



Limestone Trucking Assistance Guidelines

2021 – 2022

Version 2.0

PROGRAM OBJECTIVE

To help Nova Scotia farms:

- defray the cost of trucking limestone
- improve production efficiencies; and
- neutralize the acidity of the soil on agricultural land.

ELIGIBILITY

Farm:

- applicant is at least 19 years of age and actively farming in the program year;
- current soil analysis lab report for year 2020/2021 or a current Nutrient Management Plan (NMP) supporting a requirement for the application of limestone; and
- properly registered in the correct income category under the *Farm Registration Act*.

Agriculture Industry Association:

- demonstrates not-for-profit status by providing documentation; and
- represents identifiable Nova Scotia agriculture and agri-food products.

Note: soil analysis or NMP must be submitted at the time of application

FINANCIAL ASSISTANCE

- Applicants can apply for a maximum of 80% assistance on the lesser of the total trucking costs or an amount calculated based on the Nova Scotia Department of Transportation and Infrastructure Renewal gravel rate.
- An applicant may only complete one application
- A maximum of \$20,000.00 per year per applicant
- Program supports the transportation costs of lime only

Note: No more than 100% of non-repayable funding can be received for any eligible project cost incurred and paid for by the applicant, regardless of source. Applicants are required to disclose all funding sources.

APPLICATION PROCESS

Application Intake Period	Activity Period	Claiming Deadline
February 1, 2021 – September 1, 2021	April 1, 2021 – December 31, 2021	December 31, 2021

To apply for the Limestone Trucking Assistance Program, complete and submit the Application by the Application Intake deadline in the above table. **Late applications will not be accepted.** Eligible project expenses will be recognized within the Activity Period stated in the above table, however, expenses incurred prior to the date of project approval are at the applicant's risk.

Note: Clients new to PBRM programs since 2018 must complete the Program Funding Registration form. Returning clients, must update the form as needed with any changes to business information including

contact information, structure, commodities, environmental farm plan and Premise ID.

APPROVAL PROCESS

1. Applications are assessed based on the information and supporting documentation. If an application requires further assessment or information, Programs staff will follow up with the applicant.
2. If approved, applicants will receive a **Letter of Agreement (LOA)** which identifies the eligible project activities, financial assistance offered, and the terms and conditions under which assistance is approved.
3. Review, sign and return the LOA to PBRM within 30 days of the date of the letter or your funding will be forfeited.

CLAIMING PROCESS

1. Claim deadline is noted in table above (page 2), in Application Process.
2. Complete and sign the **Program Claim Form** that you received with your LOA.
3. Attach copies of all invoices for eligible project costs incurred and paid for by the applicant.
 - a. Invoices for trucking must show the KM's traveled one-way and rate per tonne
 - b. Invoices showing purchase of limestone must also be submitted
4. Attach proof of payment for each invoice – debit slips, cancelled cheques, or credit card statements. (receipted invoices marked paid and signed by the supplier are not accepted)
5. Submit your claim with the required supporting documentation to the PBRM office by the claim deadline.

Note: No payment will be made for claims under \$20.00.

ARM'S LENGTH TRANSACTIONS

Financial assistance will only be offered on transactions (invoices) that involve a supplier/service provider with an arm's-length relationship to the applicant for approved projects. For the purposes of Programs, arm's length is defined as individuals who are NOT connected by blood relationship, marriage, common-law partnership, or adoption.

AUTHORITY

The Department shall have the authority to deny an application if there is evidence of misrepresentation of pertinent information, or if the Department believes that an application does not conform to the spirit of the program.

EVALUATION AND AUDIT

Review and evaluation of projects may be carried out by NSDA, Government of Canada or other parties chosen by NSDA for the purpose of audit, analysis, evaluation, program development and determining financial assistance. This review and evaluation process may be conducted prior to project commencement, during work or upon project completion. Applicants may be asked to complete an evaluation survey related to their final claim.

CONFIDENTIALITY

Applicants consent to the release of their name and the amount of support received under the program. This specific information is deemed to be public information, to be actively disseminated by NSDA. NSDA may provide any information from an applicant to another public body or a law-enforcement agency in Canada to assist in an investigation, undertaken with a view to a law-enforcement proceeding or from which a law-enforcement proceeding is likely to result. Any other information provided, unless disclosed in the manner and for the purposes stated above, will be subject to the confidentiality and disclosure provisions of the Freedom of Information and Protection of Privacy (FOIPOP) Act.

CONTACT INFORMATION

Please submit all documents related to the Limestone Trucking Assistance Program to PBRM at the address, email or fax number below. For more information about the Program, please contact PBRM or your regional office.

Programs and Business Risk Management (PBRM)
 74 Research Drive
 Bible Hill, Nova Scotia B6L 2R2
 Fax: 902-893-7579
 Email: prm@novascotia.ca

PBRM:		
Telephone: 902-893-6377		
Toll Free: 1-866-844-4276		
Western Region Offices	Cornwallis	902-638-2395
	Kentville	902-679-6021
	Lunenburg	902-634-7575
Eastern Region Offices	Truro	902-893-6575
	Antigonish	902-863-7180
	Sydney	902-563-2000