

Submit only one application per household. *Please print clearly.*

### 1 GIVE YOUR DETAILS

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_  
 Current Civic Address: \_\_\_\_\_  
 City or Town: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
 Current Mailing Address (if different than Civic): \_\_\_\_\_  
 Home Number: ( ) - \_\_\_\_\_ Email Address: \_\_\_\_\_  
 Cell Number: ( ) - \_\_\_\_\_  
 Social Insurance Number (SIN): \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Date of Birth: \_\_\_\_\_ DD / MM / YYYY

Do you:  Own  Rent

Give details of any other adult(s), over 18 years old, living in the home (spouse, common law, other):

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_  
 Social Insurance Number (SIN): \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Date of Birth: \_\_\_\_\_ DD / MM / YYYY  
 First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_  
 Social Insurance Number (SIN): \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Date of Birth: \_\_\_\_\_ DD / MM / YYYY

### 2 HOW DO YOU HEAT YOUR HOME?

Attach a copy of a bill or receipt to prove how you heat your home. The bill or receipt must match the name and civic address on the application and be dated between **January 1, 2018 and March 31, 2019.**

- If heating with **OIL**, provide a delivery slip  If heating with **ELECTRICITY**, provide your power bill.
- If heating with **WOOD**, provide a wood invoice **OR** if you cut your own wood, a wood declaration form.

### 3 PICK YOUR HOUSEHOLD TYPE AND PROVE YOUR INCOME. (Select one)

**Receiving Income Assistance from the Department of Community Services.**

- ★ No proof of income is required.
- ★ Provide your signature in section 4.

**Household of 3 or fewer adults, with a combined net income of \$44,000 or less.**

- ★ Married, common law, adult children, other adults.
- ★ Provide the signatures of **all** adults in section 4.

**Single, with net income of \$29,000 or less.**

- ★ Living alone, with no children or dependents.
- ★ Provide your signature in section 4.

**Household receiving Guaranteed Income Supplement (GIS) or The Allowance.**

- ★ Household income is **higher than \$44,000.**
- ★ Provide your signatures in section 4.
- ★ Attach a copy of your latest grant letter from Employment and Social Development Canada.
- ★ **To request a copy of your grant letter, call Service Canada at 1-800-277-9914.**

**Single-parent household, with net income of \$44,000 or less.**

- ★ One adult only, residing with children aged 17 or younger.
- ★ Provide your signature in section 4.
- ★ **You must have received the Canada Child Benefit in 2017.**

**ALLOW UP TO 8 WEEKS TO PROCESS YOUR PAPER APPLICATION**  
 Or apply online at: [www.novascotia.ca/heatinghelp](http://www.novascotia.ca/heatinghelp)   
**GET YOUR REBATE 2-3 TIMES FASTER BY APPLYING ONLINE**

YOUR SIGNATURE ALLOWS YOUR INCOME TO BE VERIFIED WITH CANADA REVENUE AGENCY (CRA)


#### 4 PROVIDE YOUR SIGNATURE BELOW.


I/We declare that the information provided on this application form is true and correct to the best of my/our knowledge. I/we hereby authorize the Canada Revenue Agency to release relevant information, including my/our income, from my/our personal income tax return(s) to verify my/our eligibility for the program, and to release my/our bank account information for the purpose of direct deposit of the Nova Scotia Heating Assistance Rebate Program.

I/We understand that Service Nova Scotia will collect, use, and disclose my/our personal information only for the purpose of determining and verifying my/our eligibility for the Heating Assistance Rebate Program, or as authorized by the Freedom of Information and Protection of Privacy Act, and will collect statistical information for program review purposes. If applying under the Income Assistance category, the Department of Community Services may verify my/our source of income to show that I/we qualify for the rebate.

If you filed your 2017 income tax return as married or common-law, you must supply BOTH signatures for processing.

Signature of applicant:  \_\_\_\_\_  Date: \_\_\_\_\_ DD / MM / YYYY

Signature of spouse, partner or second adult:  \_\_\_\_\_  Date: \_\_\_\_\_ DD / MM / YYYY

Signature of third adult:  \_\_\_\_\_  Date: \_\_\_\_\_ DD / MM / YYYY


I/We would like to share my/our name, address and phone number with Efficiency Nova Scotia, so they can see if I/we qualify for home energy efficiency programs (optional)

Yes, you may contact me/us in the future for feedback on the Heating Assistance Rebate Program

#### 5 SUBMIT YOUR SIGNED AND COMPLETED APPLICATION FORM.

Make sure to include a copy of your heating bill or receipt with your application form, as well as any other required documents. Failure to do so may result in a delay in processing your application.

**All applications must be submitted by March 31, 2019.**

 **Send by mail to:** HARP, Box 641, CRO, Halifax, NS, B3J 2T3

 **Send by fax to:** 902-428-2164 (Please make sure you send both sides of the application)

 **Apply online at:** [www.novascotia.ca/heatinghelp](http://www.novascotia.ca/heatinghelp)

#### 6 WAIT TO RECEIVE YOUR REBATE.

If you currently receive your personal income tax refund from the Canada Revenue Agency by direct deposit, **your rebate will be deposited into the same bank account you have registered with CRA** once it's approved.

If you do not receive your income tax refund by direct deposit, your cheque will be mailed within 8 weeks.

#### ◆ USE EMAIL FOR FASTER FOLLOW UP ◆

If you provide your email address on this form, we will email you if we need more information to process your rebate. Be sure to look for email notifications from [HARP@novascotia.ca](mailto:HARP@novascotia.ca), — email follow up is the best way to keep your application active, and the fastest way to get your rebate.

**For more information call: 902-424-5200 or 1-800-670-4357 toll free in Nova Scotia.**

[www.novascotia.ca/heatinghelp](http://www.novascotia.ca/heatinghelp)

*Making life more affordable for families*