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Nova Scotia Veterinary Medical Association

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Fair Registration Practices Act (FRPA)  
Review Report  
November 1, 2022

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Province of Nova Scotia

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## EXECUTIVE SUMMARY

The *Nova Scotia Veterinary Medical Association* (NSVMA) is specifically named in the *Fair Registration Practices Act* (FRPA or “the Act”) as a “regulating body” that is subject to the Act. Section 6 of the Act summarizes the “Duty” of each “regulating body”, including NSVMA, as follows:

*Duty of regulating body*

6 *A regulating body has a duty to carry out registration practices that are transparent, objective, impartial and procedurally fair.*

The Review Officer, appointed under Section 13 of the Act and under the authority provided for under Sections 14 and 16 of the Act, facilitated a FRPA Review, which was initiated on June 30, 2022, and resulted in this Final Report. The purpose of this FRPA Review at the outset was:

- 1) To determine the current compliance status with the FRPA; and
- 2) If areas of non-compliance are identified, to facilitate a path back to compliance through the requirement to develop an Action Plan containing specific actions and completion dates as well as the requirement of progress reports on that Action Plan until compliance is achieved.

The current compliance status was determined based on NSVMA’s responses to 10 review questions for each of two occupations:

- 1) Veterinarians, often referred to as Doctor of Veterinary Medicine (DVMs); and
- 2) Registered Veterinary Technicians (RVTs)

...as well as corroborating information on NSVMA’s website (<https://nsvma.ca/>). Upon review of this information, no compliance issues were identified and therefore no Action Plan was required. The review questions, NSVMA’s responses, and the assessment of those responses based on compliance criteria are detailed in this Final Report.

As required under Subsections 16(8) of the Act, another review will be conducted on NSVMA’s registration practices within 5 years of the date of this Final Report.

The collaboration and cooperation of the *Nova Scotia Veterinary Medical Association* throughout this review process is gratefully acknowledged.

Sincerely,



Frank Reinhardt  
Review Officer, Fair Registration Practices Act (FRPA)



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# 1. INTRODUCTION

## 1.1. THE FAIR REGISTRATION PRACTICES ACT

The Fair Registration Practices Act (FRPA; the Act) applies to 49 regulatory bodies in Nova Scotia, covering over 62 occupations and 21 trades. A regulatory body (regulatory authority or regulator) sets the standards and regulates how people practice as members of an occupation or trade. Everyone who practices within a regulated occupation or trade must register with the regulatory body.

The FRPA mandates that regulating bodies carry out registration practices that are transparent, objective, impartial and procedurally fair. Section 16(2) of the FRPA states: “Every regulating body shall review its registration practices in accordance with this Section and shall file a report on the results of the review with the Review Officer for the reporting period.” This review process is to occur as per the Act and if items are deemed to be noncompliant with the FRPA, an Action Plan is required to be completed by the regulating body. The intent of the Action Plan is to identify how the items of noncompliance are progressing to ensure compliance, fairness, and transparency, as required by the Act.

## 1.2. OVERVIEW OF THE REGULATING BODY

<b>Name of Regulating Body:</b>	Nova Scotia Veterinary Medical Association
<b>Review Questions Due:</b>	2022-10-07
<b>Date Submitted:</b>	2022-08-22

Occupations: Veterinarians and Registered Veterinary Technologists

Legislation: Veterinary Medical Act: <https://nsvma.ca/legislation/>

Profile: Veterinarian and Veterinary Technician

Role: The NSVMA is responsible for ensuring that all Veterinary Professionals (DVMs and RVTs) are qualified to practice under the Veterinary Medical Act.

Link to Registration Section: <https://nsvma.ca/become-a-member/>

## 2. QUANTITATIVE DATA - 2021

Quantitative data is collected from regulating bodies each year by way of a data survey. The following is a copy of the information provided by the *Nova Scotia Veterinary Medical Association*, covering the year 2021, in partial fulfillment of the quantitative reporting requirements under Section 15 of the FRPA:

**Note: The following data includes all three application types ("new", "interprovincial", and "international") and both occupations (Veterinarians/DVMs, and "Registered Veterinary Technicians".**

**Total Practicing Members:** 727

\* As of December 31, 2021

Total Applications			
Decisions Rendered in 2021 <sup>1</sup>		In Progress at end of 2021 <sup>1</sup>	Received in 2021
Successful	Unsuccessful <sup>2</sup>		
63	3	2	71

1. Regardless of when the applications were received.

2. Excludes Withdrawn Applications.

**Internal Reviews Conducted in 2021\*:** 0

\*Reviews of unsuccessful registration decisions conducted at the request of unsuccessful applicants.

### 3. FRPA REVIEW OF VETERINARIANS (DVMS)

As per Section 16 of the Act, the registration practices of a regulating body must be reviewed, and a public report produced. The FRPA Program works with regulatory bodies to assess the registration practices against compliance criteria. The *Nova Scotia Veterinary Medical Association* responses to the FRPA Review questions, pertaining to the registration practices for the occupation of Veterinarian, often referred to as a Doctor of Veterinary Medicine (DVM), are detailed below in Sections 3.1 through 3.3, along with the review findings determined by the Review Officer in accordance with the Act.

#### 3.1: INFORMATION AND REGISTRATION PROCEDURES (DVMS)

This section assesses how and what information is provided to DVM applicants during the registration process. The registration process includes the actions required to be taken by individual applicants, and any documentation required to be submitted which will be used to assess an application for registration.

##### QUESTION 1 - REGISTRATION PROCESS, REQUIREMENTS AND COMMUNICATIONS

The following question is broken into three parts, one for each of the three application streams, as follows:

**A: “New Applicants”**

- Those who are only including Canadian credentials in their application to apply for registration (licensure) and are not currently registered (licenced) to practice anywhere in Canada.

**B: “International Applicants”**

- Those who are including international credentials in their application to apply for registration (licensure) and are not currently registered (licenced) to practice anywhere in Canada.

**C: “Interprovincial Applicants”**

- Those who are currently licenced to practice elsewhere in Canada (outside of Nova Scotia).

The response to Part A should be fully detailed, while the responses to Parts B and C only detail any differences from Part A.

Alignment with the FRPA: Section 3, 7(c), 9(a), 16(3)(a), (b) and (g)

**QUESTION 1A (REGISTRATION OF “NEW APPLICANTS”)**

Using the table below, explain, in detail, the registration process and requirements for “New Applicants” (see definition above) and how this information is communicated to these applicants. Please answer separately for each license type.

