent Encounter

Choose the patient ID number to search by: Medical Record Number Encounter Number


Enter the patient identifier and click 'Search':

Staff Directory

For this demonstration, we will perform a **Master Patient Index (MPI)** search which searches both active and discharged patients.

You can choose which patient ID number to use by clicking on either the **Medical Record Number (MRN)** button or the **Encounter Number** button.

- We will search by entering the patient's **MRN** in the Search identifier field and then clicking on the **Search** button.



Windows Internet Explorer

WARNING: You are not a clinician of record for this patient. If you choose to continue, your access to this record will be audited.

Do you still wish to view this record?

OK Cancel

If you are not associated to the patient, a message will appear warning that you are not the clinician of record, and if you proceed you will be subject to an additional level of audit. Choose OK if you still wish to view this record.

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If you are not associated to the patient, a message will appear warning that you will be audited. Choose if you wish to view this record.

Patient Search | My Patient Census | Results | Clinical Reports | Facesheet | My Page | Custom Facesheet

edit DATE FORMAT last refresh: 9:49

MM/DD/YYYY

? edit Search by Nbr last refresh: 15:31

Search all Active and Discharged patients.

Search Type: MPI Active Recent Encounter

Choose the patient ID number to search by: Medical Record Number Encounter Number

Enter the patient identifier and click 'Search':

1 Patients

	Patient Name	MRN	Facility	Sex	Birthdate	Age
<input type="button" value="Visits"/>	LAMBERT, CYRIL	RW00000028	RW	M	30/09/1948	60 Y
		SS00000064	SS			
		0002322467	Q			

<< Previous Page

1 Patients

You will now see a **Visits** box and the patient's name highlighted in blue. If you click on the patient's name...

My Patient Census | Patient Search | **Results** | Clinical Reports | Facesheet | Personal Worklist | My Page

Patient: LAMBERT, CYRIL ; SS00000064 Encounter: 2/20/09; 3/16/09; HAASE, DAVID A

Results last refresh: 23:59

ALL Ancillary New results Today's results Results by test class

Start On: 06/03/2009 Go Back: 200 Days Procedure Description Search:

<input checked="" type="checkbox"/>	RstLvl	Collected	Images	Item (Order Number)	Status	History	Accession
<input type="checkbox"/>	New	03/16/09 17:15		ADT_OBX			
<input type="checkbox"/>	New	03/11/09 10:45		CTHEAD_COMBINED-NE (STAFFID, EHRR_)	Final		
<input type="checkbox"/>	New	03/05/09 15:30		Aero and Ana Blood Culture Set	Final		
<input type="checkbox"/>	STA	03/05/09 15:30		Urinalysis	Final		
<input type="checkbox"/>	New	03/05/09 15:30		Urine Culture	Final		
<input type="checkbox"/>	STA	03/05/09 12:15		Urinalysis	Final Report		
<input type="checkbox"/>	New	03/05/09 12:15		Urinalysis Microscopic	Final Report		
<input type="checkbox"/>	New	02/22/09 13:11		CHEST_NON-DEDICATEDUNIT-CH (STAFFID, EHRR_)	Final		
<input type="checkbox"/>	New	02/22/09 13:11		CHEST_NON-DEDICATEDUNIT-CH	0		
<input type="checkbox"/>	STA	02/20/09 15:30		CBC	Final		
<input type="checkbox"/>	New	02/20/09 13:16		2-Discharge Summary (STAFFID, 2024_)	0		
<input type="checkbox"/>	New	02/20/09 10:38		CTHEAD_NON-ENHANCED-NE (STAFFID, EHRR_)	Final		
<input type="checkbox"/>	New	02/20/09 10:15		Specimen Integrity	Final		
<input type="checkbox"/>	New	02/20/09 10:15		Creatinine	Final		
<input type="checkbox"/>	New	02/20/09 10:15		Glucose Random	Final		
<input type="checkbox"/>	STA	02/20/09 10:15		CBC	Final		

You will be taken to the **Results** tab and will see the patient's results.

Patient Search | My Patient Census | Results | Clinical Reports | Facesheet | My Page | Custom Facesheet

edit DATE FORMAT last refresh: 9:49

MM/DD/YYYY

? edit Search by Nbr last refresh: 15:31

Search all Active and Discharged patients.

Search Type: MPI Active Recent Encounter

Choose the patient ID number to search by: Medical Record Number Encounter Number

Enter the patient identifier and click 'Search':


1 Patients

	Patient Name	MRN	Facility	Sex	Birthdate	Age
<input type="button" value="Visits"/>	LAMBERT, CYRIL	RW00000028	RW	M	30/09/1948	60 Y
		SS00000064	SS			
		0002322467	Q			

<< Previous Page

1 Patients

To find results for a specific encounter, click the **Visits** button.

Patient Name		MRN	Facility	Sex	Birthdate	Age
LAMBERT, CYRIL		RW00000028	RW	M	30/09/1948	60 Y
		SS00000064	SS			
		0002322467	Q			
Add	Ext. Enc. ID	Admission Date	Disc. Date	Pat. Type	Attending	
	PW0000017/08	02/20/2009 11:00	03/16/2009 17:14	Inpatient	HAASE, DAVID A MD	
	66660242	02/18/2009 09:45	02/18/2009 23:59	Outpatient	LESSARD, PIERRE MD	
	66660241	02/16/2009 08:00	02/16/2009 23:59	Outpatient	LESSARD, PIERRE MD	
	40039808	02/10/2009 11:09	02/15/2009 12:00	Inpatient	WONG, JILL M MD	
	WG0000004/08	02/07/2009 09:00	02/07/2009 10:36	ED	MACAULAY, BRUCE D MD	
	66660240	02/05/2009 10:48	02/05/2009 23:59	Outpatient	RODA, MICHAEL R	
	66660239	02/03/2009 14:00	02/03/2009 23:59	Outpatient	LESSARD, PIERRE MD	
	66660238	02/02/2009 07:12	02/02/2009 23:59	Outpatient	LESSARD, PIERRE MD	
1 Patients		<input type="button" value="Add To Patient List"/>				
Health						24

You will see a list of the patient's encounters in chronological order. Just click on the encounter (highlighted in blue) you want to view and you will see the results of that encounter.

Shar@
SECURE HEALTH ACCESS RECORD

Sally MacDonald :: August 6, 2009 | my portal | suspend | help | logout | Site Controls: <Select>

Patient Search | My Patient Census | Results | Clinical Reports | Facesheet | **Personal Worklist** | My Page

Patient: ARCHIVE, TRACEY ; CR00040021 | Encounter: 7/20/09; JONES, BRANDY D (a)

Personal Worklist | last refresh: 21:36

Owner: MacDonald, Sally | List: Worklist | Add All Patients | Add Current Patient

Search by Follow-up Date:

Date: Days Forward: From: To:

Owner: MacDonald, Sally | List: Worklist

<input type="checkbox"/>	Patient Name	Patient DOB	Follow-Up Date	Notes
<input type="checkbox"/>	ARCHIVE, TRACEY	04/04/1965	<input type="text"/>	
<input type="checkbox"/>	CHOW, RANDALL SHARE	01/15/2008	08/28/2009	08/04/2009 at 01:27:18 PM, ADT - Sally MacDonald: Vaccinations for travel.
<input type="checkbox"/>	DELTA, JESSE	03/03/1945	08/06/2009	08/04/2009 at 01:41:14 PM, ADT - Sally MacDonald: Call test results to patient at daughter Rita's house 902-470-3344.
<input type="checkbox"/>	INGLES, BETHANY ANNE	06/29/2009	<input type="text"/>	
<input type="checkbox"/>	JONES, BETSY	06/03/1967	09/08/2009	08/04/2009 at 01:29:48 PM, ADT - Sally MacDonald: Follow up Diabetes Clinic.
<input type="checkbox"/>	KEEN, VERONICA	06/05/1978	08/20/2009	08/04/2009 at 01:37:55 PM, ADT - Sally MacDonald: Insurance physical.
<input type="checkbox"/>	KING, JOHN RYAN	04/20/1962	<input type="text"/>	
<input type="checkbox"/>	LAMBERT, MABEL	12/19/1948	09/01/2009	08/04/2009 at 01:31:36 PM, ADT - Sally MacDonald: Follow up Pain Clinic.
<input type="checkbox"/>	SMITH, CHRISTINA ROSE	07/17/1988	<input type="text"/>	

The third way to locate your patient is through Personal Worklist. Personal Worklist allows you to create your own patient lists that you can use and that you can share with others. As with My Patient Census and Patient Search, you may or may not have access to this tab.

If you have set it as the default using the Edit function of this screen, clicking on the patient's name (highlighted in blue) will take you to the **Results tab** to see the patient's results.

See the Personal Worklist module for more information on how to use the Edit function and to add patients to your worklist.

