

NOVA SCOTIA REGISTERED MUSIC TEACHER'S ASSOCIATION

ACTION PLAN -YEAR 2 PROGRESS UPDATE

**As per the following Action Plan Progress Report and FRPA Review Officer comments,
the one remaining compliance area of the 12 originally identified in the March 1, 2022, FRPA review report, has been brought into compliance.**

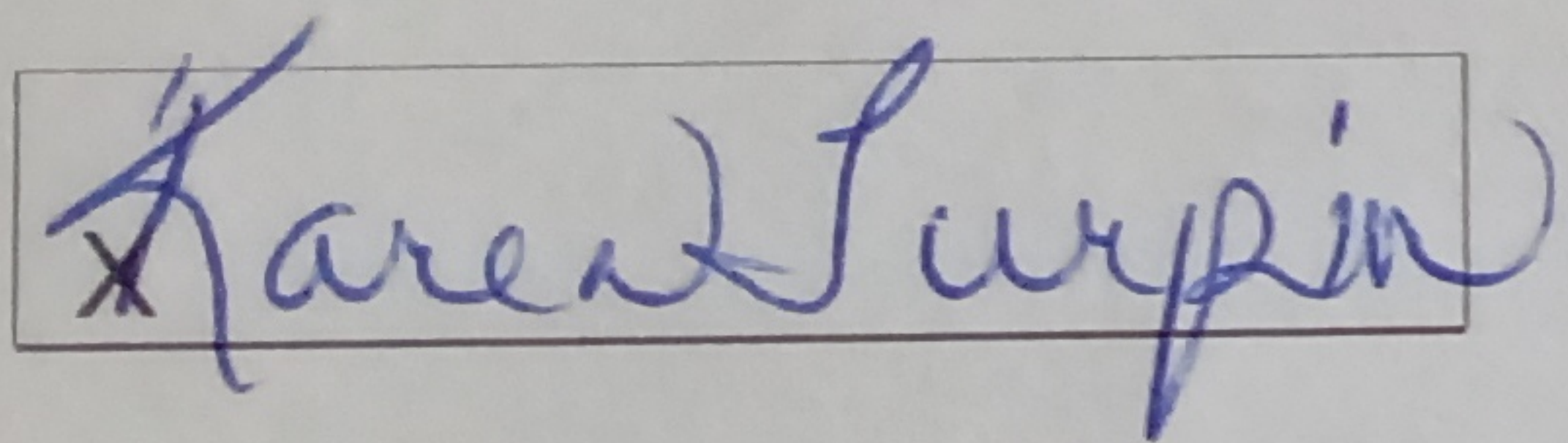
ACTION PLAN TIMELINES:

TIMELINES FOR ACTION PLAN PROGRESS UPDATES					
	Action Plan Deadline	Action Plan Progress Update 1	Action Plan Progress Update 2		
Due Date	2020-11-17	2023-01-20	2024-01-20		
Actual Completed Date	2022-01-20	2023-01-19	2023-03-25		

ACTION PLAN:

ACTION PLAN – AREA 11:	Response to FRPA Review Question #14
FRPA SECTIONS:	Sections 11, 16(3)(p)
AREAS OF NON-COMPLIANCE TO BE ADDRESSED:	Areas of non-compliance to be addressed in an action plan are as follows: <ul style="list-style-type: none">- ensure that individuals acting as decision-makers in internal reviews receive training on conducting an internal review.- develop a plan and document training provided to individuals who make internal review decisions
REGULATOR ACTION PLAN:	Once the internal review body has been established, they will receive training via the FRPA recommended websites. We are grateful for the resources that have been provided to us for purpose. Date for Completion: September 2022.
Year 1: Action Plan update. Due: 2023-01-20	The actual training of our internal review Body has not yet taken place. A meeting has been set for the end of January 2023 which will get this underway. We will use the resources recommended by FRPA.
FRPA Review Officer Comments (2023-01-20)	As noted by the regulating body, this area is a work in progress. Therefore, a Year 2 progress report will be required by Jan. 20, 2024 . Compliance is expected to be demonstrated by that time.
Year 2: Action Plan update. Due: 2024-01-20	NSRMTA now has an Internal Review Body in place. We have produced a training manual for the members of the Review Body (submitted to Review Officer on March 20, 2023). Those members have signed through the training manual and have signed that they have done so.
FRPA Review Officer Comments (March 27, 2023)	Compliance with the above cited FRPA Sections was determined to have been met based on this progress report and additional information submitted on March 20, 2023.

SIGNATURE OF THE AUTHORIZED MEMBER OF THE REGULATING BODY:



Name (print): Karen Turpin

DATE: March 28, 2023