

For replacement copy of lost or misplaced certificates, complete form below. Expect to receive replacement certificate approximately 7–10 days after form has been received.

1 Give contact information *(replacement certificate will be mailed to this address)*

Student name: _____
 Mailing address: _____ Prov. _____ Postal code: _____
 Telephone: _____ Cell: _____ Fax: _____
 Email address: _____

2 Give when and where the course was taken *(NOTE: Certificates expire after five years)*

Course date: _____
 Course location: _____
 Sponsor / employer: _____

3 Replacement fee *(per certificate)*

<input type="checkbox"/> Replacement Certificate	FEE	+	HST (15%)	=	TOTAL
	\$10.79	+	\$1.62	=	\$12.41

4 Enclose payment

Forward form with cheque or money order ONLY *(no debit, credit or cash)* payable to “Minister of Finance”

5 Return completed form with payment to

**Nova Scotia Department of Environment
 Environmental Health and Food Safety**

PO Box 442
 Halifax, NS B3J 2P8

Questions? Call: 902-424-0285 • Fax: 902-424-0501

OFFICE USE ONLY	
Paid by: <input type="checkbox"/> CHQ. <input type="checkbox"/> MO.	Receipt #:
Amount:	Certificate mailed: