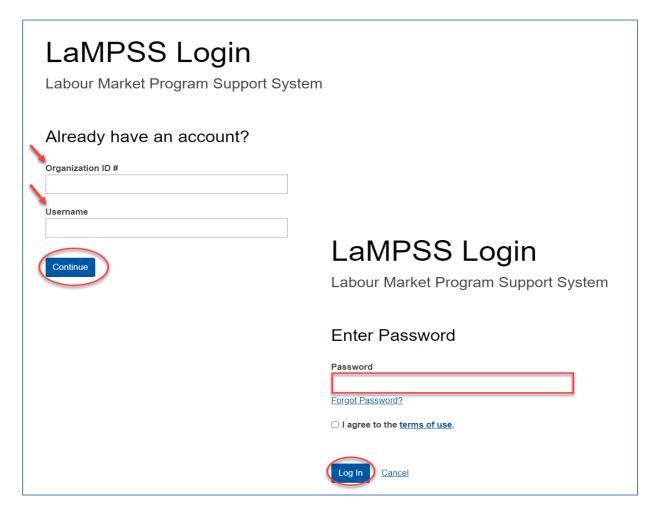When you receive your Invitation to Sign (via email) you are either a LaMPSS user or an individual who is a contact for the organization. You can view and sign the agreement contract via LaMPSS Online or through NSiD.

Login via LaMPSS Online

Any legal signing officers who have security access to LaMPSS, will be navigated to LaMPSS Online to login. Where you will enter your Organization ID# and Username and click Continue to proceed to the next screen. Enter your Password and select the checkbox to agreeing to the terms of use and click Log In.

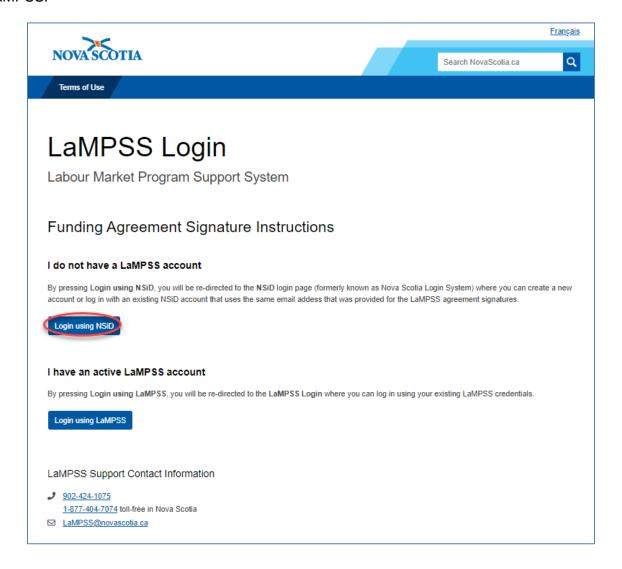The LaMPSS Online Landing page will display, advising you can now sign this funding agreement.

Login via NSiD

If you are a legal signing officer for an organization but have not been granted any security access in LaMPSS, you can sign an agreement contract using NSiD.

Once you click on the invitation link, you will be navigated to the following landing page in LaMPSS advising how you wish to proceed. You have the options to Login using NSiD or Login using LaMPSS.
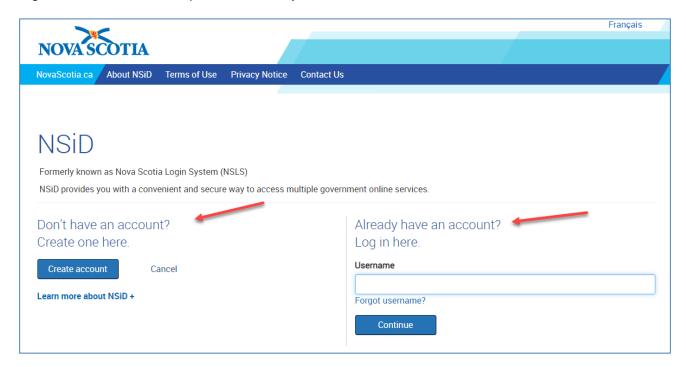

When you select "Login using NSiD" it will navigate you to select either English or French. Once you have selected either option, it will navigate you to the NSiD page.
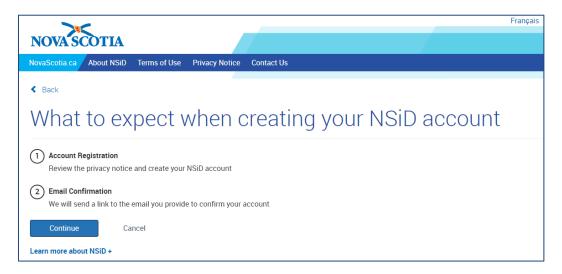
Once on the NSiD page, you can either create a new account or log in with an existing account in NSiD. The email address must be the same email address where you received your Invitation to Sign email. Select which option best suits your situation.
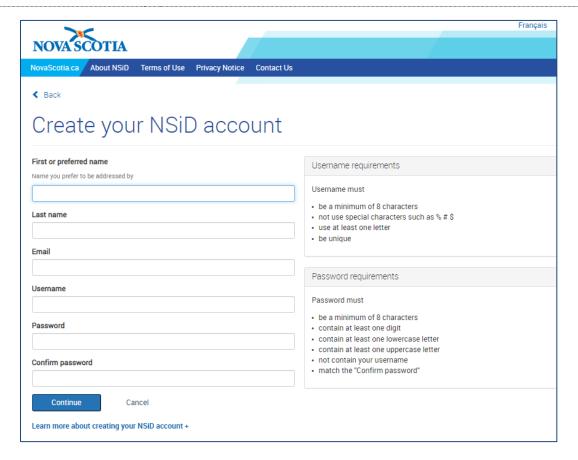

If you currently do not have an account, when you click **Create account**. An information page will display advising you that you will need to review the privacy notice and confirm your email address to continue creating your NSiD account.

Once you have read the Privacy Notice and selected **Continue**, you then proceed to enter your name, email address, username and password for a NSiD account.

Once you click **Continue**, you will receive an email with a confirmation code. It will be sent to the email address used to create the NSiD account.
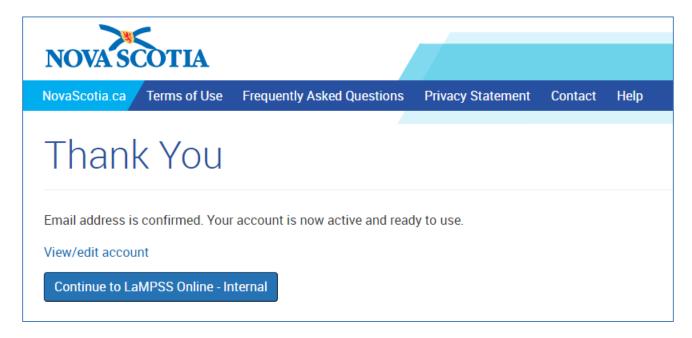
Enter the Confirmation code from the email and click **Confirm** to proceed.

Once the email address is confirmed, your account with NSiD is now active and ready to use. You can select **Continue to LaMPSS Online - Internal** to review and sign the funding agreement, or if you wish to edit your NSiD account, click on **View/edit account**.

If you already have a NSiD account, you will not be required to complete the above steps. These steps will only need to be completed once, to set up your account.