



**MIDWIFERY REGULATORY COUNCIL OF NOVA SCOTIA
ACTION PLAN - YEAR 1 PROGRESS UPDATE**

**As per the following Action Plan Progress Report and FRPA Review Officer comments:
The single area of non-compliance, as originally identified in the [August 11, 2023 FRPA review report](#), has now been brought into compliance.**

Note: The intent of this Action Plan Progress report is to demonstrate compliance in accordance to Subsection 16(12) of the [Fair Registration Practices Act](#), quoted here:

Where the Review Officer, based on an assessment of the information provided in a report required under subsection (2), makes a finding that the registration practices of the regulating body are non-compliant with this Act or the regulations, the regulating body shall demonstrate compliance in the manner prescribed by the Review Officer within one year of the finding of non-compliance, unless the Review Officer extends the one-year deadline.

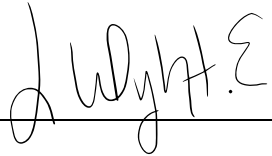
ACTION PLAN TIMELINES:

TIMELINES FOR ACTION PLAN PROGRESS UPDATES					
	Action Plan Deadline	Action Plan Progress Update 1			
Due Date	2023-06-30	2024-05-31			
Actual Completed Date	2023-06-28	2024-03-27			

ACTION PLAN:

ACTION PLAN – AREA #1:	Response to FRPA Review Question #10: “Internal Review Training”.
FRPA SECTIONS:	11 and 16(3)(p)
AREAS OF NON-COMPLIANCE TO BE ADDRESSED:	<p>MRCNS has not demonstrated compliance with Section 11 of the FRPA, which states:</p> <p style="text-align: center;"><i>A regulating body shall ensure that individuals acting as decision makers in internal reviews receive training on conducting ...an internal review.</i></p> <p>MRCNS does not currently have such training in place to provide to internal reviewers. Therefore, MRCNS is required to submit an action plan to address this deficiency. Pursuant to Subsection 16(12) of the FRPA, MRCNS is expected to demonstrate compliance within one year.</p>
REGULATOR ACTION PLAN:	<p>MRCNS will provide the following to the Review Officer within one Year (by June 30, 2023) via the Year 1 Progress report (template to be provided):</p> <ol style="list-style-type: none"> 1) Confirmation that individuals acting as decision makers in internal reviews receive training on conducting an internal review; and 2) A description of this training,
INTENDED COMPLETION DATE:	May 31, 2023
Year 1: Action Plan update. Due: 2024-05-31	The entire Board of the MRCNS attended an Internal Review Committee training by Mathew Lafond Consulting on March 26th, - this included the Chair of the board, Registrar and the chair of the internal review committee. Please see attached agenda.
FRPA Review Officer Comments (2024-03-27)	Compliance with the above cited FRPA Sections was determined from the information provided above as well as the document titled “Board Member Internal Review Training - Agenda”, appended below, which was submitted with this progress update report.

SIGNATURE OF THE AUTHORIZED MEMBER OF THE REGULATING BODY:

X  _____

Name (print): Jenny Wright

DATE: 2024-03-26



Midwifery
Regulatory Council
of Nova Scotia



Board Member Internal Review Training

Agenda

Tuesday, March 26, 2024, 9:00 a.m. – 12:00 p.m.

Nova Scotia College of Nurses – SYNERGY Boardroom (300 - 120 Western Pkwy, Bedford, NS)

9:00 – 9:10	Welcome and Introductions
9:10 – 9:20	The Role of a Professional Regulator <ul style="list-style-type: none">• Principles of Self-Regulation• Legislative Hierarchy
9:20 – 10:00	Overview of the Registration Process <ul style="list-style-type: none">• Legislation and Policy<ul style="list-style-type: none">○ <i>Fair Registration Practices Act</i>○ <i>Regulated Health Professions Network Act</i>• Filing an Appeal
10:00 – 10:30	Conducting an Internal Review <ul style="list-style-type: none">• The Registration Appeal Committee• Principles of Natural Justice• Bias• Conflict of Interest• Preparing for a Meeting• Role of the Chair• Deliberations
10:30 – 10:45	Break
10:45 – 11:00	Conducting an Internal Review (Cont'd)
11:00 – 11:20	Making a Decision
11:20 – 11:40	Preparing Written Decisions
11:40 – 12:00	Questions and Discussion