

Chapter: **Approved Security Equipment**

Classification: **Public Document**

Subject: **Narcotics and Explosives Testing**

For: **Adult Custody**


Authorized by the Executive Director

Policy

- 1 Authorized correctional facility staff may conduct sample testing using an Ion Mobility Spectrometry, commonly known as an ION Scanner on
 - (a) individuals in custody where the presence of narcotics or explosives are suspected
 - (b) on all incoming mail, as per Policy & Procedure 37.14.00, [Communication](#)
 - (c) any clothing dropped off for individuals in custody
- 2 Only facility staff trained to complete sample testing with the ION Scanner are authorized to use the ION Scanner.

Operating Requirements


- 3 For optimum performance, the ION Scanner will be operated in a location
 - (a) relatively free of dust
 - (b) protected from extremes in temperature and humidity
 - (c) free of airborne pollutants such as automobile exhausts fumes
- 4 The working area, where the ION Scanner is stationed and suspect articles are tested, is to be clean and free of contaminants.
- 5 Prior to operational sampling
 - (a) staff will use the ION Scanner start up procedure as per equipment training, including verification and calibration as required
 - (b) the working area will be swabbed for any traces of narcotics and explosives to prevent the cross-contamination of suspect articles and subsequent nuisance alarms.
- 6 Gloves will be worn during the sampling process by the operator
 - (a) gloves may be latex or nitrile
 - (b) gloves can only be used once per sample then must be discarded

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Thresholds

- 7 A positive indication of trace drug or explosive ions is indicated by the Ion Scanner identifying the item and indicating an alarm intensity range of 1 to 20. 1 to 5 indicates alarm threshold; 6 to 20 indicates action threshold.

Sample Testing

- 8 Mandatory testing of individuals in custody will occur when staff have reasonable cause to believe that an individual
- (a) is in possession of narcotics or explosives
 - (b) has been in contact with narcotics or explosives
 - (c) is showing signs of intoxication
- 9 Any sample testing will be recorded on the Ion Scanner Sample Testing Log (see form [41.04.00 - A](#)), in accordance with SOP to be developed by the facility senior manager.

Alarm

- 10 An alarm indicates the need for further review by authorized personnel.
- 11 When the alarm is activated during sample testing of an individual, authorized staff are to conduct a strip search.
- 12 If contraband is found during the search, it will be processed in accordance with Policy and Procedures, Subject No
- (a) 39.06.00 [Contraband](#)
 - (b) 39.08.00 [Contraband Disposal](#)

Standard Operating Procedures (SOP)

- 13 Facility senior managers are required to ensure SOP are developed that identify locations for the operation and storage of the ION Scanner.