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SECURE HEALTH ACCESS RECORD

Sally MacDonald :: August 4, 2009 [my portal](#) [suspend](#) [help](#) [logout](#) Site Controls: <Select>

Patient Search | My Patient Census | **Results** | Clinical Reports | Facesheet | Personal Worklist | My Page

Patient: ARCHIVE, TRACEY; CR00040021 <> Encounter: 7/20/09; JONES, BRANDY D MD (a)

Demographics JSR Portlet last refresh: 13:53

name	admissionDateTime	sex	age	Dept Text	Account Number	relationship	admittingDiagnosis	Facility
ARCHIVE, TRACEY	07/20/2009 11:01	F	44 Y	AMBULATORY CARE-	TW0000106/09	Referring Physician		Colchester

Results last refresh: 13:53

ALL Ancillary New results Today's results Results by test class

Start On: 08/04/2009 Go Back: 100 Days Procedure Description Search: Clear Refresh

Show Selected Results Show All Results

<input type="checkbox"/>	RsltLvl	Collected	Links	Images	Item (Order Number)	Status	History	Accession
<input type="checkbox"/>	New	07/31/09 09:00			URINALYSIS	Received		CR
<input type="checkbox"/>	New	07/31/09 09:00			MICROSCOPIC, URINE	Received		CR
<input type="checkbox"/>		07/30/09 14:39			URINE CULTURE	completed		CR
<input type="checkbox"/>		07/27/09 09:00			GROUP AND RH (BLOOD TYPE)	Received		CR
<input type="checkbox"/>		07/27/09 08:00			ASPIRATE CULTURE(AERO+ANAEROB)	Received		CR
<input type="checkbox"/>		07/24/09 10:54			URINALYSIS	Cancelled		CR
<input type="checkbox"/>		07/24/09 10:54			MICROSCOPIC, URINE	Cancelled		CR
<input type="checkbox"/>		07/24/09 10:47			URINALYSIS	Received		CR
<input type="checkbox"/>		07/24/09 10:47			MICROSCOPIC, URINE	Received		CR
<input type="checkbox"/>		07/24/09 10:47			URINE CULTURE	Received		CR
<input type="checkbox"/>		07/24/09 10:21			CHLORIDE	Received		
<input type="checkbox"/>		07/24/09 10:21			POTASSIUM LEVEL	Received		
<input type="checkbox"/>		07/24/09 10:21			LYTES	Cancelled		

Now that we have seen the three ways to locate a patient and get their results, let's explore the Results tab further.

Refer to the Results and Clinical Reports module for more detailed information

The screenshot shows the Shar@ Secure Health Access Record interface. At the top, there is a header with the Shar@ logo and the text "SECURE HEALTH ACCESS RECORD". Below this, there is a navigation bar with buttons for "my portal", "suspend", "help", and "logout". The user is identified as "Sally MacDonald" on "August 6, 2009". The main content area is divided into several sections:

- Patient Search:** A dropdown menu is open, showing a list of patient names and their associated account numbers. The selected patient is "ARCHIVE, TRACEY ; CR00040021". Other patients listed include CHOW, RANDALL SHARE; K00001152, SHARE, JUDY ; K00001042, JONES, CHELSEA NICOLE; 0002321480, SHARE, BRIAN ; K00000746, EDDY, JUAN MARIO; 0002321109, RED, LEE BLUE; 0002323057, RED, PUMPKIN APPLE; 0002323058, RED, ROGER DOUGLAS; 0002323056, SMITH, CHRISTINA ROSE; 0002322321, KEEN, VERONICA ; 0002322984, KING, JOHN RYAN; 0002322543, KEENING, BETTY ; 0002322989, KEEPMEYER, RECORD ; 0002322821, LAMBERT, MABEL ; 0002322464, DELTA, JESSE ; CB00320103, SHARE, WAYNE ; CB00320102, LAB, BABY CANDY; LF00000014, BORMKE, JI MORGAN; 0002322498, PHARMACY, SECOND UPGRADE; 0002321970, DELTA, JESSE ; ST00000240, DELTA, JESSE ; ST00000240, DELTA, JESSE ; ST00000240.
- Encounter:** A dropdown menu shows the selected encounter: "7/20/09; JONES, BRANDY D MD (a)".
- Table:** A table displays patient information for the selected encounter. The columns are "Dept Text", "Account Number", "relationship", "admittingDiagnosis", and "Facility". The row shows "AMBULATORY CARE-", "TW0000106/09", "Consulting Physician", and "Colchester".
- Procedure Description Search:** A search box with "Clear" and "Refresh" buttons.
- Results Table:** A table with columns "Item (Order Number)", "Status", "History", and "Accession". It lists various test results such as "URINALYSIS", "MICROSCOPIC, URINE", "URINE CULTURE", "GROUP AND RH (BLOOD TYPE)", "ASPIRATE CULTURE(AERO+ANAEROB)", "CHLORIDE", "POTASSIUM LEVEL", and "LYTES".

Or you can look at another patient's results by clicking on that patient's name in the patient dropdown list.

To learn more about what patients will be displayed in the patient dropdown list, refer to the My Patient Census module.

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SECURE HEALTH ACCESS RECORD

Sally MacDonald :: August 4, 2009 [my portal](#) [suspend](#) [help](#) [logout](#) Site Controls: <Select>

[Patient Search](#) [My Patient Census](#) **Results** [Clinical Reports](#) [Facesheet](#) [Personal Worklist](#) [My Page](#)

Patient: ARCHIVE, TRACEY ; CR00040021 <> Encounter: 7/20/09; JONES, BRANDY D (a)

Demographics JSR Portlet last refresh: 13:58

name	admissionDateTime	sex	age	Dept Text	Account Number	relationship	admittingDiagnosis	Facility
ARCHIVE, TRACEY	07/20/2009 11:01	F	44 Y	AMBULATORY CARE-	TW0000106/09	Referring Physician		Colchester

Results last refresh: 13:58

ALL Ancillary New results Today's results Results by test class

Start On: 08/04/2009 Go Back: 100 Days Procedure Description Search: [Clear](#) [Refresh](#)

[Show Selected Results](#) [Show All Results](#)

	RsltLvl	Collected	Links	Images	Item (Order Number)	Status	History	Accession
<input type="checkbox"/>	New	07/31/09 09:00			MICROSCOPIC, URINE	Received		CR
<input type="checkbox"/>	New	07/31/09 09:00			URINALYSIS	Received		CR

[Show Selected Results](#) [Show All Results](#)

[Back to Top](#)

The Results screen provides you with several filters you can use to find specific results quickly and easily.

Click on the box next to **New results**, **Today's results**,

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Brandy Lee Jones :: August 20, 2009 [my portal](#) [suspend](#) [help](#) [logout](#) Site Controls: <Select>

Patient Search | My Patient Census | **Results** | Clinical Reports | Facesheet | Personal Worklist | My Page

Patient: ARCHIVE, TRACEY ; CR00040021 <> Encounter: 7/20/09; JONES, BRANDY D (a)

Results last refresh: 14:37

ALL Ancillary New results Today's results Results by test class

Start On: Go Back: Days Procedure Description Search:

LAB RADIOLOGY

<input checked="" type="checkbox"/>	RsltLvl	Collected	Links	Images	Item (Order Number)	Status	History	Accession
LAB <input checked="" type="checkbox"/> (Back to Top)								
<input type="checkbox"/>	New	08/20/09 12:15			1 HR GLUCOSE	Final		CR
<input type="checkbox"/>	STA	08/20/09 12:15			TOTAL CARBON DIOXIDE LEVEL	Final		CR
<input type="checkbox"/>	New	08/20/09 12:13			2HR AMYLASE	Final		CR
RADIOLOGY <input checked="" type="checkbox"/> (Back to Top)								
<input type="checkbox"/>	New	08/20/09 13:13			ANKLE BILATERAL-LEX	Pending		CR
<input type="checkbox"/>	New	08/20/09 11:59			CHEST 2 VIEWS-CH	Pending		CR
<input type="checkbox"/>	New	08/20/09 11:58			KIDNEYS-AB	Final		CR

Or **Results by test class**, which groups together lab and radiology results as shown here.

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Brandy Lee Jones :: August 20, 2009 [my portal](#) [suspend](#) [help](#) [logout](#) Site Controls: <Select>

Patient Search My Patient Census **Results** Clinical Reports Facesheet Personal Worklist My Page

Patient: ARCHIVE, TRACEY ; CR00040021 <> Encounter: 7/20/09; JONES, BRANDY D (a)

Demographics JSR Portlet last refresh: 14:52

name	admissionDateTime	sex	age	Dept Text	Account Number	relationship	admittingDiagnosis	Facility
ARCHIVE, TRACEY	07/20/2009 11:01	F	44 Y	AMBULATORY CARE-	TW0000106/09	Attending Physician		Colchester

Results last refresh: 14:52

ALL Ancillary New results Today's results Results by test class

Start On: 08/20/2009 Go Back: 14 Days Procedure Description Search:

LAB RADIOLOGY

✓	RsltLvl	Collected	Links	Images	Item (Order Number)	Status	History	Accession
LAB	✓	(Back to Top)						
<input type="checkbox"/>	New	08/20/09 12:15			1 HR GLUCOSE	Final		CR
<input type="checkbox"/>	S/A	08/20/09 12:15			TOTAL CARBON DIOXIDE LEVEL	Final		CR
<input type="checkbox"/>	New	08/20/09 12:13			2HR AMYLASE	Final		CR
<input type="checkbox"/>	New	08/18/09 13:11			KLEINHAUER QUANTITATIVE	Received		CR
<input type="checkbox"/>	New	08/18/09 13:07			BBK PRODUCT ISSUE	Received		CR
<input type="checkbox"/>	New	08/18/09 10:50			DIRECT ANTIGLOBULIN TEST	Final		CR
<input type="checkbox"/>	New	08/17/09 09:00			DAT_IGG	Received		CR
<input type="checkbox"/>	New	08/17/09 09:00			DIRECT ANTIGLOBULIN RESULT	Received		CR
<input type="checkbox"/>	New	08/17/09 08:58			BBK PRODUCT ISSUE	Received		CR
<input type="checkbox"/>	New	08/13/09 14:11			MISCELLANEOUS CULTURE ANAEROB.	completed		CR
<input type="checkbox"/>	New	08/13/09 13:26			GLUCOSE RANDOM	completed		CR
<input type="checkbox"/>	New	08/13/09 11:34			MISCELLANEOUS AEROBIC CULTURE	completed		CR
<input type="checkbox"/>	New	08/13/09 11:31			MISCELLANEOUS AEROBIC CULTURE	completed		CR

You can also filter results for a certain period of time starting on a specific date going back a number of days. Today's date is the default **Start On** date.

