

Natural Resources Permit Application

This is required when requesting a short-term permit (up to 12 months) from a local Natural Resources office. If your request is for commercial purposes, or if it involves vegetation removal or soil disturbance, refer to the Department’s [Proponent’s Guide for Preparing an Application to Access Crown Lands](#).

1. Applicant

INDIVIDUAL				COMPANY, SOCIETY OR MUNICIPALITY			
Last Name				Full Legal Name of Company, Society or Municipality			
Given Name							
Address: PO Box		Street No.		Address: PO Box		Street No.	
Street Name			Unit	Street Name			Unit
City, Town or Village		Province	Postal Code	City, Town or Village		Province	Postal Code
Primary Phone Number		Secondary Phone Number		Primary Phone Number		Secondary Phone Number	
Email Address				Email Address			

1A. PRIMARY CONTACT/DESIGNATED REPRESENTATIVE (If different than Section 1 above)

Last Name		Given Name		Relationship to Applicant:	
Address: PO Box		Street No		Street Name	
City, Town or Village		Province		Postal Code	
Primary Phone Number		Secondary Phone Number		Email Address	

2. Permit Type (select all that apply):

Recreational Activities and Events

☐ Group Activity (e.g., BBQs, Beach Cleanups, or Weddings)

☐ Large Event/Ongoing Program (Trail Races, Orienteering)

Is your Activity, Event, or Program within a Provincial Park? ☐ Yes ☐ No

Activities on Crown Land, Wildlife, and Fire Related

<input type="checkbox"/> Access Road Construction (Temporary)	<input type="checkbox"/> Hazardous Tree Removal
<input type="checkbox"/> Balsam Fir Tip Removal	<input type="checkbox"/> Human Wildlife Conflict Stamp
<input type="checkbox"/> Beaver Dam Alteration	<input type="checkbox"/> Industrial Burning
<input type="checkbox"/> Burial or Removal of Whale	<input type="checkbox"/> Inland Aggregate Removal

☐ Coastal/Submerged Crown land (i.e. requests for wharves, moorings, slipways, and temporary utility-wire relocation). If your request meets the [Construction Requirements for Shoreline Structures](#) complete Appendix A (below). If your activity falls outside these criteria, contact your local Natural Resources office.

<input type="checkbox"/> Crown Land Road Maintenance	<input type="checkbox"/> Railbed Access (Temporary, Linear Access, Existing)
<input type="checkbox"/> Dog Field Trail in a Wildlife Habitat	<input type="checkbox"/> Railbed Access (Temporary, Perpendicular)
<input type="checkbox"/> Dog Training in a Wildlife Habitat	<input type="checkbox"/> Special Event Burning
<input type="checkbox"/> Forwarding Trails - New or Existing	<input type="checkbox"/> Travel During Fire Proclamation
<input type="checkbox"/> Vehicle on a Beach	<input type="checkbox"/> Commercial Filming/Drone use in a Provincial Park

3. Location of Proposed Activity (if applicable) Detailed information is necessary to ensure a thorough assessment and prevent delays. Please include a site map or sketch showing the exact location and planned access route. Examples can be found here .		
Community Name/County	Civic Address	PID # (if applicable) – Full/Portion?
4. Please provide the information requested below. If not applicable, state N/A.		
Purpose of the Request		
Why is the activity being undertaken? Event/ Group Activity/ Program - Title (if applicable)		
List contractors and other partners/individuals involved. Event/ Group Activity/ Program - Number of participants (if applicable)		
Location		
Location of Activity (i.e. Name of Beach, Park, Crown land, Private land). If the activity is on a beach, is it being conducted above or below the high-water mark?		
Scope of Work/Event Details		
What activity or work will occur?		
Estimated size/amount, duration, or scale of activity.		
Schedule/Timing		
Proposed start and end dates.		
Daily hours, if applicable.		
Equipment		
List all equipment that will be used. Event/ Group Activity/ Program – Number of vehicles (if applicable)		
Access Route/Ground Disturbance		
Describe the access route (New or Existing?)		
Describe method of travel (Make, Model, Plate, # of Vehicles).		
Describe any anticipated ground disturbance - e.g., location, clearing (width and length), excavation, grading details.		
Reclamation/Restoration Measures		
How will the site be restored after the activity?		
New Infrastructure (if applicable)		
Describe any new infrastructure - e.g., bridges, culverts, temporary structures.		

Please provide any additional information that may assist in the review and assessment of your request.

5. Signature of Applicant:

Name and Signature of Applicant/Signing Authority:	Date:
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For Department Use Only:

Date Received:	Application #	Technician Assigned:
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Submit applications in person or by email to the Natural Resources Office responsible for the area of the proposed event or activity.

