

# Instructions

## Pesticide Certificate



### Effective from April 1 to December 10, 2020

1. A completed Application for a Pesticide Certificate must be submitted to NS Environment by email (PesticideApplications@novascotia.ca), mail, or by dropping it off to any NS Environment office.
2. Renewal by Continuing Education Points: You can submit your application by email and mail in the \$66.35 cheque or you can mail in the application with the fee. Renewal by points will provide the usual 5 year certification. Remember to submit copies of your course receipts with your application.
3. If you do not have a pesticide certificate (you are new to the industry), you are required to successfully complete an on-line exam. Nova Scotia Environment must receive the completed application form 48 hours in advance of the exam. There is no fee to write the on-line exam and receive a one year certification.
4. Training material is located at this link: [www.novascotia.ca/nse/pests/applicatortraining.asp](http://www.novascotia.ca/nse/pests/applicatortraining.asp) Applicants are required to review the pertinent manuals to prepare for the exam. There is one manual for agriculture, commercial vendor and domestic vendor classes. For the other pesticide classes, there is a core manual and a category manual. The on-line exam is a combination of core and category related questions.
5. A pen, paper and **calculator** may be required.
6. If you successfully pass the exam with a mark of 75% or greater, you will receive a certificate, which will be valid for **one year** from date of issue.
7. Each applicant will have 2 opportunities to write the exam on-line. If the exam has not been successfully completed after the **second** attempt, you will no longer be eligible to write any on-line exam and will be contacted by NSE with further instructions.
8. Applicants may only write one exam per day. If you wish to write another category you must submit another application for a different on-line session.
9. **Reciprocity** is defined as the acceptance by Nova Scotia Environment (NSE) as a pesticide certificate approved by another provincial regulatory agency.

**Requirements for Reciprocity:** You must apply to NSE to obtain recognition of a pesticide certificate granted in another province. Reciprocity, if accepted, will be granted on the remaining years of a certificate, provided the applicant has written the appropriate exam within the past five years or the other province has a recertification program similar to NSE's.

**You must provide the following information:**

- 1) a completed application form;
- 2) photocopy of certificate/license;
- 3) original or photocopy of a letter indicating the exam result and the classification written.

If you are successfully accepted by reciprocity, upon expiry of the certificate, you will have to write the Nova Scotia exam—no continuing education points will be awarded during the reciprocity period.

**Each application for reciprocity is reviewed on a case by case basis.** If you do not qualify for reciprocity you must write the appropriate certification exam in Nova Scotia.

### Notice:

You **must** obtain a Class IX Business Operator's Certificate if you are operating a commercial pesticide business or enter into contracts to handle, use, store, or sell commercial or restricted class pesticide. This includes companies involved in lawn care, structural pest control, and/or agricultural pest control who provide a service for hire or reward.

For more information on Business Operator Certification please visit the following:  
[www.novascotia.ca/nse/pests/business.asp](http://www.novascotia.ca/nse/pests/business.asp)

# Application Pesticide Certificate



Choose type of application: New Applicant by  Exam  Reciprocity  
Renewal by  Points  Exam  
Replacement Card

Certificate#: \_\_\_\_\_ Date of exam session requested: \_\_\_\_\_

First name: \_\_\_\_\_ Last name: \_\_\_\_\_

Mailing address: \_\_\_\_\_

City/Town: \_\_\_\_\_ County: \_\_\_\_\_ Postal code: \_\_\_\_\_

Date of birth\* (yyyy/mm/dd): \_\_\_\_\_ \* Must be 18 years of age to apply.

Telephone: work: \_\_\_\_\_ home: \_\_\_\_\_

Email: \_\_\_\_\_

Name of employer: \_\_\_\_\_

Email to receive link to exam: \_\_\_\_\_

## Certificate Categories (Check the appropriate box)

- |  |   |
|--|---|
| <input type="checkbox"/> Class I (A) Commercial Vendor       | <input type="checkbox"/> Class IV Mosquito/Biting Fly |
| <input type="checkbox"/> Class I (B) Domestic Vendor         | <input type="checkbox"/> Class V Aquatic Veg.         |
| <input type="checkbox"/> Class II Structural                 | <input type="checkbox"/> Class VI Fumigation          |
| <input type="checkbox"/> Class III (A) Forestry              | <input type="checkbox"/> Class VII Aerial             |
| <input type="checkbox"/> Class III (B) Greenhouse            | <input type="checkbox"/> Class VIII Agriculture       |
| <input type="checkbox"/> Class III (C) Industrial Vegetation | <input type="checkbox"/> Class X Special              |
| <input type="checkbox"/> Class III (D) Landscape             |   |

I certify that the information given on this form is complete and accurate.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**To renew your certificate by points you must attach documented proof of the pesticide re-certification points collected.**