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Sally MacDonald :: August 21, 2009 [my portal](#) [suspend](#) [help](#) [logout](#) Site Controls: <Select>

Patient Search | My Patient Census | **Results** | Clinical Reports | Facesheet | Personal Worklist | My Page

Patient: LAMBERT, CYRIL ; SS00000064 Encounter: 2/20/09; 3/16/09; HAASE, DAVID A

Results last refresh: 0:55

ALL Ancillary New results Today's results Results by test class

Start On: 08/21/2009 Go Back: 200 Days Procedure Description Search: PT

This list is filtered for report name text: PT

<input type="checkbox"/>	RsltLvl	Collected	Images	Item (Order Number)	Status	History	Accession
<input type="checkbox"/>	SIA	02/20/09 10:15		PT	Final		
<input type="checkbox"/>		02/20/09 10:15		PTI	Final		
<input type="checkbox"/>	SIA	02/18/09 14:10		PT	Final Report		
<input type="checkbox"/>	SIA	02/16/09 13:30		PT	Final Report		
<input type="checkbox"/>	SIA	02/14/09 08:37		PT	Changed Result		
<input type="checkbox"/>		02/14/09 08:37		PTI	Final Report		
<input type="checkbox"/>	SIA	02/13/09 08:12		PT	Final Report		
<input type="checkbox"/>	SIA	02/13/09 08:12		PTI	Final Report		
<input type="checkbox"/>	SIA	02/11/09 10:34		PT	Final Report		
<input type="checkbox"/>	SIA	02/11/09 10:34		PTI	Final Report		
<input type="checkbox"/>		02/10/09 08:12		PT	Final Report		
<input type="checkbox"/>	SIA	02/10/09 08:12		PTI	Final Report		
<input type="checkbox"/>		02/02/09 07:23		PT	Final Report		

This list is filtered for report name text: PT

[Back to Top](#)

In addition, you can search for specific test results by entering the test name or a portion of the name in the **Procedure Description Search** box.

Then click **Refresh** or press **Enter** on your keyboard.

In this demonstration, Protime (PT) was entered and all of the PT results are shown. Note that the PTT results also displayed as PTT had similar letters to the PT.

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Sally MacDonald :: August 21, 2009 [my portal](#) [suspend](#) [help](#) [logout](#) Site Controls: <Select>

Patient Search My Patient Census **Results** Clinical Reports Facesheet Personal Worklist My Page

Patient: **LAMBERT, CYRIL**; SS0000064 < > Encounter: **2/20/09; 3/16/09; HAASE, DAVID A**

Demographics JSR Portlet last refresh: 1:35

name	admissionDateTime	sex	age	Dept Text	Account Number	relationship	admittingDiagnosis	Facility
LAMBERT, CYRIL	02/20/2009 11:00	M	60 Y	-	PW0000017/08			South Shore

Results last refresh: 1:35

Lab Results New results Today's results Results by test class

Start On: 08/21/2009 Go Back: 200 Days Procedure Description Search:

<input type="checkbox"/>	RsltLvl	Collected	Images	Item (Order Number) ▲	Status	History	Accession
<input type="checkbox"/>		03/16/09 17:15		ADT OBX			
<input type="checkbox"/>		03/05/09 15:30		Aero and Ana Blood Culture Set	Final		
<input checked="" type="checkbox"/>	STA	02/20/09 15:30		CBC	Final		
<input type="checkbox"/>	STA	02/20/09 10:15		CBC	Final		
<input type="checkbox"/>		02/10/09 08:12		CBC	Final Report		
<input type="checkbox"/>		02/02/09 07:23		CBC	Final Report		
<input type="checkbox"/>		02/02/09 07:23		Cholesterol	Final Report		
<input type="checkbox"/>		02/02/09 07:23		Cholesterol/HDL Ratio	Final Report		
<input checked="" type="checkbox"/>		02/20/09 10:15		Creatinine	Final		
<input type="checkbox"/>		02/10/09 08:12		Creatinine	Final Report		
<input type="checkbox"/>		02/02/09 07:23		Creatinine	Final Report		
<input checked="" type="checkbox"/>		02/20/09 10:15		Electrolytes	Final		
<input type="checkbox"/>		02/10/09 08:12		Electrolytes	Final Report		
<input type="checkbox"/>	STA	02/02/09 07:23		Electrolytes	Final Report		
<input checked="" type="checkbox"/>		02/02/09 07:23		Glucose AC	Final Report		

To see a result, click on the result name in the **Item (Order Number)** column.

To view multiple results, click on the check boxes to the left of the **RsltLvl** column.

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SECURE HEALTH ACCESS RECORD

UDA Doctor :: August 15, 2009 [my portal](#) [suspend](#) [help](#) [logout](#) Site Controls: <Select>

Patient Search | [My Patient Census](#) | **Results** | [Clinical Reports](#) | [Facesheet](#) | [Personal Worklist](#) | [My Page](#)

Patient: **LAMBERT, CYRIL ; SS00000064** Encounter: **2/20/09; 3/16/09; HAASE, DAVID A**

Demographics JSR Portlet last refresh: 20:29

name	admissionDateTime	sex	age	Dept Text	Account Number	relationship	admittingDiagnosis	Facility
LAMBERT, CYRIL	02/20/2009 11:00	M	60 Y	-	PW0000017/08			South Shore

Results last refresh: 20:29

[Back to List](#) [Select All Tests](#) [Check 5 on All Selected](#)

[Check 5 on Selected Components for CBC](#)

TEST: CBC
Collected Date & Time: 02/20/09 15:30

Result Name	Results	Units	Reference Range
<input checked="" type="checkbox"/> WBC	22.0 High	x10(9)/L	4.5-11.0
<input checked="" type="checkbox"/> RBC	5.40	x10(12)/L	4.50-6.50
<input checked="" type="checkbox"/> Hgb	125 Low	g/L	140-180
<input checked="" type="checkbox"/> Hct	0.480		0.420-0.540
<input checked="" type="checkbox"/> MCV	110.0 High	fL	80.0-97.0
<input checked="" type="checkbox"/> MCH	29.0	pg	28.0-32.0
<input checked="" type="checkbox"/> MCHC	310 Low	gm/L	320-360
<input checked="" type="checkbox"/> PLT	300	x10(9)/L	150-350

[Other Clinicians Who Have Viewed This Data in Portal](#)

[Back to List](#) [Select All Tests](#) [Check 5 on All Selected](#)

Note that abnormal lab values are highlighted in red.

Results Flags

Result Flags - Introduction

Results flags are used to alert you to new and abnormal lab results.

- Click on the red markers to view the information about each marker.
- Click on the X to close each window.

The screenshot shows the Shar@ patient results interface. At the top, the Shar@ logo and navigation menu are visible. The patient information section shows 'Patient: LAMBERT, CYRIL ; SS0000064' and 'Encounter: 2'. The main results table is titled 'Results' and includes filters for 'ALL Ancillary', 'New results', 'Today's results', and 'Results by test class'. The table columns are 'Rs/Lvl', 'Collected', 'Images', 'Item (Order Number)', 'Status', 'History', and 'Accession'. Red circular markers are placed on the table: marker 1 points to the 'New' flag in the first row; marker 2 points to the 'New' flag in the second row; marker 3 points to the 'STA' flag in the third row; marker 4 points to the 'STA' flag in the fourth row; and marker 5 points to the 'New' flag in the fifth row.

Rs/Lvl	Collected	Images	Item (Order Number)	Status	History	Accession
New	03/11/09 10:45		CTHEAD_COMBINED-NE (STAFFID, EHR)	Final		
New	03/05/09 15:30		Aero and Ana Blood Culture Set	Final		
STA	03/05/09 15:30		Urine Culture	Final		
STA	03/05/09 15:30		Urinalysis	Final		
New	02/22/09 13:11		CHEST_NON-DEDICATEDUNIT-CH (STAFFID, EHR)	Final		
New	02/22/09 13:11		CHEST_NON-DEDICATEDUNIT-CH	0		
STA	02/20/09 15:30		CBC	Final		
New	02/20/09 13:16		2-Discharge Summary (STAFFID, 2024)	0		
New	02/20/09 10:38		CTHEAD_NON-ENHANCED-NE (STAFFID, EHR)	Final		
New	02/20/09 10:15		Specimen Integrity	Final		
New	02/20/09 10:15		Creatinine	Final		
New	02/20/09 10:15		PTT	Final		
New	02/20/09 10:15		Urea	Final		
New	02/20/09 10:15		Troponin-T	Final		
STA	02/20/09 10:15		PT	Final		

Results Flags

Shar@
SECURE HEALTH ACCESS RECORD

Dr. Douglas Martin | June 3, 2009 | [my portal](#) | [suspend](#) | [help](#) | [logout](#) | Site Controls: <Select>

My Patient Census | Patient Search | **Results** | Clinical Reports | Facesheet | Personal Worklist | My Page

Patient: **LAMBERT, CYRIL ; SS0000064** | Encounter: **2/20/09; 3/16/09; HAASE, DAVID A**












Results | last refresh: 23:00

ALL Ancillary | New results | Today's results | Results by test class

Start On: | Go Back: | Days | Procedure Description Search: | Clear | Refresh

Show Selected By

New or Normal
New and normal lab result that you have not viewed. Once viewed the new icon is removed. Note: The new flag by a radiology result only signifies a new result not a normal result.

