

For projects that:

- Increase your capacity to export
- Increase your export sales and revenue growth
- Expand your global markets and audiences
- Foster industry growth of Nova Scotia's creative sector outside of Nova Scotia

Using this form? Open this in Adobe Acrobat Reader to complete the form. If you try to complete the form in another program it may not display or work properly and you may lose your work.

Mandatory fields are indicated with an *

About your organization or business

Give applicant information

Name of organization/business* _____

Mailing address* _____
Street number* Street address* Suite

PO Box City/town* County* Province* Postal code*

Social media Email* _____ Website _____

Twitter _____ Facebook _____

Other social media accounts _____

Nova Scotia Registry of Joint Stocks registration number* _____

Canada Revenue Agency identification number, if applicable _____

Contact details

Chairperson or business owner* _____

Phone/fax Primary* _____ Alternate _____ Fax _____

Email* _____

Other contact who can answer questions about your application: _____

Phone/fax Primary _____ Alternate _____ Fax _____

Email _____

About your project

Tell us about your proposed project

Name of proposal* _____

Primary industry of your proposal* Fashion/Design Production and Fine Craft
 Film and TV Publishing
 Music Visual and Applied Arts
 Performing Arts Other (*specify*) _____

Proposal start date* (*mm/dd/yyyy*) _____ Proposal end date* (*mm/dd/yyyy*) _____

Amount requested* _____ Total project cost* _____

Proposed project locations _____

Attach your project proposal as a separate document

Include each of the following topic areas:

Project Summary: Give a snapshot of your proposal, highlighting the most pertinent information.

Business/Organizational Profile (*if a first-time applicant*).

Description of Project: Outline all activities, include a list of any partners, and give a short description of their involvement in the project.

Challenges: Describe the specific challenges your business/organization/sector is experiencing both to grow outside of Nova Scotia and to take advantage of new export opportunities.

Background of Proposal: Give a brief history of the project.

Understanding the Market and Global Experience: Describe your experience in the global marketplace and plans to grow the business/organization/sector outside of Nova Scotia. Include any experience outside of Nova Scotia and reference to supporting research or strategies.

Creative Industries Fund Measurable Objectives and Anticipated Outcomes: Describe how your project objectives link to the objectives of the Creative Industries Fund and how will you measure and quantify the objectives and outcomes: (novascotia.ca/programs/creative-industries-fund/CIF_Guidelines.pdf)

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Nova Scotia Culture Action (CAP) Plan Measurable Objectives and Anticipated Outcomes: Describe how your project links to at least one of the following Culture Action Plan themes and how you will measure and quantify the CAP objectives and outcomes that your project manifests: (novascotia.ca/culture)

- promotes Mi'kmaw culture
- promotes creativity and innovation
- strengthens education, partnerships, and understanding
- advances cultural diversity
- fosters excellence in cultural stewardship
- drives awareness and economic growth of the culture sector

Critical Path: Identify project start and end date, and any key milestones within the project.

Financial Capacity: This program funds a portion of an approved project. Explain how your business/organization will finance the remainder.

Appendices: Include any documents that could help us better understand your project.

Project Budget: Use the Creative Industries Fund Financial Template (*Excel spreadsheet*) to prepare a project budget. novascotia.ca/programs/creative-industries-fund/CIF_Financial_Template.xlsx

Make it official

Sign your application and agree to our terms

- I certify that the information provided in this application package is true, correct, and complete in every respect. I understand that if it is not, the application may be considered ineligible.
- I confirm that I have carefully read the application guidelines and eligibility criteria for this program and that the organization I represent meets the eligibility criteria.
- I understand that if I have overdue final reports for previously funded projects, these must be submitted and approved before any new funding is released.
- I understand that successful applicants must sign a "Terms and Conditions" letter that outlines the requirements and responsibilities that come with the funding.
- I understand that once funding is approved, any change to the proposal must have prior approval of the Department of Communities, Culture and Heritage and that a new budget may need to be submitted.
- I understand that the personal information collected on this form and in any attachments is protected by the privacy provisions of Section 26(a) of the Freedom of Information and Protection of Privacy Act.

- I understand that, if successful, our organization name, project name, and approved funding amount may be disclosed in accordance with the department's Routine Access Policy.
- I consent to the sharing of my information with other government departments, organizations, or contractors that the Department of Communities, Culture and Heritage (including African Nova Scotian, Acadian and Gaelic Affairs) or Arts Nova Scotia has a data sharing agreement with.
- I accept all of the declaration statements above that are applicable to me as an applicant. I understand that not accepting these statements as true will affect eligibility for this funding application.*

Signature of Authorized Official* _____ Date _____
(see below if submitting by email)

Printed name of the Authorized Official _____

Title of Authorized Official _____

- By checking this box and typing my name below, I am electronically signing my application.

Type in your Name

Sign up to receive email updates (optional)

- I consent to the Department of Communities, Culture and Heritage (including African Nova Scotian, Acadian, and Gaelic Affairs) or Arts Nova Scotia adding my name, mailing address, and email to a distribution list to receive updates on programs, services, news, and events.

Submit your application package by mail or email

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creativeindustries@novascotia.ca

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