



Nova Scotia Community Solar Program Application Form

For Department of Energy Use Only	
Application Number	
Project Name	
Applicant Name	
Date Stamp	
Application Received	

Before you start
<ul style="list-style-type: none"> • Read the Program Guide: Familiarize yourself with the Community Solar Program and eligibility requirements. • Pre-Application Screening: Carefully consider the application requirements in the section below prior to completing your application. • Follow Application Guidance: As you complete the application form, refer to the “Submitting Your Application” section in the Program Guide.

Pre-application Screening (Mandatory*)	
If you answer no to any of the following questions, you are not eligible for the Community Solar Program.	
Does your organization/community belong to one of the eligible groups listed in the Program Guide ?	
Are you submitting only one application per project, per site?	
Is your project site physically located in Nova Scotia?	
Will your project be in the service territory of Nova Scotia Power Inc. (NSPI) and be connected to NSPI’s electrical system?	

If you have met all four requirements listed above, you may proceed with completing the application.

Instructions

The application form is a fillable PDF, which you will interact with as follows:

- **Insert your response as text** in the spaces provided within the boxes.
- **Select your responses** from the dropdown options (which appear as)
- **Check the checkboxes** represented by ☐ symbol.

In addition to the application form, use the following resources and templates to prepare your application submission:

- Permits and Approvals Resource
- Project Plan Template
- Financial Template
- Risk Assessment Template
- Final Checklist

The program guide, application form, and required templates can be found on the program [website](#).

Applications will be accepted from entities that have the authority to:

- Submit project proposals for the applicant organization(s)
- Enter into contracts and agreements on behalf of the organization(s)
- Certify that the information in the application is true, accurate and complete.

All applications must be submitted by email to sharesolar@novascotia.ca

Privacy Statement & Consent Upon Submission

When you submit your application, personal information is collected as authorized by the Freedom of Information and Protection of Privacy (FOIPOP) Act.

We collect your name and contact information to communicate with you as a representative of your organization. By submitting your application, you consent to your information being shared with our evaluation team, which consists of internal Department of Energy staff, external consultants, and funding partners, for consideration of funding opportunities for your project. Your personal information will only be used or disclosed for another purpose if we are authorized by law to do so or if we obtain your express consent.

To read more about how the Province of Nova Scotia respects your privacy when interacting with us, review our [full privacy statement](#). For questions about how your personal information is handled in relation to this service you may contact sharesolar@novascotia.ca or the [Government of Nova Scotia](#).

Table of Contents

Section 1: Applicant Information 4

Section 2: Project Partnership 6

Section 3: Project Information..... 14

Section 4: NSPI Generation Interconnection Procedures (GIP) 18

Section 5: Project Plan 20

Section 6: Environmental Considerations and Requirements 22

Section 7: Permits and Approvals 25

Section 8: Financial Planning..... 27

Section 9: Community Engagement and Support..... 29

Section 10: Community Benefits..... 36

Section 11: Subscription Model 38

Section 12: Risk Assessment 41

Section 13: Final Checklist..... 41

Section 14: Affirming Statement..... 41

Section 1: Applicant Information

(Mandatory)

1. Legal Name of Applicant Organization

2. Business Name (if different from legal name)

3. Primary Applicant Eligibility: Select **one** of the eligible groups that describes the primary applicant with the largest ownership in the project. Partnership information will be asked later in the application.

- ☐ Registered not-for-profit
- ☐ For-profit entity
- ☐ Nova Scotia Mi'kmaw Band
- ☐ Municipality, town, village or township
- ☐ Co-operative
- ☐ Community economic development investment fund (CEDIF)
- ☐ University or college

4. Organization Information: Provide a summary of your organization.

Organization website:				
Number of employees:	Full Time:		Part-Time & Seasonal:	
Years in Operation				
Is the applicant a subsidiary?	<input type="checkbox"/> Yes		<input type="checkbox"/> No	
Legal name of parent entity(ies) or enter NA:				
Is the applicant a joint venture?	<input type="checkbox"/> Yes		<input type="checkbox"/> No	
Legal name of joint venture partners or enter NA:				
Mission, Vision and Values:				
Community(ies) your organization serves:				