**Instructions:** Subsections A through F below are identical and are only provided to allow for the possibility that multiple license types are issued (practicing). If there is only one license type, use only subsection ‘A’, if there are two license types, use subsections ‘A’ and ‘B’ etc.

<b>RESPONDENT ANSWER</b>	<b>A. LICENSE TYPE</b>	General Practice License
	<b>QUALIFICATIONS (LIST ALL)</b>	Copy of University Diploma Certificate of Qualification
	<b>DOCUMENTATION (LIST ALL)</b>	Diploma Certificate of Qualification AMR course Jurisprudence Exam Criminal Record Check English Proficiency Exam if applicable Recent photograph
	<b>REGISTRATION PROCESS AND HOW REQUIREMENTS ARE MET BY APPLICANT (STEP-BY-STEP)</b>	Link: <a href="https://nsvma.ca/become-a-member/">https://nsvma.ca/become-a-member/</a> New Applicant link
	<b>COMMUNICATION OF INFORMATION (DESCRIBE &amp; ADD ANY RELEVANT LINKS)</b>	Website: become a member: <a href="https://nsvma.ca/become-a-member/">https://nsvma.ca/become-a-member/</a> Contact us form where potential applicants can contact the NSVMA office with inquiries: <a href="https://nsvma.ca/contact/">https://nsvma.ca/contact/</a>

**QUESTION 1B (REGISTRATION OF INTERNATIONAL APPLICANTS)**

Does the registration process and requirements for “international applicants” (see definition above) differ from that of “New Applicants” (as described above under Question 1A)?

If so, please describe these differences, including any allowances, exemptions and/or accommodations available to these applicants and how these differences are communicated to them.

**RESPONDENT ANSWER**

- Yes
- No

If yes, describe the differences (include any relevant web links, if any):  
An international applicant will require a letter of standing from their current licensing jurisdiction

**QUESTION 1C (REGISTRATION OF INTERPROVINCIAL APPLICANTS)**

Does the registration process and requirements for “interprovincial applicants” (see definition above) differ from that of “New Applicants” (as described above under Question 1A)?

For example, are the process and requirements somehow “streamlined” to comply with the [Canadian Free Trade Agreement](#) (Chapter Seven - Labour Mobility, pages 83-88), as required under Nova Scotia’s [Canadian Free Trade Agreement Implementation Act](#)?

If so, please describe these differences, including any allowances, exemptions and/or accommodations available to these applicants and how these differences are communicated to them.

**RESPONDENT ANSWER**

- Yes
- No

If yes, describe the differences (include any relevant web links, if any):  
An interprovincial applicant will require a letter of standing from their current licensing jurisdiction



**QUESTION 1 (Parts A, B AND C) REVIEW FINDINGS (To be completed by the FRPA Review Officer):**

<b>REVIEW FINDINGS</b>	<b>Compliance Criteria:</b> Requirement that the regulating body:	<b>Compliant? (YES/NO)</b>
(To be completed by the FRPA Review Officer)	<ul style="list-style-type: none"> <li>provides information about its registration practices in a clear and understandable form, including descriptions of any differences for applicants with international qualifications and for those who are licenced in other Canadian jurisdictions;</li> </ul>	YES
	<ul style="list-style-type: none"> <li>explains the qualifications required for registration;</li> </ul>	YES
	<ul style="list-style-type: none"> <li>identifies documentation of qualifications that must accompany an application;</li> </ul>	YES
	<ul style="list-style-type: none"> <li>explains the registration process and how requirements for registration are to be met;</li> </ul>	YES
	<ul style="list-style-type: none"> <li>explains how information is communicated; and</li> </ul>	YES
	<ul style="list-style-type: none"> <li>provides information in a publicly accessible manner.</li> </ul>	YES

**Comments, to be completed by the FRPA Review Officer:**  
 Compliance with all of the above noted compliance criteria and associated FRPA Sections (cited above), as they pertain to the above FRPA review questions, could be verified from the information provided above and from information found on NSVMA's website (<https://nsvma.ca/>) on September 12, 2022.

**QUESTION 2 (REGISTRATION PROCESS FEES)**

Do you charge a fee for the registration process? If so, describe the fee and explain how this information is communicated to applicants. Include a link to information published in the public domain. If there is a third-party process with associated fees, please explain. Provide a link to any published information.

Alignment with the FRPA: *Section 7(f) and 16(3)(d)*

<b>RESPONDENT ANSWER</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  Describe and explain: All new applicants, whether new, interprovincial or international, pay an initial, one-time registration fee as well as the annual fee for their General Practice License. Link to FEES document on website: <a href="https://nsvma.ca/become-a-member/">https://nsvma.ca/become-a-member/</a> .
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<b>REVIEW FINDINGS</b>	<b>Compliance Criteria:</b> Requirement that the regulating body:	<b>Compliant? (YES/NO)</b>
	<ul style="list-style-type: none"> <li>provides information setting out any fees for registration in a clear and understandable form;</li> </ul>	YES
	<ul style="list-style-type: none"> <li>describes the fees even if they are not applicable or are \$0; and</li> </ul>	YES

	<ul style="list-style-type: none"> <li>provides information about fees in a publicly accessible manner.</li> </ul>	YES
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**Comments, to be completed by the FRPA Review Officer:**  
 Compliance with all of the above noted compliance criteria and associated FRPA Sections (cited above), as they pertain to the above FRPA review questions, could be verified from the information provided above and from information found on NSVMA's website (<https://nsvma.ca/>) on September 12, 2022.

**QUESTION 3 (ALLOWANCE FOR ALTERNATIVE DOCUMENTATION)**

Are there any situations, where the standard required documentation cannot be reasonably obtained by an applicant, that alternative documentation may be acceptable to the regulating body?

If yes, please detail what alternative documentation may be accepted in what situations and in place of what standard documentation. How is this information communicated to applicants? If available, please provide a link to where this information is published in the public domain.

