

June 10, 2026

To: *Department of Environment and Climate Change (ECC)*

RE: Reports on Registration Practices, as received from ECC for:

- 1) Water & Wastewater Operators** (dated March 13, 2026)
- 2) Onsite Sewage Disposal System Installers** (dated March 13, 2026)
- 3) Pesticide Applicators** (dated March 31, 2026)
- 4) Petroleum Storage Tank Installers** (dated May 20, 2026)
- 5) Well Diggers/Drillers & Pump Installers** (dated May 14, 2026)
- 6) Watercourse Alterations Sizers & Installers** (dated May 12, 2026)

...submitted under Section 16 of the [Fair Registration Practices Act](#) (FRPA)

Thank you for submitting the six separate FRPA Review Reports as noted above and appended below this letter. Any statistical information provided through the annual FRPA survey and as published in the FRPA Annual Report, which can be found on the [FRPA website](#), has been accepted as forming part of these reports.

This letter pertains only to ECC's compliance status with the FRPA with respect to its registration practices for the above-mentioned licensing activities. It does not speak to any other enactment or registration process.

Upon review of these six reports, including information found through links contained within, the following registration practices were found to be non-compliant with the following FRPA Sections/requirements:

- 1) With respect to the report for "Pesticide Applicators", registration practices were found to be inconsistent with Subsection 12(1) of the FRPA, which states: ***"Upon the written request of an applicant for registration by a regulating body, the regulating body shall provide the applicant with access to records held by it that are related to the application."***
 - Noncompliance with this Section was determined based on the response to Question 3.7, in the review report for "Pesticide Applicators" appended below.
- 2) With respect to all six reports, registration practices were found to be inconsistent with Section 11 of the FRPA, which states: ***"A regulating body shall ensure that individuals acting as decision-makers in internal reviews receive training on conducting ...an internal review."***
 - Noncompliance with this Section was determined based on the responses to Question 3.9 in all six review reports appended below.

Therefore, pursuant to Subsections 16(8) and 16(12) of the FRPA, the next FRPA review report for each of the six noted registration processes is due on or before **June 10, 2027**, which is one year following the identification of these compliance issues (one year from the date of this letter). It is expected that full compliance will be demonstrated through those FRPA review reports.

Thank you for your cooperation. Compliance with the FRPA helps to ensure fair access to Nova Scotia's labour force of regulated professions.

Sincerely,

A handwritten signature in blue ink, appearing to read "F. Reinhardt". The signature is fluid and cursive, with a large initial "F" and a long, sweeping underline.

Frank Reinhardt, Review Officer, Fair Registration Practices Act
Department of Labour, Skills and Immigration

Enclosures: The six FRPA review reports as noted in the subject of this letter.

Nova Scotia Environment and Climate Change

Report on Registration Practices under Nova
Scotia's

Fair Registration Practices Act (FRPA)

March 13, 2026

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1. Requirement and Purpose of this Report under the FRPA:

This report has been submitted to the “*Review Officer*”, appointed under Section 13 of the [Fair Registration Practices Act](#) (FRPA or “the Act”), in fulfillment of the requirements of Section 16 of the Act, which states, in part that:

16(2) Every regulating body shall review its registration practices in accordance with this Section and shall file a report on the results of the review with the Review Officer...(8) every five years ...unless the Review Officer, based on an assessment of the information provided in a report, specifies a more frequent reporting...

Section 6 of the Act summarizes the “**Duty**” of each “regulating body” as:

A regulating body has a duty to carry out registration practices that are transparent, objective, impartial and procedurally fair.

Sections 5 to 12 of the Act, formally referred to as the “*Fair Registration Practices Code*”, details the specific legislative requirements that must be met in fulfillment of this “**duty**”. This FRPA review report, which is subject to review by the FRPA “*Review Officer*”, details the registration practices of this regulating body in relation to those specific requirements and others detailed under Section 16.

2. Overview of the Regulating Body:

Name of Regulating Body:	Nova Scotia Environment and Climate Change In this report, “regulating body” refers to this organization.	
Homepage of Regulating Body:	https://novascotia.ca/nse/water.operator.certification/	
List of Occupations Regulated by the Regulating Body and that are being reported on in this report:	Water and Wastewater Operators Certification Program Water Treatment Water Distribution Wastewater Collection Wastewater Treatment	
List of types of Licences / Certificates / Registrations Issued (eg. Full, Conditional, Temporary, Student) by the Regulating Body:	Full	
Name of the authorizing legislation (include link(s)):	Water and Wastewater Facilities and Public Drinking Water Supplies Regulations https://novascotia.ca/just/regulations/regs/envsewage.htm	
The following information is accessible through the Regulating Body’s home page (Yes/No):		YES
<ul style="list-style-type: none"> • The role of the regulating body. • Descriptions of the occupations and licence types listed above. 		
If no , please provide that information here:		
Click or tap here to enter text.		

3. Reporting on Registration Practices:

This report has been submitted by the regulating body using a template provided by the FRPA “Review Officer”. It details the registration practices of this regulating body in relation to the requirements under the Act for all three applicant types:

“New” applicants: *Those who only include Canadian credentials in their application to apply for registration (licensure) and are not currently registered (licensed) to practice anywhere in Canada.*

“Interprovincial” applicants: *Those who are currently registered (licensed) to practice elsewhere in Canada (outside of Nova Scotia); and*

“International” applicants: *Those who are including international credentials in their application to apply for registration (licensure) and are not currently registered (licensed) to practice anywhere in Canada.*

3.1 Registration Process – Requirements, Criteria Communications:

Sections of FRPA: 7, 9(a) and 16

Indicate which of the following aspects of the registration process is described **“in a clear and understandable form”** on, or accessible through, the regulating body’s website, including any differences, if any, for each applicant type (“New”, “Interprovincial” and “International”):

YES / NO

a) The step-by-step process that applicants must follow to apply for registration. [Sections 16(3)(a), 7(a) and (c)]

YES

b) “Requirements for registration” (including qualifications and required documentation) [Sections 16(3)(a) and (c), 7(c), 9(a)]

YES

c) “the criteria used to assess whether the requirements for registration have been met” [Sections 16(3)(b), 7(d)];

YES

d) “the fees charged for registration” (if any) [(Sections 16(3)(d), 7(f)];

YES

e) “information about the length of time that the registration process for that regulating body usually takes” [Sections 16(3)(l), 7(b)];

YES

For each item above, for which the answer is **“YES”**, the FRPA Review Officer will review the regulating body’s website to confirm compliance with the above cited FRPA sections.

For each item above for which the answer is **“NO”** (if any), in order to determine compliance with the cited FRPA sections, please provide a description of that item in the space provided below as well as a description of how this information is (or is not) provided to the unidentified individuals who only **“...intend to apply for registration”** (e.g. How it is made available to the public):

3.1 (a) can be found:

<https://novascotia.ca/nse/water.operator.certification/docs/Operator-Certification-Exam-Application.pdf>

3.1 (b), (c) can be found:

<https://novascotia.ca/nse/water.operator.certification/operator.certification.program.asp>

3.1 (d) can be found:

<https://novascotia.ca/nse/water.operator.certification/applications.fees.asp>

3.1 (e) can be found:

<https://novascotia.ca/sns/paal/nse/paal371.asp>

3.2 Communicating Registration Decisions:

Sections of FRPA: 8, 10(1)

For each of the following statements, indicate whether, or not, it accurately describes the registration practices of the regulating body ('Yes' or 'No').

Accurate?
(YES/NO)

a) Where registration **is granted**, written confirmation is provided to applicants within a reasonable time.

YES

b) Where registration **is not granted**, the regulating body:

- provides written decisions that include reasons to applicants within a reasonable time respecting registration decisions;

YES

- provides, if/where practical, information respecting measures or programs that may be available to assist unsuccessful applicants in obtaining registration at a later date; and

YES

- informs the applicant of the internal review process and of the procedures and time frames for the internal review.

YES

c) (Optional) Please use the space below to provide any further details as/if necessary:

Registration Decision on "granted" vs "not granted" is based on the applicant's exam result, whether they pass and will receive their certification vs failing the exam and is then required to re-take the exam to receive a higher certification level.

When the applicant is successful:

The regulating body will send a confirmation letter and their full certification within a reasonable time.

When the applicant is unsuccessful:

The regulating body will send a confirmation letter on their failed result, an attached report scoring detailing areas of improvement so that they can prepare for the next time they apply (includes waiting period, ability to appeal decisions etc.).

3.3 Allowance for Alternative Information

<p>Sections of FRPA: 7(c), 8(a), 9 and 16(3)(a), (c) and (g)</p> <p>Note: FRPA compliance does not require that a regulating body accept “alternative information”. It requires that, if there are such policies (there exists some known circumstances where alternative information may be considered), that such policies be communicated to applicants and unidentified “potential applicants” (e.g. by making the information publicly available).</p>	<p>(YES/NO)</p>
<p>a) “<i>Where documentation cannot be obtained by an applicant for reasons beyond the applicant’s control...</i>”, does there exist any “<i>...alternative information [which] may be supplied by the applicant that may be acceptable to the regulating body?</i>”</p>	<p>YES</p>
<p>b) If ‘Yes’ to part ‘(a)’, and these “alternative information” policies, are detailed on the regulating body’s website, including what alternative information may be acceptable, and under what circumstances, please provide the direct weblink in the space provided below:</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>3.3 (a) can be found: https://novascotia.ca/nse/water.operator.certification/operator.certification.program.asp</p> <p>Bottom last paragraph</p> </div>	
<p>c) If ‘Yes’ to part ‘(a)’, and these “alternative information” policies are not detailed on the regulating body’s website, in the space provided below, please detail these “alternative information” policies, including what alternative information may be acceptable, under what circumstances, and how this information is (or is not) provided to the unidentified individuals who only “<i>...intend to apply for registration</i>” (e.g. How it is made available to the public) (Section 7c):</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>Click or tap here to enter text.</p> </div>	
<p>d) If an applicant informs the regulating body that they are unable to provide the standard required information or documentation, and the Regulating Body determines that there is no acceptable “alternative information”, does the regulating body inform the applicant of this “<i>within a reasonable time</i>”?</p>	<p>YES</p>
<p>a) (Optional) Please use the space below to provide any further details as/if necessary:</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>Click or tap here to enter text.</p> </div>	

3.4 Accommodation Policies for Applicants with A Physical or Mental Disability

Sections of FRPA: 7(e), 8(a) and 16(3)(h)

Accurate?
(YES/NO)

Note: FRPA compliance does not require that a regulating body provide accommodations for applicants with disabilities. It requires that, if there are such policies (there exists some known circumstances where accommodations may be provided), that such policies be communicated to applicants and unidentified individuals who are only *“intending to apply”* (e.g. by making the information publicly available). It also requires that any requests for accommodations be responded to in a timely manner (whether granted or not).

Indicate whether, or not, the following statements accurately describes the registration practices of the regulating body (‘Yes’ or ‘No’).

a) *“A description of existing accommodation policies for applicants with a physical disability or mental disability”* is accessible *“in a clear and understandable form”* on, or through, the regulating body’s website.

YES

If ‘Yes’, please provide a weblink to this description in the space provided below (then skip to the next question, 3.5):

Accommodation policy is included in:
<https://novascotia.ca/nse/water.operator.certification/operator.certification.program.asp>

Accommodation pdf: <https://novascotia.ca/nse/resources/docs/Accommodation-Policy-for-Applicants.pdf>

If ‘No’, indicate which of the following (b, c, or d) accurately describes this regulating body’s registration practices:

b) Although no formal *“accommodation policies”* exist, the regulating body considers, and provides timely responses to, any request from an applicant, or potential applicant, for accommodations for a disability (physical or mental). Such responses would detail any accommodations that may be provided (if any) and reasons for any specific requests not granted.

select

c) No accommodations for physical or mental disabilities are currently offered under any circumstances by the regulating body. Any applicant who requests such accommodations are informed of this in a timely manner.

select

d) The regulating body has policies related to accommodations for applicants with a physical or mental disability that are different than those described in parts ‘b’ and ‘c’. However, descriptions of these policies are **not** posted on the regulating body’s website.

select

If yes, in the space provided below, please provide *“a description of existing accommodation policies for applicants with a physical disability or mental disability”* and describe how the regulating body provides this information to the unidentified individuals who only *“...intend to apply for registration”* (e.g. How it is made available to the public):

Click or tap here to enter text.

3.5 Other Support Provided to Applicants During the Registration Process

Sections of FRPA: 7(e) and 16(3)(k)	Accurate? (YES/NO)
<p>For the following statement, indicate whether, or not, it accurately describes the registration practices of the regulating body ('Yes' or 'No'):</p> <p>a) The regulating body's website informs applicants that general support (e.g. to answer questions they may have about the registration process or requirements) is available upon request throughout the registration process by using the contact information provided on the website.</p>	<div style="border: 2px solid black; padding: 5px; display: inline-block;">YES</div>
<p>b) If there are any other supports available to applicants (which have not already been described within this template), in the space provided below, please list those supports and, for each, either: 1) provide a direct weblink to its description; or 2) provide that description including how this information is (or is not) provided to the unidentified individuals who only <i>"...intend to apply for registration"</i> (e.g. How it is made available to the public):</p> <div style="border: 1px solid black; padding: 10px; margin-top: 10px;"> <p>Contact information have been included here: https://novascotia.ca/nse/water.operator.certification/ https://novascotia.ca/nse/water.operator.certification/docs/Operator-Certification-Exam-Application.pdf https://novascotia.ca/sns/paal/nse/paal371.asp</p> <p>In addition to the links above, when an operator applies for their exam applications online and when we send eligibility letters to operator, contact for general support are also included.</p> </div>	

3.6 Role of Third-Party Assessors

Sections of FRPA: 16(3)(i)	YES/NO
<p>A "third-party assessor" is defined in the Act as: <i>"a body external to a regulating body relied on by the regulating body to assess the equivalence of the qualifications of an applicant for registration."</i></p> <p>Are "third-party assessors" involved in the registration process?</p>	<div style="border: 2px solid black; padding: 5px; display: inline-block;">YES</div>
<p>If yes, compliance with the Section 16(3)(i) of the FRPA requires that <i>"an outline of the role of third-party assessors"</i> be provided. Therefore, in the space provided below, please provide that outline/description or, if this is described on the regulating body's website, provide a weblink to this information:</p> <div style="border: 1px solid black; padding: 10px; margin-top: 10px;"> <p>Water Professional Internationals (WPI) is the 3rd party that provides standardized exams to all operator programs in every province except for QC. These standardized exams are necessary for easier interprovincial recognition and reciprocity.</p> <p>Links from our website: https://novascotia.ca/nse/water.operator.certification/ https://novascotia.ca/nse/water.operator.certification/examinations.asp</p> </div>	

WPI's website:

<https://gowpi.org/about-wpi/>

<https://gowpi.org/services/abc-testing/>

3.7 Access to Registration Records

Sections of FRPA: Sections 12 and 16(3)(j).

**Accurate?
(YES/NO)**

For the following statement, indicate whether, or not, it accurately describes the registration practices of the regulating body ('Yes' or 'No'):

“Upon the written request from an applicant, ...the regulating body ...provides the applicant with access to [any and all] records held by it that are related to the application, other than any records or portions of records (if any) that Section 12 of the [FRPA](#) specifically permits regulating bodies to refuse to provide (eg. those protected by legal privilege or other existing legislation or to protect the identities of other individuals, or to avoid negative impacts on public safety or the integrity of the registration process).

YES

In the space provided below, please provide **either**: a description; **or** a link to a “description of the process under which requests for access to records are considered”; **or** both if/as deemed necessary.

The regulating body has a website page that shows active certification for the public.

Link: <https://novascotia.ca/nse/cms/search.asp>

The regulating body provides any information related to the applicant’s certification to the applicant when requested. Requests can come in forms of a phone call or email.

3.8 Internal Review Process

Sections of FRPA: 7(a), 8(a), 10, 16(3)(m) and (n)

For each of the following statements, indicate whether, or not, it accurately describes the registration practices of the regulating body ('Yes' or 'No').