RsultLvl	Col	Procedure Description	Status	History	Accession
	03/		Final		
	03/		Final		
	03/		Final		
	02/		Final		
	02/22/09 13:11	CHEST, NON-DEDICATED UNIT - CH	0		
	02/20/09 15:30	CBC	Final		
	02/20/09 13:16	2-Discharge Summary (STAFFID, 2024)	0		
	02/20/09 10:38	CTHEAD, NON-ENHANCED-NE (STAFFID, EH88)	Final		
	02/20/09 10:15	Specimen Integrity	Final		
	02/20/09 10:15	Creatinine	Final		
	02/20/09 10:15	PTT	Final		
	02/20/09 10:15	Urea	Final		
	02/20/09 10:15	Troponin-T	Final		
	02/20/09 10:15	PT	Final		

Results Flags

The screenshot shows the Shar@ Secure Health Access Record interface. At the top, there is a navigation bar with the Shar@ logo and a '1' in a yellow circle. Below the navigation bar, there are tabs for 'my portal', 'suspend', 'help', and 'logout'. The patient information section shows 'Patient: LAMBERT, CYRIL ; SS0000064' and 'Encounter: 2/20/09; 3/16/09; HAASE, DAVID A'. The main content area is titled 'Results' and includes a table of test results. The table has columns for 'RsultLvl', 'Collected', 'Images', 'Item (Order Number)', 'Status', 'History', and 'Accession'. A red callout '2' points to the 'Significant/Abnormal' flag in the 'RsultLvl' column. A red callout '3' points to the text 'Significant or Abnormal result that you have not viewed' in the 'Item (Order Number)' column. A red callout '4' points to the '02/20/09 15:30' date and time in the 'Collected' column. A red callout '5' points to the 'STAT' flag in the 'RsultLvl' column. The table contains several rows of test results, including 'CTHEAD.COMBINED-NE (STAFFID, EHRR...)', 'CBC', '2-Discharge Summary (STAFFID, 2024)', 'Specimen Integrity', 'Creatinine', 'PTT', 'Urea', 'Troponin-T', and 'PT'.

RsultLvl	Collected	Images	Item (Order Number)	Status	History	Accession
STAT	03/11/09 10:45		CTHEAD.COMBINED-NE (STAFFID, EHRR...)	Final		
STAT			Significant/Abnormal	Final		
STAT			Significant or Abnormal result that you have not viewed	Final		
STAT	02/20/09 15:30			Final		
STAT	02/20/09 13:36		2-Discharge Summary (STAFFID, 2024)	0		
STAT	02/20/09 10:38		CTHEAD.NON-ENHANCED-NE (STAFFID, EHRR...)	Final		
STAT	02/20/09 10:15		Specimen Integrity	Final		
STAT	02/20/09 10:15		Creatinine	Final		
STAT	02/20/09 10:15		PTT	Final		
STAT	02/20/09 10:15		Urea	Final		
STAT	02/20/09 10:15		Troponin-T	Final		
STAT	02/20/09 10:15		PT	Final		

Results Flags

1

Dr. Douglas Martin | June 3, 2009 | my portal | suspend | help | logout | Site Controls: <Select>

My Patient Census | Patient Search | **Results** | Clinical Reports | Facesheet | Personal Worklist | My Page

Patient: LAMBERT, CYRIL ; SS0000064 | Encounter: 2/20/09; 3/16/09; HAASE, DAVID A

Results | last refresh: 22:50

ALL Ancillary | New results | Today's results | Results by test class

Start On: | Go Back: | Days | Procedure Description Search: | Clear | Refresh

Show Selected Results | Show All Results

Rs/It/Lvl	Collected	Images	Item (Order Number)	Status	History	Accession
<input type="checkbox"/> New	03/11/09 10:45		CTHEAD, COMBINED-NE (STAFFID, EHR_)	Final		
<input type="checkbox"/> New	03/05/09 15:30		Aero and Ana Blood Culture Set	Final		
<input type="checkbox"/> S/A	03/05/09 15:30		Urine Culture	Final		
<input type="checkbox"/> S/A	03/05/09 15:30		Uroanalysis	Final		
<input type="checkbox"/> New	02/27/09			Final		
<input type="checkbox"/> S/A	02/27/09			0		
<input type="checkbox"/> S/A	02/27/09			Final		
<input type="checkbox"/> New	02/27/09			0		
<input type="checkbox"/> New	02/20/09 10:15		Specimen Integrity	Final		
<input type="checkbox"/> New	02/20/09 10:15		Creatinine	Final		
<input type="checkbox"/> New	02/20/09 10:15		PTT	Final		
<input type="checkbox"/> New	02/20/09 10:15		Urea	Final		
<input type="checkbox"/> S/A	02/20/09 10:15		Troponin-T	Final		
<input type="checkbox"/> S/A	02/20/09 10:15		PT	Final		

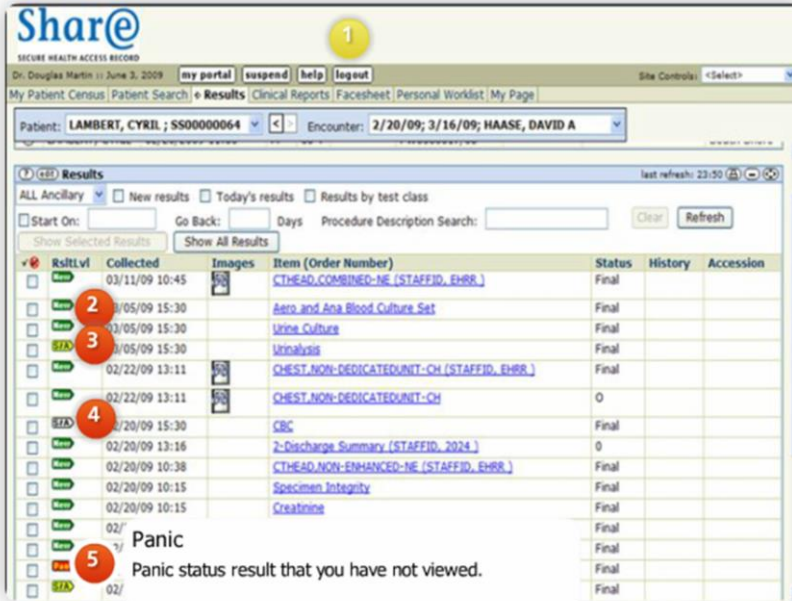
2

3

4 Clear flags
A clear flag with S/A or Panic is a result that you have viewed.

5

Results Flags



Shar@
SECURE HEALTH ACCESS RECORD

Dr. Douglas Martin | June 3, 2009 | my portal | suspend | help | logout | Site Controls: <Select>

My Patient Census | Patient Search | **Results** | Clinical Reports | Facesheet | Personal Worklist | My Page

Patient: LAMBERT, CYRIL ; SS0000064 | Encounter: 2/20/09; 3/16/09; HAASE, DAVID A

Results | last refresh: 23:50

ALL Ancillary | New results | Today's results | Results by test class

Start On: | Go Back: | Days | Procedure Description Search: | Clear | Refresh

Show Selected Results | Show All Results

RsltLvl	Collected	Images	Item (Order Number)	Status	History	Accession
<input checked="" type="checkbox"/>	03/11/09 10:45		CTHEAD, COMBINED-NE (STAFFID, EHRR)	Final		
<input type="checkbox"/>	03/05/09 15:30		Aero and Ana Blood Culture Set	Final		
<input type="checkbox"/>	03/05/09 15:30		Urine Culture	Final		
<input type="checkbox"/>	03/05/09 15:30		Urine Analysis	Final		
<input type="checkbox"/>	02/22/09 13:11		CHEST, NON-DEDICATEDUNIT-CH (STAFFID, EHRR)	Final		
<input type="checkbox"/>	02/22/09 13:11		CHEST, NON-DEDICATEDUNIT-CH	0		
<input type="checkbox"/>	02/20/09 15:30		CBC	Final		
<input type="checkbox"/>	02/20/09 13:16		2-Discharge Summary (STAFFID, 2024)	0		
<input type="checkbox"/>	02/20/09 10:38		CTHEAD, NON-ENHANCED-NE (STAFFID, EHRR)	Final		
<input type="checkbox"/>	02/20/09 10:15		Specimen Integrity	Final		
<input type="checkbox"/>	02/20/09 10:15		Creatinine	Final		
<input type="checkbox"/>	02/20/09 10:15		Panic	Final		
<input type="checkbox"/>	02/20/09 10:15		Panic status result that you have not viewed.	Final		
<input type="checkbox"/>	02/20/09 10:15			Final		

Viewed Results Flags

Introduction

After you have viewed a new and/or normal result, the green flag will disappear.

- Click on the markers to view information about each flag.
- Click on the X at the top right of each tab to close the tab.

The screenshot displays the Shar@ Secure Health Access Record interface. At the top, the Shar@ logo is visible, along with the user name 'Brandy Lee Jones' and the date 'August 20, 2009'. Navigation links include 'my portal', 'suspend', and 'help'. Below this, there are links for 'Patient Search', 'My Patient Census', 'Results', and 'Clinical Reports'. The patient information is 'Patient: ARCHIVE, TRACEY; CR00040021'. The main area is a table of test results with columns for date, time, test name, status, and CR. A green flag is present in the first column of the first row. Red circles with numbers 1, 2, and 3 highlight specific elements: 1 points to the green flag, 2 points to a 'V' flag, and 3 points to a 'V' flag with a red 'X' in the top right corner. At the bottom, there are buttons for 'Show Selected Results' and 'Show All Results', and a 'Back to Top' link.

