



# Order of Nova Scotia

## Nomination Form



**Submit nomination package by post to:**  
 Secretary of the Order of Nova Scotia  
 The Protocol and Honours Secretariat  
 5251 Duke Street, Duke Tower, 5th Floor  
 Halifax, NS B3J 1P3

**Or email to:**  
[orderofnovascotia@novascotia.ca](mailto:orderofnovascotia@novascotia.ca)

### I wish to nominate the following person for the Order of Nova Scotia- Step 1 of 5

Salutation

Mr.     Mrs.     Ms.     Dr.     Other (*specify*)

First Name

Last Name

Name of Organization (*if applicable*)

Position/Title (*if applicable*)

Address

City/Town/Village/Community

Province/Territory

Telephone Type

Home    Business (*day*)    Mobile

Telephone No.

Extension

Alternate Telephone Type

Home    Business (*day*)    Mobile

Telephone No.

Extension

Email Address

If this is a posthumous nomination, indicate the date of death using the drop down calendar.

Nominee's Field of Endeavour/Area of Contribution

*Please select the area in which the person you would like to nominate for appointment to the Order of Nova Scotia has made their primary contribution; be it to their community, Nova Scotia or to Canada. If the area of contribution is not listed, please select Other and enter the field you feel is most relevant.*

- |                              |                          |                           |              |
|------------------------------|--------------------------|---------------------------|--------------|
| Arts/Literature              | Philanthropy             | Indigenous Relations      | Law          |
| Environment/Conservation     | Business/Commerce        | Communications/Media      | Education    |
| Public Service               | Humanitarian Activities  | History & Heritage        | Health Care  |
| Politics                     | Science/Technology       | Sports/Recreation/Fitness | Volunteerism |
| Military/Protective Services | Other ( <i>specify</i> ) |                           |              |



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**Nomination Statement – *Step 2 of 5***

Provide a statement indicating how long you have known the nominee and the reasons you believe this nominee is a worthy candidate. This is your opportunity to capture the attention of the selection members and to encourage them to read your nomination in detail. The statement should be typed and should not exceed one page.



**Testimonial Writers – Step 3 of 5**

Please provide three (3) testimonial letters from three (3) separate individuals other than the nominator, who have direct knowledge of the value and impact of the nominee’s achievement and who support the nomination. The letters must be typed and signed by the testimonial writer and should not exceed one page. No more than three (3) testimonial letters will be accepted. Please submit the testimonial letters with this nomination form.

**Testimonial Writer 1 - Include the written testimonial with this nomination form.**

Salutation

Mr.     Mrs.     Ms.     Dr.     Other (*specify*)

First Name

Last Name

Name of Organization (*if applicable*)

Position/Title (*if applicable*)

Contact Details

Telephone Type

Telephone No.

Extension

Home    Business (*day*)    Mobile

Email Address

**Testimonial Writer 2 - Include the written testimonial with this nomination form.**

Salutation

Mr.    Mrs.    Ms.    Dr.    Other (*specify*)

First Name

Last Name

Name of Organization (*if applicable*)

Position/Title (*if applicable*)

Contact Details

Telephone Type

Telephone No.

Extension

Home    Business (*day*)    Mobile

Email Address



**Testimonial Writers – Step 3 of 5 (continued)**

**Testimonial Writer 3 - Include the written testimonial with this nomination form.**

Salutation

Mr.                  Mrs.                  Ms.                  Dr.                  Other (*specify*)

First Name	Last Name
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Name of Organization ( <i>if applicable</i> )	Position/Title ( <i>if applicable</i> )
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Contact Details

Telephone Type	Telephone No.	Extension
Home                  Business ( <i>day</i> )                  Mobile		

Email Address

**Optional Additional Material – Step 4 of 5**

You may provide additional material to support the nomination such as publications, media stories, tributes, work produced, etc. Supporting material should be presented in 8.5” x 11” format and should not exceed four (4) pages in total. Please submit the supporting material with the nomination form.

1. Supporting Material (*Provide a short description of the material here.*)

2. Supporting Material

3. Supporting Material

4. Supporting Material



**Nomination Submitted By – Step 5 of 5**

Salutation

Mr.     Mrs.     Ms.     Dr.     Other (*specify*)

First Name

Last Name

Name of Organization (*if applicable*)

Position/Title (*if applicable*)

Address

City/Town/Village/Community

Province/Territory

Telephone Type

Home      Business (*day*)      Mobile

Telephone No.

Extension

Alternate Telephone Type

Home      Business (*day*)      Mobile

Telephone No.

Extension

Email Address

**DECLARATION OF NOMINATOR**

I hereby declare that all the information provided in this application is true and accurate in every respect. I understand that the nominee would be required to resign from the Order if the information is found to be inaccurate for any reason.

Nominations must be complete by the deadline (the third Friday in April) to be eligible for consideration in the current year. Please do not bind or staple materials. Do not submit videos. Original copies of official documents or photographs will NOT be returned. Personal information provided on this form is collected by the Protocol and Honours Secretariat under the authority of the *Order of Nova Scotia Act*. We collect and use personal information provided to assess the eligibility of the nominee and to notify successful nominee/ nominator of the Order of Nova Scotia. We only use and disclose personal information when necessary to administer the *Order of Nova Scotia Act*, when authorized by the nominee, or when otherwise required by law. For further information contact the Protocol and Honours Secretariat at 902-424-4199 or [orderofnovascotia@novascotia.ca](mailto:orderofnovascotia@novascotia.ca)

Nominator Signature

Date