

Crime Prevention Community Grant Application

Fields marked with an asterisk (*) are mandatory.

If you have any questions, please call [902-424-6188](tel:902-424-6188).

Please review the application guide before completing this form.

Section 1: Application Information

Project Title *

Legal Name of Organization *

Business Name of Organization

Location of Project (specify city/cities) *

Organization's GST/Business Number *

Applicant Mailing Address (Street and Number) *

Suite Number City *

Province * [Nova Scotia](#) Postal Code *

Physical Location (if different from mailing address)

Contact Person 1 *

Contact Person 2

Telephone*

Telephone

Email *

Email

Type of Organization *

Local Government	Indigenous Organizations	Non Profit Organization
Academic Institution	African Nova Scotian Organizations	Law Enforcement Agency
Organizations Supporting Marginalized Communities	Other	

If Other (Please specify)

Has the project previously received a crime prevention community grant? * Yes No

If Yes (Please list which years the project was funded)

Has the project received funds from other publicly-available funding? * Yes No

If Yes (Source)

If Yes (Amount)

Grants provide up to \$12,000 to organizations that propose to implement evidence-based, crime prevention initiatives.

NOTE

- Individuals are not eligible to apply for Crime Prevention Community Grant.
- Proposals that focus on police enforcement, criminal activity monitoring or general awareness campaigns will not be considered.

Project Executive Summary *

The summary should be concise and comprehensive. The questions that follow later in this application request more detailed information about the project.

The high-level summary of the project should include the project's name, what it is trying to achieve, the focus participant group including approximate number and demographics of participants (e.g. at-risk youth, ages 13-19) and types of activities to be implemented.

Example: *The Two Peas in a Pod mentorship program targets at-risk youth who may be vulnerable to become involved in gang activities. This program matches at-risk youth with a peer mentor to spend 2-3 hours per week to engage in pro-social activities such as sports, tutoring, and volunteering. It is expected that 30 youth in this program will become more engaged with their schoolwork and family.*

Maximum 500 characters.

Section 2: Goals and Measure Outcomes *

Each item on the following tables reflect an outcome measure that may be applicable to your program. Please use the designated space provided to indicate which outcomes your program plans to achieve.

Note: When completing the response by manually filling out the form, if additional pages are required, you have the flexibility to include up to three additional pages when submitting the document via mail.

Skill-Oriented Outcomes

- Increased conflict resolution skills Increased employment skills Leadership development

Provide a justification or explanation for your response in the designated space below

Behavioural/Attitude-Oriented Outcomes

- Participating in community events Engagement in physical/emotional/spiritual health activities
 Participating in workshops/actively related Supporting youth in criminal justice system
 Cultural awareness in community

Provide a justification or explanation for your response in the designated space below

Peer Interaction Outcomes

- Self reported reduction in conflicts among youth
- Increased collaboration between youth and community
- Increased interaction between youth and seniors
- Increased positive interaction between youth and police
- Increased awareness of available services

Provide a justification or explanation for your response in the designated space below

Peer Interaction Outcomes

- Increased access to safe online activities for youth
- Increased awareness of career/education opportunities
- Regularly offered recreational programs
- Supportive community art and educational networks
- Increased access to positive role models
- Supportive community-based partnerships

Provide a justification or explanation for your response in the designated space below

Section 3: Key Milestones *

Explain the key steps to be taken to develop and implement this project, include timelines where possible including project start and end date.

- Use bullet points to list the distinct individual activities with timelines that will be implemented during the project
- List as a step by step blueprint for implementing the project. Example
 - *June 1 – 11, interview and hire mentors for youth participants*
 - *June 10 – July 10, screen potential participants based on select project criteria*

Maximum 3000 characters. When completing the response by manually filling out the form, if additional pages are required, you have the flexibility to include up to three additional pages when submitting the document via mail.

Project Start Date (YYYY-MM-DD) *

Project End Date (YYYY-MM-DD) *

Section 4: Collaboration *

Does the project have any community partner(s)? * Yes No

If Yes then complete the below table

SN	Project Partner	Role	Letter Included
1			<input type="checkbox"/> Yes <input type="checkbox"/> No
2			<input type="checkbox"/> Yes <input type="checkbox"/> No
3			<input type="checkbox"/> Yes <input type="checkbox"/> No
4			<input type="checkbox"/> Yes <input type="checkbox"/> No

Proposals should provide **evidence of direct collaboration between partners** (i.e., letter(s) from partners highlighting any collaboration directly related to implementing the project) to develop a coordinated response, if relevant.

Provide no more than **3** collaboration letters from partners **directly** involved in the project. The letters must highlight the role of the partner and demonstrate their commitment and ability to fill that role. Do not provide general letters of support from members of the community that will not have a direct role to play in implementing the project.

Note: Collaboration letters should be current and addressed to "The Crime Prevention Community Review Committee". Ensure letters are dated by the partner.

Section 5: Project Budget *

Proposals must contain a reasonable and detailed budget. Consideration will be given to the scope and reach of the project in comparison to the amount of the budget (i.e., value for money). ***Round all amounts to the nearest dollar.*** All budget items listed must correspond to the project activities as described above. *For a list of eligible and ineligible expenses, refer to the Program Guidelines.*

Example: Staff: 1 Programmer x \$22.50 per hour x 15 hrs/week x 40 weeks = \$13,500

Note: If a budget item is not required, then use "NA" and use "0" in the amount fields. Also, do not use comma (,) in the amount fields.

Budget Item	Description	Amount Requested	Amount from Other Sources	Total Project Expenses
Staff				
Transportation				
Materials				
Equipment				
Rent/Utilities				
Professional Fees				
Other				
Total				

Section 6: Declaration *

To be signed by an authorized signatory of the sponsoring organization. By signing, the organization agrees:

- The information contained in this application is accurate and complete;
- The application is made on behalf of the sponsoring organization named with its full knowledge and consent;
- The sponsoring organization is a registered legal entity in good standing;
- The sponsoring organization has an appropriate accounting method to manage any potential grant funds;
- Should a project be approved, the sponsoring organization is required to submit a midterm and final report. The reports should detail progress against the activities and outcomes described in the application and how the grant funds are being/were spent. A link to both report templates will be provided if the proposal is successful.
- The applicant certifies that the local police governance body has been advised of and are in agreement with the project.

Name of Authorized Representative *

Title *

Signature *

Date (YYYY-MM-DD) *

Submit Complete Application Via

By Email

By Mail

Manager of Crime Prevention Unit
Crime Prevention Community Grant
Department of Justice
Public Safety and Security Division
1690 Hollis Street, PO Box 7
Halifax, Nova Scotia, B3J 1T0