Alignment with the FRPA: *Sections 7, 9 and 16(3)(c)*

<b>RESPONDENT ANSWER</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, please explain:
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<b>REVIEW FINDINGS</b> (To be completed by the FRPA Review Officer)	<b>Compliance Criteria (only if there is an allowance for alternative documentation):</b> Requirement that the regulating body:	<b>Compliant?</b> (YES/NO/ N/A)
	<ul style="list-style-type: none"> <li>provides clear and understandable information with respect to acceptable alternative documentation;</li> </ul>	YES
	<ul style="list-style-type: none"> <li>advises applicants on what alternative information may be supplied when they cannot reasonably obtain the standard documentation; and</li> </ul>	YES

**Comments, to be completed by the FRPA Review Officer:**  
 The requirement related to alternative documents is provided for under Subsection 9(b) of the FRPA, which states:

*9 A regulating body shall ... (b) where documentation cannot be obtained by an applicant for reasons beyond the applicant's control, advise the applicant what alternative information may be supplied by the applicant that may be acceptable to the regulating body.*

This does not require that regulating bodies consider/accept alternative documentation. It only requires that policies related to the possible acceptability of alternative documentation (even if the policy is that none can be accepted) be made clear to any applicant who declares that they are unable to produce the standard documents. The following quote from NSVMA's website (<https://nsvma.ca/>), satisfies this requirement.

*Alternative Documentation: Should a request be made for consideration of alternative documentation by an applicant due to circumstances outside of the control of the applicant, the Registrar will present a formal written request for consideration by the applicant to the Council for consideration. A written decision will be provided to the applicant.*

This quote is as it appeared on the "Application Process" document for each of the three applicant types on September 12, 2022.

**QUESTION 4 (SUPPORT PROVIDED TO APPLICANTS DURING THE REGISTRATION PROCESS)**

Do you provide any support to applicants during the registration process? If so, describe the type of support provided. (Examples: contact information, explanation of registration requirements, translation services, etc.). How is information about supports communicated to applicants? Provide a link(s) to information published in the public domain.

Alignment with the FRPA: *Sections 7(e) and 16(3)(k)*

<b>RESPONDENT ANSWER</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  <b>If yes, describe: Contact Us: <a href="https://nsvma.ca/contact/">https://nsvma.ca/contact/</a></b> The appropriate NSVMA staff will assist with any questions the applicant may have during the application process, including assisting with explanations of requirements, legislation review.
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<b>REVIEW FINDINGS</b> (To be completed by the FRPA Review Officer)	<b>Compliance Criteria:</b> Requirement that the regulating body:	<b>Compliant? (YES/NO)</b>
	• provides support to the applicant during the registration process;	YES
	• describes the type of support provided to the applicant during the registration process; and	YES
	• provides information about the type of support provided to applicants during the registration process in a publicly accessible manner.	YES

**Comments, to be completed by the FRPA Review Officer:**  
 Compliance with all of the above noted compliance criteria and associated FRPA Sections (cited above), as they pertain to the above FRPA review questions, could be verified from the information provided above and from information found on NSVMA's website (<https://nsvma.ca/>) on September 12, 2022.

**QUESTION 5 (ACCOMMODATION POLICIES FOR APPLICANTS WITH A PHYSICAL OR MENTAL DISABILITY)**

Do you have a description of existing accommodation policies for applicants with a physical or mental disability? If so, describe how an applicant would request an accommodation and how requests are considered. How do you make this process available to applicants in a transparent, objective, impartial and procedurally fair manner? Include a link(s) to information published in the public domain.

Alignment with the FRPA: *Section 6, 16(3)(h)*

Reference: [Human Rights Act \(nslegislature.ca\)](https://www.legislation.gov.uk/ukpga/2000/36/section/6)

<b>RESPONDENT ANSWER</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  <b>If yes, describe:</b> <a href="https://nsvma.ca/become-a-member/">https://nsvma.ca/become-a-member/</a> Accommodation/Disabilities tab
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<b>REVIEW FINDINGS</b> (To be completed by the ERPA Review Officer)	<b>Compliance Criteria:</b> Requirement that the regulating body:	<b>Compliant? (YES/NO)</b>
	<ul style="list-style-type: none"> <li>has a description of existing accommodation policies for applicants with a physical or mental disability;</li> </ul>	YES
	<ul style="list-style-type: none"> <li>has a clear process for applicants to request an accommodation and understand how requests will be considered; and</li> </ul>	YES
	<ul style="list-style-type: none"> <li>provides a description of accommodation policies in a publicly accessible manner.</li> </ul>	YES

**Comments, to be completed by the FRPA Review Officer:**  
 Compliance with all of the above noted compliance criteria and associated FRPA Sections (cited above), as they pertain to the above FRPA review questions, could be verified from the information provided above and from information found on NSVMA's website (<https://nsvma.ca/>) on September 12, 2022.

**QUESTION 6 (ACCESS TO REGISTRATION RECORDS)**

Do you have a documented process by which an applicant can request access to their registration records? If so, describe how an applicant can make this request, any exclusions to information that can be provided, and any fees that may apply. Include a link(s) to any published information, if available.

Alignment with the FRPA: *Sections 12(1) through (5) and 16(3)(j)*

<b>RESPONDENT ANSWER</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  <b>If yes, describe:</b> See Access to Registration Records Policy: <a href="https://nsvma.ca/become-a-member/">https://nsvma.ca/become-a-member/</a>	
<b>REVIEW FINDINGS</b> (To be completed by the FRPA Review Officer)	<b>Compliance Criteria:</b> Requirement that the regulating body: <ul style="list-style-type: none"> <li>• has an established process by which an applicant can make a request in writing for access to their registration records; and</li> <li>• describes how an applicant can make a request, any exclusions to information that can be provided and any fees that may apply.</li> </ul>	<b>Compliant? (YES/NO)</b>  YES  YES
<b>Comments, to be completed by the FRPA Review Officer:</b> Compliance with all of the above noted compliance criteria and associated FRPA Sections (cited above), as they pertain to the above FRPA review questions, could be verified from the information provided above and from information found on NSVMA’s website ( <a href="https://nsvma.ca/">https://nsvma.ca/</a> ) on September 12, 2022.		

### 3.2: ASSESSMENT CRITERIA AND COMMUNICATION OF DECISION PROCESSES (DVMS)

This section assesses how the regulating body evaluates applications and how this process, including registration decisions, are communicated to applicants for the occupation of Veterinarian, often referred to as a Doctor of Veterinary Medicine (DVM).

