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PROFILE - MUNICIPAL ENTERPRISES LIMITED - as of: 2010-03-26 01:33 PM

Company/Society Name:	MUNICIPAL ENTERPRISES LIMITED
Registry ID:	1422616
Type:	N.S. Limited Company
Nature Of Business:	
Status:	Active
Jurisdiction:	Nova Scotia
Registered Office:	1800-1801 HOLLIS ST HALIFAX NS Canada B3J 3N4
Mailing Address:	1800-1801 HOLLIS ST HALIFAX NS Canada B3J 3N4
Previous Name:	MUNICIPAL CONTRACTING LIMITED

PEOPLE

Name	Position	Civic Address	Mailing Address
Raphael M. Potter	Director	927 Rocky Lake Drive Bedford NS B4A 3Z2	
Carl B. Potter	Director	927 Rocky Lake Drive Bedford NS B4A 3Z2	
Eric Desbiens	Senior Vice President	927 Rocky Lake Drive	

		Bedford NS B4A 3Z2	
Raphael M. Potter	Secretary	927 Rocky Lake Drive Bedford NS B4A 3Z2	
Carl B. Potter	President	927 Rocky Lake Drive Bedford NS B4A 3Z2	
Cecil G. Vance	General Manager	927 Rocky Lake Drive Bedford NS B4A 3Z2	
David A. Wood	Vice President, Finance	927 Rocky Lake Drive Bedford NS B4A 3Z2	
Carl Vincent	Comptroller	927 Rocky Lake Drive Bedford NS B4A 3Z2	
Sondra Clegg	Assistant Secretary	927 Rocky Lake Drive Bedford NS B4A 3Z2	
ALAN G. HAYMAN	Recognized Agent	1801 HOLLIS STREET STE 1800 Halifax NS B3J 3N4	1801 HOLLIS STREET STE 1800 Halifax NS B3J 3N4

ACTIVITIES

Activity	Date
Change of Directors	2009-07-21
Annual Renewal	2009-07-06
Annual Statement Filed	2009-07-06
Change of Directors	2008-07-17

Annual Renewal	2008-06-05
Annual Statement Filed	2008-06-05
Special Resolution	2008-03-20
Special Resolution	2008-03-20
Filed Document	2008-03-20
Change of Directors	2008-02-01
Change of Directors	2007-11-27
Annual Renewal	2007-06-14
Annual Statement Filed	2007-06-14
Change of Directors	2006-09-26
Annual Statement Filed	2006-06-27
Annual Renewal	2006-06-20
Special Resolution	2006-06-16
Filed Document	2006-02-03
Special Resolution	2006-01-17
Filed Document	2005-06-30
Annual Renewal	2005-06-15
Annual Statement Filed	2005-06-14
Special Resolution	2005-04-25
Special Resolution	2004-09-08
Annual Renewal	2004-06-09
Annual Statement Filed	2004-06-09
Annual Renewal	2003-06-10
Annual Statement Filed	2003-06-10
Special Resolution	2003-01-07
Special Resolution	2003-01-07
Special Resolution	2002-07-08
Annual Renewal	2002-06-28
Annual Statement Filed	2002-06-28
Change of Directors	2002-04-03

Special Resolution	2001-09-06
Annual Renewal	2001-07-24
Annual Statement Filed	2001-07-24
Annual Statement Filed	2000-06-26
Annual Renewal	2000-06-14
Special Resolution	2000-06-13
Annual Renewal	1999-06-22
Annual Statement Filed	1999-06-21
Annual Renewal	1998-06-17
Annual Statement Filed	1998-06-17
Change of Directors	1997-10-21
Annual Renewal	1997-07-02
Annual Statement Filed	1997-07-02
Filed Debenture Supplement	1997-04-21
Filed Debenture Supplement	1997-04-21
Filed Debenture Supplement	1997-04-21
Special Resolution	1996-10-04
Annual Statement Filed	1996-07-11
Registered Office Change	1995-08-01
Special Resolution	1995-08-01
Annual Report Filed	1995-07-18
Agent Filed	1983-04-28
Name Change	1982-06-14
Change of Directors	1982-01-26
Court Order Filed	1981-07-31
Registered	1981-07-31
Amalgamated	1981-07-31

