

OHV Infrastructure Fund Grant

Logbook Sheets

DONATED EQUIPMENT, MATERIAL, LABOUR

Organization: _____

Project: _____

Contact Name: _____

Address: _____

Telephone: Office: _____ Home: _____ Fax: _____

Project Start Date: _____ **Completion Date:** _____

The object of the OHV Infrastructure Fund Grant is to assist in development, construction and maintenance of OHV recreation trails & facilities by providing essential financial assistance towards the expenditures incurred by the applicant.

Where appropriate, the Nova Scotia Off-highway Vehicle Infrastructure Fund Committee encourages the utilization of donated material, equipment and labour and accepts these as part of the applicant's financial contribution to the project. Grants will not exceed the cash requirements of the total project.

The attached logbook sheets are provided by Nova Scotia Off-highway Vehicle Infrastructure Fund Committee to be used by the project executive to keep an updated, accurate record of all donated equipment, labour and materials. This log must be available for inspection by the Nova Scotia Off-highway Vehicle Infrastructure Fund Committee Representative's.

Requirements:

1. The logbook provided must be used.
2. Department of TIR equipment rates will apply. Written cost estimates should be obtained from an independent contractor or an appropriate qualified professional when rates claim differ from TIR rates.
3. Material and equipment costs should be itemized and supported by documentation from the donor indicating the current value of the donation. (i.e. invoice marked donated)
4. A log showing hours of volunteer labour must be maintained, indicating both skilled and unskilled labour. The value of skilled labour will be the going hourly rate for the area, while unskilled labour will be \$15.00. Each documented activity must be signed off

Donated General Labour
OHV Infrastructure Fund Grant – Log Sheet

Date	Name	Activity	Hours	Rate	Value	Signature
July 12/15	John Frank	Brush clearing	5	15.00	75	

Total _____

Donated Material
OHV Infrastructure Fund Grant – Log Sheet

Date	Type	Description	Donor	Value	Signature
July 12/15	Lumber	2x6 lumbers	Home Hardware	560	

Total _____

Donated Equipment
OHV Infrastructure Fund Grant – Log Sheet

Date	Donor	Equipment	Hours	Rate	Value	Signature
July12/15	Smith Trucking	Backhoe	5	65/h	325	

Total _____

Donated Skilled Labour
OHV Infrastructure Fund Grant – Log Sheet

Date	Name	Trade/Qualification	Hours	Rate	Value	Signature
July12/15	Harry MacDonald	Engineer				

Total _____