

Fiscal Year April 1, 2023 - March 31, 2024 (Summaries are submitted at the end of each month reflecting previous months' expenses)

Dates By Event (Month, Day, Year)	Subject (By Event)	Information	Cost
September 2023 (NIL)	Name of Event		
• • • •	Location of Event		
	Air Destination - (From-To-Return)		
	Air Fare Including All Taxes		
	Name of Hotel & Location		
	Hotel Rate Per Night x Number of Nights		
	Hotel Incidentials - (\$5.00 per night)		
	Business Meal(s)		
	Mileage Rate - <i>(\$0.5770)</i>		
	Parking Rate		
	Taxi Rate		
	Other Miscellaneous Expenditures		
		TOTAL PER EVENT	\$-



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Dates By Event (Month, Day, Year)	Subject (By Event)	Information	Cost
October 2023 (NIL)	Name of Event		
	Location of Event		
	Air Destination - (From-To-Return)		
	Air Fare Including All Taxes		
	Name of Hotel & Location		
	Hotel Rate Per Night x Number of Nights		
	Hotel Incidentials - (\$5.00 per night)		
	Business Meal(s)		
	Mileage Rate - <i>(\$0.5770)</i>		
	Parking Rate		
	Taxi Rate		
	Other Miscellaneous Expenditures		
		TOTAL PER EVENT	\$-



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Dates By Event (Month, Day, Year)	Subject (By Event)	Information	Cost
November 2023 (NIL)	Name of Event		
	Location of Event		
	Air Destination - (From-To-Return)		
	Air Fare Including All Taxes		
	Name of Hotel & Location		
	Hotel Rate Per Night x Number of Nights		
	Hotel Incidentials - (\$5.00 per night)		
	Business Meal(s)		
	Mileage Rate - <i>(\$0.5770)</i>		
	Parking Rate		
	Taxi Rate		
	Other Miscellaneous Expenditures		
		TOTAL PER EVENT	\$-



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Dates By Event (Month, Day, Year)	Subject (By Event)	Information	Cost
December 2023 (NIL)	Name of Event		
	Location of Event		
	Air Destination - (From-To-Return)		
	Air Fare Including All Taxes		
	Name of Hotel & Location		
	Hotel Rate Per Night x Number of Nights		
	Hotel Incidentials - (\$5.00 per night)		
	Business Meal(s)		
	Mileage Rate - <i>(\$0.5770)</i>		
	Parking Rate		
	Taxi Rate		
	Other Miscellaneous Expenditures		
		TOTAL PER EVENT	\$-



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Dates By Event (Month, Day, Year)	Subject (By Event)	Information	Cost	
January 25 - 28, 2024	Name of Event	African Heritage Month Events		
	Location of Event	Cape Breton		
	Air Destination - (From-To-Return)			
	Air Fare Including All Taxes			
	Name of Hotel & Location	Hampton Inn, Membertou, NS		
	Hotel Rate Per Night x Number of Nights	164.65 x 3 nights	\$ 493.95	
	Hotel Incidentials - (\$5.00 per night)	3 x \$5.00	\$ 15.00	
	Business Meal(s)	3 lunches and 1 dinner per diem	\$ 65.00	
	Mileage Rate - <i>(\$0.5770)</i>			
	Parking Rate			
	Taxi Rate			
	Other Miscellaneous Expenditures			
		TOTAL PER EVENT	\$ 573.95	



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Dates By Event (Month, Day, Year)	Subject (By Event)	Information	Cost	
	Subject (By Event)		Cost	
February 16 - 18, 2024	Name of Event	African Heritage Month Events		
	Location of Event	Digby		
	Air Destination - (From-To-Return)			
	Air Fare Including All Taxes			
	Name of Hotel & Location			
	Hotel Rate Per Night x Number of Nights			
	Incidentials - (\$5.00 per night)	2 x \$5.00	\$ 10.00	
	Business Meal(s)	2 breakfasts/2 lunches/1 dinner - per diems	\$ 66.00	
	Mileage Rate - <i>(\$0.5770)</i>			
	Parking Rate			
	Taxi Rate			
	Other Miscellaneous Expenditures			
		TOTAL PER EVENT	\$ 76.00	



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Dates By Event (Month, Day, Year)	Subject (By Event)	Information	с	ost
March 7, 2024	Name of Event	International Women's Day Event		
	Location of Event	Halifax Stanfield International Airport		
	Air Destination - (From-To-Return)			
	Air Fare Including All Taxes			
	Name of Hotel & Location			
	Hotel Rate Per Night x Number of Nights			
	Hotel Incidentials - (\$5.00 per night)			
	Business Meal(s)			
	Mileage Rate - <i>(\$0.5770)</i>	62 kms.	\$	35.78
	Parking Rate			
	Taxi Rate			
	Other Miscellaneous Expenditures			
		TOTAL PER EVENT	\$	35.78