5. Represented Community: Does the applicant represent a marginalized community?

☐Yes ☐No

If yes, provide a description of the community represented:

--

6. Registry of Joint Stock Companies Number (a unique seven-digit number assigned to your business or legal entity).

--

Date of Registry

--

If you do not have a Registry of Joint Stock Companies Number, provide one of the following:

☐ Other Registration Number

--

Or

☐ I have provided a separate document confirming the proof of operations for my organization.
Specify type of document(s)

--

7. Organization's Primary Legal Civic Address

--

Is this also your mailing address?

☐Yes ☐No

If you answer no, provide the mailing address:

--

8. Primary Contact: This should be your designated representative with respect to this application.

Name
Email Address

Position Title
Telephone Number
and Ext.

9. Secondary Contact: This should be your secondary contact person with respect to this application in case we cannot reach to the primary contact.

Name	
Email Address	

Position Title	
Telephone Number and Ext.	

Section 2: Project Partnership (If Applicable)

Partner No.1

10. Partner's Legal Name

11. Partner's Business Name (if different from legal name)

12. Partner's Registry of Joint Stock Companies Number (a unique seven-digit number assigned to your business or legal entity)

Date of Registry

If you do not have a Registry of Joint Stock Companies Number, provide one of the following:

☐ Other Registration Number

Or

☐ I have provided a separate document confirming the proof of operations for my organization.
Specify type of document(s)

13. Partner Organization's Eligibility

- ☐ Registered not-for-profit
- ☐ For-profit entity
- ☐ Nova Scotia Mi'kmaw Band
- ☐ Municipality, town, village or township
- ☐ Co-operative
- ☐ Community economic development investment fund (CEDIF)
- ☐ University or college

14. Organization Information: Provide a summary of your organization.

Organization website:				
Number of employees:	Full Time:		Part-Time & Seasonal:	
Years in Operation				
Is the applicant a subsidiary?	<input type="checkbox"/> Yes		<input type="checkbox"/> No	
Legal name of parent entity(ies) or enter NA:				
Is the applicant a joint venture?	<input type="checkbox"/> Yes		<input type="checkbox"/> No	
Legal name of joint venture partners or enter NA:				
Mission, Vision and Values:				
Community(ies) your organization serves:				

15. Represented Community: Does the applicant represent a marginalized community?

☐ Yes ☐ No

If yes, provide a description of the community represented:

--

16. Primary Contact of Partner

Name		Position Title	
Email Address		Telephone Number and Ext.	
Civic Address			

17. Partnership Benefits: Describe how this partnership benefits the project (e.g., project role and responsibilities, technical expertise, in-kind/cash contribution, etc.).

--

Partner No.2

18. Partner's Legal Name

--

19. Partner's Business Name (if different from legal name)

--

20. Partner's Registry of Joint Stock Companies Number (a unique seven-digit number assigned to your business or legal entity)

--

Date of Registry

--

If you do not have a Registry of Joint Stock Companies Number, provide one of the following:

☐ Other Registration Number

--

Or

☐ I have provided a separate document confirming the proof of operations for my organization.

Specify type of document(s)

--

21. Partner Organization's Eligibility

- ☐Registered not-for-profit
- ☐For-profit entity
- ☐Nova Scotia Mi'kmaw Band
- ☐Municipality, town, village or township
- ☐Co-operative
- ☐Community economic development investment fund (CEDIF)
- ☐University or college

22. Organization Information: Provide a summary of your organization.

Organization website:				
Number of employees:	Full Time:		Part-Time & Seasonal:	
Years in Operation				
Is the applicant a subsidiary?	<input type="checkbox"/> Yes		<input type="checkbox"/> No	
Legal name of parent entity(ies) or enter NA:				
Is the applicant a joint venture?	<input type="checkbox"/> Yes		<input type="checkbox"/> No	
Legal name of joint venture partners or enter NA:				
Mission, Vision and Values:				
Community(ies) your organization serves:				

23. Represented Community: Does the applicant represent a marginalized community?

☐Yes ☐No

If yes, provide a description of the community represented:

--

24. Primary Contact of Partner

Name		Position Title	
Email Address		Telephone Number and Ext.	
Civic Address			

25. Partnership Benefits: Describe how this partnership benefits the project (e.g., project role and responsibilities, technical expertise, in-kind/cash contribution, etc.).

