



Fisheries and Aquaculture Student Bursary Program Guidelines

2020-2021

FOR MORE INFORMATION PLEASE CONTACT:

Nova Scotia Department of Fisheries and Aquaculture
Programs and Business Risk Management (PBRM)

74 Research Drive

Bible Hill, Nova Scotia B6L 2R2

Tel: 902-893-6377 Toll free: 1-866-844-4276

Fax: 902-893-7579

Email: prm@novascotia.ca Website: <http://novascotia.ca/programs>

PROGRAM OBJECTIVES

The Department of Fisheries and Aquaculture promotes Nova Scotia as Canada's premier fish and seafood province. This program seeks to provide an employment connection between the seafood sector employers and students by encouraging youth employment in the seafood industries that will help to promote the sector as a viable and interesting employment opportunity for future generations. The Fisheries and Aquaculture Student Bursary program aims to address:

- the labour gap for aquaculture, seafood buying and seafood processing facilities in Nova Scotia; and
- introduce aquaculture and seafood sector as viable career options.

This program can help you achieve success when you choose to develop the knowledge and skills needed to work in this exciting field.

ELIGIBILITY

Student:

- Canadian citizen or Permanent Resident status;
- a permanent resident of Nova Scotia;
- enrolled in an accredited post-secondary institution in September (of the program year); and
- employed by a licensed Nova Scotia aquaculture operator, seafood buyer or seafood processor guaranteeing a minimum work term of 250 to 500 hours between April 1st to the end of the December.

Fisheries and Aquaculture Student Bursary recipients are well-rounded individuals who have an interest in the aquaculture and seafood industries and who have obtained employment with a licensed Nova Scotia aquaculture operator, seafood buyer or seafood processor gaining hands on experience in everyday operations.

FINANCIAL ASSISTANCE

Maximum financial assistance through this program is \$1,000 per program year, which is in addition to the wages paid by the employer. A student enrolled in an accredited post-secondary institution, who has been employed by a licensed Nova Scotia aquaculture operator, seafood buyer or seafood processor for:

- a minimum of 250 hours can receive a \$500 bursary; or
- a minimum of 500 hours can receive a \$1,000 bursary.

Students may accumulate hours over multiple years as far back as April 1, 2019 as follows:

- hours earned during the work term* of each post-secondary school year
- hours earned during the work term* of grade 12 school year
- hours earned during the work term* of grade 11 school year

work term = April 1st to December 31st

Note: Hours claimed through previous Fisheries Sector Council Program are not eligible through this Program

REQUIREMENTS

- Students must retain and submit their Record of Employment(s) (ROE) with an application once accepted into an accredited post-secondary educational institution. Applicants may be required to supply a copy of their T-4 for audit purposes.
- The application must be signed by a licensed Nova Scotia aquaculture operator, seafood buyer or seafood processor.
- The application must be signed by a parent or legal guardian if the applicant is under the age of 19.

Note 1: If approved, the Award will be issued to the Accredited Post-Secondary Educational Institution in which the applicant is enrolled.

Note 2: Hours accumulated while working on a fishing vessel are not eligible.

Note 3: Students who are employed by their family operation are eligible to apply.

Note 4: Funding for the program is limited and the final decision to support will be determined by PBRM.

APPLICATION PROCESS

To apply for the Fisheries and Aquaculture Student Bursary Program, complete and submit the Application including:

1. proof of enrollment in school (Student ID # must be supplied); and
2. ROE(s) from a licensed Nova Scotia aquaculture operator, seafood buyer or seafood processor.

Submit all documents to:

**Nova Scotia Department of Fisheries and Aquaculture
c/o Programs and Business Risk Management (PBRM)**

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Bible Hill, Nova Scotia B6L 2R2

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Late applications will not be accepted. Eligible hours will be recognized within the activity period stated in the below table.

Application Intake	Activity Period
September 1, 2020 – January 31, 2021	April 1 – December 31 of qualifying years (See Financial Assistance section above)

APPROVAL PROCESS

1. Applications are assessed based on the information and supporting documentation provided. If an application requires further assessment or information, PBRM will follow up with the applicant.
2. If approved, applicants will receive confirmation that identifies the funding assistance granted.

AUTHORITY

The Department shall have the authority to deny an application if there is evidence of misrepresentation of pertinent information, or if the Department believes that an application does not conform to the spirit of the program.

EVALUATION AND AUDIT

Review and evaluation of bursaries may be carried out by officials of the Nova Scotia Department of Fisheries and Aquaculture (NSDFA) or other parties chosen by the NSDFA for the purpose of audit, analysis, evaluation, program development and determining assistance. This review and evaluation process may be conducted prior to bursary approval, during work or upon work term completion. Applicants may be asked to complete an evaluation survey statement related to their final claim.

CONFIDENTIALITY

Applicants consent to the release of their name and the amount of support received under the program. This specific information is deemed to be public information, to be actively disseminated by the Nova Scotia Department of Fisheries and Aquaculture (NSDFA). NSDFA may provide any information from an applicant to another public body or a law-enforcement agency in Canada to assist in an investigation, undertaken with a view to a law-enforcement proceeding or from which a law-enforcement proceeding is likely to result. Any other information provided, unless disclosed in the manner and for the purposes stated above, will be subject to the confidentiality and disclosure provisions to the Freedom of Information and Protection of Privacy (FOIPOP) Act.

CONTACT INFORMATION

To find out more information about the Fisheries and Aquaculture Student Bursary program, please contact PBRM at: 902-893-6377, toll free 1-866-844-4276 or your regional office at the following link or listed below:

<https://novascotia.ca/fish/programs-and-services/regional-services/coastal-resource-coordinators/>

Northumberland	902-485-7005
Cape Breton West	902-631-1476
Cape Breton East	902-574-5778
Eastern Shore	902-889-4210
South Shore	902-527-8551
Shelburne	902-875-7447
Yarmouth/French Shore	902-742-7102