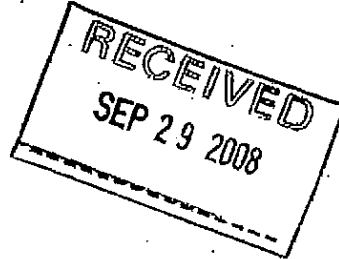
RELATED REGISTRATIONS

This Company ...	
ROCKY LAKE QUARRY LIMITED	Amalgamated From
CARL B. POTTER LIMITED	Amalgamated From
MUNICIPAL SPRAYING & CONTRACTING LIMITED	Amalgamated From
CARL B. POTTER	Registered
ROCKY LAKE QUARRY	Registered
DEXTER ASPHALT PLANT	Registered
MUNICIPAL GROUP OF COMPANIES	Registered
SOUTH SHORE DEVELOPMENT PARTNERSHIP	Registered

DUNKY C.

Our File Number: 92100-30-019700-A02

Mr. Cecil Vance
Municipal Enterprises Limited
927 Rocky Lake Rd
Bedford, NS
B4A 3Z2



Dear Mr. Vance:

**RE: Approval to Construct, Operate and Reclaim
Panuke Road Quarry Expansion
Approval No. 2001-019700-A02
PID # 45270493 & 45336963**

Enclosed please find amendment for Industrial Approval # 2001-019700-A02 to construct, operate and reclaim the proposed quarry expansion at 700 Panuke Rd, Three Mile Plains, Hants County, Nova Scotia.

Strict adherence to the attached terms and conditions is imperative in order to validate this approval.

Despite the issuance of this Approval, the Approval Holder is still responsible for obtaining any other authorization which may be required to carry out the activity, including those which may be necessary under provincial, federal or municipal law.

Should you have any questions, I can be reached at Central Region, Bedford Office at (902) 424-2560.

Yours truly,



Bernie J Matlock, P. Eng.
Regional Engineer

cc D. Feldman
S. Dockerty

Eimas #: 2001-019700-A02

APPROVAL

Province of Nova Scotia
Environment Act, S.N.S. 1994-95, c.1

APPROVAL HOLDER: Municipal Enterprises Limited
SITE PID: 45270493 & 45336963
APPROVAL NO: 2001-019700-A02
EXPIRY DATE: September 9, 2011

Pursuant to Part V of the *Environment Act, S.N.S. 1994-95, c.1* as amended from time to time, approval is granted to the Approval Holder subject to the Terms and Conditions attached to and forming part of this Approval, for the following activity:

Construction, operation and reclamation of a Quarry, and associated works, at or near 700 Panuke Rd, Three Mile Plains, Hants County in the Province of Nova Scotia.

Administrator

Don Feldman

Effective Date

September 19, 2008

TERMS AND CONDITIONS OF APPROVAL

Nova Scotia Environment

Approval Holder: Municipal Enterprises Limited
Project: Quarry Expansion
Site: 700 Panuke Rd,
Three Mile Plains, Hants County
PID # 45270493 & 45336963

Approval No: 2001-019700-A02

File No: 92100-30-019700

Map Series: 21 A/16

Grid Reference: E414055 N4976410

Reference Documents:

- Application dated July 2, 2008 and attachments including a report entitled "*Revised Application for Amendment to Industrial Approval No. 2001-019700 -A01 Under Activities Designation Regulations for Proposed Quarry Expansion Operations at Panuke Quarry*" prepared by Jacques Whitford, Project No. 1014939.01 August 2008.
- Environmental Assessment, Final Report, Registration, Panuke Quarry, Expansion Project, Project No. 1014939 by Jacques Whitford on behalf of Municipal Enterprises Limited.
- Environmental Assessment Approval with terms and conditions signed by the Minister April 7, 2008.

