

Weekly Inventory Worksheet

Aboveground Petroleum Tanks



Complete this sheet at least once a week for aboveground tanks or a combination of manifolded tanks. Refer to the Petroleum Inventory Guide for instructions on how to complete this sheet.

Facility name: _____

Person completing form: _____ Date: _____

Line 1	Tank Identification					
Line 2	Type of Product					
Line 3	Tank Size (L)					
Line 4	Today's Stick Reading (cm)					
Line 5	Today's Stick Reading (L)					
Line 6	Yesterday's Stick Reading (cm)					
Line 7	Yesterday's Stick Reading (L)					

Litres Pumped since previous week's inventory account:						
Line 8	Dispenser #s connected to tank					
	Dispenser Totalizer Reading for week					
	Dispenser Totalizer Reading for week					
	Dispenser Totalizer Reading for week					
	Dispenser Totalizer Reading for week					
	Dispenser Totalizer Reading for week					
	Dispenser Totalizer Reading for week					
Line 9	Week's Sum of Totalizers					
Line 10	Previous Week's Sum of Totalizers					
Line 11	Amount Pumped during the past week					

Delivery Record for week						
Line 12	Delivered – Receipt (L). Date: _____					
	Delivered – Receipt (L). Date: _____					
	Delivered – Receipt (L). Date: _____					
	Delivered – Receipt (L). Date: _____					
Line 13	Total Delivered Receipt (L)					