



**Department of Justice
Public Safety & Security Division**

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Requirements for Form 5 – Personal Bond

- The *Police Services Act* regulatory requirements state:

(3) If Form 5 is used, the principal shall be liable for one-half the amount of the bond and each surety shall be liable for one-quarter of the amount of the bond.

The total amount of the bond is \$2000; therefore, the Principal (applicant) must secure \$1000 and each surety \$500.

- All three pages (Personal Bond, Affidavit of Surety and Affidavit of Witness) must be stamped and signed by a Commissioner of Oaths, a notary public, etc.
- The property used by the Sureties can be real property (real estate property, vehicle) or cash. If using property, the actual value of the property must be provided. For example, if the Surety's vehicle is worth \$8,000, the actual value of \$8,000 must be provided. If cash is used, the Surety must include written confirmation from their financial institution that \$500 has been set aside in a separate account for the bond.
- Proof of ownership of any real property used by the Sureties must be provided with the Personal Bond. For example, vehicle registration for a car, or a property tax bill for a home. This is to verify each Surety has the authority to use the property for the bond.
- The witness for the Affidavit of Witness cannot be the principal, sureties or the person notarizing the bond.