

## Natural Resources Permit Application

This is required when requesting a short-term permit (up to 12 months) from a local Natural Resources office. If your request is for commercial purposes, or if it involves vegetation removal or soil disturbance, refer to the Department's [Proponent's Guide for Preparing an Application to Access Crown Lands](#).

### 1. Applicant

INDIVIDUAL			COMPANY, SOCIETY OR MUNICIPALITY		
Last Name		Full Legal Name of Company, Society or Municipality			
Given Name					
Address: PO Box	Street No		Address: PO Box	Street No	
Street Name		Unit	Street Name		Unit
City, Town or Village	Province	Postal Code	City, Town or Village	Province	Postal Code
Primary Phone Number	Secondary Phone Number		Primary Phone Number	Secondary Phone Number	
Email Address			Email Address		

#### 1A. PRIMARY CONTACT/DESIGNATED REPRESENTATIVE (If different than above)

Last Name	Given Name	Relationship to Applicant:			
Address: PO Box	Street No		Street Name		
City, Town or Village	Province		Postal Code		
Primary Phone Number	Secondary Phone Number	Email Address			

### 2. Permit Type (select all that apply):

#### Recreational Activities and Events

- Group Activity (BBQs, Beach Cleanups, Weddings)
- Large Event/Ongoing Program (Trail Races, Orienteering). Is it within a Provincial Park?  Yes  No

#### Activities on Crown Land, Wildlife, and Fire Related

- Access Road Construction (Temporary)  Human Wildlife Conflict Stamp
- Balsam Fir Tip Removal (Commercial)  Industrial Burning
- Beaver Dam Alteration  Inland Aggregate Removal
- Burial or Removal of Whale  Nuisance Wildlife
- Coastal/Submerged Crown land (i.e. requests for wharves, moorings, slipways, and temporary utility-wire relocation). If your request meets the [Construction Requirements for Shoreline Structures](#) complete Appendix A (below). If your activity falls outside these criteria, contact your local Natural Resources office.
- Crown Land Road Maintenance  Railbed Access (Temporary, Linear, Existing)
- Dog Field Trail in a Wildlife Habitat  Railbed Access (Temporary, Perpendicular)
- Dog Training in a Wildlife Habitat  Research (Intrusive / Ground Disturbance)
- Filming / Drone Use (Commercial)  Special Event Burning
- Foraging (Commercial Purposes)  Travel
- Forwarding Trails - New or Existing  Vehicle on a Beach
- Fuelwood (Aboriginal Permits)

**3. Location of Proposed Activity (if applicable)**

Detailed information is necessary to ensure a thorough assessment and prevent delays. Please include a site map or sketch showing the exact location and planned access route. Examples can be found [here](#).

Community Name/County	Civic Address	PID # (if applicable) – Full/Portion?

**4. Please provide the information requested below. If not applicable, state N/A.**

<b>Purpose of the Request</b>	
Why is the activity being undertaken? Event/ Group Activity/ Program - Title (if applicable)	
List contractors and other partners/individuals involved. Event/ Group Activity/ Program - Number of participants (if applicable)	
<b>Location</b>	
Location of Activity (i.e. Name of Beach, Park, Crown land, Private land). If the activity is on a beach, is it being conducted above or below the high-water mark?	
<b>Scope of Work/Event Details</b>	
What activity or work will occur?	
Estimated size/amount, duration, or scale of activity.	
<b>Schedule/Timing</b>	
Proposed start and end dates.	
Daily hours, if applicable.	
<b>Equipment</b>	
List all equipment that will be used. Event/ Group Activity/ Program – Number of vehicles (if applicable)	
<b>Access Route/Ground Disturbance</b>	
Describe the access route (New or Existing?)	
Describe method of travel (Make, Model, Plate, # of Vehicles).	
Describe any anticipated ground disturbance - e.g., location, clearing (width and length), excavation, grading details.	
<b>Reclamation/Restoration Measures</b>	
How will the site be restored after the activity?	
<b>New Infrastructure (if applicable)</b>	
Describe any new infrastructure - e.g., bridges, culverts, temporary structures.	