#### QUESTION 7 (ASSESSMENT CRITERIA)

Explain, in detail, the criteria used by the regulating body to assess if an applicant has met requirements to be registered/licensed. (Examples: competencies, pass marks, experience standards, etc.) Also, explain how this information is communicated to applicants. Provide a link(s) to information published in the public domain.

If there is a third-party assessor involved in the process, describe their role in the space provided.

Alignment with the FRPA: *Section 7(d), 16(3)(b) and (i)*

<b>RESPONDENT ANSWER</b>	<p>Explain the criteria used for assessment and how the information is communicated:                  The applicant must provide all necessary documentation (listed in 1A) to meet the criteria required for licensure. There is no subjective requirements as long as the applicant is in good standing from their current jurisdiction, if applicable.                  The information is communicated via email directly to the applicant from the NSVMA office.</p> <p>Is a third party involved in the assessment process?</p> <p><input type="checkbox"/> Yes  <input checked="" type="checkbox"/> No</p> <p>If yes, name the third-party(s) and describe their role:</p>	
<b>REVIEW FINDINGS</b> (To be completed by the FRPA Review Officer)	<b>Compliance Criteria:</b> Requirement that the regulating body:	<b>Compliant? (YES/NO)</b>
	<ul style="list-style-type: none"> <li>describes all criteria used to assess whether the requirements for registration have been met;</li> </ul>	YES
	<ul style="list-style-type: none"> <li>explains how information is communicated;</li> </ul>	YES
	<ul style="list-style-type: none"> <li>provides information in a publicly accessible manner; and</li> </ul>	YES
	<ul style="list-style-type: none"> <li>describes the role of third-party assessors (if applicable).</li> </ul>	YES
<b>Comments, to be completed by the FRPA Review Officer:</b>		

Compliance with all of the above noted compliance criteria and associated FRPA Sections (cited above), as they pertain to the above FRPA review questions, could be verified from the information provided above and from information found on NSVMA's website (<https://nsvma.ca/>) on September 12, 2022.

**QUESTION 8 (COMMUNICATING REGISTRATION DECISIONS)**

Explain how you communicate registration decisions to applicants who are: a) successful; and b) not granted registration. Include the approximate length of time required to issue a registration decision, who makes the decision, and what information is provided with each type of decision.

Alignment with the FRPA: *Sections 8(b), (c), (d), 16(3)(l) and (m)*

<b>RESPONDENT ANSWER</b>	<p><b>Explain the registration decision communication process:</b></p> <p>a) Successful applicants: Directly to applicant in writing</p> <p>b) Applicants not granted registration: Directly to applicant in writing including reasons for refusal and information about the appeal process.</p>	
<b>REVIEW FINDINGS</b> (To be completed by the FRPA Review Officer)	<b>Compliance Criteria:</b> Requirement that the regulating body:	<b>Compliant? (YES/NO)</b>
	• explains the process they use to communicate registration decisions, and the timeframe;	YES
	• provides written decisions to all applicants;	YES
	• provides applicants with reasons when registration has not been granted;	YES
	• provides information on programs/services available to support the future success of applicants, if applicable; and	YES
• provides a description of the internal review process to applicants who are not granted registration.	YES	

**Comments, to be completed by the FRPA Review Officer:**

Compliance with all of the above noted compliance criteria and associated FRPA Sections (cited above), as they pertain to the above FRPA review questions, could be verified from the information provided above and from information found on NSVMA's website (<https://nsvma.ca/>) on September 12, 2022.

### 3.3: INTERNAL REVIEW/APPEAL PROCESS AND TRAINING (DVMS)

Section 10 of the Act requires that regulating bodies provide unsuccessful applicants with a clear process to appeal a registration decision. Section 11 requires that those involved with reviewing registration decisions receive training on conducting such reviews. This section assesses compliance with these requirements for the occupation of Veterinarian, often referred to as a Doctor of Veterinary Medicine (DVM).

#### QUESTION 9 (INTERNAL REVIEW PROCESS)

Do you have a documented internal review process for applicants who disagree with the registration decision?

If yes, describe the process including:

- time frames throughout the process; and
- opportunities available to the applicant to provide new information and make submissions with respect to their internal review; and
- how internal review decisions are communicated to applicants and what information is included with the decision; and
- a statement that no one who acted as a decision-maker in respect of a registration decision can act as a decision-maker in an internal review of that decision; and
- if available, provide a link to this information published in the public domain.

Alignment with the FRPA: *section 7(a) and 10, 16(3)(m) and (n)*

**Internal review:** a rehearing, reconsideration, review or appeal or other process provided by a regulating body in respect of the merits of a registration decision, regardless of the terminology used to describe the process.

**RESPONDENT  
ANSWER**

- Yes  
 No

**If yes, explain:**

See Review Process for Non-Successful Applications: <https://nsvma.ca/become-a-member/>

This policy is explained in each Applicant Type Document

Edit: A statement has been included under the section "Internal Review Process" for each applicant type that says:

The review process will ensure that no one who acted as a decision-maker with respect to a registration decision will act as a decision-maker during the internal review process.

**If no, explain why not:**



REVIEW FINDINGS (To be completed by the FRPA Review Officer)	Compliance Criteria: Requirement that the regulating body:	Compliant? (YES/NO)
	• has a documented internal review process;	YES
	• describes time frames associated with the internal review process;	YES
	• describes opportunities the applicant has to provide new information and make submissions with respect to their internal review;	YES
	• describes how internal review decisions are communicated to applicants and what information is included with the decision;	YES
	• ensures that no one who acted as a decision-maker in respect of a registration decision can act as a decision-maker in an internal review; and	YES
	• provides information on the internal review process in a publicly accessible manner.	YES
<p><b>Comments, to be completed by the FRPA Review Officer:</b> Compliance with all of the above noted compliance criteria and associated FRPA Sections (cited above), as they pertain to the above FRPA review questions, could be verified from the information provided above and from information found on NSVMA's website (<a href="https://nsvma.ca/">https://nsvma.ca/</a>) on October 19, 2022.</p>		

**QUESTION 10 (INTERNAL REVIEW TRAINING)**

Have the decision-makers for the internal review received training on conducting on an internal review? If so, describe the training.