1. Definitions

- a) "Abandonment" means cessation of production of aggregate for a period of twelve (12) months.
- b) "Act" means the *Environment Act* S.N.S. 1994-1995, c.1 and includes all regulations made pursuant to the Act.
- c) "Active Area" means the area required to operate a quarry and includes the working face and associated works.

- d) "Associated works" means any building, structure, processing facility, pollution abatement system or stockpiles of aggregate.
- e) "Department" means the Central Region, Bedford Office, of Nova Scotia Environment located at the following address:

Nova Scotia Environment
Environmental Monitoring and Compliance Division
Central Region, Bedford Office,
Suite 224, 1595 Bedford Highway,
Bedford, Nova Scotia, B4A 3Y4.

Phone: (902) 424-7773
Fax: (902) 424-0597

- f) "Disturbed Area" means any area on a quarry site that has been stripped of vegetation and is susceptible to erosion.
- g) "Facility" means the Quarry and associated works.
- h) "Minister" means the Minister of Nova Scotia Environment.
- i) "Rehabilitation" means restorative work performed or to be performed in accordance with the rehabilitation plan.
- j) "Structure" includes but is not limited to a private home, a cottage, an apartment building, a school, a church, a commercial building or a treatment facility associated with the treatment of municipal sewage, industrial or landfill effluent, an industrial building, infrastructure or construction, a hospital, and a nursing home, etc.

2. Scope of Approval

- a) This Approval (the "Approval") relates to the Approval Holder and their application and supporting documentation, as listed in the reference documents above, to construct, operate and reclaim the Facility, situated at or near 700 Panuke Rd, Three Mile Plains, Hants County (the "Site").
- b) The Facility shall be constructed, operated and reclaimed as outlined in the application for Industrial Approval dated July 2, 2008, reference documents and supporting documentation unless otherwise indicated by the terms and conditions of this Approval.

- c) The Site shall not exceed the area as outlined in the application and supporting documentation.
- d) Should the work authorized by this Approval not be commenced within a year, this Approval shall automatically be null and void, unless extended in writing by an Administrator.

3. General Terms and Conditions

- a) The Approval Holder shall construct, operate and reclaim its Facility in accordance with provisions of the:
 - i) *Environment Act* S.N.S. 1994-1995, c.1, as amended from time to time;
 - ii) Regulations, as amended from time to time, pursuant to the above Act;
- b) The Approval Holder is responsible for ensuring that they operate the Facility on lands which they own or have a lease or written agreement with the landowner or occupier. The Approval Holder shall be responsible for ensuring that the Department has, at all times, a copy of the most recent lease or written agreement with the landowner or occupier. Breach of this condition may result in cancellation or suspension of the Approval.
- c) If there is a discrepancy between the reference documents and the terms and conditions of this Approval, the terms and conditions of this Approval shall apply.
- d) The Minister or Administrator may modify, amend or add conditions to this Approval at anytime pursuant to Section 58 of the Act.
- e) This Approval is not transferable without the consent of the Minister or Administrator.
- f)
 - (i) If the Minister or Administrator determines that there has been non-compliance with any or all of the terms and conditions contained in this Approval, the Minister or Administrator may cancel or suspend the Approval pursuant to subsections 58(2)(b) and 58(4) of the Act, until such time as the Minister or Administrator is satisfied that all terms and conditions have been met.
 - (ii) Despite a cancellation or suspension of this Approval, the Approval Holder remains subject to the penalty provisions of the Act and regulations.

