

Electronic Death Registration (EDR)

Vital Statistics
Service Nova Scotia



Physicians & Nurse Practitioners – Fact Sheet

Accessing EDR

How do I gain access to EDR and how do I log in?

- EDR will be available starting at **9am on November 24, 2025**.
- It can be launched from The Compass (NSH) under Clinical Applications, The Pulse intranet (IWK) under Quick Links, or through this direct link: [Vitalware EDN Service](#)
- You can access EDR from any connected device – laptop, desktop computer, tablet, or phone.
- You will log in using your NS Health, IWK Health, or other government email account.

Notifications

How do I know when a record is ready to be worked on?

- New records created by yourself, or by a healthcare staff and assigned to you, appear on your Open Registrations tab and are available for you to complete and sign.

The EDR Process

What happens to a digital MCD after I sign it?

- If a funeral home has been assigned (by either yourself or a healthcare staff member), the funeral home will access the digital MCD and complete the death registration.
- If the funeral home has not yet been assigned, the record remains in EDR under Open Registrations for either the healthcare staff or yourself (if no healthcare facility is assigned).

- If there is no funeral home, the signed MCD is routed directly to Vital Statistics for registration of the death.

Record Access

Who can see the digital MCDs?

- A physician or nurse practitioner can see any records that they have created, or that are assigned to them.
- A healthcare staff member can see any records that have been created by, or assigned to, their healthcare facility.
- Once the digital MCD has been signed, the records are available under the Submitted Registrations tab (if within the past 60 days) or through the Search function.

Proof of signed MCD

How will funeral homes show proof of MCD completion when retrieving remains?

- Funeral homes will have either a printout from the EDR system or a digital version to show (e.g., on a phone or tablet), rather than the current paper MCD.

Medical Examiner Cases

What if the case should be assigned to the Medical Examiner's Service?

- Once Medical Examiners are onboarded to EDR in 2026, you will be able to assign a case directly to them within the system.
- Until that time, Medical Examiner cases should not be entered into EDR. Contact the Medical Examiner's Service directly so that they can initiate the paperwork.

Paper MCDs

Will there continue to be paper MCDs?

- While we encourage all medical attendants to use the electronic death registration system, paper MCDs will still be available and accepted.


Messaging

How would I use the messaging within EDR?

- Vital Statistics will reach out to you using EDR Messaging if they require more information or clarification on an MCD that you have signed. You can respond to these messages as well through EDR.
- When Vital Statistics send you a new message, you will get an email notification.

EDR Support

How do I get help with EDR?

- From within EDR, use the  button to get direct access to the EDR Support website and our email address.
- The [EDR Support Website](#) has training recordings, and soon will also have user guides, video tutorials, and self-paced online learning modules (LMS).
- Questions or requests for help should be emailed to:
Help.Vitalware@novascotia.ca
This inbox is monitored during regular business hours, and someone will respond to you as soon as possible.