Antigonish 190 Beech Hill Road Beech Hill, N.S. B2G 0B4 Phone: 902-863-4513 email: DNR-Antigonish@novascotia.ca	Lawrencetown 108 Elliott Road Lawrencetown, Nova Scotia B0S 1M0 Phone: 902-584-2229 email: DNRR-Lawrencetown@novascotia.ca	Sheet Harbour 22835, Highway 7 Sheet Harbour, Nova Scotia B0J 3B0 Phone: 902-885-2377 email: DNRSHEETHARBOUR@novascotia.ca
Baddeck 2 Jessica Wong Lane Baddeck, Nova Scotia B0E 1B0 Phone: 902-295-2554 email: DNR-Baddeck@novascotia.ca	Lunenburg 312 Green Street Lunenburg, NS B0J 2C0 Phone: 902-634-7555 email: DNR-lunenburg-office@novascotia.ca	Shelburne 91 Goulden Road Churchover, Nova Scotia B0T 1W0 Phone: 902-875-2501 email: dnr-shelburne-office2@novascotia.ca
Bible Hill 626 College Road Bible Hill, Nova Scotia B2N 2R2 Phone: 902-893-5620 email: biblehilloffice@novascotia.ca	Middle Musquodoboit 12086 Highway 224 Middle Musquodoboit, NS B0N 1X0 Phone: 902-384-2290 email: DNRMiddleMusquodoboi@novascotia.ca	St. Peter's 10258 Grenville Street St. Peter's, Nova Scotia B0E 3B0 Phone: 902-535-2032 email: DNR-STPETERS@novascotia.ca
Coxheath 300 Mountain Road Sydney, Nova Scotia B1L 1A9 Phone: 902-563-3370 email: DNR-COXHEATH@novascotia.ca	Milton 552 Highway 8 Milton, Nova Scotia B0T 1P0 Phone: 902-354-3462 email: DNR-MILTON@novascotia.ca	Stillwater 9240 Highway 7 Aspen, Nova Scotia B0H 1E0 Phone: 902-522-2024 email: Stillwater-Office@novascotia.ca
Digby 3-173 Haida Street Cornwallis Park, Nova Scotia B0S 1H0 Phone: 902-638-2385 email: DNRR-Cornwallis-Office@novascotia.ca	Oxford 4917 Main Street Oxford, N.S. B0M 1P0 Phone: 902-447-2115 email: DNR-Oxford@novascotia.ca	Tusket 4300 Highway 308 Tusket, Nova Scotia B0W 3M0 Phone: 902-648-3540 email: DNR-TUSKET-OFFICE@novascotia.ca
Guysborough 11210 Highway 16 Riverside, Nova Scotia B0H 1G0 Phone: 902-533-3503 email: Guysborough-office@novascotia.ca	Parrsboro 12057, Highway 209 Parrsboro, Nova Scotia B0M 1S0 Phone: 902-254-3241 email: dnr-parrsboro@novascotia.ca	Waverley 2115 Waverley Road Waverley, Nova Scotia B2R 1Y8 Phone: 902-861-2560 email: Waverleyoffice@novascotia.ca
Whycocomagh 110 Provincial Park Road Whycocomagh, N.S. B0E 3M0 Phone: 902-756-2298 email: DNR-Whycocomagh@novascotia.ca	Windsor 55 Wentworth Road Windsor, Nova Scotia B0N 2T0 Phone: 902-798-2016 email: Windsor_office@novascotia.ca	

Appendix A: Application for permission to construct, place, repair, maintain and use a wharf, floating dock, boat ramp, or mooring on submerged Crown land

1. Type of Permit: Please check all that apply:
<div><input type="checkbox"/> Construct a new Wharf, including Floating Dock</div> <div><input type="checkbox"/> Expand an existing Wharf</div> <div><input type="checkbox"/> Construct or place a new Boat Ramp or Floating Dock</div> <div><input type="checkbox"/> Place a Third Mooring</div>
2. The proposed structure must meet requirements for construction, placement and repair of wharves, floating docks, boat ramps, and moorings. These are the Construction Requirements for Shoreline Structures .
3. Location of Wharf (including Floating Dock), Boat Ramp or Mooring: The submerged Crown land is located on the following body of water (e.g., Mahone Bay, Little Narrows): Name of body of water: _____ Name of County: _____ Name of nearest Community: _____ Upland (Shoreline) PID: _____
4. Coastal Location Map and Sketch: Examples can be found here .
A coastal location map and sketch of the structure is required to be attached to your application. a) The coastal location map must show: <ul style="list-style-type: none">The location of the proposed wharf, floating dock, boat ramp or mooring in relation to neighbouring PIDS;The location of the proposed wharf, floating dock, boat ramp or mooring in relation to the navigation channel and existing wharves, floating docks, boat ramps or moorings;Any shoreline within 100 metres of the proposed wharf, floating dock, boat ramp or mooring(s);The identity of owner(s) of neighbouring property and the approximate location of sideline boundaries. b) The sketch of the design of the proposed construction must include the dimensions of the structure (length, width, height above ordinary high-water level) and materials to be used.
5. Notification of Adjacent Upland (Shoreline) Property Owner:
When an activity may be close to the common boundary line or where there is the potential for access to be impacted, applicants are, at a minimum, required to notify those adjacent landowners with whom there is a shared boundary line. Unless located in a cove or inlet (in which case the radius for notification up upland owners may be widened). Unless otherwise stated at the time this application is submitted, submission of the application will serve as confirmation that any required notification has been completed. Should, during the review process be determined that the required notification has not taken place approval process of this application will not move forward until such notification is complete.