--

Partner No.3**26. Partner's Legal Name****27. Partner's Business Name** (if different from legal name)**28. Partner's Registry of Joint Stock Companies Number** (a unique seven-digit number assigned to your business or legal entity)**Date of Registry**

If you do not have a Registry of Joint Stock Companies Number, provide one of the following:

☐ Other Registration Number

Or

☐ I have provided a separate document confirming the proof of operations for my organization.
Specify type of document(s)

29. Partner Organization's Eligibility

- ☐ Registered not-for-profit
- ☐ For-profit entity
- ☐ Nova Scotia Mi'kmaw Band
- ☐ Municipality, town, village or township
- ☐ Co-operative
- ☐ Community economic development investment fund (CEDIF)
- ☐ University or college

30. Organization Information: Provide a summary of your organization.

Organization website:				
Number of employees:	Full Time:		Part-Time & Seasonal:	
Years in Operation				
Is the applicant a subsidiary?	<input type="checkbox"/> Yes		<input type="checkbox"/> No	
Legal name of parent entity(ies) or enter NA:				
Is the applicant a joint venture?	<input type="checkbox"/> Yes		<input type="checkbox"/> No	
Legal name of joint venture partners or enter NA:				
Mission, Vision and Values:				
Community(ies) your organization serves:				

31. Represented Community: Does this organization or group represent a marginalized community?

☐ Yes ☐ No

If yes, provide a description of the community represented:

--

32. Primary Contact of Partner

Name		Position Title	
Email Address		Telephone Number and Ext.	
Civic Address			

33. Partnership Benefits: Describe how this partnership benefits the project (e.g., project role and responsibilities, technical expertise, in-kind/cash contribution, etc.).

Partnership

34. Partnership Structure: Describe how ownership is divided for your project.

Name of Project Owner	Percentage Ownership	Percentage Voting Power	Percentage Profit-sharing Agreement
	%	%	%
	%	%	%
	%	%	%
	%	%	%

Document Required: Provide supporting documentation validating each partnership claim as well as demonstrating compliance with the partnership/ownership structure you selected as part of your application. It can include, but not limited to, the partnership agreement, memorandum of understanding (MOU) or contract.

Submit attachment(s) as a single PDF. Name it **Q34_Partnership Structure** and submit it as part of your application package.

35. Project Owner's Application Status: Are any of the owners listed for your community solar project in Question 24 also listed as owners or co-owners on any other applications to this program?

☐ Yes ☐ No

If yes, answer the following:

Project Name	
Project Partner(s)	
Percentage ownership for each partner on the other application(s).	

Project Name
Project Partner(s)
Percentage ownership for each
partner on the other
application(s).

Section 3: Project Information

(Mandatory)

Project Proposal

36. Project Title

--

37. Project Summary: in no more than 200 words, describe the project using SMART goals. Include project summary, expected results and the prioritized group or community (for community benefits and or subscriptions).

Project Summary Using Project SMART Goals

- **Specific:** Clearly define what you want to achieve.
- **Measurable:** Ensure you can track your progress and measure the outcome.
- **Achievable:** Set realistic goals that are attainable.
- **Relevant:** Make sure your goals align with your broader objectives.
- **Time-bound:** Set a deadline to achieve your goals.