- g) The Approval Holder shall notify the Department prior to any proposed extensions or modifications of the Facility, including the active area, process changes or waste disposal practices which are not granted under this Approval. An amendment to this Approval will be required before implementing any change. Extensions or modifications to the Facility may be subject to the Environmental Assessment Regulations.
- h) Pursuant to Section 60 of the *Act*, the Approval Holder shall submit to the Administrator any new and relevant information respecting any adverse effect that actually results, or may potentially result, from any activity to which the Approval relates and that comes to the attention of the Approval Holder after the issuance of the Approval.
- i) The Approval Holder shall immediately notify the Department of any incidents of non-compliance with this Approval.
- j) The Approval Holder shall bear all expenses incurred in carrying out the environmental monitoring required under the terms and conditions of this Approval.
- k) Unless specified otherwise in this Approval, all samples required to be collected by this Approval shall be collected, preserved and analysed, by qualified personnel, in accordance with recognized industry standards and procedures.
- l) Unless written approval is received otherwise from the Administrator, all samples required by this Approval shall be analysed by a laboratory that meets the requirements of the Department's "Policy on Acceptable Certification of Laboratories" as amended from time to time.
- m) The Approval Holder shall submit any monitoring results or reports required by this Approval to the Department. Unless specified otherwise in this Approval, All monitoring results shall be submitted within 30 days following the month of monitoring.
- n) The Approval Holder shall ensure that this Approval, or a copy, is kept on Site at all times and that personnel directly involved in the Facility operation are made fully aware of the terms and conditions which pertain to this Approval.

4. **Construction of Facility**

- a) Erosion and sedimentation controls are to be in place prior to construction at this facility. Additional controls shall be implemented if Site runoff exceeds the discharge limits contained herein.
- b) Erosion and sedimentation controls are to be maintained and remain in place until the disturbed areas are stabilized.
- c) The Approval Holder shall ensure that the following discharge limits are met for any water which is discharged from the Site to a watercourse or wetland:

Clear Flows (Normal Background Conditions):

- i) Maximum increase of 25 mg/l from background levels for any short term exposure (24 hours or less)
- ii) Maximum average increase of 5 mg/l from background levels for longer term exposure (inputs lasting between 24 and 30 days)

High Flow (Spring Freshets and Storm Events)

- i) Maximum increase of 25 mg/l from background levels at any time when background levels are between 25 mg/l and 250 mg/l
 - ii) Shall not increase more than 10% over background levels when background is > 250 mg/l.
- d) Signage including emergency telephone numbers and contacts are to be posted at the entrance to the Facility.
 - e) The use of used oil as a dust suppressant is strictly prohibited. The generation of dust from the Site shall be suppressed as required.

5. **Particulate Emissions (Dust)**

- a) Particulate emissions shall not exceed the following limits at or beyond the Site property boundaries:

Annual Geometric Mean 70 µg/m³

Daily Average (24 hr.) 120 µg/m³

- b) The use of used oil as a dust suppressant is strictly prohibited. The generation of dust from the Site shall be suppressed as required.

- c) The Approval Holder shall complete a minimum of three baseline particulate monitoring events which include upwind and downwind monitoring stations along the property boundary prior to commencement of construction or operation of the Facility expansion. The baseline measurements will be conducted so as to include existing regional particulate emission sources (eg., existing adjacent quarry activity).
- d) Ongoing monitoring of particulate emissions shall be conducted at the direction of the Department. The location of the monitoring station(s) for particulate will be established by a qualified person retained by the Approval Holder and submitted to the Department for approval, this may include point(s) beyond the property boundary of the Site.
- f) Where it is the opinion of the Department that the Approval Holder exceeds limits established in Condition 5 (a) the Approval Holder will be required to implement a corrective action plan which may include additional ambient air monitoring.
- g) When requested, suspended particulate matter shall be measured by the EPA standard; EPA/625/R-96/010a; Sampling of Ambient Air for Total Suspended Particulate Matter (SPM) and PM₁₀. Using High Volume (HV) Sampler.

6. Sound Levels

- a) Sound levels measured at the Site property boundaries shall not exceed the following equivalent sound levels (Leq):
 - Leq 65 dBA 0700-1900 hours (Days)
 - 60 dBA 1900-2300 hours (Evenings)
 - 55 dBA 2300-0700 hours (Nights)
- b) The Approval Holder shall complete baseline noise monitoring events for each period of the day at three monitoring stations along the property boundary of the Site. Monitoring shall be completed prior to commencement of construction or operation at the Facility expansion. The baseline measurements will be conducted so as to include existing regional noise sources (eg., existing adjacent quarry activity).
- c) Ongoing monitoring of sound levels shall be conducted at the request of the Department. The location of the monitoring station(s) for sound will be established by a qualified person retained by the Approval Holder and submitted to the Department for approval, this may include point(s) beyond the property boundary of the Site.

