



Agriculture On-Farm Student Bursary Program Guidelines

2019-2020

FOR MORE INFORMATION PLEASE CONTACT:

Programs and Business Risk Management (PBRM)

74 Research Drive

Bible Hill, Nova Scotia B6L 2R2

Tel: 902-893-6377 Toll free: 1-866-844-4276

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Email: prm@novascotia.ca Website: <http://novascotia.ca/programs>

CANADIAN AGRICULTURAL PARTNERSHIP (CAP)

The governments of Canada and Nova Scotia are committed to ensuring farmers and processors have the tools they need to innovate, grow and prosper. The *Canadian Agricultural Partnership* agreement is part of a commitment by federal, provincial and territorial governments to promote productivity and profitability for the sector. The programs are designed to help the industry position itself to respond to future opportunities and to realize its full potential as a significant contributor to the economy. Programs are also tailored with the flexibility to meet diverse regional requirements.

The partnership is a five-year, \$3-billion investment by federal, provincial and territorial governments that aims to strengthen the agriculture and agri-food sector and ensure continued innovation, growth and prosperity. The partnership includes \$1 billion for federal activities and programs, and \$2 billion in cost-shared programs delivered by provinces and territories on a 60-40 basis. In Nova Scotia, \$37 million will be invested through provincially delivered programs focusing on Markets and Trade; Science, Research and Innovation; Environmental Sustainability and Climate Change; Risk Management; Value Added Agriculture and Agri-Food Processing; and Public Trust.

In addition to cost-shared strategic initiatives, the partnership includes several business risk-management programs to help farmers manage risks that threaten the viability of their farms.

PROGRAM OBJECTIVES

Nova Scotia Department of Agriculture is developing a competitive, sustainable and profitable agriculture industry that contributes to the economic, environmental and social prosperity of Nova Scotia. Nova Scotia agriculture is a diverse, market focused industry recognized for its adaptability and collaborative business approach.

The Agriculture On-Farm Student Bursary program aims to address:

- the labour gap for primary agriculture producers in Nova Scotia; and
- introduce agriculture as a viable career option.

This program can help you achieve success when you choose to develop the knowledge and skills needed to work in this exciting field.

ELIGIBILITY

An eligible applicant is a student that:

- must be a Canadian citizen or landed immigrant and a permanent resident of Nova Scotia;
- must be enrolled in a post-secondary institution in September (of the program year); and
- must be employed by a Nova Scotia registered farm guaranteeing a minimum work term of 250 to 500 hours between May 1st to the end of the 1st week in September.

Agriculture On-Farm Student Bursary recipients are well-rounded individuals who have an interest in the Agriculture Industry and have obtained employment with a Nova Scotia registered farm gaining hands on experience in the everyday operations of farming.

FINANCIAL ASSISTANCE

A student enrolled in a post-secondary institution, who has worked on a Nova Scotia registered farm for a:

- minimum of 250 hours can receive \$500 bursary
- minimum of 500 hours can receive \$1,000 bursary

Notes:

1. Maximum assistance through this program is \$1,000.00.
2. Students must retain and submit their Record of Employment(s) (ROE) with an application once accepted into an accredited post-secondary educational institution.
3. Eligible work term period is May 1 to the end of the 1st week in September.
4. Beginning in 2020, and all subsequent years of the program, Grade 12 students may accumulate hours over 2 summers (Grade 11 and Grade 12).
5. If approved, the Award will be issued to the Post-Secondary Educational Institution in which the applicant is enrolled.
6. Family farm members who meet the program requirements are eligible to apply under this program.
7. The application must be signed by the employer of a Nova Scotia Registered Farm to confirm employment.
8. The application must be signed by a parent or legal guardian if the applicant is under the age of 19.

APPLICATION PROCESS

Applications will be accepted from **September 1, 2019** to **November 30, 2019**, or until the budget is exhausted.

1. Complete the ***Agriculture On-Farm Student Bursary program application***.
2. Attach proof of enrollment in school (Student ID # must be supplied).
3. Attach copies of your Record of Employment from a Nova Scotia Registered Farm.

**Submit all documents to:
Programs and Business Risk Management (PBRM)**

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Bible Hill, Nova Scotia B6L 2R2
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APPROVAL PROCESS

1. Applications are assessed based on the information and supporting documentation provided. If an application requires further assessment or information, Programs staff will follow up with the applicant.
2. If approved, applicants will receive confirmation that identifies the assistance granted.

AUTHORITY

The Department shall have the authority to deny an application if there is evidence of misrepresentation of pertinent information, or if the Department believes that an application does not conform to the spirit of the program.

PROJECT EVALUATION AND AUDIT

Review and evaluation of bursaries may be carried out by officials of the Nova Scotia Department of Agriculture (NSDA), Government of Canada or other parties chosen by the NSDA for the purpose of audit, analysis, evaluation, program development and determining assistance. This review and evaluation process may be conducted prior to bursary approval, during work or upon work term completion. Applicants may be asked to complete an evaluation survey statement related to their final claim.

CONFIDENTIALITY

Applicants consent to the release of their name and the amount of support received under the program. This specific information is deemed to be public information, to be actively disseminated by the Nova Scotia Department of Agriculture (NSDA). NSDA may provide any information from an applicant to another public body or a law-enforcement agency in Canada to assist in an investigation, undertaken with a view to a law-enforcement proceeding or from which a law-enforcement proceeding is likely to result. Any other information provided, unless disclosed in the manner and for the purposes stated above, will be subject to the confidentiality and disclosure provisions to the Freedom of Information and Protection of Privacy (FOIPOP) Act.

CONTACT INFORMATION

To find out more information about the Agriculture On-Farm Student Bursary program, please contact PBRM at: 902-893-6377, toll free 1-866-844-4276 or your regional office at the following locations:

Western Region Offices	Cornwallis	902-638-2395
	Kentville	902-679-6021
	Lunenburg	902-634-7575
Eastern Region Offices	Truro	902-893-6575
	Antigonish	902-863-7180
	Sydney	902-563-2000