

# FRPA QUARTERLY MEETING

December 6, 2022

# Agenda

1. Welcoming Remarks (Mary Goya, Manager of Policy and Planning)
2. FRPA Program Updates (Frank Reinhardt, FRPA Review Officer)
3. 2021 Annual Report (Frank)
  - Data findings
4. 2022 Annual Survey (Frank)
  - Application Processing Times Discussion (Mary)
5. Evaluation and Closing Remarks (Frank/Mary)

# FRPA Program Updates - 2022

Year	FRPA Reviews			Post FRPA Review Tracking		Areas of Non-Compliance		
	# Initiated	Average Time (months):	# With Identified Areas of Non-Compliance (Required Action Plans)	# In Progress** (Non-Compliant)	# Resolved (Compliant)	# Identified	# In Progress** (Non-Compliant)	# Resolved (Compliant)
2020	15	9.1	15 (100%)	9 (60%)	6 (40%)	140	95 (68%)	45 (32%)
2021	11	8.9	7 (64%)	6 (55%)	5 (45%)	56	48 (86%)	8 (14%)
2022*	11	6.2	3 (27%)	3 (27%)	7 (64%)	4	4 (100%)	0
<b>Total*</b>	<b>37</b>	<b>8.1</b>	<b>25 (68%)</b>	<b>18 (49%)</b>	<b>18 (49%)</b>	<b>200</b>	<b>153 (74%)</b>	<b>53 (27%)</b>

\*One 2022 FRPA review is still in Progress (compliance status unknown).

\*\*On Scheduled Path to Compliance (Year 1 & 2 Progress Reports Pending)

## 2022:

- 17 Year-1 Action Plan Progress Reports received (15 from 2020 reviews and 2 from 2021 reviews)
  - 7 are now compliant/resolved (6 from 2020 Reviews and 1 from 2021 reviews)
  - 10 require a Year 2-Progress report (9 from 2020 Reviews and 1 from 2021 reviews).

# 2021 Areas of Non-Compliance

(Table 7 from the 2021 Annual Report)

Topics of FRPA Review Questions / Areas of Non-compliance*:	Areas of Non-Compliance Identified*	
	#	%
Internal Review Process	19	34%
Registration Process, Requirements, and Communications - New Applicants - International Applicants - Interprovincial Applicants	13	23%
Internal Review Training	5	9%
Accommodation Practices for Applicants with a Disability	4	7%
Assessment Criteria	4	7%
Allowance for Alternative Documentation	3	5%
Communicating Registration Decisions	3	5%
Registration Process Fees	2	4%
Access to Registration Records	2	4%
General Support Provided During the Registration Process	1	2%
<b>TOTAL</b>	<b>56</b>	<b>100%</b>

# 2022 Areas of Non-Compliance

- Total of 4 areas of non-compliance were identified across 3 Regulating Bodies (out of 10 - 1 in progress).
- All 4 areas related to the **Internal Review Process**:
  - Subsection 10(5) of FRPA - Independence of Internal Review Process
  - Subsection 11 of FRPA - Training for Internal Review Process
- 1 RB non-compliant with 10(5)
- 1 RB non-compliant with 11; and
- 1 RB non-compliant with both 10(5) and 11.

**Note:** According to the 2021 Annual Survey/Report, of the 16,618 registration decisions that were made in 2021, only 25 internal reviews were conducted.

# Internal Review Process

## Section 10(5) of FRPA - Independence of Internal Review Process

Section 10(5) of the FRPA states:

***No one who acted as a decision-maker in respect of a registration decision may act as a decision-maker in an internal review in respect of that registration decision.***

- The requirement is clear. ...Though compliance was not usually clear from initial responses to the corresponding FRPA review question, requiring follow-up.
- 8 of 10 - 2022 reviews (1 in progress) were found to be compliant. Most required follow-up to make that determination → improvement to question may be warranted.

# Internal Review Process

## Section 11 of FRPA - Training for Internal Review Process

Section 11 of the FRPA states:

***A regulating body shall ensure that individuals acting as decisionmakers in internal reviews receive training on conducting ...an internal review.***

- Compliant “Training” requires three features:
  - 1) be structured /formalized;
    - Examples: 1) Course with syllabus and instructor(s); 2) A defined reading list (“self-training”).
  - 2) Specific to the process of conducting the internal review; and
  - 3) include a means of verifying that the training was “received”.
    - Examples: 1) the results of a test, assignment, or some other form of evaluation at the end of the training; 2) A signed declaration that the training was completed.