- d) Where it is the opinion of the Department that the Approval Holder exceeds limits established in Condition 6 (a) the Approval Holder will be required to implement a corrective action plan which may include additional noise monitoring. The Approval Holder shall implement immediate corrective actions to mitigate noise if so directed by the Department.

7. **Surface Water**

- a) The site shall be developed and maintained to prevent siltation of the surface water which is discharged from the property boundaries into the nearest watercourse or beyond the property boundary. Additional controls shall be implemented if site runoff exceeds the discharge limits contained herein.
- b) No authority is granted by this Approval to enable the Approval Holder to discharge surface water beyond the property boundary and onto adjoining lands without the authorization of the affected landowner(s). It is the responsibility of the Approval Holder to ensure that the authorization of said landowner(s) is current and valid. Failure to maintain said authorization will result in this Approval being null and void. The Approval Holder shall provide, to the Department, proof of the continued authorization of the adjoining landowner(s) when the current agreement has expired.
- c) Erosion and sedimentation control devices shall be installed prior to any excavation of material.
- d) The Approval Holder shall ensure the following liquid effluent levels are met and that the effluent is monitoring at the frequency and locations indicated.

- i) **Total Suspended Solids**

Clear Flows (Normal Background Conditions):

- 1) Maximum increase of 25 mg/l from background levels for any short term exposure (24 hour or less)
- 2) Maximum average increase of 5 mg/l from background levels for longer term exposure (inputs lasting between 24 hours and 30 days)

High Flow (Spring Freshets and Storm Events):

- 1) Maximum increase of 25 mg/l from background levels at any time when background levels are between 25 mg/l and 250 mg/l
- 2) Shall not increase more than 10% over background levels when background is > 250 mg/l

ii) **pH**

- 1) Maximum 5 to 9 in grab sample
- 2) Maximum 6 to 9 as a Monthly Arithmetic Mean

iii) **Monitoring Locations**

- 1) The Approval Holder shall sample at the following locations identified on Figure B-4:

SW-1 (Compliance Point) Discharge from Settling Pond prior to release to unnamed brook.

SW-2 (Compliance Point) Discharge from Settling Pond prior to release to the unnamed brook.

Station A upstream on unnamed brook

iv) **Sampling Frequency**

- 1) The Approval Holder shall sample at the following frequency:
Weekly for Station SW-1, SW2 and Station A and within 24 hours following a rainfall event (ie. > 25 mm).
(Monitoring of Station SW-2 is only required when the active area of the Facility is on the west side of the brook.)

- e) If it becomes necessary to drain the Site, the wastewater shall be treated to meet the suspended solids limits outlined in this Approval.
- f) Additional monitoring stations for liquid effluent may be specified as required by the Department.
- g) The Approval Holder shall implement immediate corrective action or conduct liquid effluent or surface water monitoring to mitigate surface runoff if Site runoff exceeds the discharge limits established in Condition 7(d) or if so directed by the Department.
- h) The Approval Holder shall establish four (4) surface water monitoring stations identified on Figure B4 as:

- A - Upstream on Unnamed Brook
- B - Downstream on Unnamed Brook
- SW-1 Discharge from Settling Pond prior to release to the unnamed brook.
- SW-2 Discharge from Settling Pond prior to release to the unnamed brook.