**Accurate?
(YES/NO)**

a) An ***“internal review process”***, is available to unsuccessful applicants to appeal their registration decision.

YES

b) The internal review process includes the following features:

- Applicants appealing a registration decision are provided an opportunity to provide new information and to make submissions with respect to an internal review in such a manner as determined by the internal review decisionmaker.

YES

- An internal review decision-maker provides applicants with a written decision that includes reasons within a reasonable time.

YES

- No one who acted as a decision-maker in respect of a registration decision may act as a decision-maker in an internal review in respect of that registration decision.

YES

c) ***“A description of the internal review process”*** is accessible ***“in a clear and understandable form”*** on the regulating body’s website.

YES

If yes, in the space provided below, please provide a link to this description and the FRPA Review Officer will review to confirm compliance with the cited FRPA sections:

There are 2 types of internal review process with the WWOC program: Appeal of Exam Mark and Appeal to Minister. Below will explain the difference between the two, section 3.8 and 3.9 will be referencing the Appeal to Minister as part of the internal review process requirements.

Internal Review Process (Appeal to Minister)

3.8 (c) can be found in the section called: Appeals

Link: <https://novascotia.ca/nse/water.operator.certification/operator.certification.program.asp>

Any reduction of certification class or denial of certification by a decision of this program, can be appealed to the Minister of Environment within 30 days of the date of the decision letter.

(sub) Internal Review Process (Appeal of Exam Mark)

3.8 (c) can be found in the section called: Appeal of Exam Mark

Link: <https://novascotia.ca/nse/water.operator.certification/examinations.asp>

Operators that wish to appeal an exam result may request for an appeal within 30 days of receiving their exam results. The appeal process is done between the program and the 3rd party organization. Candidates will be notified in writing of the result of the appeal.

If no, in the space provided below, please provide ***“a description of the internal review process”*** and describe how the regulating body provides this information to the unidentified individuals who only ***“...intend to apply for registration”*** (e.g. How it is made available to the public):

Click or tap here to enter text.



3.9 Training for Internal Reviewers

Sections of FRPA: 11, 16(3)(p)

Accurate?
(YES/NO)

- a) The regulating body ensures that any individuals acting as decisionmakers in internal reviews receive training on conducting an internal review and that training includes the following features:
- Structured/formalized (expectations are clearly defined);
 - Specific to the process of conducting an internal review; and
 - Includes a means of verifying that the training was “received” (eg. attendance tracking, signed declarations by trainees and/or some form of course assessment such as a test or assignment).

NO

- b) In the space provided below, please describe the training provided to individuals who make internal review decisions, including the three required features noted in part ‘a’ above. Alternatively, if this description happens to be available on or through the regulating body’s website (not required), you may provide a link to this description:

There is currently no formal training for internal reviewers.

While the internal review process meets the qualifications to conduct appeals, informal training and mentoring is provided to staff that will follow the procedures of the internal review process.

3.10 “Interprovincial” Applicants under the Canadian Free Trade Agreement (CFTA):

Sections of FRPA: 3, 7, and 16(3)

Context:

Section 3 of the FRPA “...recognizes the commitments ...made under the Canadian Free Trade Agreement (CFTA)...” and Section 16 requires that the registration practices of this regulating body, for all applicants, including “Interprovincial” applicants, be detailed in this FRPA review report.

Nova Scotia’s Canadian Free Trade Agreement Implementation Act requires that regulating bodies comply with Chapter Seven, “Labour Mobility”, of the CFTA.

This Section reports on the regulating body’s registration practices for “Interprovincial Applicants” as they relate to Chapter 7 (Labour Mobility) of the CFTA.

Instructions:

Indicate which of the following documents/items are required from Interprovincial Applicants before registration (licensure) may be granted. (For each item, answer either ‘Yes’ or ‘No’. Do not leave blank.):

Note: Items ‘a’ to ‘c’ are specifically permitted under Article 705 the CFTA. Items 3d to 3j are also permitted but only if they “...are the same as, or substantially similar to, but no more onerous than, those imposed by the regulatory authority on its own workers as part of the normal certification process; and ...the requirement does not create a disguised restriction on labour mobility”.

Sections of FRPA: 3 and 16(3)

Indicate whether, or not, each of the following items are required of interprovincial applicants before registration may be granted (Yes or No):

Required?
(YES/NO)

a) An application form.	YES
b) Proof of current licensure in one or more Canadian jurisdictions (outside of Nova Scotia), for the same occupation, for which the applicant is applying.	YES
c) A certificate, letter, or other evidence from the regulatory authority (or authorities) that issued the applicant’s current license, confirming that their current license is in good standing.	YES
d) Any items that are referred to as “ <i>Exceptions to Labour Mobility</i> ” to satisfy one or more “ <i>Legitimate Objectives</i> ”, or (LOEs - “ <i>Legitimate Objective Exceptions</i> ”) which are approved by the Province of Nova Scotia and listed here: https://workersmobility.ca/exceptions-by-jurisdiction/ (Click on Nova Scotia – if none are relevant, chose “no”)	NO
e) an application or processing fee.	NO
f) insurance, malpractice coverage, or similar protection	NO
g) requirement to post a bond.	NO
h) a criminal background check.	NO
i) evidence of good character (besides any item already listed above). If yes , please provide a brief description:	YES

Due to the standardized exams across Canada, the regulating body follows the Canadian Best Practice for CFTA interprovincial applicants.

Link (page34/40): <https://owwco.ca/wp-content/uploads/2023/11/Canadian-Best-Practices.pdf>

The regulating body is required to reach out to the jurisdiction the applicant is transferring from and will ask the following:

1. Does the Operator currently hold a valid operator's certificate?
2. Is the operator in good standing or do they currently have any disciplinary or enforcement action against them?
3. Is the operator's certificate restricted or conditional?
4. What is the expiry date of the certificate?

<p>j) demonstrated knowledge of measures maintained by Nova Scotia to practice the occupation in Nova Scotia (eg. jurisprudence exam)</p> <p>If yes, please provide a brief description:</p> <p>Click or tap here to enter text.</p>	<div style="border: 2px solid black; padding: 5px; width: fit-content; margin: 0 auto;">NO</div>
<p>k) demonstrated proficiency in either English or French for at least some interprovincial applicants:</p> <p>If yes, is this only required if no equivalent language proficiency requirement was imposed on, and satisfied by, the worker as a condition of the worker’s certification in his or her current certifying jurisdiction?</p> <p style="text-align: right;">select</p>	<div style="border: 2px solid black; padding: 5px; width: fit-content; margin: 0 auto;">NO</div>
<p>l) Any other document(s)/item(s), not covered by the above categories (items ‘a’ to ‘k’) (eg. proof of education or other credentials or additional training requirements):</p> <p>If yes, list these items in the space provided below, the criteria used to assess them, and describe why current licensure from another Canadian jurisdiction is not accepted as confirmation of meeting these criteria:</p> <p>Click or tap here to enter text.</p>	<div style="border: 2px solid black; padding: 5px; width: fit-content; margin: 0 auto;">NO</div>
<p>m) If you answered ‘Yes’ to any of the items from ‘e’ to ‘k’, are all of those items “...<i>the same as, or substantially similar to, but no more onerous than, those imposed...</i>” on “New” applicants (unlicensed with only Canadian credentials)?</p> <p>If no (or “Not Sure”), please list each item, from ‘e’ to ‘k’, that are, or may, not be “...<i>the same as, or substantially similar to...</i>” those imposed on non-CFTA applicants and describe those differences:</p> <div style="border: 1px solid black; padding: 10px; margin-top: 10px;"> <p>Online application for reciprocity and the reciprocity form can be found here: https://novascotia.ca/nse/water.operator.certification/applications.fees.asp</p> <p>Link to reciprocity form: https://novascotia.ca/nse/water.operator.certification/docs/ReciprocityApplication.pdf</p> </div>	<div style="border: 2px solid black; padding: 5px; width: fit-content; margin: 0 auto;">YES</div>

4. Declaration by Regulating Body:

The *Regulatory Body* hereby declares that the information contained in this report, including any information provided through weblinks contained in this report, is a true and accurate representation of its current registration practices.

SIGNATURE OF THE AUTHORIZED MEMBER OF THE REGULATING BODY:

X 

Name (print): _____ Simon Yap _____

DATE: 2026-05-14

Nova Scotia Environment and Climate Change

Report on Registration Practices under Nova
Scotia's

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March 13, 2026

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1. Requirement and Purpose of this Report under the FRPA:

This report has been submitted to the “*Review Officer*”, appointed under Section 13 of the [Fair Registration Practices Act](#) (FRPA or “the Act”), in fulfillment of the requirements of Section 16 of the Act, which states, in part that:

16(2) Every regulating body shall review its registration practices in accordance with this Section and shall file a report on the results of the review with the Review Officer...(8) every five years ...unless the Review Officer, based on an assessment of the information provided in a report, specifies a more frequent reporting...

Section 6 of the Act summarizes the “**Duty**” of each “regulating body” as:

A regulating body has a duty to carry out registration practices that are transparent, objective, impartial and procedurally fair.

Sections 5 to 12 of the Act, formally referred to as the “*Fair Registration Practices Code*”, details the specific legislative requirements that must be met in fulfillment of this “**duty**”. This FRPA review report, which is subject to review by the FRPA “*Review Officer*”, details the registration practices of this regulating body in relation to those specific requirements and others detailed under Section 16.

2. Overview of the Regulating Body:

Name of Regulating Body:	Nova Scotia Environment and Climate Change In this report, “regulating body” refers to this organization.	
Homepage of Regulating Body:	https://novascotia.ca/nse/wastewater/on.site.sewage.disposal.asp https://novascotia.ca/sns/paal/nse/paal177.asp	
List of Occupations Regulated by the Regulating Body and that are being reported on in this report:	On-Site Program On-Site Qualified Persons On-Site Installers On-Site Cleaners	
List of types of Licences / Certificates / Registrations Issued (eg. Full, Conditional, Temporary, Student) by the Regulating Body:	Full	
Name of the authorizing legislation (include link(s)):	On-site Sewage Disposal Systems Regulations https://novascotia.ca/just/regulations/regs/envsewage.htm	
The following information is accessible through the Regulating Body’s home page (Yes/No):		YES
<ul style="list-style-type: none"> • The role of the regulating body. • Descriptions of the occupations and licence types listed above. 		
If no , please provide that information here:		
Click or tap here to enter text.		

3. Reporting on Registration Practices:

This report has been submitted by the regulating body using a template provided by the FRPA “Review Officer”. It details the registration practices of this regulating body in relation to the requirements under the Act for all three applicant types:

“New” applicants: *Those who only include Canadian credentials in their application to apply for registration (licensure) and are not currently registered (licensed) to practice anywhere in Canada.*

“Interprovincial” applicants: *Those who are currently registered (licensed) to practice elsewhere in Canada (outside of Nova Scotia); and*

“International” applicants: *Those who are including international credentials in their application to apply for registration (licensure) and are not currently registered (licensed) to practice anywhere in Canada.*

3.1 Registration Process – Requirements, Criteria Communications:

Sections of FRPA: 7, 9(a) and 16

Indicate which of the following aspects of the registration process is described **“in a clear and understandable form”** on, or accessible through, the regulating body’s website, including any differences, if any, for each applicant type (“New”, “Interprovincial” and “International”):

YES / NO

a) The step-by-step process that applicants must follow to apply for registration. [Sections 16(3)(a), 7(a) and (c)]

YES

b) “Requirements for registration” (including qualifications and required documentation) [Sections 16(3)(a) and (c), 7(c), 9(a)]

YES

c) “the criteria used to assess whether the requirements for registration have been met” [Sections 16(3)(b), 7(d)];

YES

d) “the fees charged for registration” (if any) [(Sections 16(3)(d), 7(f)];

YES

e) “information about the length of time that the registration process for that regulating body usually takes” [Sections 16(3)(l), 7(b)];

YES

For each item above, for which the answer is **“YES”**, the FRPA Review Officer will review the regulating body’s website to confirm compliance with the above cited FRPA sections.

For each item above for which the answer is **“NO”** (if any), in order to determine compliance with the cited FRPA sections, please provide a description of that item in the space provided below as well as a description of how this information is (or is not) provided to the unidentified individuals who only **“...intend to apply for registration”** (e.g. How it is made available to the public):

3.1 (a), (b), (c) can be found:

https://novascotia.ca/nse/wastewater/docs/Qualified_Person.pdf

<https://novascotia.ca/nse/wastewater/docs/Installer.pdf>

https://novascotia.ca/nse/wastewater/docs/Septic_tank_cleaner.pdf

<https://novascotia.ca/sns/paal/nse/paal177.asp>

3.1 (d) and (e) can be found:

<https://novascotia.ca/sns/paal/nse/paal177.asp>

3.2 Communicating Registration Decisions:

Sections of FRPA: 8, 10(1)

For each of the following statements, indicate whether, or not, it accurately describes the registration practices of the regulating body ('Yes' or 'No').

Accurate?
(YES/NO)

a) Where registration **is granted**, written confirmation is provided to applicants within a reasonable time.

YES

b) Where registration **is not granted**, the regulating body:

- provides written decisions that include reasons to applicants within a reasonable time respecting registration decisions;

YES

- provides, if/where practical, information respecting measures or programs that may be available to assist unsuccessful applicants in obtaining registration at a later date; and

YES

- informs the applicant of the internal review process and of the procedures and time frames for the internal review.

YES

c) (Optional) Please use the space below to provide any further details as/if necessary:

For section 3.2 (a) – Once the applicant passes their exams, regulating body will request for information package. Once the package is approved, we will send approved letter and certificate to applicant.

For section 3.2 (b) – regulating body meets section 3.2 (b).

3.3 Allowance for Alternative Information

<p>Sections of FRPA: 7(c), 8(a), 9 and 16(3)(a), (c) and (g)</p> <p>Note: FRPA compliance does not require that a regulating body accept “alternative information”. It requires that, if there are such policies (there exists some known circumstances where alternative information may be considered), that such policies be communicated to applicants and unidentified “potential applicants” (e.g. by making the information publicly available).</p>	<p>(YES/NO)</p>
<p>a) “<i>Where documentation cannot be obtained by an applicant for reasons beyond the applicant’s control...</i>”, does there exist any “<i>...alternative information [which] may be supplied by the applicant that may be acceptable to the regulating body?</i>”</p>	<p>YES</p>
<p>b) If ‘Yes’ to part ‘(a)’, and these “alternative information” policies, are detailed on the regulating body’s website, including what alternative information may be acceptable, and under what circumstances, please provide the direct weblink in the space provided below:</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>Link: https://novascotia.ca/sns/paal/nse/paal177.asp 3.2 (b) can be found in the section called: Additional Information, under “Alternative Verification”</p> </div>	
<p>c) If ‘Yes’ to part ‘(a)’, and these “alternative information” policies are not detailed on the regulating body’s website, in the space provided below, please detail these “alternative information” policies, including what alternative information may be acceptable, under what circumstances, and how this information is (or is not) provided to the unidentified individuals who only “<i>...intend to apply for registration</i>” (e.g. How it is made available to the public) (Section 7c):</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>Click or tap here to enter text.</p> </div>	
<p>d) If an applicant informs the regulating body that they are unable to provide the standard required information or documentation, and the Regulating Body determines that there is no acceptable “alternative information”, does the regulating body inform the applicant of this “<i>within a reasonable time</i>”?</p>	<p>YES</p>
<p>a) (Optional) Please use the space below to provide any further details as/if necessary:</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>Click or tap here to enter text.</p> </div>	

3.4 Accommodation Policies for Applicants with A Physical or Mental Disability

Sections of FRPA: 7(e), 8(a) and 16(3)(h)

Accurate?
(YES/NO)

Note: FRPA compliance does not require that a regulating body provide accommodations for applicants with disabilities. It requires that, if there are such policies (there exists some known circumstances where accommodations may be provided), that such policies be communicated to applicants and unidentified individuals who are only *“intending to apply”* (e.g. by making the information publicly available). It also requires that any requests for accommodations be responded to in a timely manner (whether granted or not).

