

Application for Individual License RENEWAL Private Investigator and/or Private Guard

**Instructions: Applicants MUST COMPLETE BOTH SIDES OF FORM. HAND PRINT in black or blue ink or TYPE ONLY.
INCOMPLETE APPLICATIONS WILL BE RETURNED.**

Part 1 - To be Completed by BUSINESS REPRESENTATIVE		Shaded areas are for Office use only
Name of business (<i>in full</i>)	Application for (check all that apply): <input type="checkbox"/> Private Investigator <input type="checkbox"/> Private Guard <input type="checkbox"/> Private Investigator and Private Guard <input type="checkbox"/> Private Guard – armed guard endorsement <input type="checkbox"/> Private Guard – guard dog handler endorsement <input type="checkbox"/> Private Guard – uniform exemption (private guard performing retail security) <input type="checkbox"/> Baton endorsement <input type="checkbox"/> Restraining device endorsement	Business no.
Address of business		Person no.
		Receipt no.
		License no.

Part 2 - To be Completed by APPLICANT. Please ensure all applicable fields are completed.

Legal last or family name of applicant	Legal first name(s)	Legal second name(s)	Legal former name, maiden name, aliases, etc.
Street no. and street name or lot		Apt. no.	Email
City, town, village, R.R.		Postal code	Contact no.

1. Armed Guard Endorsement

Authorization to Carry		Possession and Acquisition License		
Number	Expiry	Number	Expiry	Province of Issue

Attach proof of completed Firearms proficiency test.

2. Has there been a change in your entitlement to work in Canada? Yes No
If yes, attach a copy of new documentation (*e.g. work visa*)

The information in items 3 to 5 is required for a police records and background check.

3. <input type="checkbox"/> Male <input type="checkbox"/> Female	Date of Birth <small>year month day</small>	Province/State of birth	Distinguishing marks	Height	Weight	Eye colour	Hair colour
4. Driver's license no. 		Province/State of issue	Or government issued photo identification and type				

5. (a) Have you been convicted of an offence under any federal, provincial or territorial statutes in the past 12 months? Yes No
 (b) Are you currently under a probation or parole order, conditional sentence, or peace bond? Yes No
 (c) Have you pled guilty or been found guilty of any offence for which you have been absolutely discharged or conditionally discharged in the past 12 months? Yes No
 (d) Have you been charged with any offence in the past 12 months which is still pending? Yes No
 (e) Do you have any outstanding fines in default? Yes No

An answer of "yes" may require further information but does not necessarily affect the granting of a license.
If you answered "yes" to any of the above, GIVE ALL details. (If space is insufficient, complete on a separate sheet and attach.)
PROVIDE SUMMARY OF INCIDENT/OFFENCE ON SEPARATE SHEET AND ATTACH.

Offence	Date	Place	Police Department	Outcome of Proceedings

Declaration and Authority for Release of Information

By signing this application:

- I consent to a police records and background check.
- I consent to the disclosure of the results of a police records and background check, and authorize any police service that is requested to perform such a check to disclose any or all information obtained by the police records and background check, to the appropriate authority or any person authorized by them.
- I consent to the sharing of this information in other provinces, states or countries for use consistent with this application.
- I understand that the decision of this application will be communicated to my prospective employer.
- I agree that if a license is granted pursuant to this application, this authorization and consent by me shall remain in force for the duration of the period for which the license is issued.
- I will promptly report to my employer and the Department of Justice, Public Safety and Security Division, Security Programs, any charge or conviction for a provincial and/or federal offence that occurs after the date that I sign this authorization, and

I certify that

- I have read and understand all parts of this application form, and
- the information provided by me in this application is true and correct to the best of my knowledge and belief.

I further acknowledge that

- Section 4 of the *Private Investigators and Private Guard Act* states that no person shall act as a private investigator or private guard, unless the person is the holder of a license therefor issued under this Act.

Caution

It is an offence to knowingly furnish false information in any application under the Act. In addition, the license may be refused.

Signature of applicant

Date of signature

Print name

Part 3 - To be Completed by BUSINESS REPRESENTATIVE

The following fee and supporting documents must be submitted with this application:

- applicable licensing fee
- 1 current full-face photograph of the applicant
- copy of government issued photo identification (*e.g. driver's license*)
- work visa, immigration papers, or Canadian citizenship papers (*if applicable*)
- proof of firearms proficiency test (*for armed guard endorsement*)

Employer's Statement (*to be completed and signed by the business representative*)

I have reviewed this completed application and I certify that this applicant is considered a suitable person for the license and any endorsements or uniform exemption applied for in this Form.

Signature of authorized business representative

Date of signature

Print name

Position in company or partnership

Any questions relating to this application may be directed to:

Department of Justice
Public Safety and Security Division, Security Programs
PO Box 7
Halifax, Nova Scotia B3J 2L6
Telephone: (902) 424-2905
Fax: (902) 424-4308
www.gov.ns.ca/just/