--

38. Project Team: Provide information for key project team members.

Name	Organization	Project Role and Responsibilities	Relevant Experience / Expertise

Project Size

39. Nameplate Capacity in megawatts DC and AC

	MWdc
	MWac

40. Projected annual net output delivered to the grid in MWhac and kWhac

	MWhac
	kWhac

Document Required:

Provide a PDF copy of your resource assessment confirming the projected output for the project. Name the document **Q40_Resource Assessment** and submit it as part of your application package.

41. Projected capacity factor AC (%)

	%
--	---

Project Site and Design

42. Site Location (Physical Address)

☐ Same as the primary address listed in Question 7.

If different, provide the address of your project location.

--

43. Site Location

PID(s) (Parcel Identification)
Number

Latitude and longitude in
decimal degrees format
(DDD.dddd):

Document Required: Provide an aerial photo of your project site. Name it **Q43_ Aerial Photo** and submit it as part of your application package.

44. Project Land Area: How many acres of land will be used for your community solar project?

Acres

45. Land Type: Select the land type of the project site that allies to you.

<input type="checkbox"/>	Federal Crown Land
<input type="checkbox"/>	Provincial Crown Land
<input type="checkbox"/>	Reserve Land
<input type="checkbox"/>	Privately Owned Land
<input type="checkbox"/>	Other:

46. Land Description: Provide a description of the land where your project will be located. (for example: brownfield, agricultural land, non arable land etc).**47. Agricultural Land Description:** If your project is located on agricultural land, select the Land Capacity Class for your project site from the dropdown below.

N/A ☐ The project is not on the agricultural land.

Class

Note: Look up the Land Capacity Class for Agriculture (Canada Land Inventory) at [CLI Agriculture classification](#)

48. Land Capacity Classes 1 – 3: If you select classes 1-3 in the previous question, provide further information on why you think this land is suitable for siting a community solar garden.

49. Site Map

Document Required: Please provide a scaled site plan map that clearly shows the:

- Project boundaries
- The land for which access rights have been acquired or are being negotiated
- Individual plots of land to which each permit or agreement is applicable
- Project's relation to local communities
- Structures and occupied buildings
- Transportation facilities and roads
- Proposed routes of access
- Parks and protected areas
- Wetlands and watercourses

Name the document **Q49_Site Map** and submit it as part of your application package.

50. Site Access Issue: Describe any identified access issues for the proposed project site and how you plan to mitigate the issues.

51. Feasibility Studies - Summary and Reports

Document Required: Provide a feasibility study summary (1-3 pages) cover page, followed by copies of completed feasibility studies conducted for site selection, preliminary engineering and design, and geotechnical studies. Name the document **Q51_Feasibility Studies** and submit it as part of your application package.

Section 4: NSPI Generation Interconnection Procedures (GIP)

(Mandatory)

52. NSPI Preliminary Assessment and Transmission Feasibility Study

Document Required: Attach a PDF copy of the completed Preliminary Assessment (PA) for distribution connected projects **OR** the PA and Transmission Feasibility Study for transmission interconnected projects from NSPI. Name it **Q52_Interconnection** and submit it as part of your application package.

53. Interconnection Zone: In what zone is the project's point of interconnection located?

54. Transmission System Impacts: Does the Preliminary Assessment (PA) report from Nova Scotia Power, indicate that transmission system impacts are expected and further study is required?

☐Yes ☐No

If yes, describe how you plan to address the findings of the preliminary assessment regarding transmission system impacts.

Note: If the Preliminary Assessment identifies transmission system impacts you can: 1. Reduce the project size and request a new Preliminary Assessment from NSPI or 2. Complete a Transmission Feasibility Study and submit with your application.

55. Interconnection Feasibility: Describe in detail how your Preliminary Assessment or Transmission Feasibility Study demonstrates that your chosen site is ideal as an interconnection site for your project.

For example, if significant line upgrades are required, describe the upgrades and how they will positively impact the grid at the chosen location, nearby dwellings or commercial buildings and rate payers. Include financial details and analysis where appropriate.

