

Freedom of Information and Protection of Privacy (FOIPOP) Act Review Committee

5th Meeting - March 25, 2003 @ 12:30 p.m. to 3:00 p.m.

Minutes

In attendance: Peter O'Brien, Chair
Jim Meek, Committee Member
Susan Potts, Committee Member
Bill Wilson, Committee Member
Keith Corcoran, Committee Member

Observers: Bob Doherty, FOIPOP Coordinator - Technical Support
Crystal Taylor, FOIPOP Admin Assistant - Technical Support

1) Minutes of the Previous Meeting

- The minutes of March 7, 2003 were approved and will be posted on the Advisory Committee location on the N.S. Justice Web Site.

2) Schedule submissions: dates, times, locations

- Oral submissions are to be scheduled for four days in May. Suggested dates: May 1st, 6th, 7th, or 8th. [**Note: This was later confirmed for two days May 8th and 14th.**]
- It was noted that 18 written submissions, or notification of intention to make a submission, had been received.
- It was agreed that a maximum of three submissions in the morning, and three submissions in the afternoon would be scheduled. Individuals will be encouraged to limit their presentations to approximately 30 minutes, and to allow for an additional 30-minutes of questions from, and dialogue with, the committee. As well, those making oral submissions who have not yet filed a written submission, will be encouraged to provide some advance written material if possible.
- Various locations were discussed [**it was later confirmed that oral submissions will be heard at the Holiday Inn Select, Citadel/Cunard room @ 1980 Robbie Street.**]
- Arrangements will be made to provide transportation costs to individuals (outside the HRM) indicating an interest to appear before the committee prior to March 21, 2003.
- Oral submissions should, if possible, be scheduled before the end of June.
- When making oral submissions individuals will be asked to consider these or other related issues: routine disclosure, privacy, exemptions, and mediation.
- Committee members will meet prior to oral submission dates to discuss issues and questions arising from any advance written submissions provided by those making oral submissions.
- A news release will be sent out indicating oral submission date, time, location, and schedule.

3) Other Items

- Prior to posting submissions on the web site personal information, other than that identifying

the individual making the submission, will be removed.

- It was agreed that a follow-up letter would be sent to the President of the N.S. Barrister's Society requesting elaboration on his correspondence, and inviting an oral presentation from the society
- It was agreed that a tentative list of other individuals with experience with the legislation should be compiled to allow for consultation beyond any written and oral submissions. The list could include Information and Privacy Commissioners, experts in the field, representatives other Governments that have conducted reviews of their FOIPOP legislation, and others.

4) Next meeting

- The next meeting was scheduled for April 29, 2003. [**Note: This was later revised to May 1, 2003**]

5) Adjournment

- The meeting adjourned at approximately 3:00 p.m.