Date	Time	Test Name	Status	CR
08/20/09	11:59	CHEST 2 VIEWS-CH	Pending	CR
08/18/09	13:07	BBK PRODUCT ISSUE	Received	CR
08/17/09	08:58	BBK PRODUCT ISSUE	Received	CR
08/13/09	07:31	BBK PRODUCT ISSUE	Received	CR
07/27/09	08:00	ASPIRATE CULTURE (AERO+ANABIO)	Received	CR
08/13/09	07:22	ASPARTATE AMINO TRANSFERASE	Cancelled	CR
08/12/09	14:40	ASPARTATE AMINO TRANSFERASE	completed	CR
07/20/09	10:27	ANKLE LEFT-LEX (STAFFED, HARRISTL)	Pending	CR
08/20/09	13:13	ANKLE BILATERAL-LEX	Pending	CR
09/07/23		ALKALINE PHOSPHATASE	completed	CR
08/12/09	14:40	ALKALINE PHOSPHATASE	completed	CR
08/13/09	07:23	ALANINE AMINO TRANSFERASE	completed	CR
08/12/09	14:40	ALANINE AMINO TRANSFERASE	completed	CR
08/20/09	12:13	2HR AMYLASE	Final	CR
07/23/09	15:47	24 HOUR URINE CREATININE	Received	
08/20/09	12:15	1 HR GLUCOSE	Final	CR

Viewed Results Flags



1

4

SECURE HEALTH ACCESS RECORD

Brandy Lee Jones | August 20, 2009 | my portal | suspend | help | logout

Site Controls | <Select>

Patient Search | My Patient Census | **Results** | Clinical Reports | Facesheet | Personal Worklist | My Page

Patient: ARCHIVE, TRACEY; CR00040021 | Encounter: 7/20/09; JONES, BRANDY D (a)

Icon	Date/Time	Test Name	Status	CR
	08/20/09 11:59	CHEST 2 VIEWS-CH	Pending	CR
	08/18/09 13:07	BBK PRODUCT ISSUE	Received	CR
	08/17/09 08:58	BBK PRODUCT ISSUE	Received	CR
	08/13/09 07:31	BBK PRODUCT ISSUE	Received	CR
	07/27/09 08:00	ASPIRATE CULTURE (AEROBIC)	Received	CR
	08/13/09 07:22	ASPARTATE AMINO TRANSFERASE	Cancelled	CR
	08/12/09		completed	CR
	07/20/09		ending	CR
			ending	CR
			completed	CR
	08/12/09		completed	CR
	08/13/09		completed	CR
	12/09 14:40	ALANINE AMINO TRANSFERASE	completed	CR
	20/09 12:13	2HR AMYLASE	Final	CR
	07/23/09 15:47	24 HOUR URINE CREATININE	Received	
	08/20/09 12:15	1 HR GLUCOSE	Final	CR

Viewed Normal Flag
Once you have read a result a "V" will appear indicating you have just read the result. The "V" will remain only during your current login.



Show Selected Results | Show All Results

[Back to Top](#)

Viewed Results Flags

Shar@

1

4

SECURE HEALTH ACCESS RECORD

Brandy Lee Jones - August 20, 2009

[my portal](#) [suspend](#) [help](#) [logout](#)

Site Controls: <Select>

[Patient Search](#) [My Patient Census](#) **Results** [Clinical Reports](#) [Facesheet](#) [Personal Worklist](#) [My Page](#)

Patient: ARCHIVE, TRACEY; CR00040021 Encounter: 7/20/09; JONES, BRANDY D (a)

View	Date/Time	Test Name	Status	CR
<input type="checkbox"/>	08/20/09 11:59	CHEST 2 VIEWS-CH	Pending	CR
<input type="checkbox"/>	08/18/09 13:07	BBK PRODUCT ISSUE	Received	CR
<input type="checkbox"/>	08/17/09 08:58	BBK PRODUCT ISSUE	Received	CR
<input type="checkbox"/>	08/13/09 07:31	BBK PRODUCT ISSUE	Received	CR
<input type="checkbox"/>	07/27/09 08:00	ASPIRATE CULTURE(AERO+ANAERO)	Received	CR
<input type="checkbox"/>	08/13/09 07:22	ASPARTATE AMINO TRANSFERASE	Cancelled	CR
<input type="checkbox"/>	08/12/09 14:40	ASPARTATE AMINO TRANSFERASE	completed	CR
<input type="checkbox"/>	07/20/09 10:27	ANKLE LEFT-LEX (STAFFED, HARDISTIL)	Pending	CR
<input type="checkbox"/>	08/20/09 13:13	ANKLE BILATERAL-LEX	Pending	CR
<input type="checkbox"/>	09 07:23	ALKALINE PHOSPHATASE	completed	CR
<input type="checkbox"/>	09/12/08/13		completed	CR
<input type="checkbox"/>	08/13/08/13		completed	CR
<input type="checkbox"/>	08/13/08/13		completed	CR
<input type="checkbox"/>	07/23/08/13		Final	CR
<input type="checkbox"/>	07/23/08/13		Received	
<input type="checkbox"/>	08/20/08/13		Final	CR

[Show Selected Results](#) [Show All Results](#)

[Back to Top](#)

2
3

Viewed S/A or Panic Flag
When you have read a significant/Abnormal (S/A) or a Panic result, the flag will become clear, but the S/A or Panic lettering will remain.

Viewed Results Flags

Summary

Sh The disappearance or colour change of result flags is associated with your user ID and will not impact other users' flags for the same patient.

4

SECRET
Brandy Lee

Site Controls: <Select>

Patient Search | My Patient Census | **RESULTS** | Clinical Reports | Accessheet | Personal Worklist | My Page

Patient: ARCHIVE, TRACEY; CR00040021 Encounter: 7/20/09; JONES, BRANDY D (a)

Test	Date/Time	Result	Status	CR
<input type="checkbox"/>	08/20/09 11:59	CHEST 2 VIEWS-CH	Pending	CR
<input type="checkbox"/>	08/18/09 13:07	BRK PRODUCT ISSUE	Received	CR
<input type="checkbox"/>	08/17/09 08:58	BRK PRODUCT ISSUE	Received	CR
<input type="checkbox"/>	08/13/09 07:31	BRK PRODUCT ISSUE	Received	CR
<input type="checkbox"/>	07/27/09 08:00	ASPIRATE CULTURE(AERO+ANAERO)	Received	CR
<input type="checkbox"/>	08/13/09 07:22	ASPARTATE AMINO TRANSFERASE	Cancelled	CR
<input type="checkbox"/>	08/12/09 14:40	ASPARTATE AMINO TRANSFERASE	completed	CR
<input type="checkbox"/>	07/20/09 10:27	ANKLE LEFT-LEX (STAFFED, HARRISTI...)	Pending	CR
<input type="checkbox"/>	08/20/09 13:13	ANKLE BILATERAL-LEX	Pending	CR
<input type="checkbox"/>	08/12/09 07:23	ALKALINE PHOSPHATASE	completed	CR
<input type="checkbox"/>	08/12/09 14:40	ALKALINE PHOSPHATASE	completed	CR
<input type="checkbox"/>	08/13/09 07:23	ALANINE AMINO TRANSFERASE	completed	CR
<input type="checkbox"/>	08/12/09 14:40	ALANINE AMINO TRANSFERASE	completed	CR
<input type="checkbox"/>	08/20/09 12:13	2HR AMYLASE	Final	CR
<input type="checkbox"/>	07/23/09 15:47	24 HOUR URINE CREATININE	Received	CR
<input type="checkbox"/>	08/20/09 12:15	1 HR GLUCOSE	Final	CR

Show Selected Results Show All Results

[Back to Top](#)

Shar@
SECURE HEALTH ACCESS RECORD

038 Power DIS Last: 11 August 14, 2018 | my portal | suspend | help | logout | Site Controls | <Select>

Patient: Name | My Patient | Personal | Search | Census | Worklist | **Results** | Clinical Reports | Community Med Profile | Facesheet | Abbreviation Guide | Helpful Tips | Communication | My Page

Appendix

Patient: [Name]

Lab Appendix | last refresh: 11:14 | F.3 | [Refresh] | [Close]

Icon	Description
	New result that you have not yet viewed. Once viewed the New icon is removed. "V" means a result just viewed.
	Significant or Abnormal result that you have not yet viewed
	Significant or Abnormal result that you have viewed. "V" after the result level means that it has just been viewed.
	Panic-status result that you have not yet viewed
	Panic-status result that you have viewed. "V" after the result level means that it has just been viewed.
	Result has been modified. Click to display a popup window containing the original result and all modified versions of the result. To close the popup window, click the Close link.
	DI Images available on this result. Click to Image Icon to open the image.

	04/24/18 14:11	ERYTHROCYTE SEDIMENTATION RATE	Final	ARH2018NT2404-HE00002R
	04/24/18 14:11	PROTHROMBIN TIME/TUR & PTT	Final	ARH2018NT2404-C000002R
	04/24/18 07:00	CHEST X R0902-CX	Final	ARH

Shar@
SECURE HEALTH ACCESS RECORD

Health | NOVA SCOTIA | 43

Click on **Appendix** in the upper right hand corner of the **Results** tab to open the **Lab Appendix** information discussed in the previous slides.

