

**INSTRUCTION SHEET**  
**Request For A Hearing**  
*(Trade Union Act, Section 96- Construction Industry)*

**This application can be used to request a hearing seeking revocation or variation of a section 95 Board Order.**

By filing this application, the applicant:

- Is requesting a hearing before the Labour Board to review its previous related decision under section 95.

**Important to note:**

- Do not modify this form.
- Applications may be delivered by email, personal service, or by registered mail or other similar mail services.
- If an application is filed on a Saturday, Sunday, or holiday, it will be deemed to be filed on the following business day, as set out in the *Trade Union Act General Regulations*.
- This Application applies only to Part 2 of the [Trade Union Act](#).

**Useful resources are available at <https://novascotia.ca/lae/labourboard/>,**

**including:**

- [The Nova Scotia Trade Union Act and Regulations](#)
- [Labour Board Rules of Procedure](#)
- [Past decisions of the Labour Board \(CanLII\)](#)
- [Information Bulletin: Dispute Resolution Alternatives](#)
- [Policy Statement – Work and the Employer in the Construction Industry](#)

**Applications can be submitted to:**

Labour Board  
1601 Lower Water Street, 3<sup>rd</sup> Floor  
PO Box 202  
Halifax NS B3J 2M4  
Email: [labourboard@novascotia.ca](mailto:labourboard@novascotia.ca)

**Access**

The Board aspires to provide services that are universally accessible. Once your application is submitted, the Board will contact you to provide information about the process. Any accessibility requests that you have can be discussed at that time including language translation and any accommodation that may be required. The Labour Board does not provide legal advice. You may want to contact the [Legal Information Society of Nova Scotia](#) for legal assistance.

**Privacy Statement**

Any personal information requested in this form is collected under the authority of the Nova Scotia *Trade Union Act* (“TUA”) and the Nova Scotia *Freedom of Information and Protection of Privacy Act* (“FOIPOP”). It is collected for the purpose of processing your Application to the Labour Board. The collection, use and disclosure of this information is managed under the TUA and FOIPOP. Any information provided to the Board may be shared with all parties affected by this application, subject to the discretion and policies of the Board. The Board’s decision in this matter will be published online on CanLII and Carswell, both of which are publicly accessible databases.

## SECTION A –CONTACT INFORMATION

We need to know how to reach the individuals involved in this application. Fill out as much of this section as possible. It is your responsibility to update the Board if there are any changes in your contact information.

### The applicant is:

- The Trade Union  
 The Employer

## TRADE UNION INFORMATION

If the applicant is a council of trade unions, provide the full name and address of each constituent union of the council.

Full Legal Name of Union:		Local No.:
Contact Person and Position:		
Gender Pronouns:	Phone No.:	
Email Address:		
Street Address:		
Town/City:	Province:	Postal Code:

If applicable, fill out the following information related to the union's counsel and law firm:

Law Firm Name:		
Counsel Name:		
Gender Pronouns:	Phone No.:	
Email Address:		
Street Address:		
Town/City:	Province:	Postal Code:

## EMPLOYER INFORMATION

Full Legal Name of Employer:		
Contact Person and Position:		
Gender Pronouns:	Phone No.:	
Email Address:		
Street Address:		
Town/City:	Province:	Postal Code:

Where the employer is a member of an employers' organization that may be affected by this application, provide the following information:

Employers' Organization Name:	
Contact Person and Position:	
Gender Pronouns:	Phone No.:
Email Address:	

### SECTION B – BOARD ORDER INFORMATION

- 1) What is the Board Order number you want reviewed? \_\_\_\_\_
- 2) What is the date of the Board Order? \_\_\_\_\_
- 3) Are you seeking a Revocation or a Variation of the Board Order?  
 Revocation  
 Variation

### SECTION C – REASONS FOR REVOCATION OR VARIATION

Describe in detail the reasons you are requesting that this Board Order be reviewed. If the applicant is the employer, use this form to reply in particular to the facts contained in the union's underlying certification application.

**IMPORTANT:** This application must be completed in full, with all necessary documents attached. An incomplete application form will not be processed. Note that, except where protected by statute or Board policy all information collected in this application form will be shared with other parties involved in this matter. Also, note that the decision of the Board may be posted online to searchable legal databases including Carswell and CanLII.

SIGNED AND DATED ON \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_  
*(Date)* *(Month)* *(YY)*

\_\_\_\_\_  
APPLICANT'S SIGNATURE