# 2021 Annual Report

- Pursuant to Section 15 of the FRPA, this report was submitted to the Honourable Jill Balser, Minister of LSI for submission to the House of Assembly.
- The purpose of this report, as provided for in this Section 15, is to detail:
  - ...the implementation and effectiveness of this Act and the regulations in helping to ensure that the registration practices of regulating bodies are transparent, objective, impartial and fair.*
- In direct response to this, the annual report summarizes:
  - 1) Results of the FRPA reviews initiated in 2020 and 2021 (as discussed); and
  - 2) Quantitative findings from the 2021 Annual Survey (what follows).

# 2021 Annual Report – Data findings

Table 2 – Regulated Professions Subject to the FRPA (counts)

Regulating Body Type:	Regulating Bodies currently subject to the FRPA	# of Trades	# of Occupations
Self Regulating	41	0	48
Government Regulating	8	21	14
<b>Total</b>	<b>49</b>	<b>21</b>	<b>62</b>

Table 3 – Size and Growth of Regulated Professions Subject to the FRPA

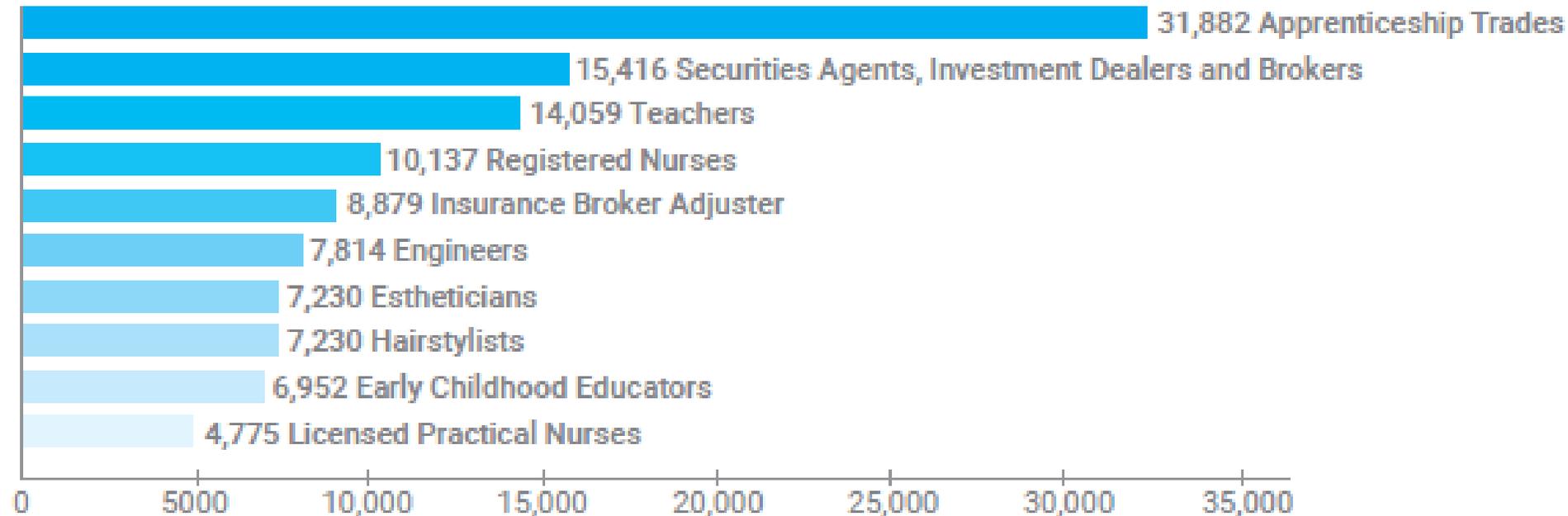
Regulating Body Type:	2020 December	2021 December	Growth <sup>3</sup>
FRPA – registered members <sup>4</sup>	125,787	155,572	Not Comparable
NS's Labour Force <sup>5</sup>	499,500	511,400	2%
% of Labour Force <sup>6</sup>	25%	30%	