Indicate whether, or not, the following statements accurately describes the registration practices of the regulating body (‘Yes’ or ‘No’).

a) *“A description of existing accommodation policies for applicants with a physical disability or mental disability”* is accessible *“in a clear and understandable form”* on, or through, the regulating body’s website.

YES

If ‘Yes’, please provide a weblink to this description in the space provided below (then skip to the next question, 3.5):

Accommodation policy is included under: <https://novascotia.ca/sns/paal/nse/paal177.asp>
It can be found in the section called: Additional Information, under “accommodations”

Accommodation pdf: <https://novascotia.ca/nse/resources/docs/Accommodation-Policy-for-Applicants.pdf>

If ‘No’, indicate which of the following (b, c, or d) accurately describes this regulating body’s registration practices:

b) Although no formal *“accommodation policies”* exist, the regulating body considers, and provides timely responses to, any request from an applicant, or potential applicant, for accommodations for a disability (physical or mental). Such responses would detail any accommodations that may be provided (if any) and reasons for any specific requests not granted.

select

c) No accommodations for physical or mental disabilities are currently offered under any circumstances by the regulating body. Any applicant who requests such accommodations are informed of this in a timely manner.

select

d) The regulating body has policies related to accommodations for applicants with a physical or mental disability that are different than those described in parts ‘b’ and ‘c’. However, descriptions of these policies are **not** posted on the regulating body’s website.

select

If yes, in the space provided below, please provide *“a description of existing accommodation policies for applicants with a physical disability or mental disability”* and describe how the regulating body provides this information to the unidentified individuals who only *“...intend to apply for registration”* (e.g. How it is made available to the public):

Click or tap here to enter text.

3.5 Other Support Provided to Applicants During the Registration Process

Sections of FRPA: 7(e) and 16(3)(k)	Accurate? (YES/NO)
<p>For the following statement, indicate whether, or not, it accurately describes the registration practices of the regulating body ('Yes' or 'No'):</p> <p>a) The regulating body's website informs applicants that general support (e.g. to answer questions they may have about the registration process or requirements) is available upon request throughout the registration process by using the contact information provided on the website.</p>	<div style="border: 2px solid black; padding: 5px; display: inline-block;">YES</div>
<p>b) If there are any other supports available to applicants (which have not already been described within this template), in the space provided below, please list those supports and, for each, either: 1) provide a direct weblink to its description; or 2) provide that description including how this information is (or is not) provided to the unidentified individuals who only <i>"...intend to apply for registration"</i> (e.g. How it is made available to the public):</p> <div style="border: 1px solid black; padding: 10px; margin-top: 10px;"> <p>Contact information of how to contact the regulating body and WWNS are included here: https://novascotia.ca/sns/paal/nse/paal177.asp https://novascotia.ca/nse/wastewater/docs/Qualified_Person.pdf https://novascotia.ca/nse/wastewater/docs/Installer.pdf https://novascotia.ca/nse/wastewater/docs/Septic_tank_cleaner.pdf</p> <p>In addition to the links above, when an applicant sends their application through our online portal, contact for general support are also included.</p> </div>	

3.6 Role of Third-Party Assessors

Sections of FRPA: 16(3)(i)	YES/NO
<p>A "third-party assessor" is defined in the Act as: <i>"a body external to a regulating body relied on by the regulating body to assess the equivalence of the qualifications of an applicant for registration."</i></p> <p>Are "third-party assessors" involved in the registration process?</p>	<div style="border: 2px solid black; padding: 5px; display: inline-block;">YES</div>
<p>If yes, compliance with the Section 16(3)(i) of the FRPA requires that <i>"an outline of the role of third-party assessors"</i> be provided. Therefore, in the space provided below, please provide that outline/description or, if this is described on the regulating body's website, provide a weblink to this information:</p> <div style="border: 1px solid black; padding: 10px; margin-top: 10px;"> <p>Waste Water Nova Scotia (WWNS) is the 3rd party organization that oversees membership and training for industry professionals within the Onsite Program. Links from our website: https://novascotia.ca/nse/wastewater/onsitesewage.asp https://novascotia.ca/nse/wastewater/resources.asp https://novascotia.ca/nse/wastewater/docs/Qualified_Person.pdf https://novascotia.ca/nse/wastewater/docs/Installer.pdf https://novascotia.ca/nse/wastewater/docs/Septic_tank_cleaner.pdf</p> </div>	

WWNS website:
<https://wwns.ca/>
<https://wwns.ca/About>

3.7 Access to Registration Records

Sections of FRPA: Sections 12 and 16(3)(j).

**Accurate?
(YES/NO)**

For the following statement, indicate whether, or not, it accurately describes the registration practices of the regulating body ('Yes' or 'No'):

“Upon the written request from an applicant, ...the regulating body ...provides the applicant with access to [any and all] records held by it that are related to the application, other than any records or portions of records (if any) that Section 12 of the [FRPA](#) specifically permits regulating bodies to refuse to provide (eg. those protected by legal privilege or other existing legislation or to protect the identities of other individuals, or to avoid negative impacts on public safety or the integrity of the registration process).

YES

In the space provided below, please provide **either**: a description; **or** a link to a “description of the process under which requests for access to records are considered”; **or** both if/as deemed necessary.

The regulating body has a website page that shows active certification for the public.

Link: <https://novascotia.ca/nse/cms/search.asp>

The regulating body provides any information related to the applicant’s certification to the applicant when requested. Requests can come in forms of a phone call or email.

3.8 Internal Review Process

Sections of FRPA: 7(a), 8(a), 10, 16(3)(m) and (n)

For each of the following statements, indicate whether, or not, it accurately describes the registration practices of the regulating body ('Yes' or 'No').

**Accurate?
(YES/NO)**

a) An “*internal review process*”, is available to unsuccessful applicants to appeal their registration decision.

YES

b) The internal review process includes the following features:

- Applicants appealing a registration decision are provided an opportunity to provide new information and to make submissions with respect to an internal review in such a manner as determined by the internal review decisionmaker.
- An internal review decision-maker provides applicants with a written decision that includes reasons within a reasonable time.
- No one who acted as a decision-maker in respect of a registration decision may act as a decision-maker in an internal review in respect of that registration decision.

YES

YES

YES

c) “*A description of the internal review process*” is accessible “*in a clear and understandable form*” on the regulating body’s website.

YES

If yes, in the space provided below, please provide a link to this description and the FRPA Review Officer will review to confirm compliance with the cited FRPA sections:

3.8 (c) can be found in the section called: Additional Information, under “Appeals”
Link: <https://novascotia.ca/sns/paal/nse/paal177.asp>

If no, in the space provided below, please provide “*a description of the internal review process*” and describe how the regulating body provides this information to the unidentified individuals who only “*...intend to apply for registration*” (e.g. How it is made available to the public):

Click or tap here to enter text.

3.9 Training for Internal Reviewers

Sections of FRPA: 11, 16(3)(p)

Accurate?
(YES/NO)

- a) The regulating body ensures that any individuals acting as decisionmakers in internal reviews receive training on conducting an internal review and that training includes the following features:
- Structured/formalized (expectations are clearly defined);
 - Specific to the process of conducting an internal review; and
 - Includes a means of verifying that the training was “received” (eg. attendance tracking, signed declarations by trainees and/or some form of course assessment such as a test or assignment).

NO

- b) In the space provided below, please describe the training provided to individuals who make internal review decisions, including the three required features noted in part ‘a’ above. Alternatively, if this description happens to be available on or through the regulating body’s website (not required), you may provide a link to this description:

There is currently no formal training for internal reviewers.

While the internal review process meets the qualifications to conduct appeals, informal training and mentoring is provided to staff that will follow the procedures of the internal review process.

3.10 “Interprovincial” Applicants under the Canadian Free Trade Agreement (CFTA):

Sections of FRPA: 3, 7, and 16(3)

Context:

Section 3 of the FRPA “...recognizes the commitments ...made under the Canadian Free Trade Agreement (CFTA)...” and Section 16 requires that the registration practices of this regulating body, for all applicants, including “Interprovincial” applicants, be detailed in this FRPA review report.

Nova Scotia’s Canadian Free Trade Agreement Implementation Act requires that regulating bodies comply with Chapter Seven, “Labour Mobility”, of the CFTA.

This Section reports on the regulating body’s registration practices for “Interprovincial Applicants” as they relate to Chapter 7 (Labour Mobility) of the CFTA.

Instructions:

Indicate which of the following documents/items are required from Interprovincial Applicants before registration (licensure) may be granted. (For each item, answer either ‘Yes’ or ‘No’. Do not leave blank.):

Note: Items ‘a’ to ‘c’ are specifically permitted under Article 705 the CFTA. Items 3d to 3j are also permitted but only if they “...are the same as, or substantially similar to, but no more onerous than, those imposed by the regulatory authority on its own workers as part of the normal certification process; and ...the requirement does not create a disguised restriction on labour mobility”.

Sections of FRPA: 3 and 16(3)

Indicate whether, or not, each of the following items are required of interprovincial applicants before registration may be granted (Yes or No):

**Required?
(YES/NO)**

a) An application form.	NO
b) Proof of current licensure in one or more Canadian jurisdictions (outside of Nova Scotia), for the same occupation, for which the applicant is applying.	YES
c) A certificate, letter, or other evidence from the regulatory authority (or authorities) that issued the applicant’s current license, confirming that their current license is in good standing.	YES
d) Any items that are referred to as “ <i>Exceptions to Labour Mobility</i> ” to satisfy one or more “ <i>Legitimate Objectives</i> ”, or (LOEs - “ <i>Legitimate Objective Exceptions</i> ”) which are approved by the Province of Nova Scotia and listed here: https://workersmobility.ca/exceptions-by-jurisdiction/ (Click on Nova Scotia – if none are relevant, chose “no”)	NO
e) an application or processing fee.	NO
f) insurance, malpractice coverage, or similar protection	YES
g) requirement to post a bond.	NO
h) a criminal background check.	NO
i) evidence of good character (besides any item already listed above). If yes , please provide a brief description:	NO

Click or tap here to enter text.

<p>j) demonstrated knowledge of measures maintained by Nova Scotia to practice the occupation in Nova Scotia (eg. jurisprudence exam)</p> <p>If yes, please provide a brief description:</p>	<div style="border: 2px solid black; padding: 5px; width: fit-content; margin: 0 auto;">NO</div>
<div style="border: 1px solid black; padding: 5px; margin-top: 5px;"> <p style="background-color: yellow; display: inline-block;">Click or tap here to enter text.</p> </div>	
<p>k) demonstrated proficiency in either English or French for at least some interprovincial applicants:</p> <p>If yes, is this only required if no equivalent language proficiency requirement was imposed on, and satisfied by, the worker as a condition of the worker’s certification in his or her current certifying jurisdiction?</p>	<div style="border: 2px solid black; padding: 5px; width: fit-content; margin: 0 auto;">NO</div>
<div style="border: 1px solid black; padding: 5px; margin-top: 5px;"> <p style="background-color: yellow; display: inline-block;">select</p> </div>	
<p>l) Any other document(s)/item(s), not covered by the above categories (items ‘a’ to ‘k’) (eg. proof of education or other credentials or additional training requirements):</p> <p>If yes, list these items in the space provided below, the criteria used to assess them, and describe why current licensure from another Canadian jurisdiction is not accepted as confirmation of meeting these criteria:</p>	<div style="border: 2px solid black; padding: 5px; width: fit-content; margin: 0 auto;">NO</div>
<div style="border: 1px solid black; padding: 5px; margin-top: 5px;"> <p style="background-color: yellow; display: inline-block;">Click or tap here to enter text.</p> </div>	
<p>m) If you answered ‘Yes’ to any of the items from ‘e’ to ‘k’, are all of those items “...<i>the same as, or substantially similar to, but no more onerous than, those imposed...</i>” on “New” applicants (unlicensed with only Canadian credentials)?</p> <p>If no (or “Not Sure”), please list each item, from ‘e’ to ‘k’, that are, or may, not be “...<i>the same as, or substantially similar to...</i>” those imposed on non-CFTA applicants and describe those differences:</p>	<div style="border: 2px solid black; padding: 5px; width: fit-content; margin: 0 auto;">YES</div>
<div style="border: 1px solid black; padding: 5px; margin-top: 5px;"> <p>3.10 can be found in the section called: Reciprocity Link: https://novascotia.ca/sns/paal/nse/paal177.asp</p> </div>	

4. Declaration by Regulating Body:

The *Regulatory Body* hereby declares that the information contained in this report, including any information provided through weblinks contained in this report, is a true and accurate representation of its current registration practices.

SIGNATURE OF THE AUTHORIZED MEMBER OF THE REGULATING BODY:

2026-05-14

X Simon Yap

Signed by: f406e076-dd9d-47c9-ab89-3337607760e2

Name (print): Simon Yap

DATE: 2026-05-14

Department Of Environment and Climate Change (ECC)

Report on Registration Practices under Nova
Scotia's

Fair Registration Practices Act (FRPA)

March 31, 2026

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1. Requirement and Purpose of this Report under the FRPA:

This report has been submitted to the “*Review Officer*”, appointed under Section 13 of the [Fair Registration Practices Act](#) (FRPA or “the Act”), in fulfillment of the requirements of Section 16 of the Act, which states, in part that:

16(2) Every regulating body shall review its registration practices in accordance with this Section and shall file a report on the results of the review with the Review Officer...(8) every five years ...unless the Review Officer, based on an assessment of the information provided in a report, specifies a more frequent reporting...

Section 6 of the Act summarizes the “*Duty*” of each “regulating body” as:

A regulating body has a duty to carry out registration practices that are transparent, objective, impartial and procedurally fair.

Sections 5 to 12 of the Act, formally referred to as the “*Fair Registration Practices Code*”, details the specific legislative requirements that must be met in fulfillment of this “*duty*”. This FRPA review report, which is subject to review by the FRPA “*Review Officer*”, details the registration practices of this regulating body in relation to those specific requirements and others detailed under Section 16.

2. Overview of the Regulating Body:

Name of Regulating Body:	Department of Environment and Climate Change In this report, “regulating body” refers to this organization.
Homepage of Regulating Body:	https://novascotia.ca/nse/
List of Occupations Regulated by the Regulating Body and that are being reported on in this report:	Pesticide Applicator/Vendor Certification
List of types of Licences / Certificates / Registrations Issued (eg. Full, Conditional, Temporary, Student) by the Regulating Body:	There are 13 different classes of certificate of qualification as defined in the Pesticides Regulation as follows: <ul style="list-style-type: none"> - Class I (A) Commercial Vendor - Class I (B) Domestic Vendor - Class II Structural - Class III (A) Forestry - Class III (B) Greenhouse - Class III (C) Industrial Vegetation - Class III (D) Landscape - Class IV Mosquito and Biting Fly - Class V Aquatic Vegetation - Class VI Fumigation - Class VII Aerial - Class VIII Agriculture - Class X Speciall
Name of the authorizing legislation (include link(s)):	Environment Act https://nslegislature.ca/sites/default/files/legc/statutes/environment.pdf Pesticide Regulations https://novascotia.ca/just/regulations/regs/ENVPEST.HTM

	There is a National Standard in Canada for provinces to adopt. Nova Scotia does subscribe to this standard.	
The following information is accessible through the Regulating Body's home page (Yes/No): <ul style="list-style-type: none">• The role of the regulating body.• Descriptions of the occupations and licence types listed above. <p>If no, please provide that information here:</p> <div data-bbox="149 449 1489 485" style="border: 1px solid black; padding: 2px;">Click or tap here to enter text.</div>	<table border="1"><tr><td data-bbox="1333 258 1503 363" style="padding: 5px;">YES</td></tr></table>	YES
YES		

3. Reporting on Registration Practices:

This report has been submitted by the regulating body using a template provided by the FRPA “Review Officer”. It details the registration practices of this regulating body in relation to the requirements under the Act for all three applicant types:

“New” applicants: *Those who only include Canadian credentials in their application to apply for registration (licensure) and are not currently registered (licensed) to practice anywhere in Canada.*

“Interprovincial” applicants: *Those who are currently registered (licensed) to practice elsewhere in Canada (outside of Nova Scotia); and*

“International” applicants: *Those who are including international credentials in their application to apply for registration (licensure) and are not currently registered (licensed) to practice anywhere in Canada.*

3.1 Registration Process – Requirements, Criteria Communications:

Sections of FRPA: 7, 9(a) and 16 Indicate which of the following aspects of the registration process is described <i>“in a clear and understandable form”</i> on, or accessible through, the regulating body’s website, including any differences, if any, for each applicant type (“New”, “Interprovincial” and “International”):	YES / NO
a) The step-by-step process that applicants must follow to apply for registration. [Sections 16(3)(a), 7(a) and (c)]	<input type="checkbox"/> YES
b) “Requirements for registration” (including qualifications and required documentation) [Sections 16(3)(a) and (c), 7(c), 9(a)]	<input type="checkbox"/> YES
c) “the criteria used to assess whether the requirements for registration have been met” [Sections 16(3)(b), 7(d)];	<input type="checkbox"/> YES
d) “the fees charged for registration” (if any) [(Sections 16(3)(d), 7(f)];	<input type="checkbox"/> YES
e) “information about the length of time that the registration process for that regulating body usually takes” [Sections 16(3)(l), 7(b)];	<input type="checkbox"/> YES

For each item above, for which the answer is **“YES”**, the FRPA Review Officer will review the regulating body’s website to confirm compliance with the above cited FRPA sections.

For each item above for which the answer is **“NO”** (if any), in order to determine compliance with the cited FRPA sections, please provide a description of that item in the space provided below as well as a description of how this information is (or is not) provided to the unidentified individuals who only *“...intend to apply for registration”* (e.g. How it is made available to the public):

Click or tap here to enter text.

3.2 Communicating Registration Decisions:

Sections of FRPA: 8, 10(1) For each of the following statements, indicate whether, or not, it accurately describes the registration practices of the regulating body ('Yes' or 'No').	Accurate? (YES/NO)
a) Where registration is granted , written confirmation is provided to applicants within a reasonable time.	<div style="border: 2px solid black; padding: 5px; display: inline-block;">YES</div>
b) Where registration is not granted , the regulating body:	
<ul style="list-style-type: none"> • provides written decisions that include reasons to applicants within a reasonable time respecting registration decisions; 	<div style="border: 2px solid black; padding: 5px; display: inline-block;">YES</div>
<ul style="list-style-type: none"> • provides, if/where practical, information respecting measures or programs that may be available to assist unsuccessful applicants in obtaining registration at a later date; and 	<div style="border: 2px solid black; padding: 5px; display: inline-block;">YES</div>
<ul style="list-style-type: none"> • informs the applicant of the internal review process and of the procedures and time frames for the internal review. 	<div style="border: 2px solid black; padding: 5px; display: inline-block;">YES</div>
c) (<u>Optional</u>) Please use the space below to provide any further details as/if necessary:	
The online registration portal has some mandatory fields which are required to move registration forward. If these mandatory fields are not completed by the applicant, then they are not able to register. The Department does not receive the application to provide the above information.	

3.3 Allowance for Alternative Information

<p>Sections of FRPA: 7(c), 8(a), 9 and 16(3)(a), (c) and (g)</p> <p>Note: FRPA compliance does not require that a regulating body accept “alternative information”. It requires that, if there are such policies (there exists some known circumstances where alternative information may be considered), that such policies be communicated to applicants and unidentified “potential applicants” (e.g. by making the information publicly available).</p>	(YES/NO)
<p>a) “Where documentation cannot be obtained by an applicant for reasons beyond the applicant’s control...”, does there exist any “...<i>alternative information</i> [which] <i>may be supplied by the applicant that may be acceptable to the regulating body?</i>”</p>	<div style="border: 2px solid black; padding: 5px; width: 40px; margin: 0 auto;">NO</div>
<p>b) If ‘Yes’ to part ‘(a)’, and these “alternative information” policies, are detailed on the regulating body’s website, including what alternative information may be acceptable, and under what circumstances, please provide the direct weblink in the space provided below:</p> <div style="border: 1px solid black; padding: 2px; margin-top: 5px;"> <p style="background-color: yellow; display: inline-block;">Click or tap here to enter text.</p> </div>	
<p>c) If ‘Yes’ to part ‘(a)’, and these “alternative information” policies are not detailed on the regulating body’s website, in the space provided below, please detail these “alternative information” policies, including what alternative information may be acceptable, under what circumstances, and how this information is (or is not) provided to the unidentified individuals who only “...<i>intend to apply for registration</i>” (e.g. How it is made available to the public) (Section 7c):</p> <div style="border: 1px solid black; padding: 2px; margin-top: 5px;"> <p style="background-color: yellow; display: inline-block;">Click or tap here to enter text.</p> </div>	
<p>d) If an applicant informs the regulating body that they are unable to provide the standard required information or documentation, and the Regulating Body determines that there is no acceptable “alternative information”, does the regulating body inform the applicant of this “<i>within a reasonable time</i>”?</p>	<div style="border: 2px solid black; padding: 5px; width: 40px; margin: 0 auto;">YES</div>
<p>a) (Optional) Please use the space below to provide any further details as/if necessary:</p> <div style="border: 1px solid black; padding: 2px; margin-top: 5px;"> <p style="background-color: yellow; display: inline-block;">Click or tap here to enter text.</p> </div>	

3.4 Accommodation Policies for Applicants with A Physical or Mental Disability

Sections of FRPA: 7(e), 8(a) and 16(3)(h)

**Accurate?
(YES/NO)**

Note: FRPA compliance does not require that a regulating body provide accommodations for applicants with disabilities. It requires that, if there are such policies (there exists some known circumstances where accommodations may be provided), that such policies be communicated to applicants and unidentified individuals who are only *“intending to apply”* (e.g. by making the information publicly available). It also requires that any requests for accommodations be responded to in a timely manner (whether granted or not).

Indicate whether, or not, the following statements accurately describes the registration practices of the regulating body (‘Yes’ or ‘No’).

a) “A description of existing accommodation policies for applicants with a physical disability or mental disability” is accessible “in a clear and understandable form” on, or through, the regulating body’s website.

YES

If ‘Yes’, please provide a weblink to this description in the space provided below (then skip to the next question, 3.5):

<https://novascotia.ca/nse/resources/docs/Accommodation-Policy-for-Applicants.pdf>

If ‘No’, indicate which of the following (b, c, or d) accurately describes this regulating body’s registration practices:

b) Although no formal “accommodation policies” exist, the regulating body considers, and provides timely responses to, any request from an applicant, or potential applicant, for accommodations for a disability (physical or mental). Such responses would detail any accommodations that may be provided (if any) and reasons for any specific requests not granted.

select

c) No accommodations for physical or mental disabilities are currently offered under any circumstances by the regulating body. Any applicant who requests such accommodations are informed of this in a timely manner.

select

d) The regulating body has policies related to accommodations for applicants with a physical or mental disability that are different than those described in parts ‘b’ and ‘c’. However, descriptions of these policies are not posted on the regulating body’s website.

select

If yes, in the space provided below, please provide *“a description of existing accommodation policies for applicants with a physical disability or mental disability”* and describe how the regulating body provides this information to the unidentified individuals who only *“...intend to apply for registration”* (e.g. How it is made available to the public):

Click or tap here to enter text.

3.5 Other Support Provided to Applicants During the Registration Process

Sections of FRPA: 7(e) and 16(3)(k)	Accurate? (YES/NO)
<p>For the following statement, indicate whether, or not, it accurately describes the registration practices of the regulating body ('Yes' or 'No'):</p> <p>a) The regulating body's website informs applicants that general support (e.g. to answer questions they may have about the registration process or requirements) is available upon request throughout the registration process by using the contact information provided on the website.</p>	<div style="border: 2px solid black; padding: 5px; display: inline-block;">YES</div>
<p>b) If there are any other supports available to applicants (which have not already been described within this template), in the space provided below, please list those supports and, for each, either: 1) provide a direct weblink to its description; or 2) provide that description including how this information is (or is not) provided to the unidentified individuals who only <i>"...intend to apply for registration"</i> (e.g. How it is made available to the public):</p> <div style="border: 1px solid black; padding: 10px; margin-top: 10px;"> <p>An application response letter is returned to the client listing any missing information. The contact noted in the letter is available for questions or if an explanation is required. Assistance is provided for information noted on the department's website. Here is the link to the Training resource page: https://www.novascotia.ca/nse/pests/applicatortraining.asp</p> <p>French translation services are available through Acadian Affairs as well as other services that can be accessed through the Public Service Commission, Communications Nova Scotia, and Health Canada. The applicant must be able to read and comply with pesticide labels which are only available from Health Canada in the two official languages: French and English. The Department maintains a list of staff fluent in both languages and are utilized internally to assist with any language accommodations needed.</p> </div>	

3.6 Role of Third-Party Assessors

Sections of FRPA: 16(3)(i)	YES/NO
<p>A "third-party assessor" is defined in the Act as: <i>"a body external to a regulating body relied on by the regulating body to assess the equivalence of the qualifications of an applicant for registration."</i></p>	
<p>Are "third-party assessors" involved in the registration process?</p>	<div style="border: 2px solid black; padding: 5px; display: inline-block;">YES</div>
<p>If yes, compliance with the Section 16(3)(i) of the FRPA requires that <i>"an outline of the role of third-party assessors"</i> be provided. Therefore, in the space provided below, please provide that outline/description or, if this is described on the regulating body's website, provide a weblink to this information:</p> <div style="border: 1px solid black; padding: 10px; margin-top: 10px;"> <p>A third-party, is relied upon in the case of reciprocity applications to verify applications, information, and good standing. In this case the third party is the other regulating jurisdictions.</p> <p>The role is outlined on the website as part of the Pesticide Reciprocity Application Process document: https://novascotia.ca/nse/pests/docs/Reciprocity_Process.pdf</p> </div>	

3.7 Access to Registration Records

Sections of FRPA: Sections 12 and 16(3)(j).

**Accurate?
(YES/NO)**

For the following statement, indicate whether, or not, it accurately describes the registration practices of the regulating body ('Yes' or 'No'):

“Upon the written request from an applicant, ...the regulating body ...provides the applicant with access to [any and all] records held by it that are related to the application, other than any records or portions of records (if any) that Section 12 of the [FRPA](#) specifically permits regulating bodies to refuse to provide (eg. those protected by legal privilege or other existing legislation or to protect the identities of other individuals, or to avoid negative impacts on public safety or the integrity of the registration process).

NO

In the space provided below, please provide **either**: a description; **or** a link to a “description of the process under which requests for access to records are considered”; **or** both if/as deemed necessary.

The department maintains a process for Information Access and Privacy. This process is located here:
<https://openinformation.novascotia.ca/>

Requests for information are all subject to the Freedom of Information and Protection of Privacy Act (FOIPOP.) Some information, however, may be obtained through Routine Access. This policy is designed to provide persons with an opportunity to obtain certain categories of records without having to submit a formal FOIPOP application. While records disclosed through this policy are not considered to be actively in the public domain, they may be disclosed in full or with minimal severing of some information in keeping with the provisions of the FOIPOP Act. Information obtained under this process is free of charge. The link to the Routine Access Policy is here:
<https://novascotia.ca/sns/routine-access.asp>

This link has a sub-link to directly email a request for access to routine records or records the applicant may consider their own. There is also contact information if the applicant has questions or is unsure of how/what records are available by any of the information access processes noted here

3.8 Internal Review Process

Sections of FRPA: 7(a), 8(a), 10, 16(3)(m) and (n)

For each of the following statements, indicate whether, or not, it accurately describes the registration practices of the regulating body ('Yes' or 'No').

**Accurate?
(YES/NO)**

a) An ***“internal review process”***, is available to unsuccessful applicants to appeal their registration decision.

YES

b) The internal review process includes the following features:

- Applicants appealing a registration decision are provided an opportunity to provide new information and to make submissions with respect to an internal review in such a manner as determined by the internal review decisionmaker.
- An internal review decision-maker provides applicants with a written decision that includes reasons within a reasonable time.
- No one who acted as a decision-maker in respect of a registration decision may act as a decision-maker in an internal review in respect of that registration decision.

YES

YES

YES

c) ***“A description of the internal review process”*** is accessible ***“in a clear and understandable form”*** on the regulating body’s website.

YES

If yes, in the space provided below, please provide a link to this description and the FRPA Review Officer will review to confirm compliance with the cited FRPA sections:

The authority to issue a certificate of qualification has been delegated to other staff (the original or initial decision makers). The link to the Procedure for Ministerial Appointments is below. This Policy sets out the process for persons delegated/appointed under Legislation administered by ECC. This legislative framework applies to all certificates of qualification administered by the department. Appeals are made to the Minister. The Minister is not the original or initial decision maker.

Section 64(1) is the issuing provision under the Environment Act for certificates of qualifications, and delegations and appointments are set out at Section 17 and 21 of the Environment Act:
<https://www.nsl legislature.ca/sites/default/files/legc/statutes/environment.pdf>

The Notice of Appeal Form instructs the applicant to mail or email the completed form directly to the Minister. Policy Division conducts a review of the Notice of Appeal Form. The application file, including all materials reviewed by the initial decision maker, as this material relates/pertains to the grounds of appeal, is assessed by a Reviewer. The assessment in an Appeal Review Report is provided to the Minister; the Minister can then allow, dismiss, or make a decision the administrator could have made when deciding on the appeal as set out at section 137 of the Environment Act.

The Appeal Procedure ensures no one who acted as a decision-maker in respect of a registration decision acted as a decision-maker in an internal review. The Notice of Appeal Form and the Appeal Procedure Pursuant to s.137 of the Environment Act are here:
<https://novascotia.ca/nse/dept/docs/Notice-of-Appeal-Form.pdf>

If no, in the space provided below, please provide ***“a description of the internal review process”*** and describe how the regulating body provides this information to the unidentified individuals who only ***“...intend to apply for registration”*** (e.g. How it is made available to the public):

Click or tap here to enter text.



3.9 Training for Internal Reviewers

Sections of FRPA: 11, 16(3)(p)	Accurate? (YES/NO)
<p>a) The regulating body ensures that any individuals acting as decisionmakers in internal reviews receive training on conducting an internal review and that training includes the following features:</p> <ul style="list-style-type: none"> • Structured/formalized (expectations are clearly defined); • Specific to the process of conducting an internal review; and • Includes a means of verifying that the training was “received” (eg. attendance tracking, signed declarations by trainees and/or some form of course assessment such as a test or assignment). 	<div style="border: 2px solid black; padding: 5px; width: 40px; margin: 0 auto;">NO</div>
<p>b) In the space provided below, please describe the training provided to individuals who make internal review decisions, including the three required features noted in part ‘a’ above. Alternatively, if this description happens to be available on or through the regulating body’s website (not required), you may provide a link to this description:</p> <div style="border: 1px solid black; padding: 10px; margin-top: 10px;"> <p>There is currently no formal training for internal reviewers. While the internal review process meets the qualifications to conduct appeals, informal training and mentoring is provided to staff that will follow the procedures of the internal review process. In the case of an appeal, the Policy Division, independent of the original decision maker, administers a formal assessment of the grounds by a trained and experienced Appeal Reviewer. The Reviewer receives training on the Appeal Procedure Pursuant to s.137 of the Environment Act, the Environment Act and Regulations governing the administrator’s role in making decisions involving approvals and Certificates of Qualifications. The appeal review process relies on subject matter experts in Sustainability & Applied Science Division who are interviewed by the Reviewer on the process employed to administer Pesticide Applicator certifications. The Appeal Review Report, assessing the applicant’s complaint, is provided to the Minister responsible for the Environment Act, appointed by the Lieutenant Governor, the final decision maker on an internal review. The Minister receives training relating to his/her responsibilities under the Act.</p> </div>	

3.10 “Interprovincial” Applicants under the Canadian Free Trade Agreement (CFTA):

Sections of FRPA: 3, 7, and 16(3)

Context:

Section 3 of the FRPA “...recognizes the commitments ...made under the Canadian Free Trade Agreement (CFTA)...” and Section 16 requires that the registration practices of this regulating body, for all applicants, including “Interprovincial” applicants, be detailed in this FRPA review report.

