

Monthly Inventory Record

Aboveground Petroleum Tanks



Complete this sheet for each aboveground tank or combination of manifolded tanks.
Refer to the Petroleum Inventory Guide for instructions on how to complete this sheet.

This monthly summary template to record monthly cumulative losses or gains of petroleum product in a tank system is approved by the Minister or Administrator of Nova Scotia Department of Environment and Climate Change as per section 19(3) of the Petroleum Management Regulations. A form that contains the same information and is presented in a clear and legible format shall also be accepted by the Minister/Administrator as an approved form for the purposes of section 19(3). Where a discrepancy is identified with respect to information contained on a form other than an approved form, the Minister/Administrator will make the final determination with respect to its acceptance for the purposes of s. 19(3).

Facility name: _____

Person(s) completing form: _____ Date (month/year): _____

Tank I.D. & Product type: _____

	Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7
Week	Date	Start Stick/ATG Inventory (L)	Litres Delivered	Litres Pumped	Book Inventory (L)	End Stick/ATG Inventory (L)	Weekly Over (+) (GAIN) or Under (-) (LOSS) Book
1							
2							
3							
4							
Monthly Total					Monthly Total		
Monthly total x 0.01 = Maximum Losses or Gains Number							

Line 1 Do you have an unexplained loss or gain of more than 1%? Yes No

Line 2 Do you have unexplained losses or gains on 4 or more weeks? Yes No

Line 3 If you have answered yes to any of the above questions, has the issue been reported to Nova Scotia Department of Environment and Climate Change? Yes No