# 2021 Annual Report – Data findings

## Top 10 Professional Areas – Registered Members

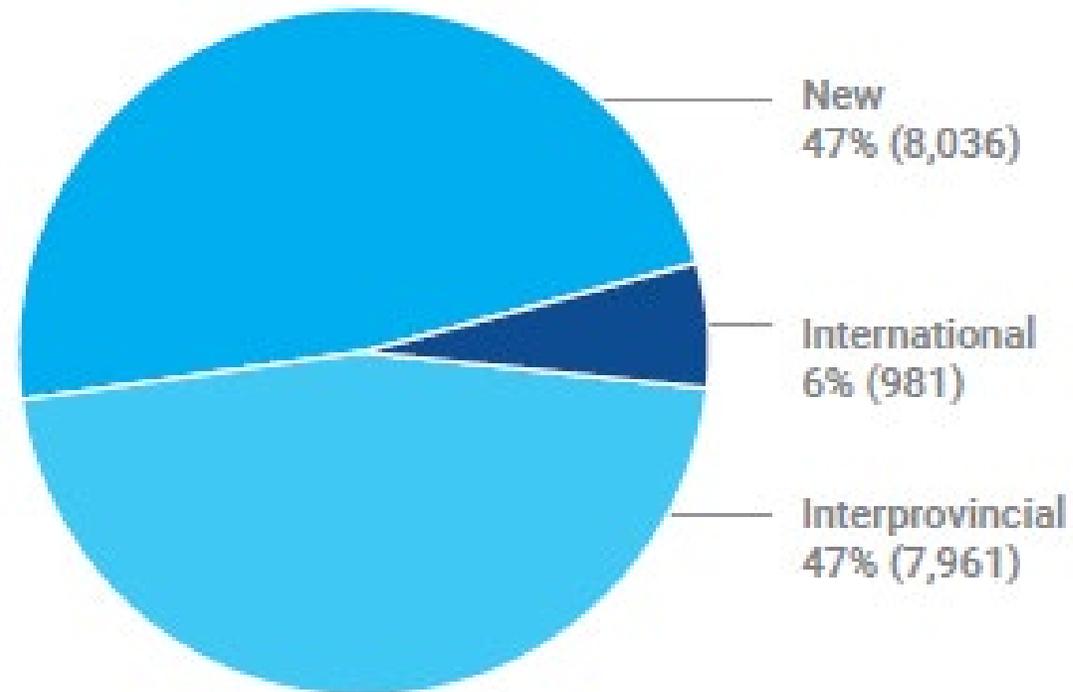
Figure 1 shows the top 10 professional areas (occupations and trades) with the highest numbers of registered members in Nova Scotia in 2021.

Figure 1 – # of registered members in 2021 by the top 10 fields (highest numbers)



