

APPLICATION FOR CERTIFICATE OF QUALIFICATION

(Please complete in detail)

Full Name _____			
Mailing Address _____			
PO Box / Street	City/Town	Province	Postal Code
Phone (H) _____	(W) _____	Extension _____	Fax _____
Are you currently registered with Technical Safety? (circle) No Yes (NSID # _____)			

INSTRUCTIONS

Please complete the sections for which you are applying. **ALL applicants must sign the Declaration and return all four pages with the appropriate fee!**

- For examination or certificate of qualification, complete **Sections 1 & 2**
- For special examination for an expired license, complete **Sections 1 & 2**
- For transfer a license, complete **Sections 3**

SECTION 1: APPLICATION FOR EXAMINATION OR CERTIFICATION

→ Are you applying for (circle) Examination OR Certification?

Please circle the examination paper you wish to write or certification level you are applying for:

INTER-PROVINCIAL CERTIFICATION LEVEL	EXAMINATION PAPERS							
First Class Power Engineer	A1	A2	A3	A4	B1	B2	B3	B4
Second Class Power Engineer	A1	A2	A3		B1	B2	B3	
Third Class Power Engineer	A1	A2			B1	B2		
Fourth Class Power Engineer	A				B			
Process Operator	A							
Second Class Refrigeration Plant Operator	A							

PROVINCIAL CERTIFICATION LEVEL	EXAMINATION PAPER	
Fourth Class Unfired Power Engineer	A	
First Class Refrigeration Plant Operator	A	
Compressor Plant Operator	A	
Class 1 Licence with LB <input type="checkbox"/> EOT <input type="checkbox"/> SETC <input type="checkbox"/>	A	B
Class 2 Licence with LB <input type="checkbox"/> EOT <input type="checkbox"/> SETC <input type="checkbox"/>	A	B
Class 3 Licence with LB <input type="checkbox"/> EOT <input type="checkbox"/> SETC <input type="checkbox"/>	A	B
Class 4 Licence	A	B
Overhead Travelling Crane	A	
Tower Crane Operator	A	

Please see website for list of dates at <http://novascotia.ca/lae/equipmentsafety/engineer.asp>

EXAM #1 DATE / TIME CHOICE: **FIRST** _____ AM / PM **SECOND** _____ AM / PM
EXAM #2 DATE / TIME CHOICE: **FIRST** _____ AM / PM **SECOND** _____ AM / PM

SECTION 2: EDUCATIONAL AND PRACTICAL EXPERIENCE

- Are you an Apprentice registered with the Labour and Advanced Education, Apprenticeship Training and Skill Development Division?

Yes

If you are an apprentice:

- Indicate apprentice registration number (200# found on apprentice photo identification card) _____.
- Attach photocopy of apprentice photo identification card.
- Attach proof of successful completion of required apprenticeship courses or equivalent training (e.g., copy of the signed courses in apprentice logbook, transcript of marks, etc.)

No

If you are **NOT** an apprentice:

- Indicate highest grade of the Nova Scotia high school or equivalent successfully completed _____.
- Attach proof of successfully completed grade level or equivalent training (e.g., copy of certificate, transcript of marks, etc.)

- Indicate courses in general and technical education completed:** Attach proof of successful completion of training (e.g., copy of certificate, transcript of marks, etc.)

Technical Training Institution	Course or Program Name	Start Date (MM / DD / YY)	Completion Date (MM / DD / YY)

Note: As per Section 70 (2) of the Regulations, technical education may include relevant service and training in the Canadian Forces, trade school courses or correspondence courses as recognized by the Inspector – Examiner.

Practical experience for Power Engineers and Operators:

Name of Company or Employer	Location	Duties Performed (Shift Engineer / Operator / Trainee)	Plant Kilowatt Rating	Plant Registration No.	From (MM/DD/YY)	To (MM/DD/YY)	Total Months	Print Name and Signature of chief Engineer / Operator Class & Index #
1								
2								
3								
4								
5								

As per Section 34 to 39 of the Regulations

Practical experience for Crane Operators:

Name of Company or Employer	Address	Lattice Boom Y / N	Crane Type (Class 1 / Class 2)	Crane Manufacturer (Grove, etc) and Tonnage Rating	From (MM/YY)	To (MM/YY)	Print Name and Signature of Crane Owner
1							
2							
3							
4							
5							
6							
7							

Breakdown of practical experience from above table for Crane Operators:

Total hrs. of Operating Experience	Actual Seat Time (hrs)	Actual Rigging Time (hrs)	Pre-Lift Planning Time (hrs)	Assembling & Disassembling time (hrs)	Inspection & Maintenance Time (hrs)	Site Preparation Time (hrs)	Other Related Information	Print Name and Signature of Licensed Supervisor Class and Index #
1								
2								
3								
4								
5								
6								
7								

As per Section 29(1) (d) of the Regulations, all practical experience must be verified by the Owner of the Crane in which you obtained your practical experience.

SECTION 3: APPLICATION FOR TRANSFER OF CERTIFICATION

Jurisdiction or Province of present registration	
Certificate(s) now held (Classification level)	
Certificate(s) Number (Enclose copy of certificate)	
Class of certification applied for	

As per Section 67 of the Power Engineers Regulations and Section 33 of the Crane Operators Regulations:

1. Candidates must provide evidence of experience and qualifications that are sufficiently equivalent to the requirements for the certificate set out in the Act and Regulations.
2. Provide evidence as to their identity; and
3. Pay the fee as set out in the Fee regulations.

As per Section 71 of the Power Engineers Regulations: a candidate from another jurisdiction who holds a valid inter-provincial certificate of qualification shall be issued an inter-provincial certificate of qualification under these regulations upon paying the fee set out in the fee regulations.

As per Section 47 of the Crane Operators Regulations: a candidate may be granted a CO licence and endorsement to an individual who applies under section 23.

DECLARATION: (Must be completed by all applicants)

I, _____ of _____

in the county of _____ the within named applicant, hereby declare that the several parts and particulars in my said application are and each of them is true and correct and that my signature on the said application is in my own handwriting.

Applicant signature: _____ Date: _____

FEES: FEE MUST BE SUBMITTED WITH THIS APPLICATION.

Per the Technical Safety Regulations, fees are:

- \$39.80 per examination paper
- \$132.70 for a Power Engineer License issuance
- \$66.35 to transfer a Power Engineer License
- \$145.80 for Crane Licence issuance, plus extra \$72.90 per endorsement
- \$72.90 to transfer a Crane Licence

→ **PAYMENT:** By **Cheque** or **Money Order** only and made payable to the “**Minister of Finance**”.

FOR DEPARTMENTAL USE ONLY		
Candidate approved for certification / examination	Yes	No
Certificate of qualification issued (class level)		
Signature of Chief Inspector		
Date :		