

What is the Crown Land Information Management Centre (CLIMC)?

The CLIMC is the repository for all documents pertaining to Crown land in Nova Scotia. The purpose of the Crown Land Information Management Centre is to store, record and preserve all land-related documents involving Crown land.

What is Crown Land?

Crown lands are all or any part of the land under the administration and control of the Minister of Natural Resources. Of the 5.3 million hectares of land in Nova Scotia, about 1.25 million hectares (3.1 million acres or about 24% of the province) is designated as Crown land.

How can I request information?

The CLIMC provides information related to Crown land in Nova Scotia. To request information, please complete the Information Request Form, available at www.gov.ns.ca/natr/land/request-form.asp. The completed form can then be forwarded to the CLIMC by:

- **Email:** crownland@gov.ns.ca
- **Fax:** (902) 424-7068
- **Phone:** (902) 424-3171
- **Mail:** P.O. Box 698, 1701 Hollis Street, Halifax, Nova Scotia, B3J 2T9



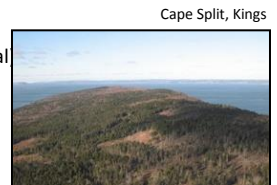
Coveys Island, Lunenburg

Once your request has been processed, you will be contacted by a CLIMC staff member to confirm your request and to notify you of the expected completion date and standard copying and service fees which apply. Please see the CLIMC Information Request Form for details.

Where do I find information about...?

The CLIMC provides information related to parcels of Crown land administered by the Department of Natural Resources (DNR). Please note the following resources regarding information about land other than Crown:

- Other land uses and/or designations (e.g. Federal Crown land, Game Sanctuaries, Wilderness Areas, Mineral claims, etc.)
 - Direct requests to DNR Library (www.gov.ns.ca/natr/library/default.asp)
- Land owned by other Provincial Government Departments (e.g. Transportation and Infrastructure Renewal)
 - Direct requests to applicable department
- Private land
 - Direct requests to Property Online (www.gov.ns.ca/snsmr/propertyonline/) or your regional Land Registration Office (www.gov.ns.ca/snsmr/offices.asp)



Cape Split, Kings

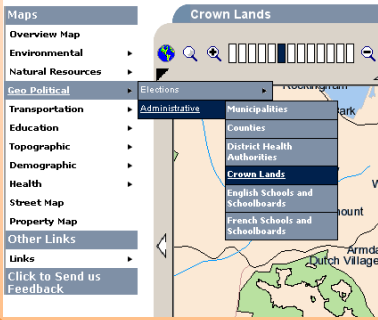
Turn the page for valuable information to help meet your Crown land information needs.

Locating Crown land

Many requests for information involve a party inquiring about the location of Crown land. Several resources are available to the public which will allow you to make this preliminary determination.

Nova Scotia Atlas

The Nova Scotia Atlas is available online at www.gov.ns.ca/geonova/home/products/softpage/ns_atlas.asp. By selecting the *Crown lands* layer (shown below), users can use references such as roads and waterways to identify Crown land in their area



Crown Land Index Sheets

Crown Land Index Sheets are a valuable resource. They contain references to grants or other documentation associated with parcels of land in the Province. When completing the Information Request Form you can use the index sheets to identify the specific documents you require, which will expedite the processing of your request. Index sheets are available online at <http://novascotia.ca/natr/land/grantmap.asp>

Index sheets can be viewed and copied at the DNR Library, 3rd Floor, Founders Square, 1701 Hollis Street, Halifax.



Property Online (POL)

Those with access to POL can view property information at www.gov.ns.ca/snsmr/propertyonline/ to determine if a parcel of land is Crown. POL can be accessed at regional Land Registration Offices. To find your nearest office go to www.gov.ns.ca/snsmr/offices.asp



Genealogical and Historical Research

Although the CLIMC does not conduct genealogical and historical research, we will be able to provide you with information in support of your research. There are several steps that you can take and other resources that you can use before submitting your information request.

What if I only know a general location?

If you are looking for information about a particular parcel of Crown land, or are researching a family name, please contact the DNR Library (www.gov.ns.ca/natr/library/default.asp).

Crown Land Index Sheets are an ideal starting point for genealogical and historical research when you know the general location of a parcel of land. Each sheet outlines land grants issued by the Crown and makes reference to other documents available to the public such as township plans. However, some documents referenced on the Crown Land Index Sheets are for internal use only. Staff at the DNR Library will assist you by locating grants shown on the Index Sheets. Copies of grants are provided for a fee. Please see the fee schedule in the Information Request Form (www.gov.ns.ca/natr/land/request-form.asp) for details.



Others Sources of Information

The Nova Scotia Archives and Records Management houses a wide breadth of resources to assist citizens conducting genealogy and historical research within the Province. To find out more, visit the *Research My Roots* webpage at www.gov.ns.ca/nsarm/genealogy.asp. Historical vital statistics are found at www.novascotiagenealogy.com.

All recorded documents, such as deeds and easements, can be obtained through your local Land Registration Office. To find an office near you, please visit: www.gov.ns.ca/snsmr/offices.asp?service=land or call 1-800-670-4357.