- i) The Approval Holder shall monitor Station B for total suspended solids and pH Within 24 hours following a rainfall event (ie.>25 mm).
- j) The Approval Holder shall conduct baseline monitoring at stations A, B and SW-1 for the parameters listed in Appendix I prior to commencement of disturbance in the Facility expansion area.
- k) The Approval Holder shall monitor Station A, Station B, SW-1 and SW-2 semi-annually for nitrate, and sulphate.
- l) A quarterly summary of results of surface water and effluent monitoring shall be submitted to the Department.
- m) Prior to installing a culvert or crossing on the unnamed brook for the purpose of quarry access, the Approval Holder shall notify and/or obtain the appropriate approval from the Department.

8. Groundwater

- a) The Approval Holder shall establish three (3) groundwater monitoring stations which shall be identified as follows:
 - MW-1 Situated in the buffer zone adjacent to the access road between the unnamed watercourse and the workings to the west of the unnamed watercourse.
 - MW-2 Situated in the buffer zone adjacent the to the access road between the unnamed watercourse and the workings to the east of the unnamed watercourse.
 - MW-3 South of the quarry working face along the property boundary
- b) Groundwater monitoring stations shall be monitored for the parameters identified in Appendix I, total dissolved solids, temperature and total petroleum hydrocarbon;
 - i) on initial development of the expansion area,
 - ii) annually, thereafter
- c) Groundwater monitoring stations shall be monitored for static water level on a quarterly basis.

- d) The Approval Holder shall conduct additional monitoring or mitigative work to correct adverse environmental impacts if so directed by the Department.
- e) The Approval Holder shall repair or replace, at their expense, any water supply or watercourse which has been lost or damaged as a result of extracting aggregate.
- f) The Approval Holder shall secure from the Administrator an approval amendment prior to excavating below the watertable.
- g) An annual summary of results of groundwater monitoring shall be submitted to the Department by February 15 of each year.

9. Separation Distances

- a) The Approval Holder shall not locate the Active Area of the quarry within:
 - i) 30 m of the boundary of a public or common highway.
 - ii) 30 m of the bank of any watercourse or ordinary high water mark.
 - iii) 30 m of the boundary of the quarry property.
- b) The Approval Holder shall not blast within:
 - i) 30 m of the boundary of a public or common highway.
 - ii) 30 m of the bank of any watercourse or ordinary high water mark.

10. Blasting

- a) The Approval Holder shall have a technical blast design prepared by a qualified person which ensures the ground vibration and air concussion limits in this Approval can be achieved.
- b) The Approval Holder shall conduct a pre-blast survey including a water quality analysis of all structures within 800 metres of the Facility. The survey shall be conducted in accordance with the Department's "Procedure For Conducting a Pre-Blast Survey" and the results of this survey sent to the Department prior to any blasting on the Site. Water quality parameters will be determined by Department staff.

- c) The Approval Holder shall call the nearest weather office, to assess the climatic conditions prior to conducting any blasting. No blasting will be permitted if a thermal inversion is anticipated at the time of the proposed blast.
- d) No blasting shall occur on Sunday, on a statutory holiday prescribed by the Province, or on any day between 1800 and 0800 hours.
- e) The Approval Holder shall ensure that all blasts are monitored for concussion and ground vibration to ensure that the limits in Table 1 are not exceeded:

Table 1			
Blasting Limits			
Parameters	Maximum	Monitoring Frequency	Monitoring Station
Concussion (Air Blast)	128 dBL	Every Blast	Within 7 m of the nearest structure not located on the Site.
Ground Vibration	0.5 in/sec (12.5 mm/s)	Every Blast	Below grade or less than 1 m above grade in any part of the nearest structure not located on the Site

- f) The monitoring station for blasting shall be as indicated in Table 1. Additional monitoring stations for blasting may be specified as required by the Department.
- g) A monthly summary of results of monitoring shall be submitted to the Department.