Nova Scotia’s Canadian Free Trade Agreement Implementation Act requires that regulating bodies comply with Chapter Seven, “Labour Mobility”, of the CFTA.

This Section reports on the regulating body’s registration practices for “Interprovincial Applicants” as they relate to Chapter 7 (Labour Mobility) of the CFTA.

Instructions:

Indicate which of the following documents/items are required from Interprovincial Applicants before registration (licensure) may be granted. (For each item, answer either ‘Yes’ or ‘No’. Do not leave blank.):

Note: Items ‘a’ to ‘c’ are specifically permitted under Article 705 the CFTA. Items 3d to 3j are also permitted but only if they “...are the same as, or substantially similar to, but no more onerous than, those imposed by the regulatory authority on its own workers as part of the normal certification process; and ...the requirement does not create a disguised restriction on labour mobility”.

Sections of FRPA: 3 and 16(3)

Indicate whether, or not, each of the following items are required of interprovincial applicants before registration may be granted (Yes or No):

**Required?
(YES/NO)**

a) An application form.	YES
b) Proof of current licensure in one or more Canadian jurisdictions (outside of Nova Scotia), for the same occupation, for which the applicant is applying.	YES
c) A certificate, letter, or other evidence from the regulatory authority (or authorities) that issued the applicant’s current license, confirming that their current license is in good standing.	YES
d) Any items that are referred to as “ <i>Exceptions to Labour Mobility</i> ” to satisfy one or more “ <i>Legitimate Objectives</i> ”, or (LOEs - “ <i>Legitimate Objective Exceptions</i> ”) which are approved by the Province of Nova Scotia and listed here: https://workersmobility.ca/exceptions-by-jurisdiction/ (Click on Nova Scotia – if none are relevant, chose “no”)	NO
e) an application or processing fee.	YES
f) insurance, malpractice coverage, or similar protection	NO
g) requirement to post a bond.	NO
h) a criminal background check.	NO
i) evidence of good character (besides any item already listed above). If yes , please provide a brief description:	YES

Item (b) is not asked of the applicant it is asked of the originating province.

The originating province is asked about the applicants good standing, including compliance activity taken against the applicant and outstanding complaints.

<p>j) demonstrated knowledge of measures maintained by Nova Scotia to practice the occupation in Nova Scotia (eg. jurisprudence exam)</p> <p>If yes, please provide a brief description:</p> <p>Click or tap here to enter text.</p>	<div style="border: 2px solid black; padding: 5px; width: fit-content; margin: 0 auto;">NO</div>
<p>k) demonstrated proficiency in either English or French for at least some interprovincial applicants:</p> <p>If yes, is this only required if no equivalent language proficiency requirement was imposed on, and satisfied by, the worker as a condition of the worker’s certification in his or her current certifying jurisdiction?</p>	<div style="border: 2px solid black; padding: 5px; width: fit-content; margin: 0 auto;">NO</div> <div style="border: 2px solid black; padding: 5px; width: fit-content; margin: 10px auto;">select</div>
<p>l) Any other document(s)/item(s), not covered by the above categories (items ‘a’ to ‘k’) (eg. proof of education or other credentials or additional training requirements):</p> <p>If yes, list these items in the space provided below, the criteria used to assess them, and describe why current licensure from another Canadian jurisdiction is not accepted as confirmation of meeting these criteria:</p> <p>A copy of the applicant’s examination marks are required, to assist with identify confirmation; and to ensure that it meets the National Standard.</p>	<div style="border: 2px solid black; padding: 5px; width: fit-content; margin: 0 auto;">YES</div>
<p>m) If you answered ‘Yes’ to any of the items from ‘e’ to ‘k’, are all of those items “...<i>the same as, or substantially similar to, but no more onerous than, those imposed...</i>” on “New” applicants (unlicensed with only Canadian credentials)?</p> <p>If no (or “Not Sure”), please list each item, from ‘e’ to ‘k’, that are, or may, not be “...<i>the same as, or substantially similar to...</i>” those imposed on non-CFTA applicants and describe those differences:</p> <p>Click or tap here to enter text.</p>	<div style="border: 2px solid black; padding: 5px; width: fit-content; margin: 0 auto;">YES</div>

4. Declaration by Regulating Body:

The *Regulatory Body* hereby declares that the information contained in this report, including any information provided through weblinks contained in this report, is a true and accurate representation of its current registration practices.

SIGNATURE OF THE AUTHORIZED MEMBER OF THE REGULATING BODY:

X Dawn MacNeill

Name (print): Dawn MacNeill

DATE: 2026-05-14

Nova Scotia Department of Environment and Climate Change: Petroleum Storage Tank System Installer

Report on Registration Practices under Nova
Scotia's

[Fair Registration Practices Act](#) (FRPA)

May 20, 2026

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1. Requirement and Purpose of this Report under the FRPA:

This report has been submitted to the “*Review Officer*”, appointed under Section 13 of the [Fair Registration Practices Act](#) (FRPA or “the Act”), in fulfillment of the requirements of Section 16 of the Act, which states, in part that:

16(2) Every regulating body shall review its registration practices in accordance with this Section and shall file a report on the results of the review with the Review Officer...(8) every five years ...unless the Review Officer, based on an assessment of the information provided in a report, specifies a more frequent reporting...

Section 6 of the Act summarizes the “**Duty**” of each “regulating body” as:

A regulating body has a duty to carry out registration practices that are transparent, objective, impartial and procedurally fair.

Sections 5 to 12 of the Act, formally referred to as the “*Fair Registration Practices Code*”, details the specific legislative requirements that must be met in fulfillment of this “**duty**”. This FRPA review report, which is subject to review by the FRPA “*Review Officer*”, details the registration practices of this regulating body in relation to those specific requirements and others detailed under Section 16.

2. Overview of the Regulating Body:

Name of Regulating Body:	Nova Scotia Department of Environment and Climate Change In this report, “regulating body” refers to this organization.	
Homepage of Regulating Body:	https://novascotia.ca/nse/	
List of Occupations Regulated by the Regulating Body and that are being reported on in this report:	Petroleum Storage Tank System Installer	
List of types of Licences / Certificates / Registrations Issued (eg. Full, Conditional, Temporary, Student) by the Regulating Body:	Class 1 - Petroleum Installer's Certificate Class 2 - Petroleum Installer's Certificate Class 3 - Petroleum Installer's Certificate	
Name of the authorizing legislation (include link(s)):	Petroleum Management Regulations - https://novascotia.ca/just/regulations/regs/envpetma.htm	
The following information is accessible through the Regulating Body’s home page (Yes/No):		YES
<ul style="list-style-type: none"> • The role of the regulating body. • Descriptions of the occupations and licence types listed above. 		
If no , please provide that information here:		
<input type="text" value="Click or tap here to enter text."/>		

3. Reporting on Registration Practices:

This report has been submitted by the regulating body using a template provided by the FRPA “Review Officer”. It details the registration practices of this regulating body in relation to the requirements under the Act for all three applicant types:

“New” applicants: *Those who only include Canadian credentials in their application to apply for registration (licensure) and are not currently registered (licensed) to practice anywhere in Canada.*

“Interprovincial” applicants: *Those who are currently registered (licensed) to practice elsewhere in Canada (outside of Nova Scotia); and*

“International” applicants: *Those who are including international credentials in their application to apply for registration (licensure) and are not currently registered (licensed) to practice anywhere in Canada.*

3.1 Registration Process – Requirements, Criteria Communications:

Sections of FRPA: 7, 9(a) and 16 Indicate which of the following aspects of the registration process is described <i>“in a clear and understandable form”</i> on, or accessible through, the regulating body’s website, including any differences, if any, for each applicant type (“New”, “Interprovincial” and “International”):	YES / NO
a) The step-by-step process that applicants must follow to apply for registration. [Sections 16(3)(a), 7(a) and (c)]	<input type="checkbox"/> YES
b) “Requirements for registration” (including qualifications and required documentation) [Sections 16(3)(a) and (c), 7(c), 9(a)]	<input type="checkbox"/> YES
c) “the criteria used to assess whether the requirements for registration have been met” [Sections 16(3)(b), 7(d)];	<input type="checkbox"/> YES
d) “the fees charged for registration” (if any) [(Sections 16(3)(d), 7(f)];	<input type="checkbox"/> YES
e) “information about the length of time that the registration process for that regulating body usually takes” [Sections 16(3)(l), 7(b)];	<input type="checkbox"/> YES

For each item above, for which the answer is **“YES”**, the FRPA Review Officer will review the regulating body’s website to confirm compliance with the above cited FRPA sections.

For each item above for which the answer is **“NO”** (if any), in order to determine compliance with the cited FRPA sections, please provide a description of that item in the space provided below as well as a description of how this information is (or is not) provided to the unidentified individuals who only *“...intend to apply for registration”* (e.g. How it is made available to the public):

Click or tap here to enter text.

3.2 Communicating Registration Decisions:

Sections of FRPA: 8, 10(1) For each of the following statements, indicate whether, or not, it accurately describes the registration practices of the regulating body ('Yes' or 'No').	Accurate? (YES/NO)
a) Where registration is granted , written confirmation is provided to applicants within a reasonable time.	<input type="checkbox"/> YES
b) Where registration is not granted , the regulating body:	
<ul style="list-style-type: none"> provides written decisions that include reasons to applicants within a reasonable time respecting registration decisions; 	<input type="checkbox"/> YES
<ul style="list-style-type: none"> provides, if/where practical, information respecting measures or programs that may be available to assist unsuccessful applicants in obtaining registration at a later date; and 	<input type="checkbox"/> YES
<ul style="list-style-type: none"> informs the applicant of the internal review process and of the procedures and time frames for the internal review. 	<input type="checkbox"/> YES
c) (<u>Optional</u>) Please use the space below to provide any further details as/if necessary:	
<input type="text" value="Click or tap here to enter text."/>	

3.3 Allowance for Alternative Information

<p>Sections of FRPA: 7(c), 8(a), 9 and 16(3)(a), (c) and (g)</p> <p>Note: FRPA compliance does not require that a regulating body accept “alternative information”. It requires that, if there are such policies (there exists some known circumstances where alternative information may be considered), that such policies be communicated to applicants and unidentified “potential applicants” (e.g. by making the information publicly available).</p>	<p>(YES/NO)</p>
<p>a) “Where documentation cannot be obtained by an applicant for reasons beyond the applicant’s control...”, does there exist any “...<i>alternative information</i> [which] <i>may be supplied by the applicant that may be acceptable to the regulating body?</i>”</p>	<p>YES</p>
<p>b) If ‘Yes’ to part ‘(a)’, and these “alternative information” policies, are detailed on the regulating body’s website, including what alternative information may be acceptable, and under what circumstances, please provide the direct weblink in the space provided below:</p> <p><input type="text" value="https://novascotia.ca/sns/paal/nse/paal176.asp See Step 8 in “What are the steps to become certified?”"/></p>	
<p>c) If ‘Yes’ to part ‘(a)’, and these “alternative information” policies are not detailed on the regulating body’s website, in the space provided below, please detail these “alternative information” policies, including what alternative information may be acceptable, under what circumstances, and how this information is (or is not) provided to the unidentified individuals who only “...<i>intend to apply for registration</i>” (e.g. How it is made available to the public) (Section 7c):</p> <p><input type="text" value="Click or tap here to enter text."/></p>	
<p>d) If an applicant informs the regulating body that they are unable to provide the standard required information or documentation, and the Regulating Body determines that there is no acceptable “alternative information”, does the regulating body inform the applicant of this “<i>within a reasonable time</i>”?</p>	<p>YES</p>
<p>a) (Optional) Please use the space below to provide any further details as/if necessary:</p> <p><input type="text" value="Click or tap here to enter text."/></p>	

3.4 Accommodation Policies for Applicants with A Physical or Mental Disability

Sections of FRPA: 7(e), 8(a) and 16(3)(h)

**Accurate?
(YES/NO)**

Note: FRPA compliance does not require that a regulating body provide accommodations for applicants with disabilities. It requires that, if there are such policies (there exists some known circumstances where accommodations may be provided), that such policies be communicated to applicants and unidentified individuals who are only *“intending to apply”* (e.g. by making the information publicly available). It also requires that any requests for accommodations be responded to in a timely manner (whether granted or not).

Indicate whether, or not, the following statements accurately describes the registration practices of the regulating body (‘Yes’ or ‘No’).

a) “A description of existing accommodation policies for applicants with a physical disability or mental disability” is accessible “in a clear and understandable form” on, or through, the regulating body’s website.

YES

If ‘Yes’, please provide a weblink to this description in the space provided below (then skip to the next question, 3.5):

<https://novascotia.ca/sns/paal/nse/paal176.asp> See Step 9 in “What are the steps to become certified?”

If ‘No’, indicate which of the following (b, c, or d) accurately describes this regulating body’s registration practices:

b) Although no formal “accommodation policies” exist, the regulating body considers, and provides timely responses to, any request from an applicant, or potential applicant, for accommodations for a disability (physical or mental). Such responses would detail any accommodations that may be provided (if any) and reasons for any specific requests not granted.

select

c) No accommodations for physical or mental disabilities are currently offered under any circumstances by the regulating body. Any applicant who requests such accommodations are informed of this in a timely manner.

select

d) The regulating body has policies related to accommodations for applicants with a physical or mental disability that are different than those described in parts ‘b’ and ‘c’. However, descriptions of these policies are not posted on the regulating body’s website.

select

If yes, in the space provided below, please provide *“a description of existing accommodation policies for applicants with a physical disability or mental disability”* and describe how the regulating body provides this information to the unidentified individuals who only *“...intend to apply for registration”* (e.g. How it is made available to the public):

Click or tap here to enter text.

3.5 Other Support Provided to Applicants During the Registration Process	
Sections of FRPA: 7(e) and 16(3)(k)	Accurate? (YES/NO)
For the following statement, indicate whether, or not, it accurately describes the registration practices of the regulating body ('Yes' or 'No'):	YES
<p>a) The regulating body's website informs applicants that general support (e.g. to answer questions they may have about the registration process or requirements) is available upon request throughout the registration process by using the contact information provided on the website.</p> <p>b) If there are any other supports available to applicants (which have not already been described within this template), in the space provided below, please list those supports and, for each, either: 1) provide a direct weblink to its description; or 2) provide that description including how this information is (or is not) provided to the unidentified individuals who only <i>"...intend to apply for registration"</i> (e.g. How it is made available to the public):</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>Click or tap here to enter text.</p> </div>	

3.6 Role of Third-Party Assessors	
Sections of FRPA: 16(3)(i)	YES/NO
A "third-party assessor" is defined in the Act as: <i>"a body external to a regulating body relied on by the regulating body to assess the equivalence of the qualifications of an applicant for registration."</i>	
Are "third-party assessors" involved in the registration process?	YES
<p>If yes, compliance with the Section 16(3)(i) of the FRPA requires that <i>"an outline of the role of third-party assessors"</i> be provided. Therefore, in the space provided below, please provide that outline/description or, if this is described on the regulating body's website, provide a weblink to this information:</p> <div style="border: 1px solid black; padding: 10px; margin-top: 10px;"> <p>NSCC provides training/examination for Petroleum Storage Tank System Installers. At the present time, this is the only Nova Scotia-based training course that is recognized by the Department. NSCC provides the regulating body with a list of individuals who have passed the examination which is a requirement to process an application for registration. More information on the role of NSCC is described on the website (https://novascotia.ca/sns/paal/nse/paal176.asp) under the section "Where can you get this Certificate and / or further information" and under Steps 1-2 of the section "What are the steps to become certified?"</p> </div>	

3.7 Access to Registration Records

Sections of FRPA: Sections 12 and 16(3)(j).

**Accurate?
(YES/NO)**

For the following statement, indicate whether, or not, it accurately describes the registration practices of the regulating body ('Yes' or 'No'):

“Upon the written request from an applicant, ...the regulating body ...provides the applicant with access to [any and all] records held by it that are related to the application, other than any records or portions of records (if any) that Section 12 of the [FRPA](#) specifically permits regulating bodies to refuse to provide (eg. those protected by legal privilege or other existing legislation or to protect the identities of other individuals, or to avoid negative impacts on public safety or the integrity of the registration process).