Alignment with the FRPA: *Sections 11 and 16(3)(p)*

RESPONDENT ANSWER	
	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><b>If yes, please describe:</b></p> <p>To date, the NSVMA has not had a need to deliver such training as there has not yet been an appeal of a registration decision. The intention of the Association is to provide training regarding internal reviews once the need arises to ensure that the training is fresh in the minds of the reviewer(s) and includes current legislative and common law best practices.</p> <p>The NSVMA's legal counsel has specific expertise in administrative law principles such as internal reviews and has delivered training sessions and provided guidance documents to our other statutory committees on an as-needed basis. When faced with a licensing application appeal, the NSVMA's legal counsel is prepared to provide training to the reviewers.</p> <p>Once training has been delivered, reviewers will be tested on the material delivered during the training session and, for record keeping purposes, be asked to sign a document indicating they have received training.</p> <p>The NSVMA is currently working with its legal counsel to develop new proposed legislation for the Association, and this process is well underway. Under the current legislation, the Association's Council is assigned to conduct reviews of registration decisions. This is something that the Association has identified as an issue with the</p>

	<p>current legislation. It is not appropriate for a governing board to be an appellate body as they are also the body tasked with setting policies for the Association. It is inappropriate for the body who sets the policies to also act as an adjudicator of an individual registrant's circumstances. There are examples of regulators in other jurisdictions amending their legislation to remove governing boards from involvement in reviews and appeals for this exact reason.</p> <p>The Association's new draft legislation will create a Registration and Licensing Review Committee to hear all registration reviews. Council will not be undertaking the role of reviewing decisions under the new legislation; therefore, we do not plan to develop an internal review training program for Council.</p>	
<b>REVIEW FINDINGS</b> (To be completed by the FRPA Review Officer)	<b>Compliance Criteria:</b>	<b>Compliant? (YES/NO)</b>
	<b>Requirement that the regulating body:</b> <ul style="list-style-type: none"> <li>• ensures that internal review decision-makers have received training on conducting an internal review; and</li> <li>• describes the training.</li> </ul>	YES
<b>Comments, to be completed by the FRPA Review Officer:</b> Compliance with all of the above noted compliance criteria and associated FRPA Sections (cited above), as they pertain to the above FRPA review questions, could be verified from the information provided above. This assessment was made based on the above response as it pertains to the current situation and legislation and not the proposed legislation currently in the works.		

## 4. FRPA REVIEW OF REGISTERED VETERINARY TECHNICIANS (RVTs)

As per Section 16 of the Act, the registration practices of a regulating body must be reviewed, and a public report produced. The FRPA Program works with regulatory bodies to assess the registration practices against compliance criteria. The *Nova Scotia Veterinary Medical Association* responses to the FRPA Review questions, pertaining to the registration practices for the occupation of Registered Veterinary Technicians (RVT), are detailed below in Sections 4.1 through 4.3, along with the review findings determined by the Review Officer in accordance with the Act.

### 4.1: INFORMATION AND REGISTRATION PROCEDURES (RVTs)

This section assesses how and what information is provided to RVT applicants during the registration process. The registration process includes the actions required to be taken by individual applicants, and any documentation required to be submitted which will be used to assess an application for registration.

#### QUESTION 1 - REGISTRATION PROCESS, REQUIREMENTS AND COMMUNICATIONS

The following question is broken into three parts, one for each of the three application streams, as follows:

**A: “New Applicants”**

- Those who are only including Canadian credentials in their application to apply for registration (licensure) and are not currently registered (licenced) to practice anywhere in Canada.

**B: “International Applicants”**

- Those who are including international credentials in their application to apply for registration (licensure) and are not currently registered (licenced) to practice anywhere in Canada.

**C: “Interprovincial Applicants”**

- Those who are currently licenced to practice elsewhere in Canada (outside of Nova Scotia).

The response to Part A should be fully detailed, while the responses to Parts B and C only detail any differences from Part A.

Alignment with the FRPA: Section 3, 7(c), 9(a), 16(3)(a), (b) and (g)

**QUESTION 1A (REGISTRATION OF "NEW APPLICANTS")**

Using the table below, explain, in detail, the registration process and requirements for "New Applicants" (see definition above) and how this information is communicated to these applicants. Please answer separately for each license type.

**Instructions:** Subsections A through F below are identical and are only provided to allow for the possibility that multiple license types are issued (practising). If there is only one license type, use only subsection 'A', if there are two license types, use subsections 'A' and 'B' etc.

<b>RESPONDENT ANSWER</b>	<b>B. LICENSE TYPE</b>	Registered Veterinary Technician
	<b>QUALIFICATIONS (LIST ALL)</b>	Veterinary Technology Diploma Passing grade Veterinary Technologists National Exam (VTNA)
	<b>DOCUMENTATION (LIST ALL)</b>	Diploma VTNE results Eastern Veterinary Technicians Association (EVTA) Membership AMR course Jurisprudence Exam Criminal Record Check English Proficiency Exam if applicable Recent photograph
	<b>REGISTRATION PROCESS AND HOW REQUIREMENTS ARE MET BY APPLICANT (STEP-BY-STEP)</b>	Link: <a href="https://nsvma.ca/become-a-member/">https://nsvma.ca/become-a-member/</a> RVT Membership Technologist Application Process tab
	<b>COMMUNICATION OF INFORMATION (DESCRIBE &amp; ADD ANY RELEVANT LINKS)</b>	Website: become a member: <a href="https://nsvma.ca/become-a-member/">https://nsvma.ca/become-a-member/</a> Contact us form where potential applicants can contact the NSVMA office with inquiries: <a href="https://nsvma.ca/contact/">https://nsvma.ca/contact/</a>

**QUESTION 1B (REGISTRATION OF INTERNATIONAL APPLICANTS)**

Does the registration process and requirements for "international applicants" (see definition above) differ from that of "New Applicants" (as described above under Question 1A)?

If so, please describe these differences, including any allowances, exemptions and/or accommodations available to these applicants and how these differences are communicated to them.

<b>RESPONDENT ANSWER</b>	<input checked="" type="checkbox"/> Yes
	<input type="checkbox"/> No
<p>If yes, describe the differences (include any relevant web links, if any): An international applicant will require a letter of standing from their current licensing jurisdiction</p>	

**QUESTION 1C (REGISTRATION OF INTERPROVINCIAL APPLICANTS)**

Does the registration process and requirements for “interprovincial applicants” (see definition above) differ from that of “New Applicants” (as described above under Question 1A)?

For example, are the process and requirements somehow “streamlined” to comply with the Canadian Free Trade Agreement (Chapter Seven - Labour Mobility, pages 83-88), as required under Nova Scotia’s Canadian Free Trade Agreement Implementation Act?