Shar@
SECURE HEALTH ACCESS RECORD

Sally MacDonald :: August 24, 2009 [my portal](#) [suspend](#) [help](#) [logout](#) Site Controls: <Select>

Patient Search My Patient Census **Results** Clinical Reports Facesheet Personal Worklist My Page

Patient: LAMBERT, CYRIL ; SS00000064 Encounter: 2/20/09; 3/16/09; HAASE, DAVID A




Demographics JSR Portlet last refresh: 19:52

name	admissionDateTime	sex	age	Dept Text	Account Number	relationship	admittingDiagnosis	Facility
LAMBERT, CYRIL	02/20/2009 11:00	M	60 Y	-	PW0000017/08			South Shore

Results last refresh: 19:52

ALL Ancillary New results Today's results Results by test class

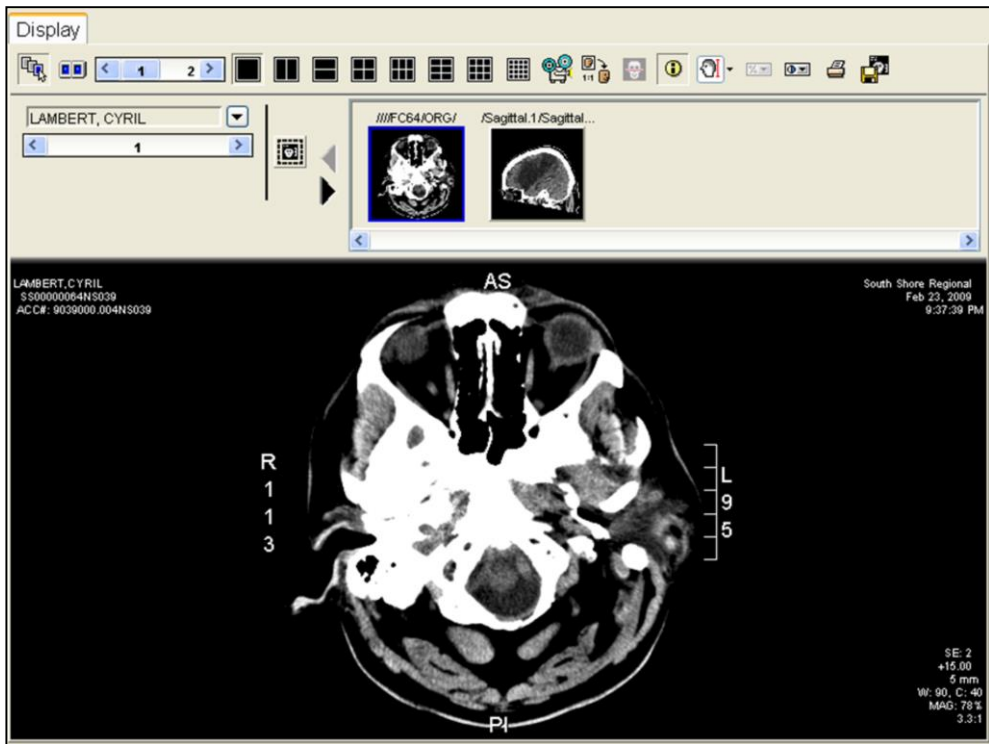
Start On: 08/24/2009 Go Back: 200 Days Procedure Description Search:

<input type="checkbox"/>	RsltLvl	Collected	Images	Item (Order Number)	Status	History	Accession
<input type="checkbox"/>		03/16/09 17:15		ADT_OBX			
<input type="checkbox"/>	New	03/11/09 10:45		CTHEAD_COMBINED-NE (STAFFID_EHRR_)	Final		
<input type="checkbox"/>		03/05/09 15:30		Aero and Ana Blood Culture Set	Final		
<input type="checkbox"/>	SIA	03/05/09 15:30		Urinalysis	Final		
<input type="checkbox"/>	SIA	03/05/09 15:30		Urine Culture	Final		
<input type="checkbox"/>		02/22/09 13:11		CHEST_NON-DEDICATEDUNIT-CH (STAFFID_EHRR_)	Final		
<input type="checkbox"/>		02/22/09 13:11		CHEST_NON-DEDICATEDUNIT-CH	0		
<input type="checkbox"/>	SIA	02/20/09 15:30		CBC	Final		
<input type="checkbox"/>		02/20/09 10:38		CTHEAD_NON-ENHANCED-NE (STAFFID_EHRR_)	Final		
<input type="checkbox"/>		02/20/09 10:15		Specimen Integrity	Final		
<input type="checkbox"/>		02/20/09 10:15		Glucose Random	Final		
<input type="checkbox"/>		02/20/09 10:15		Urea	Final		
<input type="checkbox"/>	Exa	02/20/09 10:15		Troponin-T	Final		

When you see an icon in the **Images** column, this means there is a diagnostic image available for viewing.

Click on the icon and the image will open for you to view.

Note: For Radiology results, the green flag in the **RsltLvl** column does not signify that the result is normal only that it is a new result.



This is an example of a Web 1000 view of a CT of the head.
Now let's locate Clinical Reports for a patient.

UDA Doctor :: August 15, 2009 [my portal](#) [suspend](#) [help](#) [logout](#) Site Controls: <Select>

Patient Search | My Patient Census | Results | **Clinical Reports** | Facesheet | Personal Worklist | My Page

Patient: LAMBERT, CYRIL ; SS00000064 Encounter: 2/20/09; 3/16/09; HAASE, DAVID A

Demographics JSR Portlet last refresh: 21:06

name	admissionDateTime	sex	age	Dept Text	Account Number	relationship	admittingDiagnosis	Facility
LAMBERT, CYRIL	02/20/2009 11:00	M	60 Y	-	PW0000017/08			South Shore

Clinical Reports last refresh: 21:06

New results Today's results Results by test class

Start On: Go Back: Days Procedure Description Search:

<input checked="" type="checkbox"/>	RsltLvl	Collected	Item (Order Number)	Status	History	Accession
<input type="checkbox"/>		02/20/09 13:16	2-Discharge Summary (STAFFID, 2024)	0		

[Back to Top](#)

powered by **MCKESSON** | **HORIZON** ^{HP}

The Clinical Reports screen looks similar to the Results screen. It is where you will view clinical reports such as operative reports, consult notes, and discharge summaries that are available in the SHARE Clinical Portal.

UDA Doctor :: August 13, 2009 my portal suspend help logout Site Controls: <Select>

Patient Search | My Patient Census | Results | **Clinical Reports** | Facesheet | Personal Worklist | My Page

Patient: LAMBERT, CYRIL ; SS00000064 Encounter: 2/20/09; 3/16/09; HAASE, DAVID A

DISCHARGE SUMMARY

Mr. Lambert, 60, was admitted on February 20, 2009 for immobility and it was later determined that he had suffered a left sided non-hemorrhagic stroke. Mr. Lambert also had moderate CHF.

Over the next three weeks Mr. Lambert made little progress, although he did regain some strength and was able to swallow and take thickened fluids by mouth.

His Respiratory status stabilized with medication and his blood pressure has improved. In the following week Mr. Lambert developed a high fever, tachycardia and is less responsive.

X-rays and blood work were done and showed that Mr. Lambert had developed Pneumonia, most likely due to aspiration. He was immediately put on IV antibiotics to treat this.

Over the next few days Mr. Lambert did not show any signs of improvement and the family decided to continue the antibiotic treatment but wanted a DNR order.

Mr. Lambert's condition continued to deteriorate and on the March 1 2009 Mr. Lambert passed away. No autopsy was ordered and it is surmised that his death is secondary to sepsis.

Dictated By: Dr. SHARE

DD: 01-Mar-2009 13:16:28
DI: 04-Mar-2009
TR: 2345551/98979

This is an example of a discharge summary viewed by clicking the report name in the Item (Order Number) column.

The screenshot shows the Shar@ Secure Health Access Record interface. At the top, there is a navigation bar with 'my portal', 'suspend', 'help', and 'logout' buttons. Below this is a 'Patient Search' section with a dropdown menu for 'Patient' and a search box for 'Encounter'. The 'Patient' dropdown is open, showing a list of patient names and IDs. The 'Encounter' dropdown is set to '7/20/09; JONES, BRANDY D MD (a)'. Below the search section, there is a table with columns for 'Dept Text', 'Account Number', 'relationship', 'admittingDiagnosis', and 'Facility'. The table contains one row: 'AMBULATORY CARE-', 'TW0000106/09', 'Consulting Physician', and 'Colchester'. Below the table, there is a 'Description Search' section with a search box and 'Clear' and 'Refresh' buttons. At the bottom, there is a table with columns for '(Order Number)', 'Status', 'History', and 'Accession'. The table contains one row: 'PHONE CONSULTATION REPORT', 'COMPLETED', and empty cells for 'History' and 'Accession'. The interface is powered by McKesson Horizon.

In the Clinical Reports screen, you can change the patient or encounter using either the patient drop down list...

The screenshot shows a healthcare portal interface. At the top left is the 'Share' logo. Below it, the text 'CURE HEALTH ACCESS RECORD' is visible. The user is identified as 'MacDonald' on 'August 24, 2009'. Navigation links include 'my portal', 'suspend', 'help', and 'logout'. A 'Site Controls' dropdown is set to '<Select>'. The main navigation bar includes 'Patient Search', 'My Patient Census', 'Results', 'Clinical Reports', 'Facesheet', 'Personal Worklist', and 'My Page'.

The patient information section shows 'Patient: ARCHIVE, TRACEY ; CR00040021' and 'Encounter: 7/20/09; JONES, BRANDY D MD (a)'. A dropdown menu is open, listing other encounters: '8/20/09; SALAH, JOAN C (a)', '7/20/09; JONES, BRANDY D MD (a)', '7/20/09; 7/23/09; SALAH, JOAN C', '7/14/09; MILBURN, CHRISTOPHER R (a)', and '7/14/09; 7/28/09; MILBURN, CHRISTOPHER R'. The '7/20/09; JONES, BRANDY D MD (a)' encounter is selected.

Below the encounter list is the 'Demographics JSR Portlet' section, which includes a table with columns: 'name', 'admissionDateTime', 'sex', 'age', 'Dept Text', 'admittingDiagnosis', and 'Facility'. The data row shows: 'ARCHIVE, TRACEY', '07/20/2009 11:01', 'F', '44 Y', 'AMBULATORY CARE', and 'Colchester'.

