



NOVA SCOTIA  
PUBLIC PROSECUTION SERVICE

DOCUMENT TITLE:

**OCCUPATIONAL HEALTH AND SAFETY ACT  
- DISCLOSURE TO THE CROWN**

NATURE OF DOCUMENT:

CHECKLIST

FIRST ISSUED:

UNDATED

LAST SUBSTANTIVE REVISION:

UNDATED

EDITED / DISTRIBUTED:

SEPTEMBER 3, 2002

**OCCUPATIONAL HEALTH AND SAFETY ACT AND RELATED STATUTES****DISCLOSURE TO CROWN - CHECKLIST****ATTACHMENTS**

1. Crown Sheet
2. Informations
3. Statement of Accused
4. Statements of Witnesses who may testify for the Crown
5. Statements of Witnesses who may be Defence witnesses
6. Statements of any other potential witness whether they are believed relevant or not
7. Results of name search at Registry of Joint Stocks Companies and copies of certificates (originals kept as exhibits)
8. Notes of all investigators
9. Record of past related/relevant convictions
10. Photographs (originals kept as exhibits - one copy for each of Crown, Court and each Defendant)
11. Exhibit List showing continuity history
12. Expert reports
13. Lab reports
14. Copies of documents
15. Copies of relevant acts and regulation and industry standards to be relied on
16. Search Warrants
17. Search Warrant Informations
18. Report to Justice
19. Hospital Records in the event of injuries or death
20. Estimates of damage
21. List of dates witnesses are unavailable for Court
22. Contact addresses and telephone numbers of witnesses
23. List of relevant recent sentence decisions (be prepared to discuss specific sentence range with Crown)
24. Other material not otherwise listed
25. Additional material which is relevant as a result of further investigation or omission (disclosure is a continuing obligation which is time sensitive)