If so, please describe these differences, including any allowances, exemptions and/or accommodations available to these applicants and how these differences are communicated to them.

**QUESTION 1 (Parts A, B AND C) REVIEW FINDINGS (To be completed by the FRPA Review Officer):**

<b>RESPONDENT ANSWER</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  If yes, describe the differences (include any relevant web links, if any): An interprovincial applicant will require a letter of standing from their current licensing jurisdiction
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<b>REVIEW FINDINGS</b>	<b>Compliance Criteria:</b>	<b>Compliant? (YES/NO)</b>
(To be completed by the FRPA Review Officer)	<b>Requirement that the regulating body:</b>	
	• provides information about its registration practices in a clear and understandable form, including descriptions of any differences for applicants with international qualifications and for those who are licenced in other Canadian jurisdictions;	YES
	• explains the qualifications required for registration;	YES
	• identifies documentation of qualifications that must accompany an application;	YES
	• explains the registration process and how requirements for registration are to be met;	YES
	• explains how information is communicated; and	YES
	• provides information in a publicly accessible manner.	YES

**Comments, to be completed by the FRPA Review Officer:**  
 Compliance with all of the above noted compliance criteria and associated FRPA Sections (cited above), as they pertain to the above FRPA review questions, could be verified from the information provided above and from information found on NSVMA’s website (<https://nsvma.ca/>) on September 12, 2022.

**QUESTION 2 (REGISTRATION PROCESS FEES)**

Do you charge a fee for the registration process? If so, describe the fee and explain how this information is communicated to applicants. Include a link to information published in the public domain. If there is a third-party process with associated fees, please explain. Provide a link to any published information.

Alignment with the FRPA: *Section 7(f) and 16(3)(d)*

<b>RESPONDENT ANSWER</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  Describe and explain: All new applicants are required to pay an initial registration fee, and the annual license fee. Link to FEES document on website: <a href="https://nsvma.ca/become-a-member/">https://nsvma.ca/become-a-member/</a> .	
<b>REVIEW FINDINGS</b>	<p><b>Compliance Criteria:</b> Requirement that the regulating body:</p> <ul style="list-style-type: none"> <li>provides information setting out any fees for registration in a clear and understandable form;</li> <li>describes the fees even if they are not applicable or are \$0; and</li> <li>provides information about fees in a publicly accessible manner.</li> </ul>	<p><b>Compliant? (YES/NO)</b></p> <p>YES</p> <p>YES</p> <p>YES</p>

**Comments, to be completed by the FRPA Review Officer:**

Compliance with all of the above noted compliance criteria and associated FRPA Sections (cited above), as they pertain to the above FRPA review questions, could be verified from the information provided above and from information found on NSVMA's website (<https://nsvma.ca/>) on September 12, 2022.

**QUESTION 3 (ALLOWANCE FOR ALTERNATIVE DOCUMENTATION)**

Are there any situations, where the standard required documentation cannot be reasonably obtained by an applicant, that alternative documentation may be acceptable to the regulating body?

If yes, please detail what alternative documentation may be accepted in what situations and in place of what standard documentation. How is this information communicated to applicants? If available, please provide a link to where this information is published in the public domain.

Alignment with the FRPA: *Sections 7, 9 and 16(3)(c)*

<b>RESPONDENT ANSWER</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, please explain:
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REVIEW FINDINGS	Compliance Criteria (only if there is an allowance for alternative documentation):	Compliant? (YES/NO/ N/A)
(To be completed by the FRPA Review Officer)	Requirement that the regulating body: <ul style="list-style-type: none"> <li>provides clear and understandable information with respect to acceptable alternative documentation;</li> <li>advises applicants on what alternative information may be supplied when they cannot reasonably obtain the standard documentation; and</li> </ul>	YES YES
<p><b>Comments, to be completed by the FRPA Review Officer:</b>  The requirement related to alternative documents is provided for under Subsection 9(b) of the FRPA, which states:</p> <p><i>9 A regulating body shall ... (b) where documentation cannot be obtained by an applicant for reasons beyond the applicant's control, advise the applicant what alternative information may be supplied by the applicant that may be acceptable to the regulating body.</i></p> <p>This does not require that regulating bodies consider/accept alternative documentation. It only requires that policies related to the possible acceptability of alternative documentation (even if the policy is that none can be accepted) be made clear to any applicant who declares that they are unable to produce the standard documents. The following quote from NSVMA's website (<a href="https://nsvma.ca/">https://nsvma.ca/</a>), satisfies this requirement.</p> <p><i>Alternative Documentation: Should a request be made for consideration of alternative documentation by an applicant due to circumstances outside of the control of the applicant, the Registrar will present a formal written request for consideration by the applicant to the Council for consideration. A written decision will be provided to the applicant.</i></p> <p>This quote is as it appeared on the "Application Process" document for each of the three applicant types on September 12, 2022.</p>		

QUESTION 4 (SUPPORT PROVIDED TO APPLICANTS DURING THE REGISTRATION PROCESS)		
<p>Do you provide any support to applicants during the registration process? If so, describe the type of support provided. (Examples: contact information, explanation of registration requirements, translation services, etc.). How is information about supports communicated to applicants? Provide a link(s) to information published in the public domain.</p> <p>Alignment with the FRPA: <i>Sections 7(e) and 16(3)(k)</i></p>		
RESPONDENT ANSWER	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  If yes, describe: Contact Us: <a href="https://nsvma.ca/contact/">https://nsvma.ca/contact/</a> All inquiries by the applicant will be directed to the appropriate NSVMA staff so that the staff member can guide the applicant by providing explanations of requirements, legislation review	
REVIEW FINDINGS	Compliance Criteria: Requirement that the regulating body:	Compliant? (YES/NO)

(To be completed by the FRPA Review Officer)	• provides support to the applicant during the registration process;	YES
	• describes the type of support provided to the applicant during the registration process; and	YES
	• provides information about the type of support provided to applicants during the registration process in a publicly accessible manner.	YES
<b>Comments, to be completed by the FRPA Review Officer:</b> Compliance with all of the above noted compliance criteria and associated FRPA Sections (cited above), as they pertain to the above FRPA review questions, could be verified from the information provided above and from information found on NSVMA's website ( <a href="https://nsvma.ca/">https://nsvma.ca/</a> ) on September 12, 2022.		

