

Summary of Changes: Community Solar Program Application Form (Version 4)

March 2025

Introduction

This document outlines the updates made to the Community Solar Program Application Form with the release of Version 4. Please review these changes carefully and ensure your application complies with the updated requirements.

Summary of Changes

The following table highlights the changes introduced in Version 4:

#	Section/Question Affected	Description of Change
1	Page 2, Privacy & Consent	The scope of information sharing, with your consent, has changed for submitted applications. Please refer to the privacy information section on page 2 for more details.
2	Sections 1 and 2, Q4, 14, 22, 30	A new question (organization information).
3	Sections 1 and 2, Q6, 12, 20, 28	A new question (date of registry).
4	Section 2, Q16, 24, 32	A new question (primary contact of partners).
5	Section 2, Q17, 25, 33	A new question (partnership benefits).
6	Section 3, Q37	Applicants must write a project summary using the SMART goal structure. The SMART goal description is added.
7	Section 3, Q38	A new question. (key team members)
8	Section3, Q43	The site location should be identified in PIDs and latitude and longitude format. Clarified that the GIS photo means Aerial Photo.
9	Section 3, Q45	A new question (land type).
10	Section 3, Q47, 48	A new question (Land Capacity Class for Agriculture).
11	Section 3, Q49	Guidance for the site map submission was updated.
12	Section 3, Q51	Updated feasibility studies submission requirement to request a 2-3 pager summary and full reports.
13	Section 4, Q52	Updated document submission requirements to include either a Preliminary Assessment for distribution-connected projects or a feasibility study for transmission-interconnection projects.
14	Section 4, Q54, 55, 56	New questions (PA result interpretation & plan).
15	Section 5	Renamed 'Construction Plan' with 'Project Plan'
16	Section 6, Q64	A new document requirement – CCH Environmental Screening.
17	Section 6, Q66	A new document requirement - a guidance email from the DNRR Wildlife Division.
18	Section 6, Q67	A new document requirement - Species at Risk study result/report.
19	Section 6, Q68	A new document requirement - Environmental Assessment result/report.

20	Section 6, Q68, 69	Included the ' Role in Solar Farm Developments ' resource as a guidance for identifying required environmental studies and approvals.
21	Section 6, Q69	Updated the Environmental permits/approval list table format.
22	Section 7, Q73	Updated the Permits and Approvals table format.
23	Section 8, Q75	A new document request – Confirmation of Funding and Financing.
24	Section 8, Q76, 77	New questions regarding unconfirmed funding.
25	Section 8, Q78.2	Financial model is required.
26	Section 9, Q79, 80	Please report completed and anticipated engagement activities in the table provided.
27	Section 9, Q89	A new question and a document requirement – Indigenous consultation.
28	Section 10, Q 96	Added guidance on community benefits, capacity building, and economic benefits in the application form.
29	Section 11, Q102	If you are allocating subscriptions to groups other than residential and commercial, define which group you're allocating subscription to.
30	Section 11, Q103	A new question regarding NSPI REC registration for nonresidential subscribers.

Instructions for Applicants

Applicants should ensure the following when submitting their applications:

- Review the updated application form carefully to address the new questions.
- Include all additional attachments as listed above. Refer to the updated [Final Checklist](#) to ensure all required attachments are included in the application package.
- Submit the updated application form and supporting documents to sharedsolar@novascotia.ca

Contact Information

For any questions or clarifications regarding these updates, please contact:

Nova Scotia Community Solar Program Coordinator

Email: sharedsolar@novascotia.ca