Please provide any additional information that may assist in the review and assessment of your request.

**5. Signature of Applicant:**

Name and Signature of Applicant/Signing Authority:		Date:
<b>For Department Use Only:</b>		
Date Received:	Application #	Technician Assigned:

**Submit applications in person or by email to the Natural Resources Office responsible for the area of the proposed event or activity.**

Antigonish	190 Beech Hill Road Beech Hill, NS B2G 0B4	902-863-4513	<a href="mailto:DNR-Antigonish@novascotia.ca">DNR-Antigonish@novascotia.ca</a>
Baddeck	2 Jessica Wong Lane Baddeck, NS B0E 1B0	902-295-2554	<a href="mailto:DNR-Baddeck@novascotia.ca">DNR-Baddeck@novascotia.ca</a>
Bible Hill	626 College Road Bible Hill, NS B2N 2R2	902-893-5620	<a href="mailto:biblehilloffice@novascotia.ca">biblehilloffice@novascotia.ca</a>
Coxheath	300 Mountain Road Sydney, NS B1L 1A9	902-563-3370	<a href="mailto:DNR-COXHEATH@novascotia.ca">DNR-COXHEATH@novascotia.ca</a>
Digby/Cornwallis	3-173 Haida Street Cornwallis Park, NS B0S 1H0	902-638-2385	<a href="mailto:DNRR-Cornwallis-Office@novascotia.ca">DNRR-Cornwallis-Office@novascotia.ca</a>
Guysborough	11210 Highway 16 Riverside, NS B0H 1G0	902-533-3503	<a href="mailto:Guysborough-office@novascotia.ca">Guysborough-office@novascotia.ca</a>
Jeddore	9029 Highway 7 Head of Jeddore, NS B0J 1P0	902-889-2332	<a href="mailto:DNR_Jeddore@novascotia.ca">DNR_Jeddore@novascotia.ca</a>
Kentville	136 Exhibition St Kentville, NS B4N 4E5	902-679-6097	<a href="mailto:DNR-Kentville@novascotia.ca">DNR-Kentville@novascotia.ca</a>
Lawrencetown	108 Elliott Road Lawrencetown, NS B0S 1M0	902-584-2229	<a href="mailto:DNRR-Lawrencetown@novascotia.ca">DNRR-Lawrencetown@novascotia.ca</a>
Lunenburg	312 Green Street Lunenburg, NS B0J 2C0	902-634-7555	<a href="mailto:DNR-lunenburg-office@novascotia.ca">DNR-lunenburg-office@novascotia.ca</a>
McLellans Brook	459 Coalburn / McLellans Brook Road McLellans Brook, NS B2H 5C7	902-922-4020	<a href="mailto:DNR-McLellans-BrookRegnServ@novascotia.ca">DNR-McLellans-BrookRegnServ@novascotia.ca</a>
Middle Musquodoboit	12086 Highway 224 Middle Musquodoboit, NS B0N 1X0	902-384-2290	<a href="mailto:DNRMiddleMusquodoboit@novascotia.ca">DNRMiddleMusquodoboit@novascotia.ca</a>
Milton	552 Highway 8 Milton, NS B0T 1P0	902-354-3462	<a href="mailto:DNR-MILTON@novascotia.ca">DNR-MILTON@novascotia.ca</a>
Oxford	4917 Main Street Oxford, NS B0M 1P0	902-447-2115	<a href="mailto:DNR-Oxford@novascotia.ca">DNR-Oxford@novascotia.ca</a>
Parrsboro	12057 Highway 209 Parrsboro, NS B0M 1S0	902-254-3241	<a href="mailto:dnr-parrsboro@novascotia.ca">dnr-parrsboro@novascotia.ca</a>
Sheet Harbour	22835 Highway 7 Sheet Harbour, NS B0J 3B0	902-885-2377	<a href="mailto:DNRSHEETHARBOUR@novascotia.ca">DNRSHEETHARBOUR@novascotia.ca</a>
Shelburne	91 Goulden Road Churchover, NS B0T 1W0	902-875-2501	<a href="mailto:dnr-shelburne-office2@novascotia.ca">dnr-shelburne-office2@novascotia.ca</a>
St. Peter's	10258 Grenville Street St. Peter's, NS B0E 3B0	902-535-2032	<a href="mailto:DNR-STPETERS@novascotia.ca">DNR-STPETERS@novascotia.ca</a>
Stillwater	9240 Highway 7 Aspen, NS B0H 1E0	902-522-2024	<a href="mailto:Stillwater-Office@novascotia.ca">Stillwater-Office@novascotia.ca</a>
Tusket	4300 Highway 308 Tusket, NS B0W 3M0	902-648-3540	<a href="mailto:DNR-TUSKET-OFFICE@novascotia.ca">DNR-TUSKET-OFFICE@novascotia.ca</a>
Waverley	2115 Waverley Road Waverley, NS B2R 1Y8	902-861-2560	<a href="mailto:Waverleyoffice@novascotia.ca">Waverleyoffice@novascotia.ca</a>
Whycocomagh	110 Provincial Park Road Whycocomagh, NS B0E 3M0	902-756-2298	<a href="mailto:DNR-Whycocomagh@novascotia.ca">DNR-Whycocomagh@novascotia.ca</a>
Windsor	55 Wentworth Road Windsor, NS B0N 2T0	902-798-2016	<a href="mailto:Windsor_office@novascotia.ca">Windsor_office@novascotia.ca</a>

