

Fiscal Year April 1, 2024 - March 31, 2025 (Summaries are submitted at the end of each month reflecting previous months' expenses)

Dates By Event (Month, Day, Year)	Subject (By Event)	Information	Cost
April 22, 2024	Name of Event	Mission to London, Estonia and Finland (Part 1)	
	Location of Event	London, UK	
	Air Destination - (From-To-Return)	Halifax to London Heathrow	
	Air Fare Including All Taxes		\$ 1,192.16
	Name of Hotel & Location	Hilton Trafalgar St. James - London	
	Hotel Rate Per Night x Number of Nights	518.79/night x 1 night	\$ 518.79
	Hotel Incidentals - (\$5.00 per night)		\$ 5.00
	Business Meal(s)	1 breakfast (CAD) and 1 dinner (UK) per diem	\$ 95.14
	Mileage Rate - <i>(\$0.5838)</i>		
	Parking Rate		
	Taxi Rate		
	Other Miscellaneous Expenditures		
		TOTAL PER EVENT	\$ 1,811.09



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Dates By Event (Month, Day, Year)	Subject (By Event)	Information	Cost
April 23-24, 2024	Name of Event	Mission to London, Estonia and Finland (part 2)	
	Location of Event	Tallinn, Estonia	
	Air Destination - (From-To-Return)	London, UK to Tallinn, Estonia	
	Air Fare Including All Taxes		\$ 419.01
	Name of Hotel & Location	Radisson - Tallin	
	Hotel Rate Per Night x Number of Nights	\$249.41/night x 2 nights	\$ 498.82
	Hotel Incidentals - (\$5.00 per night)	x 2	\$ 10.00
	Business Meal(s)	1 lunch and 1 dinner per diem (Estonia)	\$ 151.51
	Mileage Rate - <i>(\$0.5838)</i>		
	Parking Rate		
	Taxi Rate		
	Other Miscellaneous Expenditures		
		TOTAL PER EVENT	\$ 1,079.34



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Dates By Event (Month, Day, Year)	Subject (By Event)	Information	Cost
April 25, 2024	Name of Event	Mission to London, Estonia and Finland (part 3)	
	Location of Event	Helsinki, Finland	
	Air Destination - (From-To-Return)		
	Air Fare Including All Taxes		
	Name of Hotel & Location	Radisson Red Helsinki	
	Hotel Rate Per Night x Number of Nights	287.90/night x 1 night	\$ 287.90
	Hotel Incidentals - (\$5.00 per night)		\$ 5.00
	Business Meal(s)		
	Mileage Rate - <i>(\$0.5838)</i>		
	Parking Rate		
	Taxi Rate		
	Other Miscellaneous Expenditures	Ferry from Tallinn, Estonia to Helsinki, Finland	\$ 152.57
		TOTAL PER EVENT	\$ 445.47



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Dates By Event (Month, Day, Year)	Subject (By Event)	Information	Cost
April 26-27, 2024	Name of Event	Mission to London, Estonia and Finland (part 4)	
	Location of Event	Helsinki, London return to Halifax	
	Air Destination - (From-To-Return)	Helsinki to London, UK - London, UK to Halifax	
	Air Fare Including All Taxes	\$594.70 +2663.70	\$ 3,258.40
	Name of Hotel & Location	Hilton Garden Inn - London Heathrow	
	Hotel Rate Per Night x Number of Nights	474.75/night x 1 night	\$ 474.75
	Hotel Incidentals - (\$5.00 per night)		\$ 5.00
	Business Meal(s)	1 dinner (April 26 UK) and 1 breakfast (April 27 UK) per diem	\$ 127.62
	Mileage Rate - <i>(\$0.5838)</i>	mileage from Halifax airport to Springhaven	\$ 188.57
	Parking Rate	Halifax airport parking	\$ 135.00
	Taxi Rate		
	Other Miscellaneous Expenditures		
		TOTAL PER EVENT	\$ 4,189.34



Fiscal Year April 1, 2024 - March 31, 2025 (Summaries are submitted at the end of each month reflecting previous months' expenses)

Dates By Event (Month, Day, Year)	Subject (By Event)	Information	Cost
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May 2024 (NIL)	Name of Event		
	Location of Event		
	Air Destination - (From-To-Return)		
	Air Fare Including All Taxes		
	Name of Hotel & Location		
	Hotel Rate Per Night x Number of Nights		
	Hotel Incidentals - (\$5.00 per night)		
	Business Meal(s)		
	Mileage Rate - <i>(\$0.5838)</i>		
	Parking Rate		
	Taxi Rate		
	Other Miscellaneous Expenditures		
		TOTAL PER EVENT	\$-