

# Fire Safety Checklist

Occupational Health and Safety Division



Company: \_\_\_\_\_ Inspected by: \_\_\_\_\_

Area inspected: \_\_\_\_\_ Date: \_\_\_\_\_

Check	Yes	No	Corrective actions required
Are corridors and stairways unobstructed?	<input type="checkbox"/>	<input type="checkbox"/>	
Are exit doors unobstructed?	<input type="checkbox"/>	<input type="checkbox"/>	
Can exit doors be unlocked from inside with one motion?	<input type="checkbox"/>	<input type="checkbox"/>	
Is the exit to outside unobstructed?	<input type="checkbox"/>	<input type="checkbox"/>	
Are fire doors kept closed and latched?	<input type="checkbox"/>	<input type="checkbox"/>	
Are exit signs illuminated where required?	<input type="checkbox"/>	<input type="checkbox"/>	
Are emergency lights provided where needed?	<input type="checkbox"/>	<input type="checkbox"/>	
Is emergency lighting operational?	<input type="checkbox"/>	<input type="checkbox"/>	
Are fire alarm pull stations visible and accessible?	<input type="checkbox"/>	<input type="checkbox"/>	
Can fire alarms be heard in all parts of the building?	<input type="checkbox"/>	<input type="checkbox"/>	
Are extinguishers visible and unobstructed?	<input type="checkbox"/>	<input type="checkbox"/>	
Are fire extinguishers installed properly?	<input type="checkbox"/>	<input type="checkbox"/>	
Is exit signage adequate?	<input type="checkbox"/>	<input type="checkbox"/>	
Is exit signage visible?	<input type="checkbox"/>	<input type="checkbox"/>	