**QUESTION 5 (ACCOMMODATION POLICIES FOR APPLICANTS WITH A PHYSICAL OR MENTAL DISABILITY)**

Do you have a description of existing accommodation policies for applicants with a physical or mental disability? If so, describe how an applicant would request an accommodation and how requests are considered. How do you make this process available to applicants in a transparent, objective, impartial and procedurally fair manner? Include a link(s) to information published in the public domain.

Alignment with the FRPA: *Section 6, 16(3)(h)*

Reference: [Human Rights Act \(nslegislature.ca\)](https://www.legislation.gov.uk/ukpga/1998/42/section/1)

<b>RESPONDENT ANSWER</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  <b>If yes, describe:</b> <a href="https://nsvma.ca/become-a-member/Accommodation/Disabilities">https://nsvma.ca/become-a-member/Accommodation/Disabilities</a> tab	
<b>REVIEW FINDINGS</b> (To be completed by the FRPA Review Officer)	<b>Compliance Criteria:</b> Requirement that the regulating body:	<b>Compliant? (YES/NO)</b>
	• has a description of existing accommodation policies for applicants with a physical or mental disability;	YES
	• has a clear process for applicants to request an accommodation and understand how requests will be considered; and	YES
	• provides a description of accommodation policies in a publicly accessible manner.	YES

**Comments, to be completed by the FRPA Review Officer:**  
Compliance with all of the above noted compliance criteria and associated FRPA Sections (cited above), as they pertain to the above FRPA review questions, could be verified from the information provided above and from information found on NSVMA's website (<https://nsvma.ca/>) on September 12, 2022.





### QUESTION 6 (ACCESS TO REGISTRATION RECORDS)

Do you have a documented process by which an applicant can request access to their registration records? If so, describe how an applicant can make this request, any exclusions to information that can be provided, and any fees that may apply. Include a link(s) to any published information, if available.

Alignment with the FRPA: *Sections 12(1) through (5) and 16(3)(j)*

<b>RESPONDENT ANSWER</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  <b>If yes, describe:</b> See Access to Registration Records Policy: <a href="https://nsvma.ca/become-a-member/">https://nsvma.ca/become-a-member/</a>	
<b>REVIEW FINDINGS</b> (To be completed by the FRPA Review Officer)	<b>Compliance Criteria:</b> Requirement that the regulating body:	<b>Compliant? (YES/NO)</b>
	<ul style="list-style-type: none"> <li>• has an established process by which an applicant can make a request in writing for access to their registration records; and</li> <li>• describes how an applicant can make a request, any exclusions to information that can be provided and any fees that may apply.</li> </ul>	YES  YES
<b>Comments, to be completed by the FRPA Review Officer:</b> Compliance with all of the above noted compliance criteria and associated FRPA Sections (cited above), as they pertain to the above FRPA review questions, could be verified from the information provided above and from information found on NSVMA's website ( <a href="https://nsvma.ca/">https://nsvma.ca/</a> ) on September 12, 2022.		

## 4.2: ASSESSMENT CRITERIA AND COMMUNICATION OF DECISION PROCESSES (RVTs)

This section assesses how the regulating body evaluates applications and how this process, including registration decisions, are communicated to applicants for the occupation of Registered Veterinary Technician (RVT).

### QUESTION 7 (ASSESSMENT CRITERIA)

Explain, in detail, the criteria used by the regulating body to assess if an applicant has met requirements to be registered/licensed. (Examples: competencies, pass marks, experience standards, etc.) Also, explain how this information is communicated to applicants. Provide a link(s) to information published in the public domain.

If there is a third-party assessor involved in the process, describe their role in the space provided.

Alignment with the FRPA: *Section 7(d), 16(3)(b) and (i)*

<b>RESPONDENT ANSWER</b>	<p>Explain the criteria used for assessment and how the information is communicated:          The applicant must provide all necessary documentation (listed in 1A) to meet the criteria required for licensure. There is no subjective requirements as long as the applicant is in good standing from their current jurisdiction, if applicable.          The information is communicated via email directly to the applicant from the NSVMA office.</p> <p>Is a third party involved in the assessment process?</p> <p><input type="checkbox"/> Yes  <input checked="" type="checkbox"/> No</p> <p>If yes, name the third-party(s) and describe their role:</p>
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<b>REVIEW FINDINGS</b> (To be completed by the FRPA Review Officer)	<b>Compliance Criteria:</b> Requirement that the regulating body:	<b>Compliant? (YES/NO)</b>
	• describes all criteria used to assess whether the requirements for registration have been met;	YES
	• explains how information is communicated;	YES
	• provides information in a publicly accessible manner; and	YES
	• describes the role of third-party assessors (if applicable).	YES

**Comments, to be completed by the FRPA Review Officer:**

Compliance with all of the above noted compliance criteria and associated FRPA Sections (cited above), as they pertain to the above FRPA review questions, could be verified from the information provided above and from information found on NSVMA's website (<https://nsvma.ca/>) on September 12, 2022.

**QUESTION 8 (COMMUNICATING REGISTRATION DECISIONS)**

Explain how you communicate registration decisions to applicants who are: a) successful; and b) not granted registration. Include the approximate length of time required to issue a registration decision, who makes the decision, and what information is provided with each type of decision.

Alignment with the FRPA: *Sections 8(b), (c), (d), 16(3)(l) and (m)*

<b>RESPONDENT ANSWER</b>	<p><b>Explain the registration decision communication process:</b></p> <p>c) Successful applicants: Directly to applicant in writing</p> <p>d) Applicants not granted registration: Directly to applicant in writing including reasons for refusal and information about the appeal/internal review process.</p>
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<b>REVIEW FINDINGS</b> (To be completed by the FRPA Review Officer)	<b>Compliance Criteria:</b> Requirement that the regulating body:	<b>Compliant? (YES/NO)</b>
	<ul style="list-style-type: none"> <li>explains the process they use to communicate registration decisions, and the timeframe;</li> </ul>	YES
	<ul style="list-style-type: none"> <li>provides written decisions to all applicants;</li> </ul>	YES
	<ul style="list-style-type: none"> <li>provides applicants with reasons when registration has not been granted;</li> </ul>	YES
	<ul style="list-style-type: none"> <li>provides information on programs/services available to support the future success of applicants, if applicable; and</li> </ul>	YES
	<ul style="list-style-type: none"> <li>provides a description of the internal review process to applicants who are not granted registration.</li> </ul>	YES

**Comments, to be completed by the FRPA Review Officer:**  
 Compliance with all of the above noted compliance criteria and associated FRPA Sections (cited above), as they pertain to the above FRPA review questions, could be verified from the information provided above and from information found on NSVMA’s website (<https://nsvma.ca/>) on September 12, 2022.