11. Rehabilitation

- a) The Approval Holder shall submit a revised financial security to the Department within 60 days of the date of approval. This security shall be in the value of \$70,000 and in a form acceptable to the Department.
- b) The Approval Holder shall submit a Facility development and rehabilitation plan to the Department for review by June 9, 2011. The plan shall indicate the details of Site disturbance, status of progressive reclamation and anticipated Facility development for the upcoming three year period. The rehabilitation

plan shall include the estimated total cost for labour, equipment, supplies and services of a third party contractor to undertake the following activities:

- i) surface contouring
 - ii) establishing proper drainage
 - iii) revegetation work
 - iv) any work necessary to reclaim the quarry
- c) The Approval Holder shall post financial security which shall be no less than that identified in Condition 11(a) and subject to change based on estimates calculated using the rehabilitation plan and factors in item 11 (b) above. The value of the final security shall be approved by the Department and reviewed in accordance with the revised rehabilitation plan.
- d) The Approval Holder shall rehabilitate the Site within twelve (12) months of abandonment and in accordance with the rehabilitation plan submitted by the Approval Holder in 11 (b) or other terms as specified by the Department,
- e) Nova Scotia Environment shall release the security to the Approval Holder after final rehabilitation of the Site has been completed to the satisfaction of the Minister or Administrator. The Approval Holder shall notify the Department when rehabilitation has been completed.
- f) The Approval Holder shall ensure that any security posted for rehabilitation be kept valid for the term of the Approval.

12. Site Specific Conditions

- a) The boundaries of the Site will be cut out and kept reasonably clear of new growth and the corner boundaries shall be clearly marked with permanent markers no less than four feet high.
- b) The Approval Holder shall collect and analyse two samples of bedrock for acid generating potential prior to advancement within the proposed expansion area of the Facility.
- c) The Approval Holder shall be required to sample and analyse aggregate for acid generating potential when new geological structures become evident during quarry operations or when specified by the Department.
- d) The Approval Holder shall be required to manage and dispose of any potentially acid generating rock in accordance with the Sulphide Bearing Materials Disposal Regulations.

- e) The Approval Holder shall contour, stabilize and re-vegetate all areas of the existing active area which are situated within 30 metres of the unnamed watercourse. This work shall be completed by December 1, 2008.
- f) The Approval holder shall designate a company contact in writing responsible for communications related to this Approval.

13. Complaint Resolution

- a) The Approval Holder shall have standard procedures to address complaints associated with the Facility which would include but not be limited to;
 - (i) Immediately investigate the cause of the complaint and undertake immediate and appropriate action, if necessary, to correct the problem.
 - (ii) The Approval holder shall record all complaints and document the date, time, name, address and telephone number of the individual lodging the complaint. The record shall also state any cause and the action taken to correct a problem.
 - (iii) Records referenced in condition 13(a)(ii) shall be maintained for a minimum two (2) years and made available to the Department upon request.

14. Contingency Plan

- a) The Approval Holder shall maintain a contingency/emergency response plan for the Facility. This plan is to meet the requirements of the Nova Scotia Department of Environment Contingency Planning Guidelines, as amended from time to time. The plan is to include:
 - i) general procedures for routine (equipment break-down, upset conditions, maintenance, etc.) or major emergencies within the Facility, and
 - ii) a plan for dealing with emergency issues including but not limited to fires, explosions, spills and releases.
- b) The Approval Holder shall ensure that the contingency/emergency response plan for the Facility is reviewed and updated on a yearly basis.

- c) A copy the contingency/emergency response plan is to be maintained on Site at all times for inspection by staff of the Department. All employees shall be trained in the implementation of the contingency plan.

15. **Community Liaison Committee (CLC)**

The Approval Holder shall be required to establish a community liaison committee (CLC) if so directed by the Department.

Appendix I

Total alkalinity	Copper
Dissolved chloride	Iron
Colour	Lead
Hardness	Manganese
Nitrate & nitrite	Molybdenum
Nitrite	Nickel
Ammonia (Ammonia nitrogen)	Selenium
Total organic carbon	Silver
Orthophosphate	Strontium
pH	Thallium
Reactive silica	Tin
Dissolved sulphate	Titanium
Turbidity	Uranium
Conductivity	Vanadium
Aluminum	Zinc
Antimony	
Arsenic	
Barium	
Beryllium	
Bismuth	
Boron	
Cadmium	
Chromium	
Cobalt	