Note: Choosing a site that can host your project size is critical to your project's acceptance into the program. Refer to the detailed notes provided in your assessment/study from NSPI.

56. Interconnection Cost: Does the Preliminary Assessment indicate that the “Order of Magnitude Cost Estimate” is equal to or more than \$500,000 or TBD?

☐ Yes, estimate is equal to or more than \$500,000.

☐ Yes, estimate is TBD.

☐ No, estimate is between \$0 - \$499,999.

If you select **yes**, describe in detail how you are going to manage interconnection & upgrade costs exceeding \$500,000 and remain financially viable. If cost is uncertain (TBD), describe how you will manage uncertainty and absorb unexpected costs.

Section 5: Project Plan

(Mandatory)

57. Planned Construction Start Date (MM-DD-YYYY)

58. Planned Construction End Date (MM-DD-YYYY)

59. Planned Commercial Operation Date (MM-DD-YYYY)

60. Project Plan

Document Required: Complete the project plan template in the provided excel sheet. Name it **Template** and submit alongside Q78.1 Financial Plan and Q105 Risk in a single excel file.

Contractors and Developers – provide information about contractors you are or will work with throughout the project cycle.

61. Contractor 1

Company Name

Address (Main Office)

Address (Local Office – if applicable)

Describe the scope of the contractor's work for your project. **(word limit: 150)**

Describe the contractor's experience with similar projects and knowledge/experience with Nova Scotia's unique landscape, geography and communities. **(word limit: 150)**

62. Contractor 2 (if applicable)

Company Name

Address (Main Office)

Address (Local Office – if applicable)

Describe the scope of the contractor's work for your project. **(word limit: 150)**

Describe the contractor's experience with similar projects and knowledge/ experience with Nova Scotia's unique landscape, geography and communities. **(word limit: 150)**

63. Contractor 3 (if applicable)

Company Name

Address (Main Office)

Address (Local Office – if applicable)

Describe the scope of the contractor's work for your project. **(word limit: 150)**

Describe the contractor's experience with similar projects and knowledge/ experience with Nova Scotia's unique landscape, geography and communities. **(word limit: 150)**

Section 6: Environmental Considerations and Requirements

(Mandatory)

64. Environmental Impacts: Identify environmental impacts of your project and describe environmental management best practices you will utilize to mitigate negative impacts to the environment surrounding the project site.

Document Required: Attach an Environmental Screening conducted by Communities Culture and Heritage or any other Environmental Impact Studies you have undertaken. Name it **Q64_Environmental Screening** and submit it with your application package.

65. Decommissioning Plan: Describe your decommissioning plan including its timeline.

66. Species at Risk: Provide details outlining your knowledge and understanding of any species at risk that may be affected or impacted by your project.

Document Required: Attach any correspondence with the Wildlife division of the Department of Natural Resources and Renewables. Refer to the Program Guide for more information. Name the document **Q66_DNRR Wildlife** and submit it with your application package.

67. Species at Risk: Have you conducted a Species at Risk study?

☐ Yes ☐ No

If yes, provide a summary of the findings including how you will mitigate the identified impacts.

Document Required (If yes): Attach the Species at Risk study result/report. Name it **Q67_SAR** and submit it with your application package.

68. Environmental Assessment: Does your project require an Environmental Assessment (EA) through the Department of Environment and Climate Change (ECC)?

☐ Yes ☐ No

Note: Refer to the [“Role in Solar Farm Developments”](#) resource to identify if an Environmental Assessment or environmental studies are required.

If yes provide details regarding the process, outcomes/expected outcomes, timelines etc.

Document Required (If yes): Attach the Environmental Assessment (EA) result/report. Name it **Q68_EA** and submit it with your application package.

69. Environmental Permits and Approvals: Complete the table below. Application date and risk level for approved environmental assessment permits/approvals may be marked NA.

Options for approval stage are limited to:

- Not started
- Desktop studies complete
- Field work complete
- Environmental assessment in progress
- Environmental assessment submitted for approval
- Environmental assessment approval received

Note: Refer to the "[Role in Solar Farm Developments](#)" resource to identify approvals required.

