



Agriculture On-Farm Student Bursary Program Guidelines

2021-2022

FOR MORE INFORMATION PLEASE CONTACT:

Programs and Business Risk Management (PBRM)

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CANADIAN AGRICULTURAL PARTNERSHIP (CAP)

The governments of Canada and Nova Scotia are committed to ensuring farmers and processors have the tools they need to innovate, grow and prosper. The *Canadian Agricultural Partnership* agreement is part of a commitment by federal, provincial and territorial governments to promote productivity and profitability for the sector. The programs are designed to help the industry position itself to respond to future opportunities and to realize its full potential as a significant contributor to the economy. Programs are also tailored with the flexibility to meet diverse regional requirements.

The partnership is a five-year, \$3-billion investment by federal, provincial and territorial governments that aims to strengthen the agriculture and agri-food sector and ensure continued innovation, growth and prosperity. The partnership includes \$1 billion for federal activities and programs, and \$2 billion in cost-shared programs delivered by provinces and territories on a 60-40 basis. In Nova Scotia, \$37 million will be invested through provincially delivered programs focusing on Markets and Trade; Science, Research and Innovation; Environmental Sustainability and Climate Change; Risk Management; Value Added Agriculture and Agri-Food Processing; and Public Trust.

In addition to cost-shared strategic initiatives, the partnership includes several business risk-management programs to help farmers manage risks that threaten the viability of their farms.

PROGRAM OBJECTIVES

This program assists students in achieving success while developing the knowledge and skills needed to work in the Agricultural Industry.

The Agriculture On-Farm Student Bursary program aims to:

- introduce agriculture as a viable career option; and
- address the labour gap for primary agriculture producers in Nova Scotia.

ELIGIBILITY

Student:

- Canadian citizen or Permanent Resident of Canada;
- resident of Nova Scotia;
- enrolled in an accredited post-secondary institution in September (of the program year); and
- employed by a Nova Scotia registered farm guaranteeing a minimum work term of 250 to 500 hours between May 1st to the end of the 1st week in September.

FINANCIAL ASSISTANCE

Maximum financial assistance through this program is \$1,000 per program year, which is in addition to the wages paid by the employer. A student enrolled in an accredited post-secondary institution, who has worked on a Nova Scotia registered farm for:

- a minimum of 250 hours can receive a \$500 bursary; or
- a minimum of 500 hours can receive a \$1,000 bursary.

Students may accumulate hours over multiple years as far back as May 1st, 2020 as follows:

- hours earned the summer* after grade 12 school year
- hours earned the summer* after grade 11 school year

* Summer = May 1st to end of the 1st week in September.

Note: Hours claimed in previous years are not eligible for funding.

REQUIREMENTS

- Students must retain and submit their Record of Employment(s) (ROE) with an application once accepted into an accredited post-secondary educational institution. Applicants may be required to supply a copy of their T-4 for audit purposes.
- The application must be signed by the employer of a Nova Scotia Registered Farm to confirm employment.
- The application must be signed by a parent or legal guardian if the applicant is under the age of 19.

Note 1: If approved, the Award will be issued to the Accredited Post-Secondary Educational Institution in which the applicant is enrolled.

Note 2: Students who are employed by their family farm are eligible to apply.

Note 3: Funding for the program is limited and the final decision to support will be determined by PBRM.

APPLICATION PROCESS

To apply for the Agriculture On-Farm Student Bursary Program, complete and submit the Application including:

- proof of enrollment in school (Student ID # must be supplied); and
- ROE(s) from Nova Scotia Registered Farm(s).

Late applications will not be accepted. Eligible hours will be recognized within the activity period stated in the below table, however, hours incurred prior to the date of funding approval are at the applicant's risk.

Application Intake	Activity Period
September 1, 2021 – November 30, 2021	May 1, 2021 – end of 1 st week in September 2021

APPROVAL PROCESS

1. Applications are assessed based on the information and supporting documentation provided. If an application requires further assessment or information, PBRM will follow up with the applicant.
2. If approved, applicants will receive confirmation that identifies the funding assistance granted.

AUTHORITY

The Nova Scotia Department of Agriculture (NSDA) shall have the authority to deny an application if there is evidence of misrepresentation of pertinent information, or if the NSDA believes that an application does not conform to the spirit of the program.

EVALUATION AND AUDIT

Review and evaluation of bursaries may be carried out by the NSDA, Government of Canada or other parties chosen by the NSDA for the purpose of audit, analysis, evaluation, program development and determining assistance. This review and evaluation process may be conducted prior to bursary approval, during work or upon work term completion. Applicants may be asked to complete an evaluation survey statement.

CONFIDENTIALITY

Applicants consent to the release of their name and the amount of support received under the program. This specific information is deemed to be public information, to be actively disseminated by the NSDA. The NSDA may provide any information from an applicant to another public body or a law-enforcement agency in Canada to assist in an investigation, undertaken with a view to a law-enforcement proceeding or from which a law-enforcement proceeding is likely to result. Any other information provided, unless disclosed in the manner and for the purposes stated above, will be subject to the confidentiality and disclosure provisions to the Freedom of Information and Protection of Privacy (FOIPOP) Act.

CONTACT INFORMATION

Please submit all documents related to the Agriculture On-Farm Student Bursary Program to PBRM at the address, email or fax number below. For more information about the Program, please contact PBRM or your regional office.

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