



# PETROLEUM STORAGE TANK NOTIFICATION OR APPLICATION FOR APPROVAL

OFFICE USE ONLY		Application #
Date Received: (yyyy/mm/dd)	Ext. Ref. #	File #
GPS Coordinates		

PLEASE PRINT OR TYPE AND COMPLETE ALL SECTIONS,  
AND SUBMIT TO NOVA SCOTIA ENVIRONMENT  
AT LEAST 3 DAYS BEFORE ANY WORK IS UNDERTAKEN.

New Application  Amendment  Renewal  Transfer  Notification

If applicable, provide the previous approval # \_\_\_\_\_

## SECTION 1 – APPLICANT/TANK OWNER

If there is more than one owner, please indicate the primary owner for the petroleum storage tanks below and attach a complete list of owners.

\_\_\_\_\_  
Company/Organization/Municipality

\_\_\_\_\_  
Business Number (BN) if applicable

\_\_\_\_\_  
First Name Middle Initial Last Name

\_\_\_\_\_  
Primary Phone Number Ext. Secondary Phone Number Ext. Fax

\_\_\_\_\_  
Email

\_\_\_\_\_  
Civic/Street Address

\_\_\_\_\_  
Mailing Address (if different than civic)

\_\_\_\_\_  
County Community

\_\_\_\_\_  
Province Postal Code Country

Return correspondence?  Yes  No Note: Following application decision, all correspondence will go to the applicant

Preferred method of contact?  Email  Paper

Type of applicant:  
 Recognized Agent  Professional Engineer  Other If other, please  
specify \_\_\_\_\_

\_\_\_\_\_  
Certification Number



## SECTION 2 - CONTACT/OPERATOR

Is the contact for this application the same person as the applicant/tank owner listed in Section 1?

Yes (If yes, please skip to Section 3.)  No

If there is more than one contact, please attach a complete list of contacts with the information below.

Company/Organization/Municipality

Business Number (BN) if applicable

First Name

Middle Initial

Last Name

Primary Phone Number

Ext.

Secondary Phone Number

Ext.

Fax

Email

Civic/Street Address

Mailing Address (if different than civic)

County

Community

Province

Postal Code

Country

Return correspondence?

Yes  No

Note: All correspondence will go to the applicant/tank owner.

Preferred method of contact?

Email  Paper

Type of contact:

Recognized Agent  Professional Engineer  Installer  Other If other, please specify \_\_\_\_\_

Certification Number

## SECTION 3 - SITE/LOCATION OF PROPOSED ACTIVITIES

Property identification numbers (PID) are available at the Nova Scotia Land Registry. 1:50,000 topographical maps (identifying Easting and Northing) are available at Nova Scotia Environment offices.

For each property associated with this site, please fill out the information below. If the activity/facility covers more than one property, copy and attach the additional information

Site Name

County

Community

Property identification # (PID)

Topographical Map Number

Coordinates:

Easting

Northing

Zone

If there are multiple point locations associated with this activity, provide the Easting and Northing Information for each.

Please provide additional directions to site if applicable:

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### SECTION 4 - ACTIVITY

Proposed Activities - Please check (✓) all that apply.

**Activity**

Petroleum storage tank system

Petroleum storage tank system notification

Proposed project dates, if applicable (yyyy/mm/dd)

Start Construction Date

Completion of Construction Date

Start Date of Operations

### SECTION 5 - ACTIVITY DETAILS

Complete Section 5 to the best of your knowledge. Please provide all information requested in metric units indicated.

**Type of Facility/Installation**

Bulk plant  Commercial  Farm  Government  Industrial  Marina  Motive fuel outlet  Residential  Other   
 If other, please specify \_\_\_\_\_

Installer Name \_\_\_\_\_ Installer Certificate # \_\_\_\_\_

**Please note, for additional tanks, copy the table below and submit completed table along with this form.**

5B - Description of Tanks							
Tank number (refer to drawing)		1	2	3	4	5	6
1. Status of tank (mark one only)	Currently in use						
	Temporarily out of use						
	Abandoned in place						
	Removed						
2. Type of tank (aboveground (A) or underground (U))							
3. Number of compartments							
4. Date of installation (YY/MM/DD)							
5. Maximum storage capacity (L, KG, M3)							
6. Material of construction	Composite						
	Fiberglass reinforced plastic						
	Steel						
	Steel riveted						
	Steel welded						

