

SECTION 1 - GENERAL INFORMATION & PRIVACY NOTICE

The provincial deed transfer tax (PDTT) applies to residential properties of 3 or fewer dwelling units being transferred to 1 or more grantees where an ownership interest in the property is granted to a non-resident(s) of Nova Scotia (NS), unless an exemption exists. Individuals that move to NS within 6 months of the property transfer may be exempt from the tax after moving to NS and demonstrating proof of NS residency. Proof of residency must be demonstrated by **each grantee** who moved to NS by completing this form and providing supporting documentation. **This must be submitted to the Administrator within 6 months of the date the property was transferred (i.e. the closing date).** If not submitted, the tax plus interest becomes payable and a penalty may also be assessed. For more information visit: <https://novascotia.ca/NonResidentDeedTransferTax>

The NS Department of Finance and Treasury Board, collects your personal information, including all supporting documents, as part of the assessment process of the PDTT. The collection is done pursuant to the *Non-resident Transfer and Property Taxes Act* and *NS Freedom of Information and Protection of Privacy Act*. To read more about the personal information we collect and what we use it for, review our full [PDTT privacy statement](#).

SECTION 2 - PROPERTY TRANSFER INFORMATION

The date the property was transferred to you (i.e. closing date): _____ (dd-mmm-yyyy)

Enter **at least 1** of the following:

1. Instrument / Confirmation Number _____

2. Property Identifiers (PIDs) involved in the property transaction. *Attach a separate page if needed.*

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3. Property Street Address (at least 1) _____

SECTION 3 - GRANTEE INFORMATION

Full Legal Name _____

Email Address _____

Phone Number _____

Social Insurance Number _____

When did you move to Nova Scotia? _____ (dd-mmm-yyyy)

Did the property transferred to you in this transaction become your primary residence? **Yes** **No**

If "no", provide an explanation: _____

Primary Residence Civic Address _____

City _____

No PO Boxes Postal Code _____ Province _____

Mailing Address Address _____

(if different) City _____

PO Boxes Acceptable Postal Code _____ Province _____

SECTION 4 - SUPPORTING DOCUMENTS

If you have a NS Health Card (MSI) no other document is required. If you do not have a NS Health Card, a NS driver's license / ID card **plus 1 other document** is required. Enter the document information below **and attach a copy** to your submission.

1. ***PREFERRED*** Nova Scotia Health Card (MSI) Number: _____

2. NS Driver's Licence or Identification Card Number: _____

3. CRA Notice of Assessment showing province of residence as NS _____

4. Other: _____

Other documentation proving NS residency will be accepted at the discretion of the Administrator.

Copies of the documents stated above **are attached** demonstrating that I have moved to NS and proving my residency.

SECTION 5 - DECLARATION

As the grantee named above:

- I declare that I moved to Nova Scotia permanently and I am now a Nova Scotia Resident for income tax purposes.
- I declare that the information entered on this form is true and correct.
- I acknowledge the Privacy Notice and understand how my personal information will be used.

Name _____ Signature _____ Date (dd-mmm-yyyy) _____

Warning: The Non-Resident Deed Transfer and Property Taxes Act allows for penalties to be applied if any person provides information which they know is false or misleading, or if material facts are omitted.