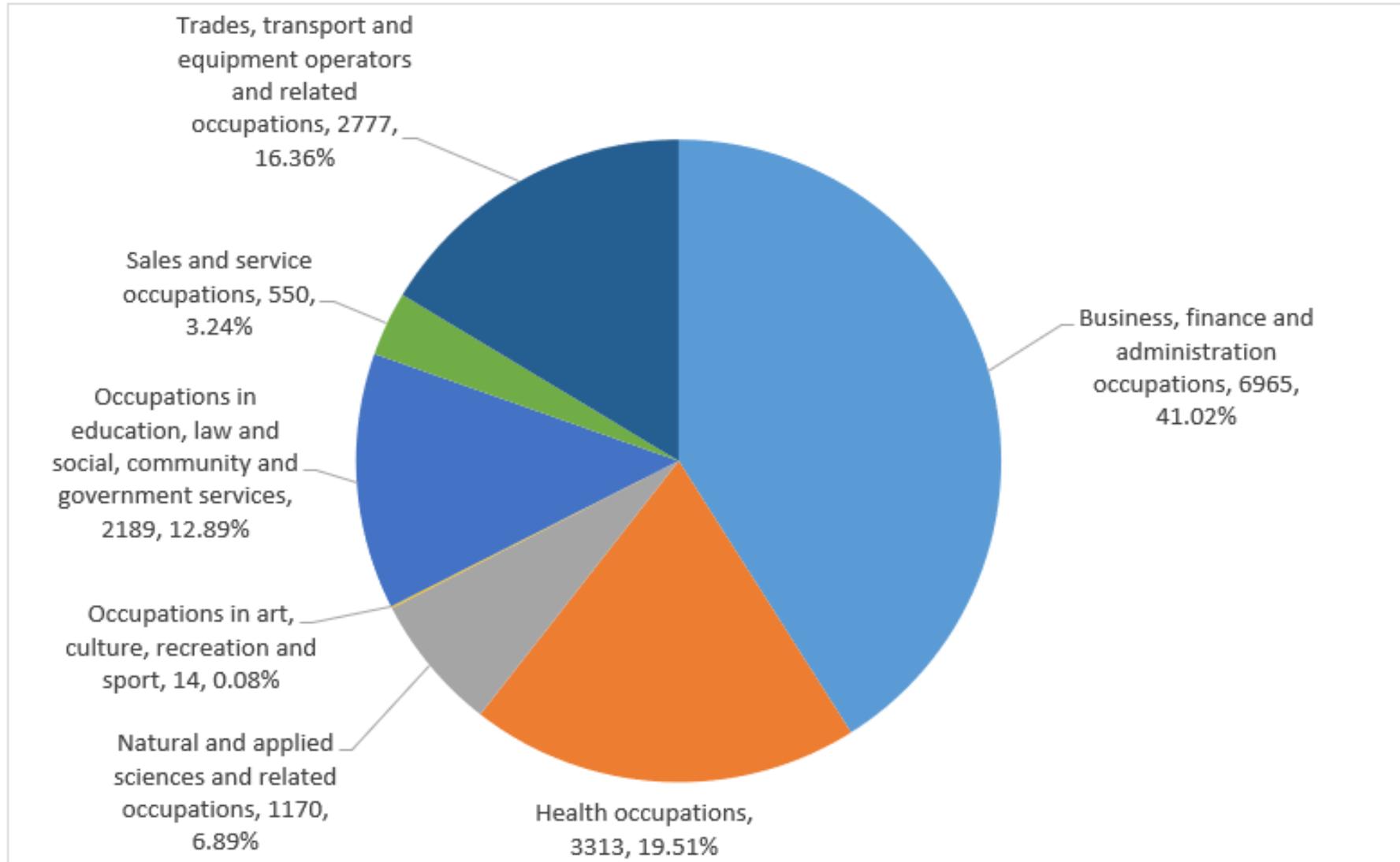
# 2021 Annual Report – Data findings

Figure 2 – Distribution of the 16,978 applications received in 2021 by type\*



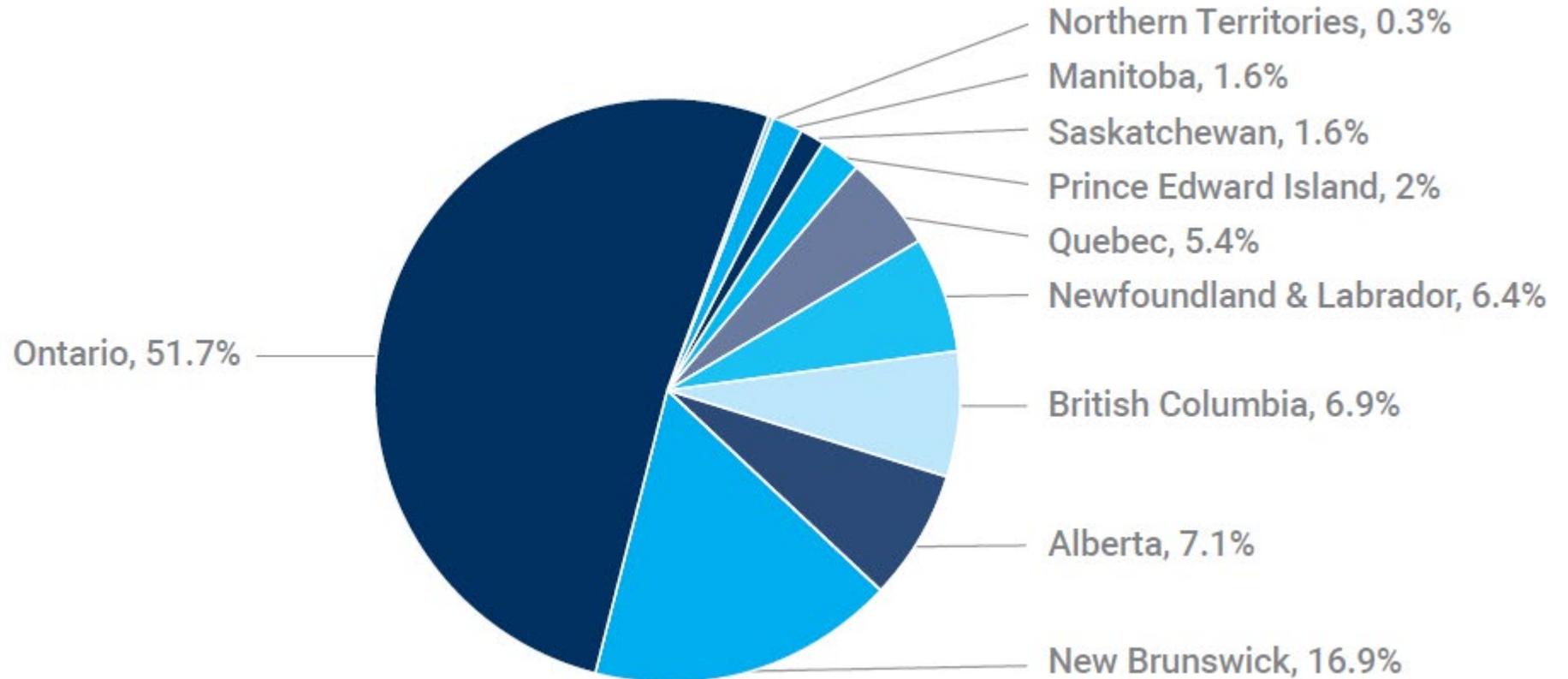
