

STUDENT SUMMER SKILLS INCENTIVE (SKILL) ADVANCE REQUEST FORM

Agreement Number:

Once the student begins their work term, you can request an advance up to a maximum of 60% of approved funding.

Submit this form to your Agreement Manager with the **Student Confirmation form**.

If both forms are not submitted together, the request will not be processed.

Do not send this request before the student begins their work term as your request will not be processed.

Organization Name (as stated on the Agreement Contract):

Division / Department (if applicable):

Advance Requested:

\$ _____ or _____ 60%

Signature (Contact Person or Alternate Contact)

Date: ____/____/____
 dd mm yr

How to contact the YEP Team:

Toll-free: 1-800-424-5418 Local: 902-424-6000