Environmental Approval	Permitting Authority	Approval Stage	(Anticipated) Date of Approval	Risk Level

Section 7: Permits and Approvals

(Mandatory)

Refer to the [Provincial and Federal Permits and Approvals Resource](#) to complete this section.

Disclaimer: This resource is provided as a guide. It is the applicant's responsibility to meet all regulatory requirements for your project.

70. Land Ownership and Access: explain if you own, lease, rent, obtained permission to use, cross or access the land for your project. Indicate if you are using Crown land for your project.

Document Required: Provide proof of land ownership or permission to access/cross the land. If applicable, provide documentation of government approval to use Crown land for your project. Name the document(s) **Q70_Land Access** and submit it as part of your application package.

71. Land-use and Requirements from Local Authorities: provide details regarding municipal by-laws that apply to your project and how you will comply with them.

72. Archaeological permits and considerations: Does your project require an Archaeological Resource Impact Assessment?

☐ Yes ☐ No

If yes, provide a summary of any impacts including cost and timing implications for the project.

73. Permits and Approvals: Complete the table below with all the applicable project permits and approvals (except for environment, which is already answered in the section 6). If applicable, you must address resource development, asset operation, and interconnection approvals.

Notes:

- Responses for the 'jurisdiction/type' field may include, but are not limited to, federal, provincial, municipal and regulatory.
- Application date and risk level for approved permits/approvals may be marked NA.

Permit or Approval and Issuing Authority	Jurisdiction/ Type	Status	Application Date YYYY/MM/DD	(Expected) Approval Date YYYY/MM/DD	Risk Level

74. Permits and Approvals – Detail: Provide any additional details that provide important context for the above permits/approvals:

- Any permit or approval considered to be medium or high risk for the project must provide an explanation.
- If no permits or approvals are required for the project, please explain why.
- If no additional context is relevant, please mark the field NA.

Section 8: Financial Planning

(Mandatory)

75. Confirmation of Funding and Financing (If Applicable)

Documents Required:

If you have secured the funding/financing, please submit the confirmation of funding in the form of a term sheet, confirmation of funding, or letter of intent to fund or finance.

Name the document(s) **Q75_CoFF** and submit it as part of your application package.

76. Funding: For any unconfirmed third-party funding, what is the level of confidence that funding will be received and when do you expect agreements to be finalized? If all funding is confirmed, mark NA.

77. Contingency Plan for Unconfirmed Funding: For any unconfirmed third-party funding (excluding SREPs), if funding is not received, describe the contingency plan (e.g., Is the applicant company able to cover additional cost or will the project be delayed/rescoped?)

78. Financial Planning Template

Documents Required:

78.1 Complete the financial planning template in the provided excel sheet. Name it **Template** and submit alongside Q60 Project Plan and Q105 Risk in a single excel file.

78.2 Attach financial model, supporting quotes and any additional information confirming your financial projections and proposed PPA rate such as pro forma financial documents from your accountant. Name the document(s) **Q78.2_Financials** and submit it as part of your application package.

Section 9: Community Engagement and Support

(Mandatory)

Complete this section to ensure that you have planned and have or will execute a robust community engagement strategy.

Note: Community engagement is an ongoing process throughout the project and is not limited to the actions listed below; rather, they are intended to serve as guidance. Applicants are required to identify and conduct their own community engagement efforts that are suitable for their community solar projects. For more information, please refer to the [Program Guide](#).

79. Completed Engagement Activities: Provide information for any completed engagement activities.

***Note:** Insert only one name (designated individual's name) of the engaged group or organization under "Contact Name". If residents are engaged, mark as N/A.

Date (YYYY/MM/DD)	Contact Name*	Treaty Area and Community or Organization	Description of Engagement Activity, any concerns raised, mitigations proposed and Outcome

80. Anticipated Engagement Activities: Complete the following table for any anticipated engagement activities. If no further engagement activities are anticipated, mark the first field as NA.