### 4.3: INTERNAL REVIEW/APEAL PROCESS AND TRAINING (RVTS)

Section 10 of the Act requires that regulating bodies provide unsuccessful applicants with a clear process to appeal a registration decision. Section 11 requires that those involved with reviewing registration decisions receive training on conducting such reviews. This section assesses compliance with these requirements for the occupation of Registered Veterinary Technician (RVT).

#### QUESTION 9 (INTERNAL REVIEW PROCESS)

Do you have a documented internal review process for applicants who disagree with the registration decision?

If yes, describe the process including:

- time frames throughout the process; and
- opportunities available to the applicant to provide new information and make submissions with respect to their internal review; and
- how internal review decisions are communicated to applicants and what information is included with the decision; and
- a statement that no one who acted as a decision-maker in respect of a registration decision can act as a decision-maker in an internal review of that decision; and
- if available, provide a link to this information published in the public domain.

Alignment with the FRPA: *section 7(a) and 10, 16(3)(m) and (n)*

**Internal review:** a rehearing, reconsideration, review or appeal or other process provided by a regulating body in respect of the merits of a registration decision, regardless of the terminology used to describe the process.

<b>RESPONDENT ANSWER</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  <b>If yes, explain:</b> See Review Process for Non-Successful Applications: <a href="https://nsvma.ca/become-a-member/">https://nsvma.ca/become-a-member/</a> This policy is explained on each applicant type document. Edit: A statement has been included under the section "Internal Review Process" for each applicant type that says:  The review process will ensure that no one who acted as a decision-maker with respect to a registration decision will act as a decision-maker during the internal review process.  <b>If no, explain why not:</b>		
<b>REVIEW FINDINGS</b>	<table border="1" style="width: 100%;"> <tr> <td data-bbox="416 1372 2190 1445"> <b>Compliance Criteria:</b>                      Requirement that the regulating body:                 </td> <td data-bbox="2190 1372 2472 1445"> <b>Compliant? (YES/NO)</b> </td> </tr> </table>	<b>Compliance Criteria:</b> Requirement that the regulating body:	<b>Compliant? (YES/NO)</b>
<b>Compliance Criteria:</b> Requirement that the regulating body:	<b>Compliant? (YES/NO)</b>		

(To be completed by the FRPA Review Officer)	• has a documented internal review process;	YES
	• describes time frames associated with the internal review process;	YES
	• describes opportunities the applicant has to provide new information and make submissions with respect to their internal review;	YES
	• describes how internal review decisions are communicated to applicants and what information is included with the decision;	YES
	• ensures that no one who acted as a decision-maker in respect of a registration decision can act as a decision-maker in an internal review; and	YES
	• provides information on the internal review process in a publicly accessible manner.	YES

**Comments, to be completed by the FRPA Review Officer:**

Compliance with all of the above noted compliance criteria and associated FRPA Sections (cited above), as they pertain to the above FRPA review questions, could be verified from the information provided above and from information found on NSVMA's website (<https://nsvma.ca/>) on October 19, 2022.

**QUESTION 10 (INTERNAL REVIEW TRAINING)**

Have the decision-makers for the internal review received training on conducting on an internal review? If so, describe the training.

Alignment with the FRPA: *Sections 11 and 16(3)(p)*

**RESPONDENT ANSWER**

- Yes  
 No

**If yes, please describe:**

To date, the NSVMA has not had a need to deliver such training as there has not yet been an appeal of a registration decision. The intention of the Association is to provide training regarding internal reviews once the need arises to ensure that the training is fresh in the minds of the reviewer(s) and includes current legislative and common law best practices.

The NSVMA's legal counsel has specific expertise in administrative law principles such as internal reviews and has delivered training sessions and provided guidance documents to our other statutory committees on an as-needed basis. When faced with a licensing application appeal, the NSVMA's legal counsel is prepared to provide training to the reviewers.

Once training has been delivered, reviewers will be tested on the material delivered during the training session and, for record keeping purposes, be asked to sign a document indicating they have received training.

The NSVMA is currently working with its legal counsel to develop new proposed legislation for the Association, and this process is well underway. Under the current legislation, the Association's Council is assigned to conduct reviews of registration decisions. This is something that the Association has identified as an issue with the current legislation. It is not appropriate for a governing board to be an appellate body as they are also the body tasked with setting policies for the Association. It is inappropriate for the body who sets the policies to also act as an adjudicator of an individual registrant's circumstances. There are examples of regulators in other

	<p>jurisdictions amending their legislation to remove governing boards from involvement in reviews and appeals for this exact reason.</p> <p>The Association's new draft legislation will create a Registration and Licensing Review Committee to hear all registration reviews. Council will not be undertaking the role of reviewing decisions under the new legislation; therefore, we do not plan to develop an internal review training program for Council.</p>	
<b>REVIEW FINDINGS</b> (To be completed by the FRPA Review Officer)	<b>Compliance Criteria:</b> <b>Requirement that the regulating body:</b>	<b>Compliant? (YES/NO)</b>
	<ul style="list-style-type: none"> <li>ensures that internal review decision-makers have received training on conducting an internal review; and</li> </ul>	YES
	<ul style="list-style-type: none"> <li>describes the training.</li> </ul>	YES
<b>Comments, to be completed by the FRPA Review Officer:</b> Compliance with all of the above noted compliance criteria and associated FRPA Sections (cited above), as they pertain to the above FRPA review questions, could be verified from the information provided above. This assessment was made based on the above response as it pertains to the current situation and legislation and not the proposed legislation currently in the works.		

## 5. ACKNOWLEDGEMENTS:

The *Nova Scotia Veterinary Medical Association* hereby declares that the information contained in this report is a true and accurate representation of its current registration practices.

**SIGNATURE OF THE AUTHORIZED MEMBER OF THE REGULATING BODY:**

X M.J. Corkum DVM  
Registrar NSVMA

Name (print): Mary Jane Corkum DVM

DATE: Click or tap to enter a date. November 15, 2022

