

Notice to applicants using Mac OS systems: please ensure that you complete the form using the free Adobe Acrobat Reader (get.adobe.com/reader/). Right click or option-click and select Adobe Reader to open the file. If you complete the form in Preview mode the information on the form will not save or print correctly.

Applicant Information

Name of Applicant Organization/Business * _____

Address _____

Street Number * Street Address * Suite

PO Box City/Town * County * Province * Postal Code *

Registration Information

Is your business/organization registered with the Nova Scotia Registry of Joint Stock Companies? * Yes No

Is your business/organization registered with the Nova Scotia Registry of Joint Stocks as a non-profit society or non-profit cooperative? * Yes No

If yes to either of the above questions, please provide your Nova Scotia Registry of Joint Stocks Registration Number.* _____

Identification Number (Canada Revenue Agency) _____

Chairperson or Business Owner

Chairperson or Business Owner * _____

Telephone (Primary) * _____ Fax _____ Email * _____

Application Contact

Contact Name _____

Telephone (Primary) _____ Fax _____ Email _____

Project

Project Title _____

Brief Project Description _____

Total Cost of Project _____ Amount Requested _____

Project Start Date _____ Project End Date _____

Location of Project _____

Objective

Before applying think about the objective of your proposal. (pick one)

- I plan to use my cultural expertise to address a social need in my community.
- I am an Archive, Museum or Library with a unique idea to enhance our role in the community.

Nova Scotia's Culture Action Plan is a comprehensive strategy focused on celebrating and sharing our culture, our creative sector, and our diverse communities through art, heritage, and recreation. Consulting the Culture Action Plan what theme will you utilize to achieve your objective? (pick one)

- Promote Mi'kmaw Culture**
I am Mi'kmaq, or working closely with the Mi'kmaq to teach, interpret or celebrate the indigenous peoples of Nova Scotia.
- Promote Creativity and Innovation**
I have partnered with businesses, post secondary institutions and/or community groups who are exploring our culture in unique ways.
- Strengthen Education, Partnerships and Understanding**
I am educating Nova Scotians in a way that enhances cross-cultural understanding, physical activity and/or creativity.
- Advance Cultural Diversity**
I am fostering a diverse and inclusive Nova Scotian cultural community by breaking down barriers to my fellow citizens.
- Demonstrate Excellence in Cultural Stewardship**
I'm building on our cultural legacy increasing understanding of the province's identity through our history, art, recreation activities, or use of public spaces.
- Drive Awareness and Economic Growth in the Culture Sector**
I am working in a creative industry collaborating with groups to expand the creative culture sector.

Project Proposal Content

Your proposal should be clear, straightforward and tell the story of how your idea is going to improve the community around and include a budget for how the funds will be used. (3-5 pages maximum)

- **How** did you come up with this idea? Was there a specific incident, event or person that inspired you to step in?
- **What** makes this project unique and innovative in the way it uses your cultural expertise and an objective of the Culture Action Plan to address a social need in your community?
- **Who** are you and why are you the expert to meet this social need? Do you have partners and collaborators to make this happen?
- **What** are the ways that you will measure the social impact of your project when it completes?
- **How** much money do you need to make the project a success? Consult with the tier structure in the program guidelines to be certain your request is eligible and be realistic about what it will take to make your project happen.

Be ambitious on your application and show us your plans to make Nova Scotia a better place to live using culture as a tool for change. Making a meaningful connection between your passion and the project makes the difference to panel evaluators looking for how your work is innovative and will improve the lives of Nova Scotians.

Submitting

Send Materials to: Culture Innovation Fund
Department of Communities, Culture and Heritage
PO Box 456
Halifax, NS B3J 2R5
Via Email: cultureinnovation@novascotia.ca

For further information: Ian Mullan
Telephone: 902-424-5205
Email: Ian.Mullan@novascotia.ca
Fax: 902-424-0710
Web : novascotia.ca/cch

Declaration

As a representative of an organization, consortium or group:

- I have carefully read the application guidelines and eligibility criteria for this program, and confirm that the organization, group or consortium I represent meets the eligibility criteria.
- I am aware that all overdue final reports, where applicable, for previously funded applications must be submitted and approved before any additional requests or applications for funding can be considered.
- I understand that my current application may not be eligible if any of my final reports have not been submitted and approved.
- I will act as the representative of the organization, consortium or group and will keep all participants informed of the application content and any funding decision.

I accept all of the declaration statements above that are applicable to me as an individual application or as a representative of an organization, consortium or group. I understand that not accepting these statements as true will affect eligibility for this funding application.*

Name * _____ Title (if applicable) _____

Signature* _____ Date * _____

Electronic Signature (If submitting by email)

Send your completed application form, financial template and other supporting documentation to:
cultureinnovation@novascotia.ca