YES

In the space provided below, please provide **either**: a description; **or** a link to a “description of the process under which requests for access to records are considered”; **or** both if/as deemed necessary.

An applicant can request a replacement certificate from the regulating body. For access to all other records relating to an application, applicants can apply under the Freedom of Information and Protection of Privacy (FOIPOP) Act. More information on FOIPOP requests and a link to submit the request can be found on this web page: https://www.novascotia.ca/apply-access-information-under-freedom-information-and-protection-privacy-foipop-act-form-1#:~:text=The%20application%20process%20includes:%20*%20Answering%20questions,you%20request%20information%20that%27s%20not%20about%20yourself

3.8 Internal Review Process

Sections of FRPA: 7(a), 8(a), 10, 16(3)(m) and (n)

For each of the following statements, indicate whether, or not, it accurately describes the registration practices of the regulating body ('Yes' or 'No').

**Accurate?
(YES/NO)**

a) An “*internal review process*”, is available to unsuccessful applicants to appeal their registration decision.

YES

b) The internal review process includes the following features:

- Applicants appealing a registration decision are provided an opportunity to provide new information and to make submissions with respect to an internal review in such a manner as determined by the internal review decisionmaker.
- An internal review decision-maker provides applicants with a written decision that includes reasons within a reasonable time.
- No one who acted as a decision-maker in respect of a registration decision may act as a decision-maker in an internal review in respect of that registration decision.

YES

YES

YES

c) “*A description of the internal review process*” is accessible “*in a clear and understandable form*” on the regulating body’s website.

YES

If yes, in the space provided below, please provide a link to this description and the FRPA Review Officer will review to confirm compliance with the cited FRPA sections:

<https://novascotia.ca/sns/paal/nse/paal176.asp> See Steps 6 and 7 in “What are the steps to become certified?”

If no, in the space provided below, please provide “*a description of the internal review process*” and describe how the regulating body provides this information to the unidentified individuals who only “*...intend to apply for registration*” (e.g. How it is made available to the public):

Click or tap here to enter text.

3.9 Training for Internal Reviewers

Sections of FRPA: 11, 16(3)(p)

Accurate?
(YES/NO)

- a) The regulating body ensures that any individuals acting as decisionmakers in internal reviews receive training on conducting an internal review and that training includes the following features:
- Structured/formalized (expectations are clearly defined);
 - Specific to the process of conducting an internal review; and
 - Includes a means of verifying that the training was “received” (eg. attendance tracking, signed declarations by trainees and/or some form of course assessment such as a test or assignment).

NO

- b) In the space provided below, please describe the training provided to individuals who make internal review decisions, including the three required features noted in part ‘a’ above. Alternatively, if this description happens to be available on or through the regulating body’s website (not required), you may provide a link to this description:

The internal review process is carried out according to Section 137 of the Environment Act, Appeal to the Minister. A Notice of Appeal Form (NAF) must be submitted which can be accessed through this link:

<https://novascotia.ca/nse/dept/docs/Notice-of-Appeal-Form.pdf>.

The decision maker is the Minister of Environment and Climate Change who can be considered to have the training and experience required to conduct an internal review.

3.10 “Interprovincial” Applicants under the Canadian Free Trade Agreement (CFTA):

Sections of FRPA: 3, 7, and 16(3)

Context:

Section 3 of the FRPA “...recognizes the commitments ...made under the Canadian Free Trade Agreement (CFTA)...” and Section 16 requires that the registration practices of this regulating body, for all applicants, including “Interprovincial” applicants, be detailed in this FRPA review report.

Nova Scotia’s Canadian Free Trade Agreement Implementation Act requires that regulating bodies comply with Chapter Seven, “Labour Mobility”, of the CFTA.

This Section reports on the regulating body’s registration practices for “Interprovincial Applicants” as they relate to Chapter 7 (Labour Mobility) of the CFTA.

Instructions:

Indicate which of the following documents/items are required from Interprovincial Applicants before registration (licensure) may be granted. (For each item, answer either ‘Yes’ or ‘No’. Do not leave blank.):

Note: Items ‘a’ to ‘c’ are specifically permitted under Article 705 the CFTA. Items 3d to 3j are also permitted but only if they “...are the same as, or substantially similar to, but no more onerous than, those imposed by the regulatory authority on its own workers as part of the normal certification process; and ...the requirement does not create a disguised restriction on labour mobility”.

Sections of FRPA: 3 and 16(3)

Indicate whether, or not, each of the following items are required of interprovincial applicants before registration may be granted (Yes or No):

**Required?
(YES/NO)**

a) An application form.	YES
b) Proof of current licensure in one or more Canadian jurisdictions (outside of Nova Scotia), for the same occupation, for which the applicant is applying.	YES
c) A certificate, letter, or other evidence from the regulatory authority (or authorities) that issued the applicant’s current license, confirming that their current license is in good standing.	NO
d) Any items that are referred to as “ <i>Exceptions to Labour Mobility</i> ” to satisfy one or more “ <i>Legitimate Objectives</i> ”, or (LOEs - “ <i>Legitimate Objective Exceptions</i> ”) which are approved by the Province of Nova Scotia and listed here: https://workersmobility.ca/exceptions-by-jurisdiction/ (Click on Nova Scotia – if none are relevant, chose “no”)	NO
e) an application or processing fee.	NO
f) insurance, malpractice coverage, or similar protection	NO
g) requirement to post a bond.	NO
h) a criminal background check.	NO
i) evidence of good character (besides any item already listed above). If yes , please provide a brief description:	NO

Click or tap here to enter text.

<p>j) demonstrated knowledge of measures maintained by Nova Scotia to practice the occupation in Nova Scotia (eg. jurisprudence exam)</p> <p>If yes, please provide a brief description:</p> <p>Applicants who are certified in a jurisdiction which is not considered a “reciprocating jurisdiction” as described in the Nova Scotia Free Trade and Mobility within Canada Act, are required to write a challenge examination.</p>	<p>YES</p>
<p>k) demonstrated proficiency in either English or French for at least some interprovincial applicants:</p> <p>If yes, is this only required if no equivalent language proficiency requirement was imposed on, and satisfied by, the worker as a condition of the worker’s certification in his or her current certifying jurisdiction?</p> <p style="text-align: right;">select</p>	<p>NO</p>
<p>l) Any other document(s)/item(s), not covered by the above categories (items ‘a’ to ‘k’) (eg. proof of education or other credentials or additional training requirements):</p> <p>If yes, list these items in the space provided below, the criteria used to assess them, and describe why current licensure from another Canadian jurisdiction is not accepted as confirmation of meeting these criteria:</p> <p>Applicants who are certified in a jurisdiction which is not considered a “reciprocating jurisdiction” as described in the Nova Scotia Free Trade and Mobility within Canada Act, are required to submit work experience, reference letter, and a logbook (if applying for Class 1 certification).</p>	<p>YES</p>
<p>m) If you answered ‘Yes’ to any of the items from ‘e’ to ‘k’, are all of those items “...<i>the same as, or substantially similar to, but no more onerous than, those imposed...</i>” on “New” applicants (unlicensed with only Canadian credentials)?</p> <p>If no (or “Not Sure”), please list each item, from ‘e’ to ‘k’, that are, or may, not be “...<i>the same as, or substantially similar to...</i>” those imposed on non-CFTA applicants and describe those differences:</p> <p>Click or tap here to enter text.</p>	<p>YES</p>

4. Declaration by Regulating Body:

The *Regulatory Body* hereby declares that the information contained in this report, including any information provided through weblinks contained in this report, is a true and accurate representation of its current registration practices.

SIGNATURE OF THE AUTHORIZED MEMBER OF THE REGULATING BODY:

X 

Name (print): Duncan Blaikie

DATE: 2026-05-20

Nova Scotia Environment and Climate Change

Report on Registration Practices under Nova
Scotia's

Fair Registration Practices Act (FRPA)

May 14, 2026

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1. Requirement and Purpose of this Report under the FRPA:

This report has been submitted to the “*Review Officer*”, appointed under Section 13 of the [Fair Registration Practices Act](#) (FRPA or “the Act”), in fulfillment of the requirements of Section 16 of the Act, which states, in part that:

16(2) Every regulating body shall review its registration practices in accordance with this Section and shall file a report on the results of the review with the Review Officer...(8) every five years ...unless the Review Officer, based on an assessment of the information provided in a report, specifies a more frequent reporting...

Section 6 of the Act summarizes the “**Duty**” of each “regulating body” as:

A regulating body has a duty to carry out registration practices that are transparent, objective, impartial and procedurally fair.

Sections 5 to 12 of the Act, formally referred to as the “*Fair Registration Practices Code*”, details the specific legislative requirements that must be met in fulfillment of this “**duty**”. This FRPA review report, which is subject to review by the FRPA “*Review Officer*”, details the registration practices of this regulating body in relation to those specific requirements and others detailed under Section 16.

2. Overview of the Regulating Body:

Name of Regulating Body:	Nova Scotia Environment and Climate Change In this report, “regulating body” refers to this organization.	
Homepage of Regulating Body:	https://www.novascotia.ca/government/environment-and-climate-change	
List of Occupations Regulated by the Regulating Body and that are being reported on in this report:	Well Drillers, Well Diggers, and Well Pump Installers (Class I and Class II)	
List of types of Licences / Certificates / Registrations Issued (eg. Full, Conditional, Temporary, Student) by the Regulating Body:	Full	
Name of the authorizing legislation (include link(s)):	Well Construction Regulations: https://novascotia.ca/just/regulations/regs/envwellc.htm	
The following information is accessible through the Regulating Body’s home page (Yes/No):		YES
<ul style="list-style-type: none"> • The role of the regulating body. • Descriptions of the occupations and licence types listed above. 		
If no , please provide that information here:		
Click or tap here to enter text.		

3. Reporting on Registration Practices:

This report has been submitted by the regulating body using a template provided by the FRPA “Review Officer”. It details the registration practices of this regulating body in relation to the requirements under the Act for all three applicant types:

“New” applicants: *Those who only include Canadian credentials in their application to apply for registration (licensure) and are not currently registered (licensed) to practice anywhere in Canada.*

“Interprovincial” applicants: *Those who are currently registered (licensed) to practice elsewhere in Canada (outside of Nova Scotia); and*

“International” applicants: *Those who are including international credentials in their application to apply for registration (licensure) and are not currently registered (licensed) to practice anywhere in Canada.*

3.1 Registration Process – Requirements, Criteria Communications:

Sections of FRPA: 7, 9(a) and 16 Indicate which of the following aspects of the registration process is described <i>“in a clear and understandable form”</i> on, or accessible through, the regulating body’s website, including any differences, if any, for each applicant type (“New”, “Interprovincial” and “International”):	YES / NO
a) The step-by-step process that applicants must follow to apply for registration. [Sections 16(3)(a), 7(a) and (c)]	<input type="checkbox"/> YES
b) “Requirements for registration” (including qualifications and required documentation) [Sections 16(3)(a) and (c), 7(c), 9(a)]	<input type="checkbox"/> YES
c) “the criteria used to assess whether the requirements for registration have been met” [Sections 16(3)(b), 7(d)];	<input type="checkbox"/> YES
d) “the fees charged for registration” (if any) [(Sections 16(3)(d), 7(f)];	<input type="checkbox"/> YES
e) “information about the length of time that the registration process for that regulating body usually takes” [Sections 16(3)(l), 7(b)];	<input type="checkbox"/> YES

For each item above, for which the answer is **“YES”**, the FRPA Review Officer will review the regulating body’s website to confirm compliance with the above cited FRPA sections.

For each item above for which the answer is **“NO”** (if any), in order to determine compliance with the cited FRPA sections, please provide a description of that item in the space provided below as well as a description of how this information is (or is not) provided to the unidentified individuals who only *“...intend to apply for registration”* (e.g. How it is made available to the public):

[Click or tap here to enter text.](#)

3.2 Communicating Registration Decisions:

Sections of FRPA: 8, 10(1)

For each of the following statements, indicate whether, or not, it accurately describes the registration practices of the regulating body ('Yes' or 'No').

Accurate?
(YES/NO)

a) Where registration **is granted**, written confirmation is provided to applicants within a reasonable time.

YES

b) Where registration **is not granted**, the regulating body:

- provides written decisions that include reasons to applicants within a reasonable time respecting registration decisions;

YES

- provides, if/where practical, information respecting measures or programs that may be available to assist unsuccessful applicants in obtaining registration at a later date; and

YES

- informs the applicant of the internal review process and of the procedures and time frames for the internal review.

YES

c) (Optional) Please use the space below to provide any further details as/if necessary:

Click or tap here to enter text.

3.3 Allowance for Alternative Information

<p>Sections of FRPA: 7(c), 8(a), 9 and 16(3)(a), (c) and (g)</p> <p>Note: FRPA compliance does not require that a regulating body accept “alternative information”. It requires that, if there are such policies (there exists some known circumstances where alternative information may be considered), that such policies be communicated to applicants and unidentified “potential applicants” (e.g. by making the information publicly available).</p>	<p>(YES/NO)</p>
<p>a) “Where documentation cannot be obtained by an applicant for reasons beyond the applicant’s control...”, does there exist any “...<i>alternative information</i> [which] <i>may be supplied by the applicant that may be acceptable to the regulating body?</i>”</p>	<p>NO</p>
<p>b) If ‘Yes’ to part ‘(a)’, and these “alternative information” policies, are detailed on the regulating body’s website, including what alternative information may be acceptable, and under what circumstances, please provide the direct weblink in the space provided below:</p> <div style="border: 1px solid black; padding: 5px; width: fit-content;"> <p>Click or tap here to enter text.</p> </div>	
<p>c) If ‘Yes’ to part ‘(a)’, and these “alternative information” policies are not detailed on the regulating body’s website, in the space provided below, please detail these “alternative information” policies, including what alternative information may be acceptable, under what circumstances, and how this information is (or is not) provided to the unidentified individuals who only “...<i>intend to apply for registration</i>” (e.g. How it is made available to the public) (Section 7c):</p> <div style="border: 1px solid black; padding: 5px; width: fit-content;"> <p>Click or tap here to enter text.</p> </div>	
<p>d) If an applicant informs the regulating body that they are unable to provide the standard required information or documentation, and the Regulating Body determines that there is no acceptable “alternative information”, does the regulating body inform the applicant of this “<i>within a reasonable time</i>”?</p>	<p>YES</p>
<p>a) (Optional) Please use the space below to provide any further details as/if necessary:</p> <div style="border: 1px solid black; padding: 10px;"> <p>NSECC’s website directs Applicants who cannot provide the required information to contact us. There is no policy regarding acceptable alternative information; however, NSECC will work with Applicants to find other means of acquiring the necessary information, where possible. Acceptable alternatives are situation specific. We make every effort to be reasonable and flexible.</p> </div>	

3.4 Accommodation Policies for Applicants with A Physical or Mental Disability

Sections of FRPA: 7(e), 8(a) and 16(3)(h)

Accurate?
(YES/NO)

Note: FRPA compliance does not require that a regulating body provide accommodations for applicants with disabilities. It requires that, if there are such policies (there exists some known circumstances where accommodations may be provided), that such policies be communicated to applicants and unidentified individuals who are only *“intending to apply”* (e.g. by making the information publicly available). It also requires that any requests for accommodations be responded to in a timely manner (whether granted or not).

Indicate whether, or not, the following statements accurately describes the registration practices of the regulating body (‘Yes’ or ‘No’).

a) *“A description of existing accommodation policies for applicants with a physical disability or mental disability”* is accessible *“in a clear and understandable form”* on, or through, the regulating body’s website.