# 2021 Annual Report – Data findings

**Figure 3 – Distribution of all applications by sector 2021<sup>7</sup>**



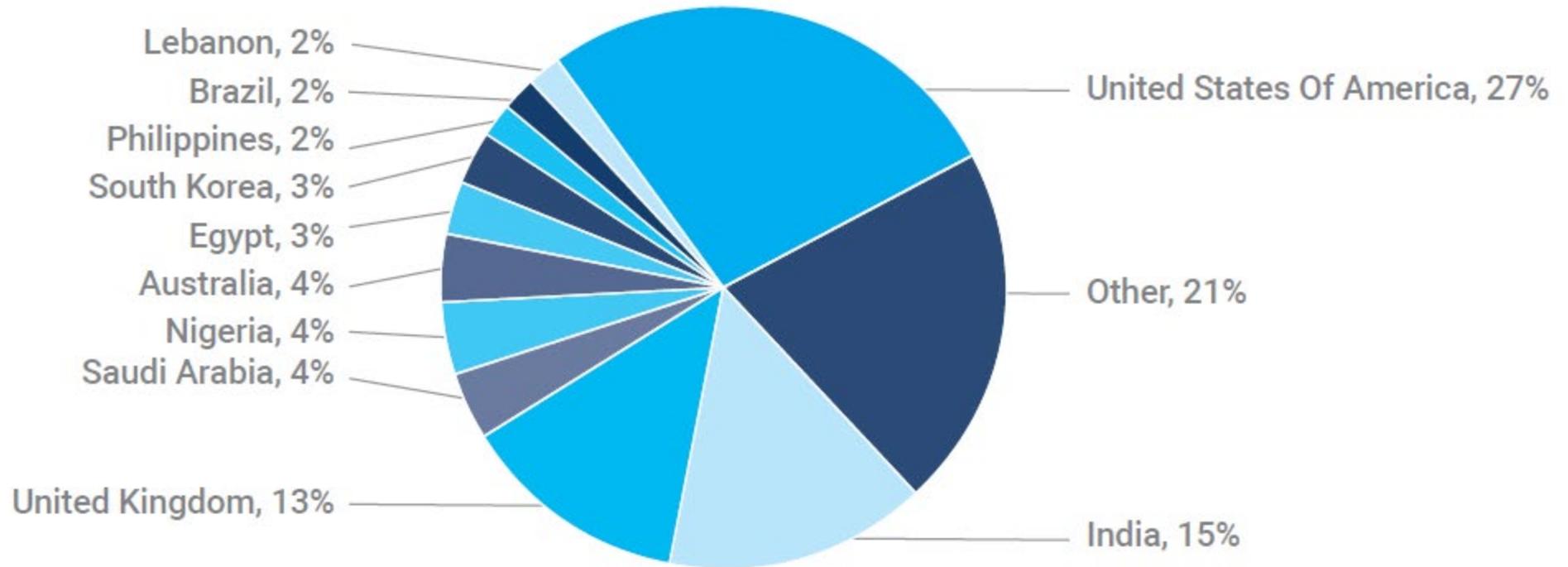
# 2021 Annual Report – Data findings

Figure 6 – Province of origin of “Interprovincial” applicants in 2021



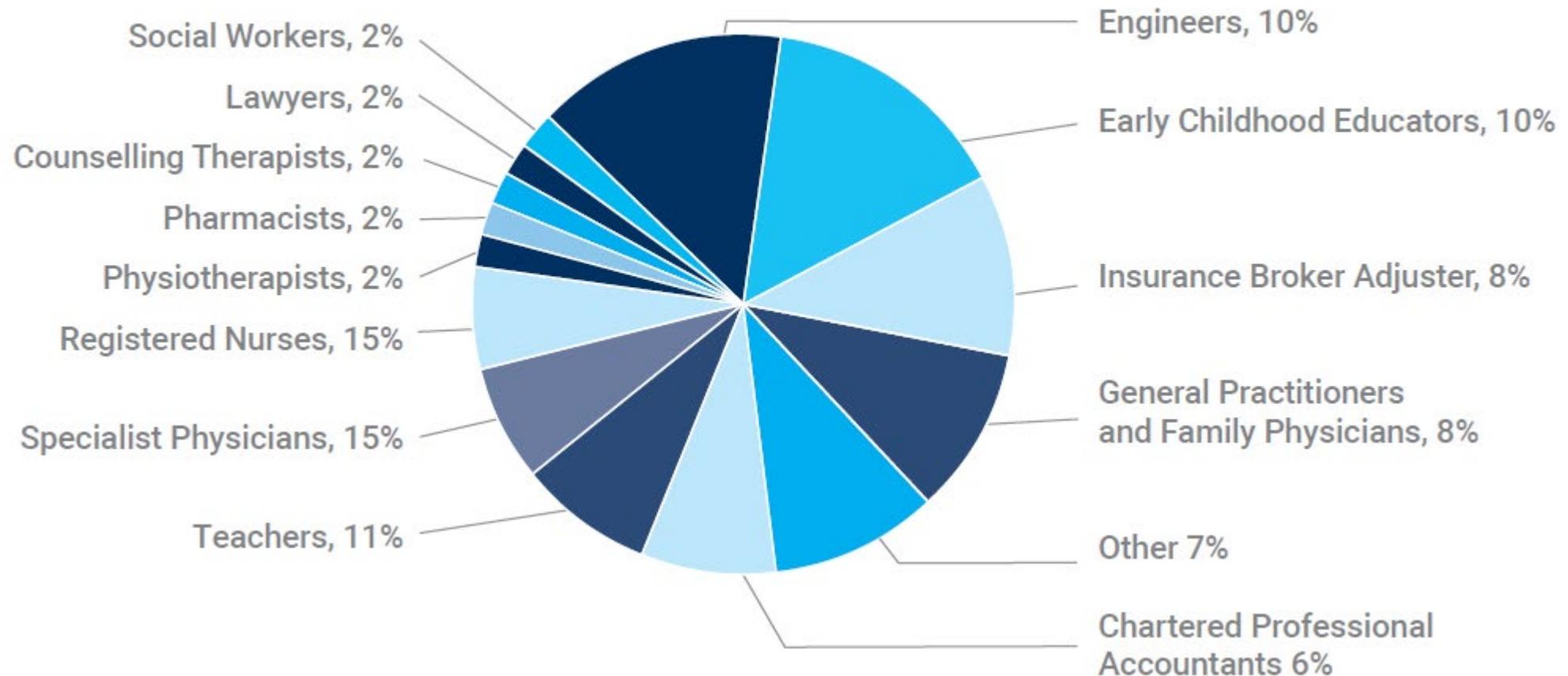
# 2021 Annual Report – Data findings

Figure 8– Country of origin for successful “International” applicants in 2021<sup>13</sup>