The 'CM Transcription' section has options for 'New results', 'Today's results', and 'Results by test class'. It includes a 'Start On' field (08/24/2009), a 'Go Back' field (100 Days), and a 'Procedure Description Search' field. There are 'Clear' and 'Refresh' buttons. Below this are 'Show Selected Results' and 'Show All Results' buttons.

A table of results is displayed with columns: 'RsultLvl', 'Collected', 'Links', 'Item (Order Number)', 'Status', 'History', and 'Accession'. The table contains one row: '07/20/09 10:33', 'DICTAPHONE CONSULTATION REPORT', 'COMPLETED'. Below the table are 'Show Selected Results' and 'Show All Results' buttons, and a 'Back to Top' link.

At the bottom right, the text 'powered by MCKESSON HORIZON' is visible.

or the encounter drop down list at the top of the screen.

The screenshot shows the Shar@ Secure Health Access Record interface. At the top, the user is logged in as Sally MacDonald on August 24, 2009. The interface includes navigation tabs for Patient Search, My Patient Census, Results, Clinical Reports, Facesheet, Personal Worklist, and My Page. The patient search results show a patient named ARCHIVE, TRACEY ; CR00040021 with an encounter on 7/20/09 with Dr. JONES, BRANDY D MD (a).

The Demographics JSR Portlet displays the following patient information:

name	admissionDateTime	sex	age	Dept Text	Account Number	relationship	admittingDiagnosis	Facility
ARCHIVE, TRACEY	07/20/2009 11:01	F	44 Y	AMBULATORY CARE-	TW0000106/09	Consulting Physician		Colchester

The CM Transcription portlet shows search filters for New results, Today's results, and Results by test class. The search criteria are Start On: 08/24/2009, Go Back: 100 Days, and Procedure Description Search. The results table shows one entry:

RsultLvl	Collected	Links	Item (Order Number)	Status	History	Accession
	07/20/09 10:33		DICTAPHONE CONSULTATION REPORT	COMPLETED		

To find information quickly and easily, you can filter and search for reports the same way as you would for test results.

You can filter reports by **New results**, **Today's results**, **Results by test class**, and by **Date** ranges.

You can also find specific types of reports using the **Procedure Description Search** box.

Shar@
SECURE HEALTH ACCESS RECORD

Sally MacDonald :: August 25, 2009 [my portal](#) [suspend](#) [help](#) [logout](#) Site Controls: <Select>

Patient Search My Patient Census Results **Clinical Reports** Facesheet Personal Worklist My Page

Patient: **ITS, WAYNE ; CB0000003** Encounter: **7/27/09; DALEY, PETER K (a)**

Demographics JSR Portlet last refresh: 0:51

name	admissionDate/Time	sex	age	Dept Text	Account Number	relationship	admittingDiagnosis	Facility
ITS, WAYNE	07/27/2009 08:25	M	43 Y	DIAGNOSTIC IMAGING REGIONAL-	CF0000568/09	Consulting Physician		Cape Breton

CM Transcription last refresh: 0:51

New results Today's results Results by test class

Start On: 08/25/2009 Go Back: 100 Days Procedure Description Search:

<input type="checkbox"/>	RsltLvl	Collected	Links	Item (Order Number)	Status	History	Accession
<input type="checkbox"/>		08/13/09 13:20		CONSULTATION REPORT	Cancelled		CB
<input type="checkbox"/>		08/13/09 13:00		CLINIC REPORT	COMPLETED		CB
<input type="checkbox"/>		08/13/09 11:00		DICTAPHONE DISCHARGE SUMMARY	COMPLETED		CB
<input type="checkbox"/>		08/13/09 10:01		DICTAPHONE DISCHARGE SUMMARY	Cancelled		CB
<input type="checkbox"/>		08/13/09 10:00		DICTAPHONE DISCHARGE SUMMARY	Cancelled		CB
<input type="checkbox"/>		06/16/09 14:57		OPERATIVE REPORT	COMPLETED		
<input type="checkbox"/>		06/16/09 14:38		CONSULTATION REPORT	COMPLETED		
<input type="checkbox"/>		06/16/09 14:37		CLINIC REPORT	COMPLETED		CB
<input type="checkbox"/>		06/16/09 14:36		DICTAPHONE DISCHARGE SUMMARY (STAFFID, TESTOR)	COMPLETED		
<input type="checkbox"/>		06/16/09 14:35		DICTAPHONE DISCHARGE SUMMARY (STAFFID, TESTOR)	COMPLETED		
<input type="checkbox"/>		05/25/09 13:18		DICTAPHONE OUTPATIENT REPORT	COMPLETED		
<input type="checkbox"/>		05/25/09 13:18		DICTAPHONE OUTPATIENT REPORT	COMPLETED		
<input type="checkbox"/>		05/25/09 13:15		DICTAPHONE HISTORY & PHYSICAL	COMPLETED		
<input type="checkbox"/>		05/25/09 13:15		DICTAPHONE HISTORY & PHYSICAL	COMPLETED		

Type any part of the report name in the box, and click **Refresh** or press **Enter** on your computer keyboard.

For example, type "dis" and click **Refresh** or press **Enter**.

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Sally MacDonald :: August 25, 2009 [my portal](#) [suspend](#) [help](#) [logout](#) Site Controls: <Select>

Patient Search | My Patient Census | Results | **Clinical Reports** | Facesheet | Personal Worklist | My Page

Patient: ITS, WAYNE ; CB00000003 <> Encounter: 7/27/09; DALEY, PETER K (a)

CM Transcription last refresh: 01:54

New results Today's results Results by test class

Start On: 08/25/2009 Go Back: 100 Days Procedure Description Search: dis

This list is filtered for report name text: dis

<input type="checkbox"/>	RsltLvl	Collected	Links	Item (Order Number)	Status	History	Accession
<input type="checkbox"/>		08/13/09 11:00		DICTAPHONE DISCHARGE SUMMARY	COMPLETED		CB
<input type="checkbox"/>	New	08/13/09 10:01		DICTAPHONE DISCHARGE SUMMARY	Cancelled		CB
<input type="checkbox"/>	New	08/13/09 10:00		DICTAPHONE DISCHARGE SUMMARY	Cancelled		CB
<input type="checkbox"/>		06/16/09 14:36		DICTAPHONE DISCHARGE SUMMARY (STAFFID, TESTDR)	COMPLETED		
<input type="checkbox"/>		06/16/09 14:35		DICTAPHONE DISCHARGE SUMMARY (STAFFID, TESTDR)	COMPLETED		
<input type="checkbox"/>	New	05/25/09 10:50		DICTAPHONE DISCHARGE SUMMARY	Cancelled		CB
<input type="checkbox"/>	New	05/25/09 10:49		DICTAPHONE DISCHARGE SUMMARY	COMPLETED		CB
<input type="checkbox"/>		05/25/09 10:48		DICTAPHONE DISCHARGE SUMMARY (STAFFID, TESTDR)	COMPLETED		
<input type="checkbox"/>	New	05/25/09 10:48		DICTAPHONE DISCHARGE SUMMARY (STAFFID, TESTDR)	COMPLETED		
<input type="checkbox"/>		05/25/09 10:48		DICTAPHONE DISCHARGE SUMMARY (STAFFID, TESTDR)	COMPLETED		
<input type="checkbox"/>		05/25/09 10:44		DICTAPHONE DISCHARGE SUMMARY (STAFFID, TESTDR)	COMPLETED		
<input type="checkbox"/>		05/25/09 10:44		DICTAPHONE DISCHARGE SUMMARY (STAFFID, TESTDR)	COMPLETED		
<input type="checkbox"/>	New	05/25/09 10:00		DICTAPHONE DISCHARGE SUMMARY	Cancelled		CB

This list is filtered for report name text: dis

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And all of the Discharge Summaries displayed.

In this example the discharge summaries for the past 100 days are displayed because the **Start On/Go Back to** feature was activated by the use.

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Sally MacDonald :: August 24, 2009 [my portal](#) [suspend](#) [help](#) [logout](#) Site Controls: <Select>

Patient Search | My Patient Census | Results | **Clinical Reports** | Facesheet | Personal Worklist | My Page

Patient: ARCHIVE, TRACEY ; CR00040021 Encounter: 7/20/09; JONES, BRANDY D MD (a)

Demographics JSR Portlet last refresh: 20:54

name	admissionDateTime	sex	age	Dept Text	Account Number	relationship	admittingDiagnosis	Facility
ARCHIVE, TRACEY	07/20/2009 11:01	F	44 Y	AMBULATORY CARE-	TW0000106/09	Consulting Physician		Colchester

CM Transcription last refresh: 20:54

New results Today's results Results by test class

Start On: 08/24/2009 Go Back: 100 Days Procedure Description Search: [Clear](#) [Refresh](#)

[Show Selected Results](#) [Show All Results](#)

RsultLvl	Collected	Links	Item (Order Number)	Status	History	Accession
<input type="checkbox"/>	07/20/09 10:33		DICTAPHONE CONSULTATION REPORT	COMPLETED		