YES

If ‘Yes’, please provide a weblink to this description in the space provided below (then skip to the next question, 3.5):

<https://novascotia.ca/sns/paal/nse/paal431.asp>
<https://novascotia.ca/sns/paal/nse/paal432.asp>
<https://novascotia.ca/sns/paal/nse/paal433.asp>

[A link to NSECC’s Accommodation Policy is provided on each of these websites.](#)

If ‘No’, indicate which of the following (b, c, or d) accurately describes this regulating body’s registration practices:

b) Although no formal *“accommodation policies”* exist, the regulating body considers, and provides timely responses to, any request from an applicant, or potential applicant, for accommodations for a disability (physical or mental). Such responses would detail any accommodations that may be provided (if any) and reasons for any specific requests not granted.

select

c) No accommodations for physical or mental disabilities are currently offered under any circumstances by the regulating body. Any applicant who requests such accommodations are informed of this in a timely manner.

select

d) The regulating body has policies related to accommodations for applicants with a physical or mental disability that are different than those described in parts ‘b’ and ‘c’. However, descriptions of these policies are **not** posted on the regulating body’s website.

select

If yes, in the space provided below, please provide *“a description of existing accommodation policies for applicants with a physical disability or mental disability”* and describe how the regulating body provides this information to the unidentified individuals who only *“...intend to apply for registration”* (e.g. How it is made available to the public):

Click or tap here to enter text.

3.5 Other Support Provided to Applicants During the Registration Process	
Sections of FRPA: 7(e) and 16(3)(k)	Accurate? (YES/NO)
For the following statement, indicate whether, or not, it accurately describes the registration practices of the regulating body ('Yes' or 'No'):	YES
<p>a) The regulating body's website informs applicants that general support (e.g. to answer questions they may have about the registration process or requirements) is available upon request throughout the registration process by using the contact information provided on the website.</p> <p>b) If there are any other supports available to applicants (which have not already been described within this template), in the space provided below, please list those supports and, for each, either: 1) provide a direct weblink to its description; or 2) provide that description including how this information is (or is not) provided to the unidentified individuals who only <i>"...intend to apply for registration"</i> (e.g. How it is made available to the public):</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>Click or tap here to enter text.</p> </div>	

3.6 Role of Third-Party Assessors	
Sections of FRPA: 16(3)(i)	YES/NO
A "third-party assessor" is defined in the Act as: <i>"a body external to a regulating body relied on by the regulating body to assess the equivalence of the qualifications of an applicant for registration."</i>	
Are "third-party assessors" involved in the registration process?	YES
<p>If yes, compliance with the Section 16(3)(i) of the FRPA requires that <i>"an outline of the role of third-party assessors"</i> be provided. Therefore, in the space provided below, please provide that outline/description or, if this is described on the regulating body's website, provide a weblink to this information:</p> <div style="border: 1px solid black; padding: 10px; margin-top: 10px;"> <p>Applicants contact Nova Scotia Groundwater Association (NSGWA) to arrange the required exam and field test.</p> </div>	

3.7 Access to Registration Records

Sections of FRPA: Sections 12 and 16(3)(j).

**Accurate?
(YES/NO)**

For the following statement, indicate whether, or not, it accurately describes the registration practices of the regulating body ('Yes' or 'No'):

“Upon the written request from an applicant, ...the regulating body ...provides the applicant with access to [any and all] records held by it that are related to the application, other than any records or portions of records (if any) that Section 12 of the [FRPA](#) specifically permits regulating bodies to refuse to provide (eg. those protected by legal privilege or other existing legislation or to protect the identities of other individuals, or to avoid negative impacts on public safety or the integrity of the registration process).

YES

In the space provided below, please provide **either**: a description; **or** a link to a “description of the process under which requests for access to records are considered”; **or** both if/as deemed necessary.

An Applicant can contact NSECC to obtain copies of their records related to their application and certification.

3.8 Internal Review Process

Sections of FRPA: 7(a), 8(a), 10, 16(3)(m) and (n)

For each of the following statements, indicate whether, or not, it accurately describes the registration practices of the regulating body ('Yes' or 'No').

**Accurate?
(YES/NO)**

a) An “*internal review process*”, is available to unsuccessful applicants to appeal their registration decision.

YES

b) The internal review process includes the following features:

- Applicants appealing a registration decision are provided an opportunity to provide new information and to make submissions with respect to an internal review in such a manner as determined by the internal review decisionmaker.
- An internal review decision-maker provides applicants with a written decision that includes reasons within a reasonable time.
- No one who acted as a decision-maker in respect of a registration decision may act as a decision-maker in an internal review in respect of that registration decision.

YES

YES

YES

c) “*A description of the internal review process*” is accessible “*in a clear and understandable form*” on the regulating body’s website.

YES

If yes, in the space provided below, please provide a link to this description and the FRPA Review Officer will review to confirm compliance with the cited FRPA sections:

The process for Appeals to the Minister are outlined in S. 137 of the Environment Act. This is referenced on the certification websites and a link to the required form is also provided.
<https://nslegislature.ca/sites/default/files/legc/statutes/environment.pdf>

If no, in the space provided below, please provide “*a description of the internal review process*” and describe how the regulating body provides this information to the unidentified individuals who only “*...intend to apply for registration*” (e.g. How it is made available to the public):

Click or tap here to enter text.

3.9 Training for Internal Reviewers

Sections of FRPA: 11, 16(3)(p)

Accurate?
(YES/NO)

- a) The regulating body ensures that any individuals acting as decisionmakers in internal reviews receive training on conducting an internal review and that training includes the following features:
- Structured/formalized (expectations are clearly defined);
 - Specific to the process of conducting an internal review; and
 - Includes a means of verifying that the training was “received” (eg. attendance tracking, signed declarations by trainees and/or some form of course assessment such as a test or assignment).

NO

- b) In the space provided below, please describe the training provided to individuals who make internal review decisions, including the three required features noted in part ‘a’ above. Alternatively, if this description happens to be available on or through the regulating body’s website (not required), you may provide a link to this description:

Informal training and mentoring is provided to staff participating in the review process

3.10 “Interprovincial” Applicants under the Canadian Free Trade Agreement (CFTA):

Sections of FRPA: 3, 7, and 16(3)

Context:

Section 3 of the FRPA “...recognizes the commitments ...made under the [Canadian Free Trade Agreement](#) (CFTA)...” and Section 16 requires that the registration practices of this regulating body, for all applicants, including “Interprovincial” applicants, be detailed in this FRPA review report.

Nova Scotia’s [Canadian Free Trade Agreement Implementation Act](#) requires that regulating bodies comply with Chapter Seven, “Labour Mobility”, of the CFTA.

This Section reports on the regulating body’s registration practices for “Interprovincial Applicants” as they relate to Chapter 7 (Labour Mobility) of the CFTA.

Instructions:

Indicate which of the following documents/items are required from Interprovincial Applicants before registration (licensure) may be granted. (For each item, answer either ‘Yes’ or ‘No’. Do not leave blank.):

Note: Items ‘a’ to ‘c’ are specifically permitted under Article 705 the CFTA. Items 3d to 3j are also permitted but only if they “...are the same as, or substantially similar to, but no more onerous than, those imposed by the regulatory authority on its own workers as part of the normal certification process; and ...the requirement does not create a disguised restriction on labour mobility”.

Sections of FRPA: 3 and 16(3)

Indicate whether, or not, each of the following items are required of interprovincial applicants before registration may be granted (Yes or No):

**Required?
(YES/NO)**

a) An application form.	YES
b) Proof of current licensure in one or more Canadian jurisdictions (outside of Nova Scotia), for the same occupation, for which the applicant is applying.	YES
c) A certificate, letter, or other evidence from the regulatory authority (or authorities) that issued the applicant’s current license, confirming that their current license is in good standing.	YES
d) Any items that are referred to as “ <i>Exceptions to Labour Mobility</i> ” to satisfy one or more “ <i>Legitimate Objectives</i> ”, or (LOEs - “ <i>Legitimate Objective Exceptions</i> ”) which are approved by the Province of Nova Scotia and listed here: https://workersmobility.ca/exceptions-by-jurisdiction/ (Click on Nova Scotia – if none are relevant, chose “no”)	NO
e) an application or processing fee.	YES
f) insurance, malpractice coverage, or similar protection	YES
g) requirement to post a bond.	NO
h) a criminal background check.	NO
i) evidence of good character (besides any item already listed above). If yes , please provide a brief description:	NO

Click or tap here to enter text.

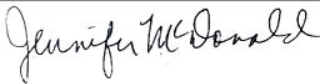
<p>j) demonstrated knowledge of measures maintained by Nova Scotia to practice the occupation in Nova Scotia (eg. jurisprudence exam)</p> <p>If yes, please provide a brief description:</p>	<div style="border: 2px solid black; padding: 5px; width: fit-content; margin: 0 auto;">YES</div>
<p>NSECC has not had any CFTA applicants; however, in the event of an application from a CFTA jurisdiction, we anticipate requesting a written test to verify knowledge of NS's regulatory requirements. This request would not apply to applicants that fall under the FTMWCA.</p>	
<p>k) demonstrated proficiency in either English or French for at least some interprovincial applicants:</p> <p>If yes, is this only required if no equivalent language proficiency requirement was imposed on, and satisfied by, the worker as a condition of the worker's certification in his or her current certifying jurisdiction?</p>	<div style="border: 2px solid black; padding: 5px; width: fit-content; margin: 0 auto;">NO</div>
<p style="text-align: center;">select</p>	
<p>l) Any other document(s)/item(s), not covered by the above categories (items 'a' to 'k') (eg. proof of education or other credentials or additional training requirements):</p> <p>If yes, list these items in the space provided below, the criteria used to assess them, and describe why current licensure from another Canadian jurisdiction is not accepted as confirmation of meeting these criteria:</p>	<div style="border: 2px solid black; padding: 5px; width: fit-content; margin: 0 auto;">NO</div>
<p>Click or tap here to enter text.</p>	
<p>m) If you answered 'Yes' to any of the items from 'e' to 'k', are all of those items "...<i>the same as, or substantially similar to, but no more onerous than, those imposed...</i>" on "New" applicants (unlicensed with only Canadian credentials)?</p> <p>If no (or "Not Sure"), please list each item, from 'e' to 'k', that are, or may, not be "...<i>the same as, or substantially similar to...</i>" those imposed on non-CFTA applicants and describe those differences:</p>	<div style="border: 2px solid black; padding: 5px; width: fit-content; margin: 0 auto;">YES</div>
<p>Click or tap here to enter text.</p>	

4. Declaration by Regulating Body:

The *Regulatory Body* hereby declares that the information contained in this report, including any information provided through weblinks contained in this report, is a true and accurate representation of its current registration practices.

SIGNATURE OF THE AUTHORIZED MEMBER OF THE REGULATING BODY:

2026-05-26

X 

Signed by: Jennifer McDonald - NSECC

Name (print): Jennifer McDonald

DATE: 2026-05-14

Environment and Climate Change

Report on Registration Practices under Nova
Scotia's

[Fair Registration Practices Act](#) (FRPA)

May 12, 2026

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1. Requirement and Purpose of this Report under the FRPA:

This report has been submitted to the “*Review Officer*”, appointed under Section 13 of the [Fair Registration Practices Act](#) (FRPA or “the Act”), in fulfillment of the requirements of Section 16 of the Act, which states, in part that:

16(2) Every regulating body shall review its registration practices in accordance with this Section and shall file a report on the results of the review with the Review Officer...(8) every five years ...unless the Review Officer, based on an assessment of the information provided in a report, specifies a more frequent reporting...

Section 6 of the Act summarizes the “**Duty**” of each “regulating body” as:

A regulating body has a duty to carry out registration practices that are transparent, objective, impartial and procedurally fair.

Sections 5 to 12 of the Act, formally referred to as the “*Fair Registration Practices Code*”, details the specific legislative requirements that must be met in fulfillment of this “**duty**”. This FRPA review report, which is subject to review by the FRPA “*Review Officer*”, details the registration practices of this regulating body in relation to those specific requirements and others detailed under Section 16.

2. Overview of the Regulating Body:

Name of Regulating Body:	Environment and Climate Change In this report, “regulating body” refers to this organization.
Homepage of Regulating Body:	https://novascotia.ca/nse/ ECC Watercourse Alteration Program - https://novascotia.ca/nse/watercourse-alteration/
List of Occupations Regulated by the Regulating Body and that are being reported on in this report:	1. Certified Watercourse Alteration Sizers 2. Certified Watercourse Alteration Installers
List of types of Licences / Certificates / Registrations Issued (eg. Full, Conditional, Temporary, Student) by the Regulating Body:	Full
Name of the authorizing legislation (include link(s)):	1. Environment Act https://nslegislature.ca/sites/default/files/legc/statutes%20HTML/environment.htm 2. Activities Designation Regulations (Section 5F) https://novascotia.ca/just/regulations/regs/envactiv.htm
The following information is accessible through the Regulating Body’s home page (Yes/No):	YES
<ul style="list-style-type: none"> • The role of the regulating body. • Descriptions of the occupations and licence types listed above. 	
If no , please provide that information here:	
<div style="border: 1px solid black; padding: 5px;"> <p>The role of ECC regarding these two certificates are specified in Section 62 through 65.</p> <p>Certified Watercourse Alteration Sizers and Installers may not meet the criteria of an occupation.</p> </div>	

The generic descriptions of the two certificate Types are available in the What are the qualifications? Quick Reference (<https://novascotia.ca/nse/watercourse-alteration/docs/What-Are-the-Qualifications-Quick-Reference.pdf>) on ECC Watercourse Alteration Program website.

Specific and detailed description of each certificate are available in the below documents which can be found on ECC website,

Chapter 1.72, Certification Manual for Watercourse Alteration Sizers (<https://novascotia.ca/nse/watercourse-alteration/docs/certification-manual-for-watercourse-alteration-sizers.pdf>)

Chapter 1.62, Certification Manual for Watercourse Alteration Installers

(<https://novascotia.ca/nse/watercourse-alteration/docs/certification-manual-for-watercourse-alteration-installers.pdf>)

3. Reporting on Registration Practices:

This report has been submitted by the regulating body using a template provided by the FRPA “Review Officer”. It details the registration practices of this regulating body in relation to the requirements under the Act for all three applicant types:

“New” applicants: *Those who only include Canadian credentials in their application to apply for registration (licensure) and are not currently registered (licensed) to practice anywhere in Canada.*

“Interprovincial” applicants: *Those who are currently registered (licensed) to practice elsewhere in Canada (outside of Nova Scotia); and*

“International” applicants: *Those who are including international credentials in their application to apply for registration (licensure) and are not currently registered (licensed) to practice anywhere in Canada.*

3.1 Registration Process – Requirements, Criteria Communications:

Sections of FRPA: 7, 9(a) and 16

Indicate which of the following aspects of the registration process is described **“in a clear and understandable form”** on, or accessible through, the regulating body’s website, including any differences, if any, for each applicant type (“New”, “Interprovincial” and “International”):

YES / NO

a) The step-by-step process that applicants must follow to apply for registration. [Sections 16(3)(a), 7(a) and (c)]

YES

b) “Requirements for registration” (including qualifications and required documentation) [Sections 16(3)(a) and (c), 7(c), 9(a)]

YES

c) “the criteria used to assess whether the requirements for registration have been met” [Sections 16(3)(b), 7(d)];

YES

d) “the fees charged for registration” (if any) [(Sections 16(3)(d), 7(f)];

YES

e) “information about the length of time that the registration process for that regulating body usually takes” [Sections 16(3)(l), 7(b)];

YES

For each item above, for which the answer is **“YES”**, the FRPA Review Officer will review the regulating body’s website to confirm compliance with the above cited FRPA sections.

For each item above for which the answer is **“NO”** (if any), in order to determine compliance with the cited FRPA sections, please provide a description of that item in the space provided below as well as a description of how this information is (or is not) provided to the unidentified individuals who only **“...intend to apply for registration”** (e.g. How it is made available to the public):

The watercourse alteration sizers and installers training courses are developed by the Maritime College of Forest Technology (MCFT), and adopted by an ECC through a Memorandum of Understanding between ECC and MCFT.

The full registration process is done by (MCFT). However, the government website have full information on how to register with a link to MCFT website.

The registration process consists of registration of training courses with MCFT, completes the MCFT training courses and passes the associated exams, which is also mentioned in the government website.