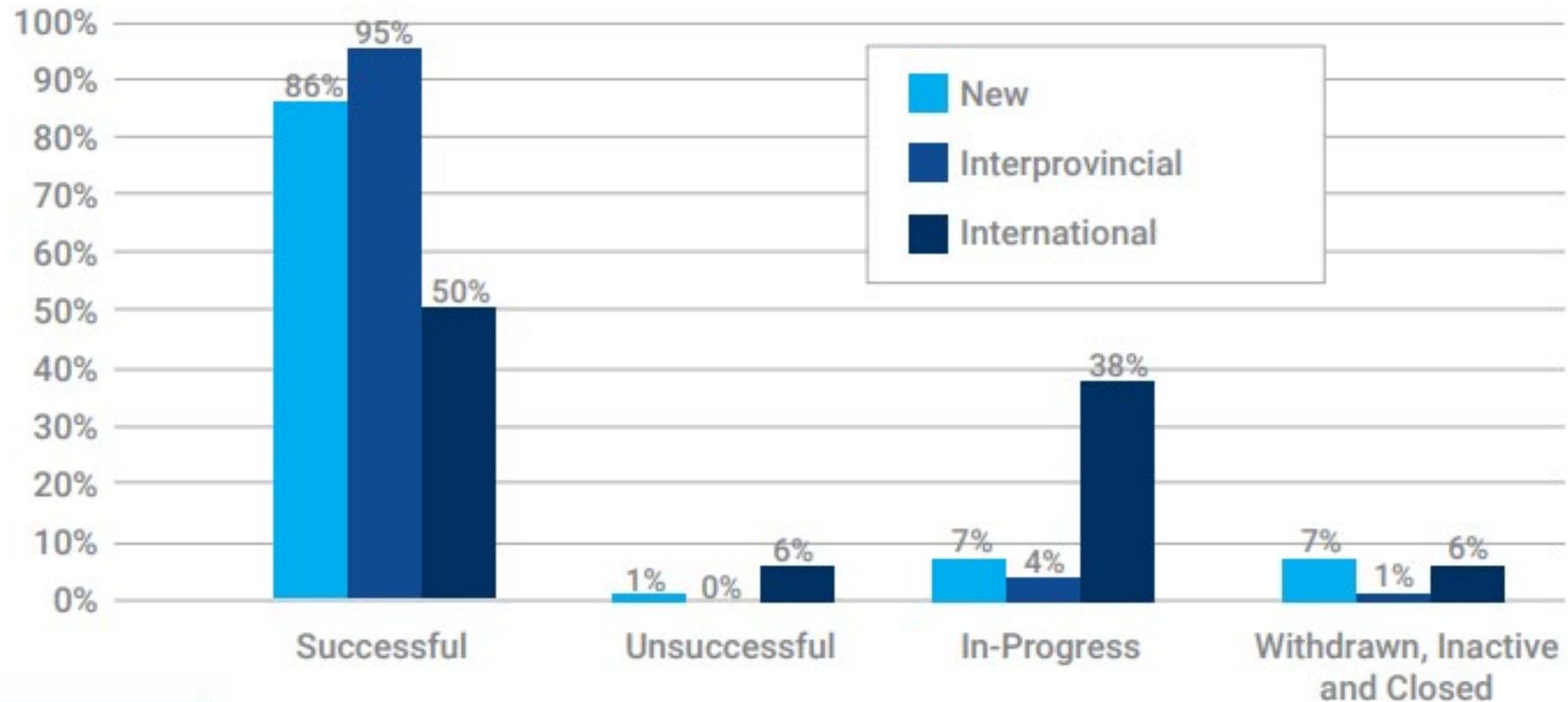
# 2021 Annual Report – Data findings

Figure 7 – Distribution of the 610 successful “International” applications by occupation in 2021<sup>12</sup>



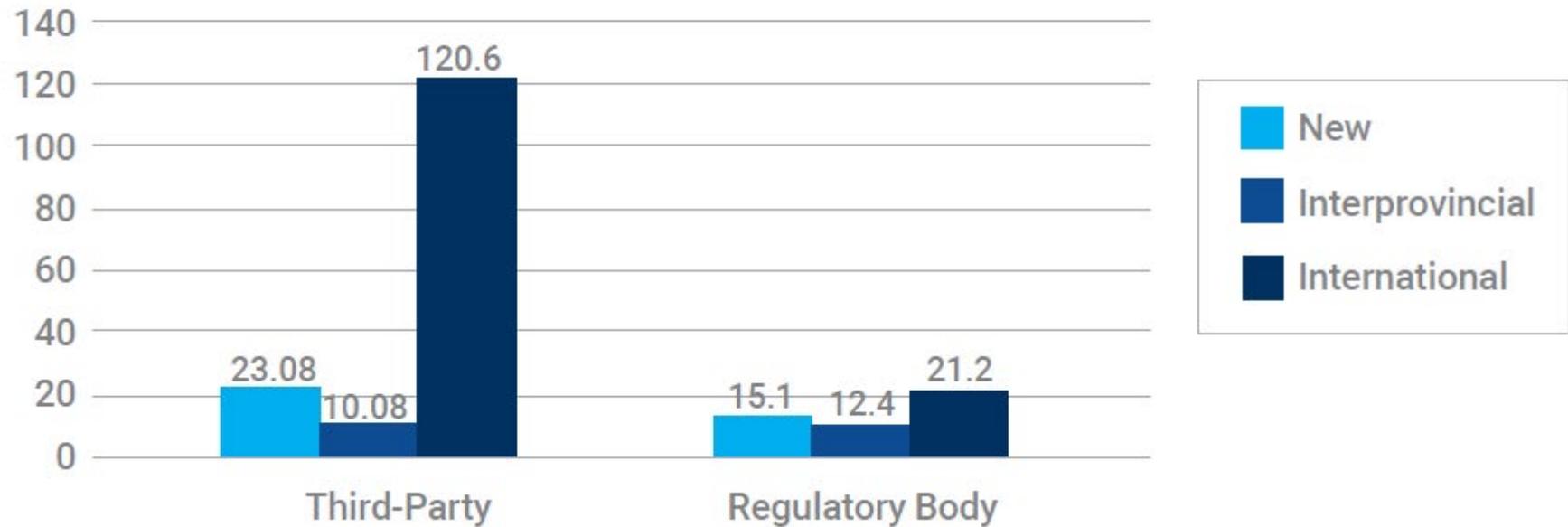
# 2021 Annual Report – Data findings

Figure 10 – Application success rates by application type in 2021



# 2021 Annual Report – Data findings

Figure 11 – Average processing time by application stream (in days) for 2021



# 2021 Annual Report – Data findings

Table 5 – Average Application Processing times (# of days)

Applicant Type	2020	2021	Change	
			#	%
	<b>...by Regulating Bodies:</b>			
New	14.2	15.1	0.9	6%
Interprovincial	15.9	12.4	-3.5	-22%
International	38.5	21.2	-17.3	-45%
	<b>...by Third-party Assessors:</b>			
New	17.9	23.0	5.1	28%
Interprovincial	12.6	10.8	-1.8	-14%
International	54.4	120.6	66.2	122%*