5B - Description of Tanks							
Tank number (refer to drawing)		1	2	3	4	5	6
	Unknown						
	Other, please specify						
7.External protection (mark all that apply)	Cathodic protection sacrificial anode						
	Cathodic protection impressed current						
	Zinc reference electrode						
	None or unknown						
8.Secondary containment	Double wall						
	Impermeable Liner						
	Vault						
	None						
	Other, please specify						
9.Piping (mark all that apply)	Coated black/bare steel						
	Galvanized steel						
	Cathodically protected						
	Fiberglass reinforced plastic						
	Flexible piping						
	Unknown						
	If other, please specify						
	Secondary containment						
10.Substance currently or last stored	Gasoline						
	Diesel						
	Fuel Oil						
	Kerosene						
	Bunker						
	Used oil						
	Unknown						
	Other substance type						

### SECTION 6 - SUPPORTING DOCUMENTATION

All supporting documentation is to be submitted in accordance with the *Approvals Procedures Regulations*. If applicable, the following documents must be submitted with this application. Additional information may be requested.

Note: A legend must be supplied for all mapping describing symbols used, scale, and north orientation.

Description	Submitted	Waiver Requested	Reason for Waiver
Proof of ownership/agreement/legal right to conduct activity	<input type="radio"/>	<input type="radio"/>	_____
Site plan or survey	<input type="radio"/>	<input type="radio"/>	_____
Detailed plans/specifications	<input type="radio"/>	<input type="radio"/>	_____

If information submitted is incomplete or if supporting documentation is of poor quality (plans, maps, etc.), the application may be delayed, returned or rejected.

**SECTION 7 – DECLARATION**

Information in this application package which the applicant considers to be confidential business information should be clearly identified. Are you making this request?       Yes       No

If yes, please indicate which information in the supporting documentation is considered confidential.

I, the undersigned, understand that work pertaining to the installation, removal, or alteration of a petroleum storage system must be performed by an Installer who holds a valid certificate of qualification as required under **Section 16(3)** of the **Petroleum Management Regulations**. I fully realize that any work pertaining to a petroleum storage tank system must be performed in accordance with the **Nova Scotia Standards for Construction and Installation for Petroleum Storage Tank Systems** (the Standard).

I further understand that the Certified Installer who performed the work **must** submit a form (Petroleum Storage Tank System Installation/Removal/Alteration Form) within 30 days of completing the work. I fully understand that failure to follow specified practices as outlined in the Standard could result in environmental damage and that I or my installer may be held responsible under the **Environment Act**. I further understand that I must comply with all **municipal, provincial, and federal laws and regulations** and may require separate approval.

Owner's signature \_\_\_\_\_ Date (yyyy/mm/dd) \_\_\_\_\_

Name (please print or type) \_\_\_\_\_

**OR owner's authorization (letter of authorization attached)**

If you are acting on behalf of the owner and the owner has not signed this form, you must:

1. Attach a letter of authorization from the **applicant/owner** identified on Page 1, Section 1, of this form.
2. Identify yourself as the **contact/operator** on Page 2, Section 2, of this form.
3. Sign the declaration below.

I certify that I am acting with the owner's full consent.

Signature \_\_\_\_\_

Name (Please print) \_\_\_\_\_ Date yyyy/mm/dd \_\_\_\_\_

I acknowledge it is an offense under Section 158 of the Environment Act to provide false or misleading information, and confirm to the best of my knowledge and belief the information provided in this form and supporting documentation is true and accurate and complies with the relevant provisions of the Environment Act and Regulations.

Applicant's signature \_\_\_\_\_ Date (yyyy/mm/dd) \_\_\_\_\_

Name (please print or type) \_\_\_\_\_

**OR**

I certify that I am acting with the applicant's full consent.

Signature \_\_\_\_\_ Date (yyyy/mm/dd) \_\_\_\_\_

Name (please print or type) \_\_\_\_\_