Planned Date (YYYY/MM/DD)	Treaty Area and Community or Organization	Description of Planned Engagement Activity

81. Formed a community engagement committee or hired a professional engagement consultant.

☐Completed ☐Planned ☐Not Planned

Elaborate your answer by describing what you have completed, what's planned or why you're not planning to complete this action item.

82. Posted your contact information and project details in way that is easily accessible by public.

☐Completed ☐Planned ☐Not Planned

Elaborate your answer by describing what you have completed, what's planned or why you're not planning to complete this action item.

83. Maintained a log of participants' names and/or web hits.

☐Completed ☐Planned ☐Not Planned

Elaborate your answer by describing what you have completed, what's planned or why you're not planning to complete this action item.

84. Provided opportunities for comments and feedback.

☐Completed ☐Planned ☐Not Planned

Elaborate your answer by describing what you have completed, what's planned or why you're not planning to complete this action item.

85. Responded to community concerns.

☐Completed ☐Planned ☐Not Planned

Elaborate your answer by describing you have completed, what's planned or why you're not planning to complete this action item.

86. Conducted a range of consultation/engagement activities in such a way as to include the greatest number of participants.

☐Completed ☐Planned ☐Not Planned

Elaborate your answer by describing what you have completed, what's planned or why you're not planning to complete this action item.

87. Considered accessibility in engagement activities for persons with disabilities and or differing abilities.

☐Completed ☐Planned ☐Not Planned

Elaborate your answer by describing what you have completed, what's planned or why you're not planning to complete this action item.

88. Identify any Mi'kmaq communities that will or may be impacted by the project.

☐Completed ☐Planned ☐Not Planned

Elaborate your answer by describing how you have engaged Mi'kmaq communities in Nova Scotia, including Chiefs and Councils, what you have completed, what's planned or why you're not planning to complete this action item.

89. Consultation: Is consultation of Indigenous groups required by Provincial/Territorial requirements (i.e., does your project trigger the Duty to Consult)?

☐ Yes: **attach** any letters obtained from Indigenous groups as a part of the consultation process. Name it **Q89_Consultation** and submit as part of your application package.

☐ No: **explain why not below.**

Note: Provincial Duty to Consult is triggered when the permitting process begins for a physical project (e.g., Environmental Assessment, Watercourse Alteration Approval, Crown Land lease). Please follow the guidance of the permit/approval administrators.

90. Identify any African Nova Scotian communities that will or may be impacted by the project.

☐Completed ☐Planned ☐Not Planned

Elaborate your answer by describing how you have engaged African Nova Scotian communities, what you have completed, what's planned or why you're not planning to complete this action item.

91. Identify any Acadian communities that will or may be impacted by the project.

☐Completed ☐Planned ☐Not Planned

Elaborate your answer by describing how you have engaged Acadian communities, what you have completed, what's planned or why you're not planning to complete this action item.

92. Identify any other equity deserving communities that will or may be impacted by the project.

☐Completed ☐Planned ☐Not Planned

Elaborate your answer by describing what you have completed, what's planned or why you're not planning to complete this action item.

93. Obtained letters of support from Municipal Council

☐Completed ☐Planned ☐Not Planned

Elaborate your answer by describing what you have completed, what's planned or why you're not planning to complete this action item.

94. Mi'kmaq Ecological Knowledge Study (MEKS): Have you completed MEKS?

☐Completed ☐Planned ☐Not Planned

If you plan to complete a MEKS, outline the steps taken to engage a consultant and your strategy for completing the plan. If already completed, provide a summary of the study.

95. Evidence of Community Engagement and Support

Document Required: Attach supporting documents that provide demonstrated community engagement activities and support for your project. Refer to the Program Guide for more information. Name the document(s) as **Q95_Community Engagement** and submit as part of your application package.