# 2021 Annual Report – Data findings

Figure 12 – The 25 internal reviews in 2021 by application type

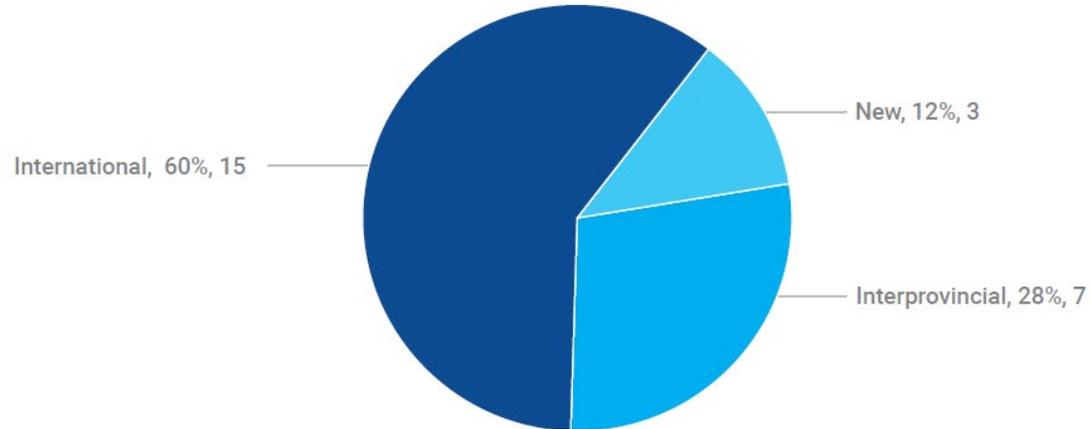
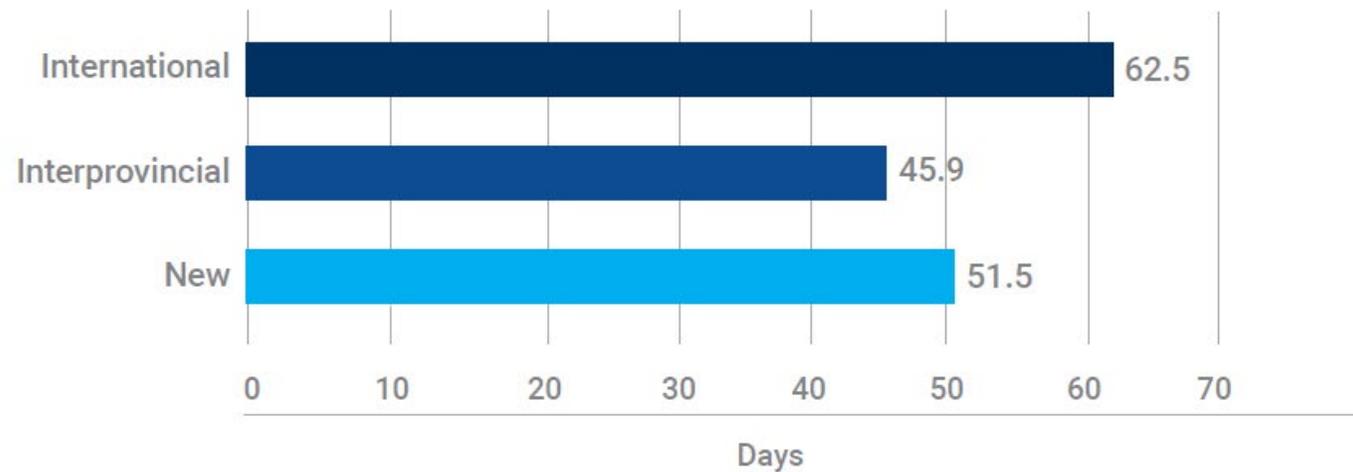


Figure 13 – Length of internal review process (in days)



# 2022 Annual Survey

- Same format/template as in 2021

## Data to be collected

Q#1: Total number of active members

Q#2: Total number of active members by each category of license issued

Q#3: Total number of “New”, “Interprovincial”, and “International” applications by outcome:  
“Successful”, “Unsuccessful”, “In Progress”, or “Withdrawn, Inactive, or Closed”

Q#4: Number of “Interprovincial” applications by Province of Origin

Q#5: Number of “International” applications by Country of Origin

Q#6: Average length of time to process an application (submission to decision)

Q#7: Fees for registration (including 3rd party, if applicable)

Q#8: The number of internal reviews and the average processing time.

# 2022 Annual Survey

...approximate timelines:

- January 10, 2023 – Annual survey sent to regulatory Bodies (with instructions)
- February 10, 2023 – Survey responses due (30-day turnaround)
- Summer 2023 - Annual report released.

# Application Processing Time Discussion

# QUESTIONS?

...Please use the feedback form via the link in the chat.

# THANK YOU!

Email: [ReviewOfficer@novascotia.ca](mailto:ReviewOfficer@novascotia.ca)

**Frank Reinhardt**

FRPA Review Officer

[Frank.Reinhardt@novascotia.ca](mailto:Frank.Reinhardt@novascotia.ca)

cell: 902 476 9781

Website: [Fair Registration Practices | novascotia.ca](https://www.novascotia.ca/fair-registration-practices)