

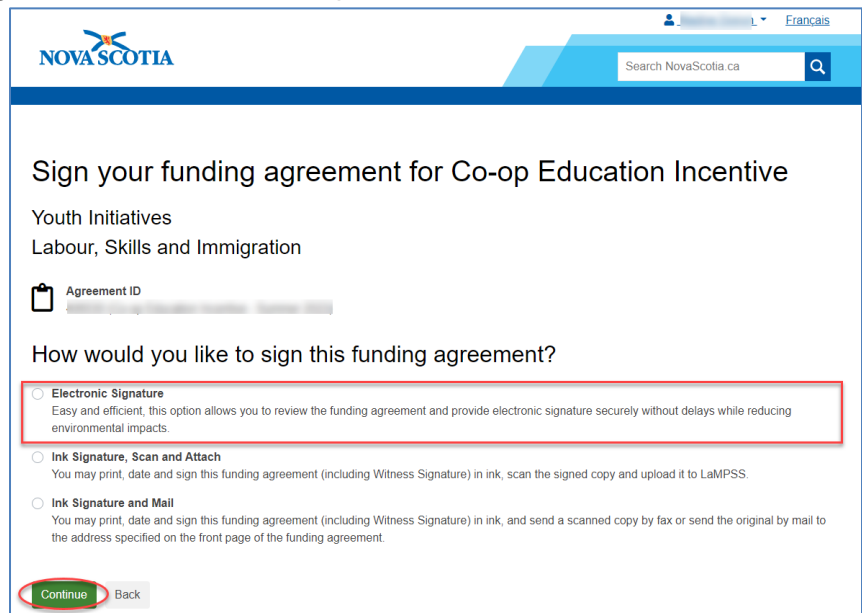
Once an agreement is approved, signatures are required for the funding agreement. If you are a legal signing officer for the agreement, you will be provided an Invitation to Sign email which will contain a link unique to each signing officer. The link will allow you to view and sign the funding agreement.

You will receive an Invitation to Sign (via email) if you are either a LaMPSS user or an individual who is a contact for the organization. You can view and sign the funding agreement via LaMPSS Online or through NSiD.

Electronic Signatures

When you login with your invitation link, either via LaMPSS or NSiD, you are directed to the landing page for signing your funding agreement. You received this email since the agreement is now approved, and it is ready for signatures. Click [Start now](#) to proceed.

Program areas determine what signing options are available to organizations, you may see up to three different options. To sign an agreement electronically, you will select the checkbox beside Electronic Signature and Continue.



The screenshot shows the Nova Scotia government website interface for signing a funding agreement. The page title is "Sign your funding agreement for Co-op Education Incentive". Below the title, it lists "Youth Initiatives" and "Labour, Skills and Immigration". There is a field for "Agreement ID" with a document icon. The main question is "How would you like to sign this funding agreement?". Three options are listed: "Electronic Signature" (highlighted with a red box), "Ink Signature, Scan and Attach", and "Ink Signature and Mail". At the bottom, there are "Continue" and "Back" buttons.

After you select Continue, you will be navigated to the page to view the funding agreement and provide your Electronic Signature. To provide your electronic signature, you will select the checkbox besides the "I have authority to bind the organization...". You also have the option to Download PDF.

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Sign your funding agreement for Co-op Education Incentive

Youth Initiatives
Labour, Skills and Immigration

Agreement ID: [REDACTED]

Electronic Signature

You may provide Electronic Signature for the funding agreement by reviewing the agreement and checking the acknowledgment box.

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NOVA SCOTIA
Labour, Skills and Immigration
Youth Initiatives

Co-op Education Incentive
Agreement ID: [REDACTED]

Co-op Education Incentive

BETWEEN:
Labour, Skills and Immigration - Youth Initiatives
(hereinafter referred to as the PROVINCE)

AND:
[REDACTED]

RE: Agreement [REDACTED]

EMPLOYER:	PROVINCE:
Name: [REDACTED]	Department: Labour, Skills and Immigration
Mailing Address: [REDACTED]	Division: Youth Initiatives
Civic Address: [REDACTED]	Office Location: [REDACTED]
Phone: [REDACTED]	Mailing Address: [REDACTED]
	Phone: [REDACTED]
	Fax: [REDACTED]

- [REDACTED]
- [REDACTED]

Electronic Signature

I have authority to bind the organization to this agreement. I have read, understand and agree to all terms and conditions of this agreement.

[Download PDF](#) [Back](#)

Once you select the checkbox, the 'Sign' button appears. Click 'Sign' to complete the electronic signature option.

Electronic Signature

I have authority to bind the organization to this agreement. I have read, understand and agree to all terms and conditions of this agreement.

[Sign](#) [Download PDF](#) [Back](#)

Once you have submitted the signed agreement contact via LaMPSS Online, you will receive the following message advising that your funding agreement will be ready once all required signatures have been verified.

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Sign your funding agreement for Co-op Education Incentive

Youth Initiatives
Labour, Skills and Immigration

Agreement ID: [REDACTED]

✓ Your electronic signature has been submitted!

Signatures will be reviewed by the Agreement Manager. Your funding agreement will be ready once all required signatures have been verified.

[View agreement](#) [Logout](#)

[← Change how this funding agreement is signed](#)

If you wish to sign the agreement another way, you can click on 'Change how this funding agreement is signed' to select another option. You will navigate back to the selection page detailing how you want to sign the funding agreement. To change your previous selection, select a new option and click 'Continue', if not select 'Back'.

Sign your funding agreement for Co-op Education Incentive

Youth Initiatives
Labour, Skills and Immigration

Agreement ID: [REDACTED]

How would you like to sign this funding agreement?

The Electronic Signature option has been selected by the Organization.

- Electronic Signature**
Easy and efficient, this option allows you to review the funding agreement and provide electronic signature securely without delays while reducing environmental impacts.
- Ink Signature, Scan and Attach**
You may print, date and sign this funding agreement (including Witness Signature) in ink, scan the signed copy and upload it to LaMPSS.
- Ink Signature and Mail**
You may print, date and sign this funding agreement (including Witness Signature) in ink, and send a scanned copy by fax or send the original by mail to the address specified on the front page of the funding agreement.

[Continue](#) [Back](#)

If you decide to change your previous signature option, you will receive the following warning message. If you decide to proceed, click OK, to continue with changing the signature option.