3.2 Communicating Registration Decisions:

Sections of FRPA: 8, 10(1) For each of the following statements, indicate whether, or not, it accurately describes the registration practices of the regulating body ('Yes' or 'No').	Accurate? (YES/NO)
a) Where registration is granted , written confirmation is provided to applicants within a reasonable time.	<div style="border: 2px solid black; padding: 5px; width: 40px; margin: 0 auto;">YES</div>
b) Where registration is not granted , the regulating body:	
<ul style="list-style-type: none"> • provides written decisions that include reasons to applicants within a reasonable time respecting registration decisions; 	<div style="border: 2px solid black; padding: 5px; width: 40px; margin: 0 auto;">YES</div>
<ul style="list-style-type: none"> • provides, if/where practical, information respecting measures or programs that may be available to assist unsuccessful applicants in obtaining registration at a later date; and 	<div style="border: 2px solid black; padding: 5px; width: 40px; margin: 0 auto;">YES</div>
<ul style="list-style-type: none"> • informs the applicant of the internal review process and of the procedures and time frames for the internal review. 	<div style="border: 2px solid black; padding: 5px; width: 40px; margin: 0 auto;">YES</div>
c) (Optional) Please use the space below to provide any further details as/if necessary:	
<div style="border: 1px solid black; padding: 5px; width: 80%; margin: 0 auto;"> Click or tap here to enter text. </div>	

3.3 Allowance for Alternative Information

<p>Sections of FRPA: 7(c), 8(a), 9 and 16(3)(a), (c) and (g)</p> <p>Note: FRPA compliance does not require that a regulating body accept “alternative information”. It requires that, if there are such policies (there exists some known circumstances where alternative information may be considered), that such policies be communicated to applicants and unidentified “potential applicants” (e.g. by making the information publicly available).</p>	<p>(YES/NO)</p>
<p>a) “<i>Where documentation cannot be obtained by an applicant for reasons beyond the applicant’s control...</i>”, does there exist any “<i>...alternative information [which] may be supplied by the applicant that may be acceptable to the regulating body?</i>”</p>	<div style="border: 2px solid black; padding: 5px; width: 40px; margin: auto;">NO</div>
<p>b) If ‘Yes’ to part ‘(a)’, and these “alternative information” policies, are detailed on the regulating body’s website, including what alternative information may be acceptable, and under what circumstances, please provide the direct weblink in the space provided below:</p> <div style="border: 1px solid black; padding: 5px; background-color: #ffffcc;"> <p>Click or tap here to enter text.</p> </div>	
<p>c) If ‘Yes’ to part ‘(a)’, and these “alternative information” policies are not detailed on the regulating body’s website, in the space provided below, please detail these “alternative information” policies, including what alternative information may be acceptable, under what circumstances, and how this information is (or is not) provided to the unidentified individuals who only “<i>...intend to apply for registration</i>” (e.g. How it is made available to the public) (Section 7c):</p> <div style="border: 1px solid black; padding: 5px; background-color: #ffffcc;"> <p>Click or tap here to enter text.</p> </div>	
<p>d) If an applicant informs the regulating body that they are unable to provide the standard required information or documentation, and the Regulating Body determines that there is no acceptable “alternative information”, does the regulating body inform the applicant of this “<i>within a reasonable time</i>”?</p>	<div style="border: 2px solid black; padding: 5px; width: 40px; margin: auto;">NO</div>
<p>a) (Optional) Please use the space below to provide any further details as/if necessary:</p> <div style="border: 1px solid black; padding: 10px;"> <p>The question in this section does not apply to watercourse alteration training certificate and associated training courses.</p> <p>The information required to register for the training courses are registrant’s name, a valid email address, phone number, mailing address, and a filled application form.</p> </div>	

3.4 Accommodation Policies for Applicants with A Physical or Mental Disability

Sections of FRPA: 7(e), 8(a) and 16(3)(h)

**Accurate?
(YES/NO)**

Note: FRPA compliance does not require that a regulating body provide accommodations for applicants with disabilities. It requires that, if there are such policies (there exists some known circumstances where accommodations may be provided), that such policies be communicated to applicants and unidentified individuals who are only *“intending to apply”* (e.g. by making the information publicly available). It also requires that any requests for accommodations be responded to in a timely manner (whether granted or not).

Indicate whether, or not, the following statements accurately describes the registration practices of the regulating body (‘Yes’ or ‘No’).

a) “A description of existing accommodation policies for applicants with a physical disability or mental disability” is accessible “in a clear and understandable form” on, or through, the regulating body’s website.

YES

If ‘Yes’, please provide a weblink to this description in the space provided below (then skip to the next question, 3.5):

<https://novascotia.ca/nse/resources/docs/Accommodation-Policy-for-Applicants.pdf>

If ‘No’, indicate which of the following (b, c, or d) accurately describes this regulating body’s registration practices:

b) Although no formal “accommodation policies” exist, the regulating body considers, and provides timely responses to, any request from an applicant, or potential applicant, for accommodations for a disability (physical or mental). Such responses would detail any accommodations that may be provided (if any) and reasons for any specific requests not granted.

select

c) No accommodations for physical or mental disabilities are currently offered under any circumstances by the regulating body. Any applicant who requests such accommodations are informed of this in a timely manner.

select

d) The regulating body has policies related to accommodations for applicants with a physical or mental disability that are different than those described in parts ‘b’ and ‘c’. However, descriptions of these policies are not posted on the regulating body’s website.

select

If yes, in the space provided below, please provide *“a description of existing accommodation policies for applicants with a physical disability or mental disability”* and describe how the regulating body provides this information to the unidentified individuals who only *“...intend to apply for registration”* (e.g. How it is made available to the public):

Click or tap here to enter text.

3.5 Other Support Provided to Applicants During the Registration Process

Sections of FRPA: 7(e) and 16(3)(k)	Accurate? (YES/NO)
<p>For the following statement, indicate whether, or not, it accurately describes the registration practices of the regulating body ('Yes' or 'No'):</p> <p>a) The regulating body's website informs applicants that general support (e.g. to answer questions they may have about the registration process or requirements) is available upon request throughout the registration process by using the contact information provided on the website.</p>	<div style="border: 2px solid black; padding: 5px; width: 40px; margin: 0 auto;">YES</div>
<p>b) If there are any other supports available to applicants (which have not already been described within this template), in the space provided below, please list those supports and, for each, either: 1) provide a direct weblink to its description; or 2) provide that description including how this information is (or is not) provided to the unidentified individuals who only “<i>...intend to apply for registration</i>” (e.g. How it is made available to the public):</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>https://novascotia.ca/sns/paal/nse/paal183.asp</p> </div>	

3.6 Role of Third-Party Assessors

Sections of FRPA: 16(3)(i)	YES/NO
<p>A “third-party assessor” is defined in the Act as: “<i>a body external to a regulating body relied on by the regulating body to assess the equivalence of the qualifications of an applicant for registration.</i>”</p>	
<p>Are “third-party assessors” involved in the registration process?</p>	<div style="border: 2px solid black; padding: 5px; width: 40px; margin: 0 auto;">YES</div>
<p>If yes, compliance with the Section 16(3)(i) of the FRPA requires that “<i>an outline of the role of third-party assessors</i>” be provided. Therefore, in the space provided below, please provide that outline/description or, if this is described on the regulating body's website, provide a weblink to this information:</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>ECC delegated the Maritime College of Forest Technology's Department of Continuing Education (MCFT) to be the sole provider of the Sizer and Installer Certified Training. Application for the watercourse alteration installer and sizer courses along with the course administration and examination is completed by the Maritime College of Forest Technology. A link to their website is provided in ECC website: https://www.mcft.ca/continuing-education/</p> </div>	

3.7 Access to Registration Records

Sections of FRPA: Sections 12 and 16(3)(j).

**Accurate?
(YES/NO)**

For the following statement, indicate whether, or not, it accurately describes the registration practices of the regulating body ('Yes' or 'No'):

“Upon the written request from an applicant, ...the regulating body ...provides the applicant with access to [any and all] records held by it that are related to the application, other than any records or portions of records (if any) that Section 12 of the [FRPA](#) specifically permits regulating bodies to refuse to provide (eg. those protected by legal privilege or other existing legislation or to protect the identities of other individuals, or to avoid negative impacts on public safety or the integrity of the registration process).

YES

In the space provided below, please provide **either**: a description; **or** a link to a “description of the process under which requests for access to records are considered”; **or** both if/as deemed necessary.

All information associated to a watercourse alteration certificate holder is provided by individual request to the person. This is clearly mentioned under ADDITIONAL INFORMATION in the government permits website as (For information about previous records, applicants may contact the Watercourse Alteration Program through this email: wca@novascotia.ca)

3.8 Internal Review Process

Sections of FRPA: 7(a), 8(a), 10, 16(3)(m) and (n)

For each of the following statements, indicate whether, or not, it accurately describes the registration practices of the regulating body ('Yes' or 'No').

**Accurate?
(YES/NO)**

a) An “**internal review process**”, is available to unsuccessful applicants to appeal their registration decision.

YES

b) The internal review process includes the following features:

- Applicants appealing a registration decision are provided an opportunity to provide new information and to make submissions with respect to an internal review in such a manner as determined by the internal review decisionmaker.
- An internal review decision-maker provides applicants with a written decision that includes reasons within a reasonable time.
- No one who acted as a decision-maker in respect of a registration decision may act as a decision-maker in an internal review in respect of that registration decision.

YES

YES

YES

c) “**A description of the internal review process**” is accessible “**in a clear and understandable form**” on the regulating body’s website.

YES

If yes, in the space provided below, please provide a link to this description and the FRPA Review Officer will review to confirm compliance with the cited FRPA sections:

Link to Appeal forms:

<https://novascotia.ca/nse/resources/permits.asp#notice.of.appeal>

Appeal form PDF:

<https://novascotia.ca/nse/dept/docs/Notice-of-Appeal-Form.pdf>

If no, in the space provided below, please provide “**a description of the internal review process**” and describe how the regulating body provides this information to the unidentified individuals who only “**...intend to apply for registration**” (e.g. How it is made available to the public):

Click or tap here to enter text.

3.9 Training for Internal Reviewers

Sections of FRPA: 11, 16(3)(p)

Accurate?
(YES/NO)

- a) The regulating body ensures that any individuals acting as decisionmakers in internal reviews receive training on conducting an internal review and that training includes the following features:
- Structured/formalized (expectations are clearly defined);
 - Specific to the process of conducting an internal review; and
 - Includes a means of verifying that the training was “received” (eg. attendance tracking, signed declarations by trainees and/or some form of course assessment such as a test or assignment).

NO

- b) In the space provided below, please describe the training provided to individuals who make internal review decisions, including the three required features noted in part ‘a’ above. Alternatively, if this description happens to be available on or through the regulating body’s website (not required), you may provide a link to this description:

There is no formal training for internal reviewers.

While the internal review process meets the qualifications to conduct appeals, informal training and mentoring is provided to staff that will follow the procedures of the internal review process.,

3.10 “Interprovincial” Applicants under the Canadian Free Trade Agreement (CFTA):

Sections of FRPA: 3, 7, and 16(3)

Context:

Section 3 of the FRPA “...recognizes the commitments ...made under the [Canadian Free Trade Agreement](#) (CFTA)...” and Section 16 requires that the registration practices of this regulating body, for all applicants, including “Interprovincial” applicants, be detailed in this FRPA review report.

Nova Scotia’s [Canadian Free Trade Agreement Implementation Act](#) requires that regulating bodies comply with Chapter Seven, “Labour Mobility”, of the CFTA.

This Section reports on the regulating body’s registration practices for “Interprovincial Applicants” as they relate to Chapter 7 (Labour Mobility) of the CFTA.

Instructions:

Indicate which of the following documents/items are required from Interprovincial Applicants before registration (licensure) may be granted. (For each item, answer either ‘Yes’ or ‘No’. Do not leave blank.):

Note: Items ‘a’ to ‘c’ are specifically permitted under Article 705 the CFTA. Items 3d to 3j are also permitted but only if they “...are the same as, or substantially similar to, but no more onerous than, those imposed by the regulatory authority on its own workers as part of the normal certification process; and ...the requirement does not create a disguised restriction on labour mobility”.

Sections of FRPA: 3 and 16(3)

Indicate whether, or not, each of the following items are required of interprovincial applicants before registration may be granted (Yes or No):

**Required?
(YES/NO)**

a) An application form.	YES
b) Proof of current licensure in one or more Canadian jurisdictions (outside of Nova Scotia), for the same occupation, for which the applicant is applying.	YES
c) A certificate, letter, or other evidence from the regulatory authority (or authorities) that issued the applicant’s current license, confirming that their current license is in good standing.	YES
d) Any items that are referred to as “ <i>Exceptions to Labour Mobility</i> ” to satisfy one or more “ <i>Legitimate Objectives</i> ”, or (LOEs - “ <i>Legitimate Objective Exceptions</i> ”) which are approved by the Province of Nova Scotia and listed here: https://workersmobility.ca/exceptions-by-jurisdiction/ (Click on Nova Scotia – if none are relevant, chose “no”)	NO
e) an application or processing fee.	NO
f) insurance, malpractice coverage, or similar protection	NO
g) requirement to post a bond.	NO
h) a criminal background check.	NO
i) evidence of good character (besides any item already listed above). If yes , please provide a brief description:	NO

Click or tap here to enter text.

<p>j) demonstrated knowledge of measures maintained by Nova Scotia to practice the occupation in Nova Scotia (eg. jurisprudence exam)</p> <p>If yes, please provide a brief description:</p> <p>Click or tap here to enter text.</p>	<div style="border: 2px solid black; padding: 5px; width: 60px; margin: 0 auto;">NO</div>
<p>k) demonstrated proficiency in either English or French for at least some interprovincial applicants:</p> <p>If yes, is this only required if no equivalent language proficiency requirement was imposed on, and satisfied by, the worker as a condition of the worker’s certification in his or her current certifying jurisdiction?</p> <p style="text-align: right;">select</p>	<div style="border: 2px solid black; padding: 5px; width: 60px; margin: 0 auto;">NO</div>
<p>l) Any other document(s)/item(s), not covered by the above categories (items ‘a’ to ‘k’) (eg. proof of education or other credentials or additional training requirements):</p> <p>If yes, list these items in the space provided below, the criteria used to assess them, and describe why current licensure from another Canadian jurisdiction is not accepted as confirmation of meeting these criteria:</p> <p>Click or tap here to enter text.</p>	<div style="border: 2px solid black; padding: 5px; width: 60px; margin: 0 auto;">NO</div>
<p>m) If you answered ‘Yes’ to any of the items from ‘e’ to ‘k’, are all of those items “...<i>the same as, or substantially similar to, but no more onerous than, those imposed...</i>” on “New” applicants (unlicensed with only Canadian credentials)?</p> <p>If no (or “Not Sure”), please list each item, from ‘e’ to ‘k’, that are, or may, not be “...<i>the same as, or substantially similar to...</i>” those imposed on non-CFTA applicants and describe those differences:</p> <div style="border: 1px solid black; padding: 10px; margin-top: 10px;"> <p>The process for watercourse alteration training certificate and associated training courses pertains to the selected requirements in section 3.10.</p> <p>The Watercourse Alteration Program description in NS Permit directory under reciprocity states that “applicants must provide documents that allow the Department to confirm their certification status, standing, and history in the reciprocating jurisdiction.” The department does not ask for any information other than those mentioned in the PAAL page here: https://novascotia.ca/sns/paal/nse/paal183.asp</p> </div>	<div style="border: 2px solid black; padding: 5px; width: 60px; margin: 0 auto;">NO</div>

4. Declaration by Regulating Body:

The *Regulatory Body* hereby declares that the information contained in this report, including any information provided through weblinks contained in this report, is a true and accurate representation of its current registration practices.

SIGNATURE OF THE AUTHORIZED MEMBER OF THE REGULATING BODY:

X



Shaza Gameel

Watercourse Alteration Program Engineer

Name (print): SHAZA GAMEEL

DATE: 2026-05-14