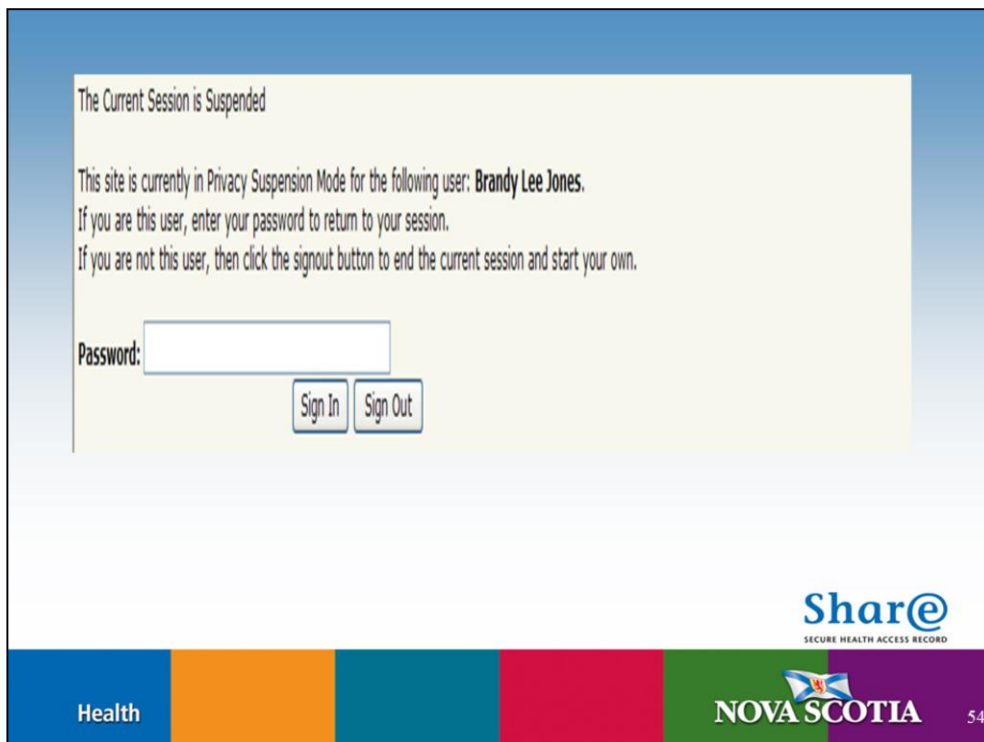
[Show Selected Results](#) [Show All Results](#)

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Now that you know how to find test results and clinical reports, let's look at the **Suspend** and **Log Out** features of the SHARE Clinical Portal.

Suspend means you are still logged in, but you are locking your view or session of SHARE from other users.

You can manually suspend the screen by clicking the **Suspend** button at the top of your screen or the screen will lock automatically after 15 minutes of inactivity.



When the **Current Session is Suspended** screen appears, you will need to enter your password within 15 minutes to return to your session. If you don't, you will automatically be logged out of the SHARE Clinical Portal and a new Log In screen will appear.

You can also Sign Out of the Portal from this screen by clicking the **Sign Out** button.

If you are not this user, then click the Sign Out button to end the current session and start your own.

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Sally MacDonald :: August 19, 2009 [my portal](#) [suspend](#) [help](#) [logout](#) Site Controls: <Select>

Patient Search | My Patient Census | Results | **Clinical Reports** | Facesheet | Personal Worklist | My Page

Patient: ARCHIVE, TRACEY ; CR00040021 Encounter: 7/14/09; MILBURN, CHRISTOPHER R (a)

Demographics JSR Portlet last refresh: 13:33

name	admissionDateTime	sex	age	Dept Text	Account Number	relationship	admittingDiagnosis	Facility
ARCHIVE, TRACEY	07/14/2009 08:50	F	44 Y	4 SOUTH MEDICAL-	SV0000052/09	Primary Care Physician	HYPERGLYCEMIA	Colchester

CM Transcription last refresh: 13:33

New results Today's results Results by test class

Start On: 08/19/2009 Go Back: 100 Days Procedure Description Search: [Clear](#) [Refresh](#)

[Show Selected Results](#) [Show All Results](#)

<input type="checkbox"/>	RsltLvl	Collected	Links	Item (Order Number)	Status	History	Accession
<input type="checkbox"/>		07/20/09 10:33		DICTAPHONE CONSULTATION REPORT	COMPLETED		

[Show Selected Results](#) [Show All Results](#)

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To protect patient privacy and the confidentiality of their information; once you have found the information you need it is recommended that you Log Out by clicking on the **Log Out** button at the top of the screen. This, rather than **Suspend**, is the preferred method of exiting the SHARE Clinical Portal.

Now test your skills by taking the Fast Track Quiz.

Throughout this quiz, once you have answered the question, click the **Submit** button to proceed to the next question.



Now test your skills by taking the Fast Track Quiz.

Throughout this quiz, once you have answered the question, click the **Submit** button to proceed to the next question.

A Green Flag by a radiology report indicates the report is new and has a normal result.

- True
- False

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Answer: False.

Where would you click to view a diagnostic image? Click on area and then click on submit below.

The screenshot shows the Shar@ patient results interface. At the top, it displays the patient's name, LAMBERT, CYRIL, and their encounter information. Below this is a table of test results. The table has columns for 'Status', 'History', and 'Accession'. The 'Images' column contains icons for certain tests. A red circle highlights the icon in the first row of the table, which corresponds to the test 'CHEST_COMBINED-NE (STAFFID, EMBR.)'.

Item (Order Number)	Status	History	Accession
CHEST_COMBINED-NE (STAFFID, EMBR.)	Final		
serum_and_ana_Blood_Culture_Set	Final		
Urine_Culture	Final		
Urinalysis	Final		
CHEST_NHR_DEGICATECOUNT-CH (STAFFID, EMBR.)	Final		
CHEST_NHR_DEGICATECOUNT-CH	O		
CBC	Final		
2-Serology_Summary (STAFFID, J024.)	S		
CHEST_NHR_DEGICATECOUNT-NE (STAFFID, EMBR.)	Final		
Specimen_Integrity	Final		
Creatinine	Final		
PTT	Final		
Urea	Final		
Tropoin-T	Final		
PT	Final		

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Answer: Click on the icon in the *Images* column., circled in red above.

Match the color of the results flags to their definition

Green	A critical result that has not been viewed
Yellow	A new result that has not been viewed
Red	A significant or abnormal result that has not been viewed
Clear	A result that has been viewed.

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See next slide for correct answers

Match the color of the results flags to their definition

Green	A new result that has not been viewed
Yellow	A significant or abnormal result that has not been viewed
Red	A critical result that has not been viewed
Clear	A result that has been viewed.

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Green – A new result that has not been viewed

Yellow – A significant or abnormal result that has not been viewed

Red – A critical result that has not been viewed

Clear – A result that has been viewed

When exiting the SHARE Clinical Portal or leaving your computer for a period of time, it is recommended to:

- Log out by clicking on the log out tab
- Just leave the computer as it will log out on its own
- Put the session in Suspend by clicking on the Suspend tab
- Leave it on so someone else can use the SHARE Clinical Portal

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Answer: Log out by clicking on the log out tab

Click by the place you would go to change a patient. Then click Submit below.

The screenshot shows the Shar@ interface with the following elements:

- Navigation tabs: My Patient, Census, Patient Search, Results, Clinical Reports, Facesheet, Personal Worklist, My Page.
- Current Patient: LAMBERT, CYRIL; SSN: 6500000064; Encounter: 2/20/09; 3/16/09; HAASE, DAVID A.
- Results section with filters: ALL Ancillary, New results, Today's results, Results by test class.
- Table of results with columns: Result, Collected, Images, Item (Order Number), Status, History, Accession.

Result	Collected	Images	Item (Order Number)	Status	History	Accession
<input type="checkbox"/>	02/11/09 10:45		CHESAD, COMBIBED-NE (STAFFRD, EMBR.)	Final		
<input type="checkbox"/>	03/05/09 15:30		HEP, JND, ALK, WBLD, CULTURE, SET	Final		
<input type="checkbox"/>	03/05/09 15:30		URINE, CULTURE	Final		
<input type="checkbox"/>	03/05/09 15:30		URINALYSIS	Final		
<input type="checkbox"/>	02/22/09 13:11		CHEST, NON-DEDICATED, UNCT-CH (STAFFRD, EMBR.)	Final		
<input type="checkbox"/>	02/22/09 13:11		CHEST, NON-DEDICATED, UNCT-CH	0		
<input type="checkbox"/>	02/20/09 10:30		CBC	Final		
<input type="checkbox"/>	02/20/09 13:34		>Discharge Summary (STAFFRD, 2004)	0		
<input type="checkbox"/>	02/20/09 10:38		CHESAD, NON-EMBANKED-NE (STAFFRD, EMBR.)	Final		
<input type="checkbox"/>	02/20/09 10:15		Specimen Integrity	Final		
<input type="checkbox"/>	02/20/09 10:15		Creatinine	Final		
<input type="checkbox"/>	02/20/09 10:15		PTT	Final		
<input type="checkbox"/>	02/20/09 10:15		Urea	Final		
<input type="checkbox"/>	02/20/09 10:15		Triglyceride-T	Final		
<input type="checkbox"/>	02/20/09 10:15		PT	Final		

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Answer: Click on **Patient Search** (circled in red) to search for the next patient, or on the **Patient** drop down box (circled in blue) under the Patient Search tab to choose a new patient from your Patient Census list. How you search or switch patients will be dependent upon your role and level of access.

Thank You, for taking the Fast Track Module of the SHARE Clinical Portal training course.

For more in depth information about the portal features, please continue with the other modules included in the SHARE Clinical Portal training course.

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Thank You, for taking the Fast Track module of the SHARE Clinical Portal training course.

For more in depth information about the portal features, please continue with the other modules included in the SHARE Clinical Portal training course.

SHARE Clinical Portal Fast Track Module

Version 1: November 2009

This learning module was developed and reviewed by:
The SHARE Program and HITS-NS

To exit this module please click the **X** in the top right corner
of the screen.

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