Section 10: Community Benefits

(Mandatory)

96. Community Benefit Plan: Describe how your project will benefit your prioritized subscriber community or the province in general under each of the categories listed below. *You must refer to **Section 10: Community Benefits Plan** of the Program Guide for details on information required in each section.*

Capacity Building: Demonstrate how your project will increase capacity for renewables within the community, including increasing knowledge and skills in the renewable energy sector.

Benefit agreements (including directing profits back into communities, subscribers): Describe how you will direct a portion of profits back to a particular community or community organization serving marginalized and equity-deserving populations. Also describe how the project will enable equitable access to renewable energy by marginalized and equity-deserving populations.

Economic Benefits: Describe how your project will create local jobs, benefit local manufacturers, corporations, vendors, contractors, consultants, and service companies.

Equity, Diversity and Inclusion (EDI): How does your project demonstrate EDI initiatives within project owner's organization(s), and/or how the project will inform and enhance EDI initiatives.

97. Are there any other benefits to the local community or the Nova Scotian community that your project will have? Please describe.

98. How will your project enable equitable access to renewable energy by underserved and marginalized populations in Nova Scotia? How will you demonstrate that your project is achieving this?

Section 11: Subscription Model

(Mandatory)

99. Subscriber Community - Indicate your target or prioritized subscribers by providing any factors such as geographic boundar(ies), or community descriptions.

100. If any of the groups identified in the previous question represent an underserved or marginalized community or population in Nova Scotia, please describe. Refer to [Program Guide](#) section “What is a Marginalized Community” for guidance.

101. Develop a "warm list" of potential subscribers from the community. This should represent at least 10% of the capacity of the solar garden at time of application.

☐ Completed ☐ Planned ☐ Not Planned

Elaborate your answer by describing what you have completed, what’s planned or why you’re not planning to complete this action item.

102. Subscriber type: At least 25 percent of the approved nameplate capacity of the project must be subscribed to by residential customers. Provide your projected number (%) of each type of subscriber in the following table.

Residential		%
Commercial		%
Other		%

If you select “other”, define and/or explain which specific groups you’re allocating subscription to:

103. Renewable Energy Certificates (RECs): For non-residential subscribers, would you like to request NSPI to register and retire RECs for energy generated by their subscription on their behalf?

☐Yes ☐No ☐Not applicable (100% residential subscribers)

Note: Select 'No' only if you are certain that you will not require REC registration by NSPI in the future. It is advised to select 'YES' if there is any potential to register and retire RECs.

If YES, describe if you'd like NSPI to register and retire **all or part** of the non-residential subscribers.

104. Strategy for engaging subscribers: Explain how you will engage subscribers (and your targeted or prioritized subscribers) throughout the project. If you plan to engage more than 25% of the nameplate capacity from residential subscribers, provide details.

Section 12: Risk Assessment

(Mandatory)

Using the risk assessment template, identify any issues that may arise throughout the project and how you will mitigate them. The template has instructions and examples to help you complete the assessment. Be sure to follow the format and guidelines of the template and submit it as a part of your application package.

105. Risk Assessment Template

Document Required: Provide a completed risk assessment in the provided template. Name it **Template** and submit alongside Q60 Project Plan and Q78.1 Financial Plan in a single excel file. it as part of your application package.

Section 13: Final Checklist

(Mandatory)

106. Using the Final Checklist (Version 2), confirm that you've completed the application form correctly and included all required supporting documents and templates.

Document Required: Complete the final checklist. Name the file **Q106_Final Checklist** and submit it as part of your application package.

Section 14: Affirming Statement

(Mandatory)

Ensure that you have read and understand the contents of this affirmation before signing.

Thank you for your interest in the Nova Scotia Community Solar Program.

107. Applicant Affirmation

By signing below, I (we) affirm that all information provided in this application is true and complete to the best of my (our) knowledge. I (we) understand that if any information provided in this application is deemed to be inaccurate or incomplete, for whatever reason, the department may deny or revoke my (our) participation in the Nova Scotia Community Solar Program.

Signature of designated
representative

Date

End of application form