# Appendix A: Application for permission to construct, place, repair, maintain and use a wharf, floating dock, boat ramp, or mooring on submerged Crown land

<b>1. Type of Permit: Please check all that apply:</b>
<input type="checkbox"/> Construct a new Wharf, including Floating Dock <input type="checkbox"/> Expand an existing Wharf <input type="checkbox"/> Construct or place a new Boat Ramp or Floating Dock <input type="checkbox"/> Place a Third Mooring
<b>2. The proposed structure must meet requirements for construction, placement and repair of wharves, floating docks, boat ramps, and moorings. These are the <a href="#">Construction Requirements for Shoreline Structures</a>.</b>
<b>3. Location of Wharf (including Floating Dock), Boat Ramp or Mooring:</b> The submerged Crown land is located on the following body of water (e.g., Mahone Bay, Little Narrows):  Name of body of water: _____ Name of County: _____ Name of nearest Community: _____ Upland (Shoreline) PID: _____
<b>4. Coastal Location Map and Sketch: Examples can be found <a href="#">here</a>.</b>
A coastal location map and sketch of the structure is required to be attached to your application. a) The coastal location map must show: <ul style="list-style-type: none"><li>• The location of the proposed wharf, floating dock, boat ramp or mooring in relation to neighbouring PIDS;</li><li>• The location of the proposed wharf, floating dock, boat ramp or mooring in relation to the navigation channel and existing wharves, floating docks, boat ramps or moorings;</li><li>• Any shoreline within 100 metres of the proposed wharf, floating dock, boat ramp or mooring(s);</li><li>• The identity of owner(s) of neighbouring property and the approximate location of sideline boundaries.</li></ul> b) The sketch of the design of the proposed construction must include the dimensions of the structure (length, width, height above ordinary high-water level) and materials to be used.
<b>5. Notification of Adjacent Upland (Shoreline) Property Owner:</b>
When an activity may be close to the common boundary line or where there is the potential for access to be impacted, applicants are, at a minimum, required to notify those adjacent landowners with whom there is a shared boundary line. Unless located in a cove or inlet (in which case the radius for notification up upland owners may be widened).  Unless otherwise stated at the time this application is submitted, submission of the application will serve as confirmation that any required notification has been completed. Should, during the review process be determined that the required notification has not taken place approval process of this application will not move forward until such notification is complete.